

This juror informational pamphlet is designed to provide you with some basic information you may need as you begin your day of service. Should you have any questions, please feel free to inquire with any of our staff members. Thank you for your service. There would be no justice without you!

Agenda

8:00 a.m. – Check in begins

8:30 a.m. – Jury Orientation

8:40 a.m. – Orientation Film

Hours

Juror hours are 8:00 a.m. to 5:00 p.m. unless otherwise informed by court personnel. A television and magazines are available to you while awaiting an assignment to a courtroom.

Lunch/Breaks

Lunch is from 12:00 noon to 1:30 p.m. We do not have a cafeteria in the courthouse. There is a vending machine in the jury assembly room offering snacks, juices, etc. A microwave is available for food re-heating in the Jury Assembly Room.

Do You Qualify to Serve?

To be qualified to serve as a prospective trial juror you must be:

1. A citizen of the United States
2. Over 18 years of age
3. Currently a resident of Orange County
4. A person who has never been convicted of a felony in any US state or whose civil rights have been restored
5. A person who is not the subject of a conservatorship.

Please see jury staff if you do not meet the qualifications listed above.

Attendance

First day jurors report to the Office of the Jury Commissioner for attendance, orientation and assignment to a courtroom. If you must return because you are either sworn on a trial or still in jury selection, report directly to the courtroom as instructed by the judge or courtroom personnel.

Term of Service

The Court's term of service is the duration of one day or one trial. At the conclusion of the initial day of service, jurors not sworn to serve on a trial and not ordered to return for subsequent days of jury selection will have completed their jury service for a minimum of one year.

Assignments

Jurors are assigned to the courtroom at random throughout the day. Please listen carefully for your name when we announce assignments. Once in the courtroom, the judge will advise you of the particulars of the case, including whether it is a civil or criminal case and how long the trial is estimated to last.

Excuse from Service

Harbor Justice Center jury trials average three days. Occasionally, there are lengthier trials. Staff does not have the authority to excuse you simply because your employer does not compensate you for jury service but this may be considered by the judge. Hardship on your employer does not constitute proper cause for excuse. You may, however, request that your jury service be postponed to a more convenient time for this reason. Peace officers as defined

by PC Sections 830.2 (b) and (c) are exempt from criminal trials. Please report to jury staff if you are a member of the University of CA Police or CA State University Police Departments.

"An employer may not discharge or in any manner discriminate against an employee for taking time off to serve as required by law on an inquest jury or trial jury, if the employee prior to taking such time off, gives reasonable notice to the employer that he or she is required to serve."

LABOR CODE: Sec 230(a)

Facilities

- Restrooms are located on the first and second floor.
- Pay phones are located on the first floor.
- Free wireless internet access is available
- The courthouse is a non-smoking facility.
- Notify staff if you experience problems with the jury assembly room facilities.
- If you experience problems once you are assigned to a courtroom, notify your bailiff or courtroom attendant.
- **In the event of an emergency** (fire, earthquake, etc.) staff will instruct you on what to do and whether it is necessary to evacuate the Jury Assembly Room. If you are assigned to a courtroom, please follow the bailiff or courtroom attendant's instructions.

Parking

Free Parking is provided for jurors at the on-site courthouse parking lot. Please do not park in any space marked “reserved” or “permit”. Parking for persons with disabilities is located along the front of the building at the main and east entrance.

Returning From Court

Once you have been dismissed from a courtroom, you will be instructed to return to the Office of the Jury Commissioner. You **must** check in and advise staff you have been released by the courtroom. You will be made available for an assignment to other pending trials unless otherwise indicated by staff.

Proof of Service

A Certification of Jury Service form will be available in the Jury Assembly Room at the end of the day. If you are on a trial, the courtroom bailiff will provide you with a certificate.

Fees

Jurors are not compensated for the first day of service. Jurors will be paid \$15.00 a day and 34 cents a mile from their home to the courthouse (one-way) beginning the second day of service, **with the exception of jurors employed by a federal, state, or local government entity**, or by any other public entity as defined in Section 481.200 of the Code of Civil Procedure. Effective August 2004, they are no longer paid the juror fees.

Fee Waiver Program

The fee waiver program reduces court costs and saves tax dollars since the cost to produce the average check exceeds the check value. Please check with your employer before waiving your

juror fees as we are aware that some employers who provide paid jury duty leave require that their employees surrender fees paid by the court. For information regarding this program, please see a jury staff member.

Waste of Time?

The most common complaint of jurors is the unexplained time apparently wasted during jury selection and trials. What might appear to be a waste of time to you is actually time being used by the judge and attorneys working on matters that must be done outside the presence of a jury. These events often arise unexpectedly and cannot be planned for in advance. With this information we thank you for understanding as we all work to accomplish our goal of achieving justice for all.

Jury Service



“working together
to achieve justice
for all”

Thank you for serving!

Office of the Jury Commissioner
Harbor Justice Center
(657) 622-7000

Superior Court Web site: <http://www.occourts.org>
E- mail: juryservices@occourts.org



Superior Court of California
County of Orange
Optional Form 1227 - Revised 07/12