

ATTORNEY OR PARTY WITHOUT ATTORNEY (<i>Name, Address, Telephone No., Email</i>): ATTORNEY FOR (Name): _____ Bar No.: _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE LAMOREAUX JUSTICE CENTER – JUVENILE COURT 341 THE CITY DRIVE SOUTH ORANGE, CA 92868	
NAME OF CHILD: DATE OF BIRTH:	
DECLARATION IN SUPPORT OF REQUEST TO INSPECT AND/OR COPY JUVENILE COURT RECORDS WITHOUT A COURT ORDER (Welf. And Inst. Code § 827)	CASE NUMBER:

CONFIDENTIALITY REQUIREMENTS / WARNING:

No person or entity may copy or inspect confidential psychological, medical, or educational information absent an order from the Presiding Judge of the Juvenile Court.

For records you inspect or are provided today, all records, reports or information obtained from Juvenile Court shall not be further released or disseminated to persons or agencies not otherwise entitled pursuant to Welfare and Institutions Code sections 827 or 362.5. Said information shall not be attached to any document without prior approval of the Presiding Judge of the Juvenile Court unless they are used in connection with adult criminal or juvenile court proceedings to declare a minor a dependent or ward of the court.

Pursuant to the amendment of Labor Code section 432.7, an employer, whether a public agency or private individual or corporation, may not inspect an applicant's juvenile record to utilize as a factor in determining any condition of employment.

DECLARATION REGARDING YOUR ROLE (Sections 1 and 2 below):

1. I am one of the following individuals or work for one of the following entities that may inspect and receive copies of the juvenile case file without an order of the juvenile court pursuant to Welfare and Institutions Code sections 827 or 362.5, Orange County Superior Court Local Rule 903, and Administrative Order 12/003-903 of the Orange County Juvenile Court:

NOTE: A Request for Release of Juvenile Case File (*JV-570*) **must** be submitted to the Presiding Judge of the Juvenile Court for review if copies of sealed records are being requested by individuals or entities listed in section 1.

- The district attorney, a city attorney, or a city prosecutor authorized to prosecute criminal or juvenile cases under state law.
- The child or nonminor dependent who is the subject of the proceeding.
- The child's parent(s) or guardian(s) for a child who is less than 17 years and 6 months of age and my parental rights have not been terminated. If the subject is older than 17 years and 6 months of age, I am currently receiving reunification services from the Social Services Agency.
- An attorney for a party in the juvenile court proceeding in the above-captioned case or related appellate proceeding.

- A judge, referee, other hearing officer, probation officer, or law enforcement officer who is actively participating in criminal or juvenile proceedings involving the child or nonminor dependent, including the district attorney if the nonminor is also a ward of the Juvenile Court.
 - The county counsel, city attorney, or any other attorney representing the petitioning agency in a dependency action.
 - A member of a child protective agency as defined in Penal Code section 11165.9.
 - An assigned social worker or probation officer charged with review of court records for the purpose of making a written recommendation to the court in a social study report pursuant to the Welfare and Institutions Code section 241.1 for determination of dual status suitability of a current dependent or ward of the court.
 - A Court Appointed Special Advocate (CASA), or CASA administrative personnel.
 - The California Department of Social Services in order to carry out its duty to oversee and monitor county child welfare agencies, children in foster care or receiving foster-care assistance, and out-of-state placements, or authorized legal staff or special investigators who are peace officers employed by, or who are authorized representatives of the State Department of Social Services, as necessary for the performance of their duties to inspect, license, and investigate community care facilities, to ensure that the standards of care and services provided in those facilities are adequate and appropriate, and to ascertain compliance with the rules and regulation to which the facilities are subject.
 - The Juvenile Justice Commission.
 - An Indian child's tribe that has intervened in the child's case.
 - The Department of Justice, to carry out its duties pursuant to Penal Code sections 290.008 and 290.08 as the repository for sex offender registration and notification in California.
 - The Department of Justice for the purpose of determining if the person is suitable to purchase, own, or possess a firearm consistent with Penal Code section 29820 and Welfare and Institutions Code section 786(g)(1)(J).
 - An individual other than a person described in Welfare and Institutions Code sections 827(a)(1)(A) to (a)(1)(P) who files a notice of appeal or writ petition challenging a juvenile court order, or who is a respondent or real party in interest in that appeal or writ proceeding, seeking to inspect or copy, for purposes of that appeal or writ proceeding, any records in a juvenile case file to which the individual was previously granted access by the juvenile court pursuant to Welfare and Institutions Code section 827(a)(1)(Q), including any records or portions thereof that are made a part of the appellate record.
 - An attorney in an administrative hearing involving the minor or nonminor only as necessary to meet the requirements of Welfare and Institutions Code sections 10952 and 10952.5. The attorney acknowledges that the confidential information shall remain confidential for purposes of the administrative proceeding and be available only to the judge or hearing officer and parties to the case. The confidential information shall be sealed after the conclusion of the administrative hearing and shall not subsequently be released except in accordance with this subdivision.
 - The California Department of Social Services, for the purpose of completing the required duties pursuant to an order setting aside an adoption, which includes vacating or setting aside a customary tribal adoption, filing a full report with the court within sixty (60) days after the notice of a petition to set aside the adoption, and for representing the adopted child to determine if an order of adoption is to be set aside. (Welfare and Institutions Code sections 366.26 and 827).
 - Personnel of the Office of Youth and Community Restoration, to carry out the duties of the office pursuant to Welfare and Institutions Code sections 2200, 2200.2, 2200.5, and 2200.7.
2. I understand I am not authorized to receive copies of the juvenile case file without a court order. I am or represent one of the following individuals and entities that may inspect a juvenile case file without a court order.

NOTE: A Request for Release of Juvenile Case File (*JV-570*) **must** be filed if copies of records are requested by individuals or entities listed in section 2.

- A member of the child's multidisciplinary teams, person or agency providing treatment or supervision of the child.
- A statutorily authorized or court-appointed investigator who is conducting an investigation pursuant to Family Code section 7663, 7851, or 9001, or who is actively participating in a guardianship case involving a minor pursuant to Probate Code section 1500, et. seq. and acting within the scope of the investigator's duties in that active case.
- A local child support agency for the purposes of establishing paternity and establishing and enforcing child support orders.
- A judge, commissioner, or other hearing officer assigned to a family law or probate case involving the minor, or the following person, if actively participating in the family law or probate case: A court-appointed mediator or evaluator conducting a court-connected child custody evaluation, investigation, or assessment pursuant to Family Code sections 3111 or 3118, and counsel appointed for the minor in the family law case pursuant to Family Code section 3150. **Counsel for the minor on related matters is required to provide a copy of the court order appointing him/her as minor's counsel.**
- A child welfare agency of a county responsible for the supervision and placement of a minor or nonminor dependent for the purpose of determining an appropriate placement or service that has been ordered for the minor or nonminor dependent by the court pursuant to Welfare and Institutions Code section 786(g)(1)(H).
- A probation officer who is preparing a report pursuant to Welfare and Institutions section 1178 on behalf of a person who was in the custody of the Department of Corrections and Rehabilitation, Division of Juvenile Justice and who has petitioned the Board of Juvenile Hearings for an honorable discharge.
- The superintendent or designee of the school district where the minor is enrolled or attending school.

3. **INSPECTION OF RECORDS:** I have read and agree to the following terms:

- a. Any information contained in the records shall not be disclosed or disseminated to any person, unless otherwise ordered by the Juvenile Court.
- b. Records may be received in an electronic format for inspection on site at Juvenile Court.
- c. Records contained in the juvenile case file shall not be altered, deleted, transmitted, copied, or photographed by any means.
- d. Records placed in a confidential or sealed envelope shall NOT be opened or viewed without a court order.
- e. The Court may monitor the inspection of the records for compliance with the court's order.

4. **COPY OF RECORDS:** I have read and agree to the following terms:

- a. Any information contained in the records shall not be disclosed or disseminated to any person, unless otherwise ordered by the Juvenile Court.
- b. Records placed in a confidential or sealed envelope shall NOT be opened or viewed without a court order.

RECORD LOCATION:

5. The records I am requesting to inspect and/or receive copies of are held by:

Juvenile Court Records Custodian Juvenile Probation Department Social Services Agency

Court Reporter Transcript reported by (Name): _____ Dept: _____

For Date(s): _____ Other: _____

NOTE: The requesting Party must pay for the transcript.

ATTORNEY/AGENCY INFORMATION

State Bar #: _____ Client (*minor, parents, etc.*): _____ Court: _____

Client's relationship to subject of juvenile court records: _____

6. I understand the above warning regarding dissemination of juvenile court records. I will abide with the terms set forth for inspection and receipt of copies of the juvenile court records.

I declare under penalty of perjury under the law of the State of California that the foregoing is true and correct.

Date:

Type or print your name

Signature



**Superior Court of California
County of Orange**

**Juvenile Court
Copy Work Request**

(APPROXIMATE PROCESSING TIME: 2 WEEKS)

Mark the box to have copies certified.

Copies Certified (\$40 certification fee per page or per set of copies, pursuant to Gov. Code § 70626)
(Government agencies exempt in accordance with Gov. Code §§ 70627 and 70633)

Please specify below document to be copied:
(i.e., type of document such as minute order and file date of document or hearing date)

Note: To prevent any delay in processing, you must be as specific as possible. If there are no specific dates indicated, you will only receive the most recent entry of the requested document.

1.	2.
3.	4.
5.	6.

Comments / Work Requested:

FOR OFFICE USE ONLY	
PRIORITY LEVEL: <input type="checkbox"/> RUSH <input type="checkbox"/> UPCOMING HEARING: _____	DELIVERY: <input type="checkbox"/> MAIL <input type="checkbox"/> E-MAIL: _____ <input type="checkbox"/> PICK-UP
TOTAL PAGES COPIED: _____	<input type="checkbox"/> PAID CERTIFICATION FEE (\$40)
PROCESSED BY: _____	COMPLETED ON: _____