Limited Civil	
Hearings	Department C3 All Trials and Default Prove Ups in Department C3 are in-person hearings only.
	All other hearings, appearances will be conducted by remote appearance. See page 2 for remote appearance instructions
Court and Jury Trials	Monday - Wednesday 9:00 AM All Trial Documents must be e-Filed prior to the Trial date In-person hearing only
Default Prove-Up	Tuesday and Wednesday 9:00 AM In-person hearing only
Status Conference	Wednesday at 1:30 PM Friday at 9:00 AM
Order Show Cause Re Dismissal Hearings	Wednesday at 1:30 PM Friday at 9:00 AM
Order Show Cause Re Sanctions Hearings	Monday and Tuesday at 1:30 PM Friday at 10:00 AM
Ex Partes	Monday - Friday 9:00 AM Ex-parte hearings must be filed by 3:00 PM one business day before (if filed on Friday, the hearing will be on Monday. If filed on Saturday or Sunday, the hearing will be on Tuesday)
Law and Motion	Thursday 9:30 AM. No tentative rulings. No reservation required.



Superior Court of California County of Orange

Appearance Procedure and Information Civil Limited (Dept C3)

UPDATE - July 1, 2022

In-person services are available in the Civil Clerk's Office Monday through Thursday from 8:00 a.m. to 4:00 p.m. and Friday from 8:00 a.m. to 12:00 p.m.

- 1. Filings: All Civil Limited filings shall be submitted via eFiling through an approved eFiling Service Provider with the exception of filings by self-represented litigants. Self-represented litigants may submit filings in person at the Central Justice Center, via electronic filing, or by US Mail at 700 Civic Center Drive West, Santa Ana, CA 92701.
- **2. Questions:** Specific questions can be submitted via the "Ask a Question" button on the court's website.
- 3. **Self Help Services:** Self Help assistance may be available for specific civil filings. The public is encouraged to consult Self Help Services prior to filing documents. To contact Self Help, visit www.occourts.org/self-help and select "Click Here to Contact Self Help Services".

4. Appearance Procedure:

- All trials and Default Prove Ups in Civil Limited cases (including hearings involving live testimony, etc.) will be set for in-person appearance unless the court orders otherwise on the court's own motion or the motion of a party for remote proceedings. A party may file opposition to a motion seeking a remote trial or evidentiary hearing.
- Remote appearances will be offered for all ex parte applications, law and motion, status conferences, and other non-evidentiary proceedings in Civil Limited cases.
- Unless ordered otherwise by the court, remote appearances for Civil Limited case will be conducted via Zoom through the court's online check-in process available through the court's website at www.occourts.org/media-relations/civil.html.
- In the event a party, witness, official reporter, official reporter pro tempore, court interpreter, or other court personnel experiences technology or audibility issues that arise during a remote conference, hearing, proceeding, or trial, the person is to call (657) 622-8513
- Parties should review Local Rule 375 (https://www.occourts.org/directory/local-rules/2022/Div3.pdf) for additional appearance information.