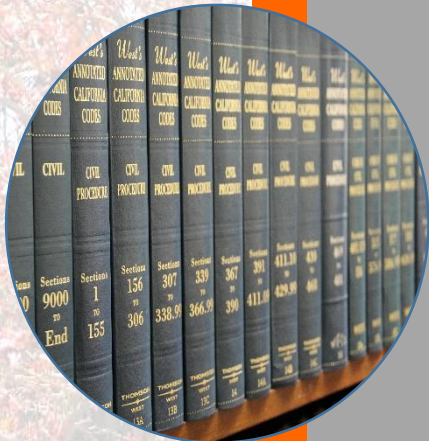


Superior Court of California County of Orange

A circular inset photograph of a courtroom docket board. The board is titled "Harbor Justice Center Newport Beach" and "Today's Docket". It lists several cases with their respective room numbers, times, and case numbers.

NAME	ROOM	TIME	CASE NUMBER
son, Lizeth Escobar	H14	8:30 am	SH999218
che Bank National Tru	H10	9:00 am	2014-0074044
t, Robin Kathleen	H4	9:55 am	14HM07684
Randy Allen	H1	8:30 am	13HF2327
remy Michael	H14	8:30 am	NBR47811
nt Schaefer	H14	1:30 pm	SH998530
Annette	H14	8:30 am	N0391
erie	H13	8:30 am	5
	H8	8:30 am	



APPROVED BUDGET Fiscal Year 2014-15



Superior Court of California County of Orange

DARREN DANG
CHIEF FINANCIAL & ADMINISTRATIVE
OFFICER

700 CIVIC CENTER DRIVE WEST
SANTA ANA, CA 92702

October 24, 2014

To Judges, Commissioners, Staff, and Members of the Public,

Enclosed herein is the Approved Fiscal Year (FY) 2014-15 Budget for the Superior Court of California, County of Orange (Court). This budget reflects the concerted efforts of all of the departments within the Court to streamline processes and gain operational efficiencies in order to ensure that the most essential justice services are provided to the residents of the County of Orange.

FY 2014-15 represents the second consecutive year of funding restoration for the Judicial Branch. In the 2014 Budget Act, the Governor provided an additional \$129.1 million in funding for the trial courts (this is in addition to the \$60 million provided in the 2013 Budget Act). While the reinvestment in the Judicial Branch is encouraging, it still falls short of over \$600 million needed to achieve full reinvestment. Judicial Council staff, along with representatives from the trial courts and other justice partners, will continue their efforts to work with the Governor, Legislature, and the Department of Finance towards full reinvestment in the Judicial Branch and California's justice system. Locally, the Court faces the additional challenge of losing historical base funding and receiving a smaller share of new reinvestment money due to the implementation of the Judicial Council's Workload-Based Allocation and Funding Methodology (WAFM). This loss in funding, coupled with receiving only 67% of the funding needed to cover benefit cost increases, leaves the Court in the position of using the remainder of its reserves to balance the FY 2014-15 Budget.

The approved budget for the Court includes revenues of \$194.5 million and expenses of \$202.9 million, resulting in the need to use \$8.4 million in reserves to balance the budget. By the end of FY 2014-15, the Court is anticipating to use all of its 1% in operating reserves, a large portion of restricted reserves, and the majority of its reserves for encumbrances that were carried over from FY 2013-14. With mostly all of the Court's one-time solutions being exhausted by June 30, 2015, the Court will need to implement over \$5 million in reductions to balance next year's budget.

Through the active participation of judicial and executive leadership at the State level, the Court will continue to voice its financial and justice service needs to seek ongoing solutions to these challenging issues.

Sincerely,

A handwritten signature in blue ink that reads "Darrendang".

Darren Dang
Chief Financial & Administrative Officer

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THE SUPERIOR COURT OF ORANGE COUNTY

The Superior Court of California, County of Orange (Court) is part of the Judicial Branch. As one of the 58 trial courts in the State, the Court provides services to a county with more than three million residents. The Court has jurisdiction over all criminal cases, including felonies, misdemeanors, and traffic matters. The Court also has jurisdiction over civil cases, including family law, probate, juvenile, and general civil matters. The Court is the second largest trial court in California in terms of operational staff support needed to process the workload resulting from the number of case filings¹.

Mission Statement

The mission of the Superior Court of California, County of Orange is to serve the public by administering justice and resolving disputes under the law, thereby protecting the rights and liberties guaranteed by the Constitutions of California and the United States.

Vision Statement

The Superior Court of California, County of Orange will provide the highest quality of justice and court system services to the community by:

- Being accessible, convenient, and understandable
- Providing a variety of appropriate and effective dispute resolution forums
- Maintaining a professional, appropriate environment where skilled judges and court staff treat all people equally and respectfully
- Using advanced technology to support the Court and serve the public
- Actively educating the public about the appropriate role and functions of courts and the services provided
- Expanding partnerships between the justice system and community including legal, business, law enforcement, and other entities to advance justice and promote the welfare of all people
- Responding to the needs and being representative of Orange County's diverse community

Strategic Goals

Strategic Goal 1: The Court will deliver the highest quality of justice and service to court users, justice partners, and the community by providing leadership to create and sustain public and private sector partnerships.

Strategic Goal 2: The Court will treat everyone in a fair and just manner, provide equal access, and respond to the needs of Orange County's diverse community and court users.

Strategic Goal 3: The Court will encourage preservation of judicial discretion and impartial decision-making, and maintain the highest standards of accountability for using public resources.

Strategic Goal 4: The Court will continue to strive for the highest quality judicial officers and staff.

Strategic Goal 5: The Court will embrace innovative ideas and implement modern management practices for effective and efficient delivery of service.

Strategic Goal 6: The Court will establish a comprehensive technology, human resources, fiscal, and facilities infrastructure.

¹ For more information on the calculation of operational staff support need, refer to Workload-based Allocation and Funding Methodology (WAFM) on page 7.

Judicial Officers (Judges and Commissioners)

There are 124 superior court judge positions and 20 superior court commissioner positions authorized for the Court in Fiscal Year (FY) 2014-15. These 144 authorized judicial officer positions are led by a presiding judge and an assistant presiding judge.

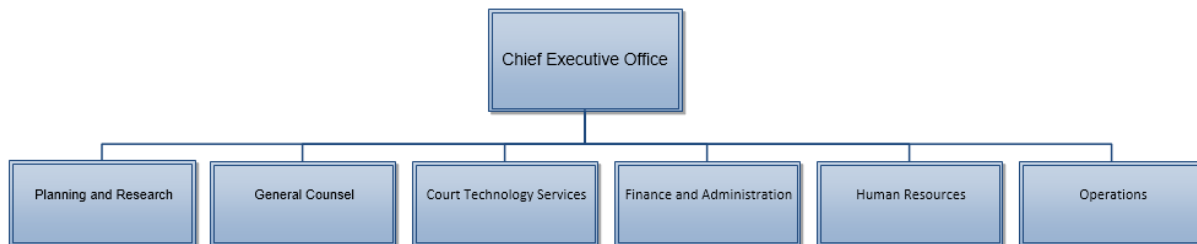


Non-Judicial Staff

The Court's non-judicial staff is led by a chief executive officer, who is directly supported by an in-house general counsel and four chief officers. They serve as heads of the General Counsel, Operations, Finance and Administration, Court Technology Services, and Human Resources Departments. The Chief Executive Officer also has direct oversight of the Planning and Research Unit. In FY 2014-15, the Court has 1,532 authorized positions (including superior court commissioners), totaling 1,487.7 full-time equivalents (FTEs).

types. The Finance and Administration Department (13.9%) is responsible for budgeting, strategic planning, accounting, collections, purchasing, and facilities management activities. Court Technology Service or CTS (at 8.3%) implements new technology-enabled solutions and manages existing technology services and assets. The Human Resources Department (2%) is responsible for the recruitment, classification, compensation, maintenance of records, labor relations, and training of all Court staff. The General Counsel (3.8%) provides direct administrative support and legal research services for the Court's judicial officers. The Planning and Research Unit (0.3%) performs data validation, data analyses, and ad hoc reports for all departments.

The Operations Department (71.7% of the Court's budgeted staff) performs all the courtroom, case processing, and concomitant support activities (e.g. court reporting and interpreting as well as management of jury services, records and exhibits, and self-help services) for all case



Courthouses and Facilities

The Court's judicial and non-judicial staff currently serve Orange County's 3.1 million residents in five courthouses—located in the cities of Fullerton, Newport Beach, Orange, Santa Ana, and Westminster. There are also three additional court facilities located in Santa Ana—the Complex Civil Annex, the Community Court, and the courtroom at the jail. Lastly, a facility in Irvine houses various non-judicial staff and a portion of the Court's records and exhibits. Detailed information regarding each of the Court's courthouses and facilities can be found on pages 246-254.

In FY 2014-15, the Court plans to open the South County Service Center. This satellite court clerk office in Mission Viejo will house a self-help center for all of the Court's customers, especially the underserved residents of Southern Orange County. If funding becomes available, services will be expanded to include receiving filings for all case types and accepting payments for fines and fees.



BUDGET AND FINANCIAL PLANNING PROCESS

Since the Court's primary source of funding comes from the State, this section is provided to illustrate the relationship between the State budget, Judicial Branch budget, and local trial court budgets. Proper financial planning requires several months of effort, and it is a Court priority to stay current on all statewide and local budgetary developments throughout the year.

State Budget Process

For each fiscal year, which begins on July 1, the State budget process begins during the prior January. As required by the State Constitution, the Governor submits a balanced budget to the Legislature on January 10 of each year. In May, the Governor issues a revised budget (commonly referred to as the "May Revise"). The Legislature, in turn, is required to adopt a balanced budget by June 15. The Governor then has 12 working days to reduce or eliminate any budget line items, and to sign the budget bill. Trailer bills needed to implement the budget may be signed at a later date.

Judicial Branch Budget Process

Once the Legislature has passed and the Governor has signed a state budget, the Judicial Branch will begin the process to review and allocate its appropriation for the fiscal year. In FY 2014-15, the Judicial Branch budget is 1.3% of the State's General Fund budget, or \$1.4 billion of \$108 billion. The Trial Court Budget Advisory Committee (TCBAC) — a team of 15 superior court judges and 15 court executive officers—reviews the trial courts' portion of the Judicial Branch budget and prepares recommendations to the Judicial Council on allocations among the 58 trial courts. In July,

the Judicial Council reviews the TCBAC recommendations and approves the allocation of funding to the trial courts.



The Court's Budget Process

The Financial Planning Office (FPO) is responsible for preparing the Court's budget. Each January, after the governor issues the proposed State budget, FPO makes an estimate of available resources. This estimate is based on the amount of fund balance (or reserves²) expected at the end of the current fiscal year plus funding the Court expects to receive. FPO prepares cost center³ expenditure targets for the allocation of those available resources, and staff works closely with the chief officers, cost center managers, and project managers to prepare detailed spending plans. These proposed budgets are consolidated for review and approval by the Court's Executive Team and the Presiding Judge. After the Governor publishes the May Revise (usually a

² The terms "fund balance" and "reserves" are used interchangeably throughout the document to refer to unspent funding that is carried forward from one fiscal year to the next.

³ Cost Centers are defined areas to which direct and indirect costs are allocated. They are distinctly identifiable departments, divisions, or units of an organization whose managers are responsible for all its associated costs and for ensuring adherence to its budget.

somewhat closer approximation to the upcoming budget than the January budget proposal), the budget is conditionally approved by the Court Finance Committee. Once the State budget is finalized (in June) and the trial court funding has been allocated by the Judicial Council (in late July), the Court's budget is approved by the Court Executive Committee and the Presiding Judge. FPO then prepares and submits the required Judicial Council documents, and publishes the Court's final budget.

Tracking and Monitoring

As of June 30, 2014, trial courts may only carry forward 1% of their prior year operating budget, any statutorily restricted reserves, and funding for specific encumbrances⁴ allowed by the Judicial Council. Since the 1% reserve is not enough to cover one week of payroll, the Court no longer has the ability to use reserves to cover drastic cash flow fluctuations. As such, it is imperative that the Court constantly monitors revenues and expenditures, and makes accurate projections of its cash flow.

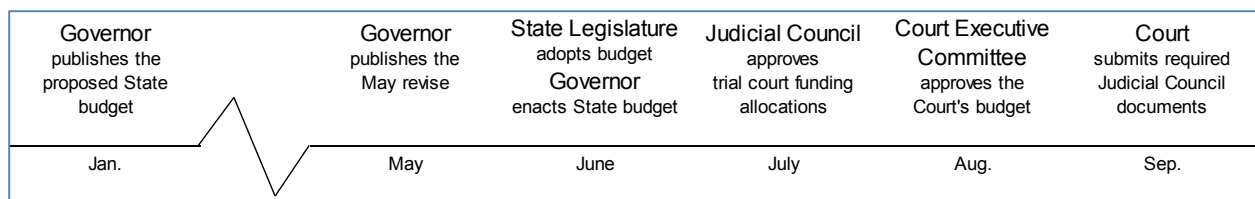
At least monthly, FPO prepares projections for the court executives. This information enables the Court to make necessary changes to its expenditure plan throughout the year. These changes may include reducing or canceling certain expenses, or even adding or accelerating large purchases or projects, in order to best utilize scarce resources that will be lost if not spent during the fiscal year.

Strategic Planning

Prudent fiscal management requires the Court to be strategic in how it plans and spends available resources. The Court's priorities are to ensure public access and to provide excellent service on a daily basis. Guided by its mission and vision statements, as well as strategic goals, the Court carefully aligns business needs with its available resources.

Multi-Year Financial Plan (MY PLAN)

While the Court works diligently to meet the daily needs of its customers, it is also actively strategizing for the future through the use of its Multi-Year Financial Plan (MY Plan)⁵. MY Plan is the Court's dynamic, planning tool that enables the strategic allocation of resources in a manner that will best meet the Court's short-term and long-term objectives. It enables executive leaders to responsibly plan the Court's financial future for a rolling five-year period. MY Plan is structured to facilitate a more efficient method of project approval and monitoring, along with increasing fiscal and operational accountability for effective project management and outcomes. MY Plan was implemented in FY 2012-13. Since then, 12 projects have been successfully completed. There are 21 ongoing projects, with a total combined budget of \$10.2 million. Of that total amount, \$7.2 million is allocated for a new case management system for Family Law and Juvenile Dependency and Delinquency cases. A complete list of completed and active MY Plan projects can be found on page 256.



⁴ Encumbrances are committed but not expensed. The funds are, in effect, set aside to purchase specific goods and/or services from a specific vendor.

⁵ The MY Plan document is available for viewing on the Court's website at www.occourts.org.

ISSUES THAT AFFECT THE COURT

Many factors play a significant role in affecting the Court's operation and budget. The following includes some of the more pertinent factors that should be noted, for they shape the Court's way of conducting day-to-day business and also have an impact in the way the Court operates in the future.

Workload-Based Allocation and Funding Methodology (WAFM)

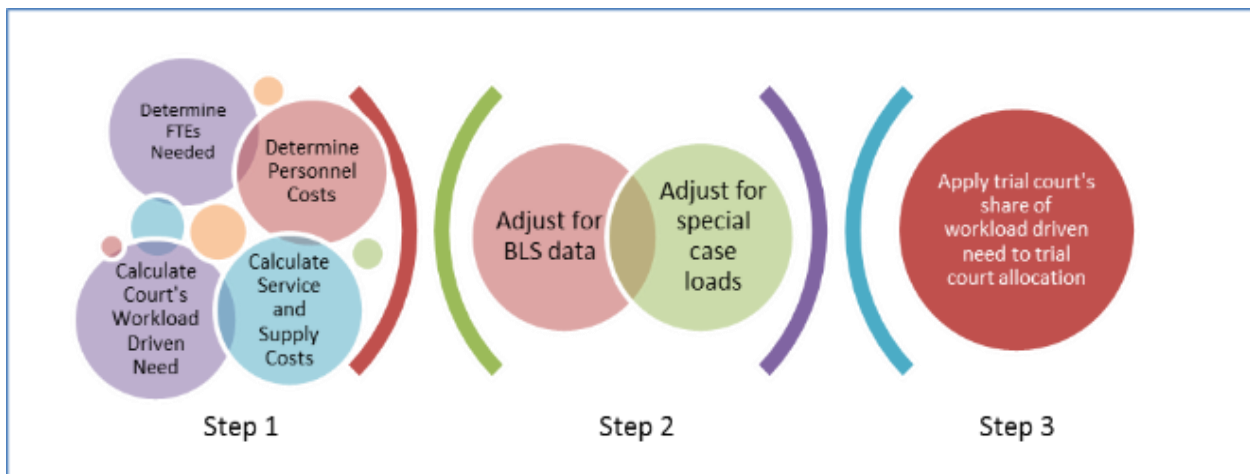
With the adoption of the Workload-Based Allocation and Funding Methodology (WAFM) in 2013, each trial court's share of base allocation funding is now based on each court's workload. The workload is measured by case filings, which form the basis of the calculation to determine each court's share of the total State Allocation.

WAFM begins by multiplying filings by case weights for each case type (the amount of staff time needed to process each case filing) to provide an estimate of FTEs needed to process that number of average filings. To calculate funding needed, the total FTE amount is multiplied by statewide average salary costs for government employees. A United States Bureau of Labor Statistics (BLS) "adjustment factor" is then applied to each court's calculated labor cost to account

for local differences in wages and cost of living.

To this cost, an amount is added for staff for support services (Information Technology, Human Resources, accounting, etc.) and for employee benefit costs. An amount is also added for services, supplies, and equipment based on historical experience of trial courts.

The calculated need for each trial court is summed together to determine a total statewide need. The ratio of each trial court's need to the total need is that trial court's proportional share of the total amount actually appropriated. For recent years, the total appropriation has been less than the total estimated need using WAFM. In this situation, each trial court's allocation is calculated by applying each trial court's proportional share of the total calculated need to the amount appropriated.



WAFM CALCULATION

Case weight. For WAFM calculation purposes, each case type (such as felony, family law, and small claims) is assigned a case weight in minutes. The 20 different case weights approved by the Judicial Council for WAFM are in the table below.

Case category	Case types	Case weight (in minutes)
Infractions	Infractions > 100,000 filings	28
	Infractions < 100,000 filings	40
Criminal	Felony	944
	Misdemeanor – traffic	109
	Misdemeanor – non-traffic	298
Civil	Asbestos	3,546
	Unlimited civil	797
	Limited civil	179
	Unlawful detainer	235
	Small claims	201
Mental Health / Probate	Conservatorship / guardianship	3,729
	Estates / trusts	835
	Mental health	627
Juvenile	Dependency	1,428
	Delinquency	602
Family Law	Dissolution / separation / nullity	1,057
	Child support	484
	Domestic violence	770
	Parentage	1,158
	All other family law petitions	478

Needs Calculation. Each court's average annual filings are multiplied by the appropriate case weight to get an aggregated estimate of minutes needed to process that court's workload. The total number of minutes is then divided by 95,900 minutes, which is the standard number of minutes per FTE as approved by the Judicial Council. This calculation yields the estimated number of FTEs needed to process the workload. For WAFM purposes, this need is referred to as Program 10 need⁶, the direct labor FTEs needed to process filings. The WAFM formula then uses each court's Schedule 7A⁷ to calculate benefit costs, ratios for indirect support staff (e.g. finance, technology, and human resources), and supervisory needs.

⁶ Per Rules of Court 10.800, Program 10 refers to court operation costs, which is one of Court's three major expense categories under PECT (Program, Element, Component, Task). See page 48 for more information about PECT.

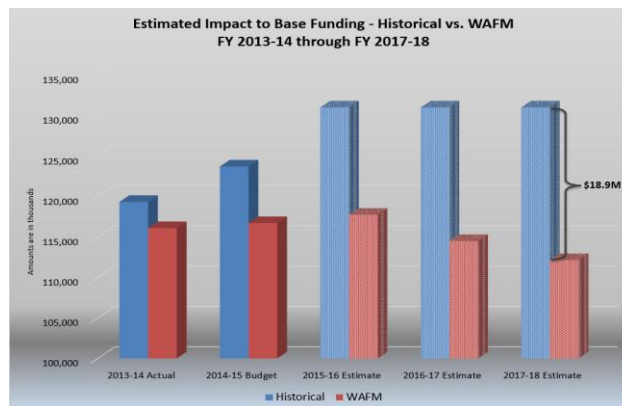
⁷ Schedule 7A is a trial court's *Salary and Position Worksheet* that is submitted to the Judicial Council on an annual basis. It has the salary and benefits information for each budgeted position.

Impact of WAFM

There are three aspects of the WAFM methodology that can have significant impacts on trial court revenues and expenditures. One is fluctuations in court filings that form the basis of the calculation. The second impact arises when the total state appropriation is less than the total need estimated by WAFM. Finally, the transition from the old funding formula to the WAFM methodology has significant impacts.

Since case filings vary year to year, the WAFM formula includes a step that smooths fluctuations in filings. Rather than using filing data from the previous year, filing data for a rolling three-year period—after a two-year lag—are averaged for use in the formula. While this avoids sharp increases or decreases in funding, funding will lag any increase in workload caused by a steady growth in filings. It is also difficult to predict filing changes, for one court, let alone the whole state, so projecting allocation more than one or two years out is very problematic.

When the total state appropriation for trial courts is less than the total need calculated using the WAFM methodology, the allocation to each trial court must be adjusted. Since the shares of all trial courts must always add up to 100%, each trial court receives its proportional share, but of a shrinking pie. The shortfall accumulates each year that the actual appropriation is less than the estimated need. For the Court, the cumulative loss is projected to be over \$18 million over the next several years. The chart below illustrates the estimated difference in the State Allocation when comparing the historical funding methodology to WAFM⁸.



Another significant impact is attributable to the approach adopted for the transition to the WAFM methodology. When it was adopted, the decision was made not to apply the WAFM methodology all at once, as doing so would have been highly disruptive and unmanageable for most trial courts. Instead, the approach was to gradually increase the proportion of the total appropriation allocated according to the WAFM percentages (see table below). In addition, any new money appropriated each year would be allocated entirely using the WAFM percentages as would an equal amount of historical funding.

- FY 2013-14 – 10% new rate / 90% old rate
- FY 2014-15 – 15% new rate / 85% old rate
- FY 2015-16 – 30% new rate / 70% old rate
- FY 2016-17 – 40% new rate / 60% old rate
- FY 2017-18 – 50% new rate / 50% old rate

⁸ FY 2015-16 assumes a 5% increase in state appropriations for trial court funding (accounting for the increase).

The impact each year is therefore twofold – the change in the proportion of ‘old’ money now allocated by the WAFM method, and the amount of new money allocated. The nature of the impact depends upon whether a court’s new WAFM percentage is more, or less, than its historical percentage. Courts whose WAFM percentage is less than its historical percentage are referred to as “donor courts”. They include Orange County, San Diego County, and several San Francisco Bay Area counties. Courts whose WAFM percentage is greater than historical percentage are referred to as “donee courts”. They include Los Angeles County, the fast-growing counties of San Bernardino and Riverside, and several Central Valley counties. The impact, in the Court’s case, negative impact, of the conversion of ‘old’ money equal to ‘new’ money is illustrated in the table below⁹:

WAFM CONVERSION OF NEW MONEY - EXAMPLE OF \$60 MILLION	
WAFM Share at 7.10%	4,260,000
Historical Share at 8.54%	<u>(5,124,000)</u>
Difference (WAFM Adjustment)	<u>(864,000)</u>
WAFM Share of \$60M	4,260,000
(Less WAFM Adjustment)	<u>(864,000)</u>
OCSC's Share of \$60M	<u><u>3,396,000</u></u>

1% Reserve Restriction and Encumbrance Policy

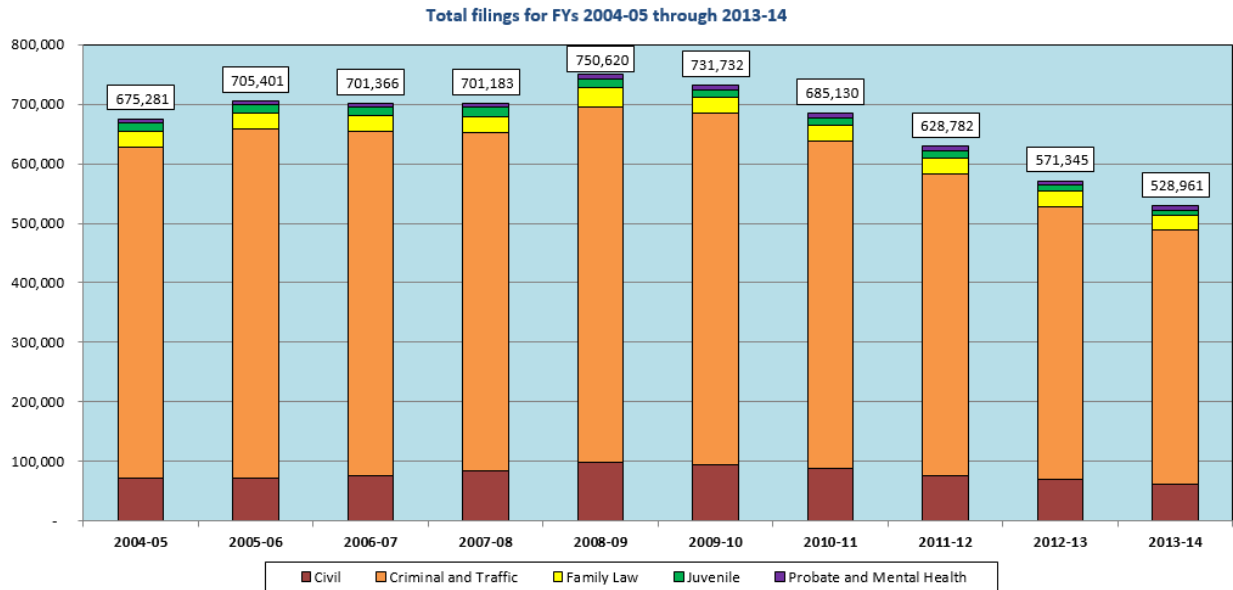
Since the recession of 2008, the use of reserves has helped the Court absorb the State’s unprecedented cuts to the trial courts. This was especially relevant during FY 2013-14 when WAFM was first used. Due to use of the WAFM formula, the Court absorbed a larger share of the funding cuts and received a smaller portion of new funding. During FY 2013-14, the Court was able to utilize one-time reserves to purchase a new case management system for family law and juvenile, improve its technology infrastructure, and reduce its document destruction backlog. Unfortunately, due to the new 1% reserve restriction policy, the Court has lost the ability to carry forward all unspent funds from the last fiscal year. Thus, the use of reserves will be severely restricted and will be for limited applications in FY 2014-15. For the Court, the amount of the 1% reserve covers approximately 3 days of payroll. The lack of reserve creates cash flow challenges, which can be especially acute towards the end of the fiscal year.

Within the 1% reserve restriction policy, funding for specific encumbrances are allowed to be carried over. However, per the Judicial Council’s encumbrance policy, if the encumbrances are not used within the two subsequent fiscal years and for the specific purpose for which they were encumbered, then the difference between the encumbrance carry over amount and the actual expenditure against the encumbrance will be subtracted one-time from the Court’s base allocation.

⁹ For all charts and tables throughout this book, individual terms may not sum to the totals due to rounding.

Filing Trends

Fluctuations in filings have a direct fiscal impact on trial courts, for it is the basis of the WAFM calculation. During FY 2013-14, there were 528,961 cases filed in the Court, a decrease of 7.4% compared to total filings from FY 2012-13. The following table provides a summary of the number of cases filed each year for FY 2004-15 through FY 2013-14.



The decreased number of total filings over the previous five fiscal years is directly attributable to a decrease in the number of criminal and traffic case filings. Traffic case filings historically account for about 81% of the total cases filed in Orange County. In comparison to local filings, total statewide filings have also continued to decline, as reported in the 2014 Court Statistics Report.

Orange County Demographics

As of July 2013, the County's population was 3,104,680 with residents living in 34 cities and several unincorporated County areas. Although the County's population continues to grow, it is currently growing at a relatively slow rate. Between 2012 and 2013, the population growth rate was 1%. Most of the growth was due to natural increase (birth rate minus death rate) rather than migration from other California counties, other states, or foreign countries.¹⁰ This slow-growth projection would still result in the addition of 300,000 new residents by 2035, making the county's projected population to be over 3.4 million.



¹⁰ Orange County Community Indicators Project. (2014). *Orange County 2014 Community Indicators*.

Judicial Need

In November 2014, the Judicial Council will submit to the Legislature a report entitled *Need for New Judgeships in the Superior Courts: 2014 Update of the Judicial Needs Assessment*¹¹. In the report is the most recent judicial workload assessment, which indicates that the Court has an assessed need of 155.6 judicial officers. With only 144 authorized judicial positions in FY 2014-15, the Court is operating with a bench size about 8% below its calculated need.

Economic Outlook

Recent gains in the stock market, increases in home values and sales, job creation, and a steadily decreasing unemployment rate are all indicators that an economic recovery is continuing. Recovery from the Great Recession has been slow but steady. Although economic indicators are suggesting that recovery is ongoing, how this will impact state and local governments is still uncertain. Generally, the impact of a recession to the public sector lags behind the private sector. Although the private sector shows steady job growth, it is still uncertain how quickly public sector jobs will recover. It is also unlikely that they will recover to pre-recessionary levels.

Much of the economic impact to the Court's budget is determined by State revenues as the trial courts are state-funded. The Legislative Analyst Office predicts "absent any changes to current laws and policies, the state would have a \$5.6 billion General Fund reserve at the end of the 2014-15 fiscal year."¹² Because of the healthy fiscal outlook, coupled with the Chief Justice Cantil-Sakauye's effort through the *Three-Year Blueprint for a Fully Functioning Judicial Branch*¹³ to encourage restoration of judicial branch funding, the Court continues

to remain cautiously optimistic with respect to the availability of future funding.

Legislative Impact

Actions by the Legislative Branch through the passage of court-related legislation can greatly impact the trial courts. Although not all bills become law, some may be revised and reintroduced at a later date. Therefore, it is important for the Court to be aware of all court-related legislative actions, and be proactive in tracking their status and changes.

The following are a few of the bills, new laws, and pending initiatives that could affect the Court's revenues or expenditures.

AB 1657 – Courts: interpreters (signed into law; chaptered on 9/28/14)

This bill authorizes a court to provide interpreters in civil actions at no cost to the parties, regardless of the income of the parties. It states that it is the intent of the Legislative and Judicial branches to extend interpreter services to all parties in all matters. This law will increase the cost for the Court.



¹¹ Judicial Council of California. (2014). *Need for New Judgeships in the Superior Courts: 2014 Update of the Judicial Needs Assessment*. A Report to the Legislature.

¹² Legislative Analyst Office. (2013). *The 2014-15 Budget: California's Fiscal Outlook*.

¹³ The Judicial Branch of California. (2014). *Reinvesting in California's Justice System, A Three-Year Blueprint for a Fully Functioning Judicial Branch*.

AB 2397 – Criminal procedure: defendant's appearance by video (signed into law; chaptered on 7/21/14)

This new law expands the types of appearances that can be made using two-way video conference technology between a defendant housed in a state, county, or local facility within the county, and a courtroom. If the defendant and defense counsel consent to the defendant's physical absence from court, video appearances will be allowable for specified, non-critical appearances. This approach may lead to savings in sheriff's transportation and jail space costs, but it may increase the Court's cost to operate courtroom at the jail if expansion is required.

AB 2745 – Courts: judgeships (signed into law; chaptered on 9/9/14)

This bill ratifies the Judicial Council's authority to convert 10 subordinate judicial officers (SJO) positions to judgeships in FY 2014-15 when the conversion will result in a judge being assigned to a family or juvenile law assignment previously presided by a SJO.

AB 2332 – Courts: personal services contracts (inactive)

This bill requires trial courts to meet specified standards in order to enter into a contract for any services that are currently or customarily performed by trial court employees. It requires, among other things, that a trial court clearly demonstrate that the contract will result in actual overall cost savings for the duration of the entire contract as compared with the trial court's actual costs of providing the same services. It prohibits, among other things, a trial court from approving a contract solely on the basis that savings will result from lower contractor pay rates or benefits, or if it causes an existing trial court employee to incur a loss of his or her employment or employment seniority, a reduction in wages, benefits, or hours, or an involuntary transfer to a new location requiring a change in residence.

SB 1190 – Courts: judgeships (inactive)

This bill appropriates an unspecified sum from the State General Fund to the Judicial

Branch for the purpose of funding the cost of additional judgeships. It authorizes 50 additional judges to be allocated to the various superior courts, upon appropriation by the Legislature in the annual Budget Act of monies expressly identified for the purpose of initially funding the costs of additional new judges.

Proposition 47 – Criminal Sentences: Misdemeanor Penalties (voter-approved)

The initiative reduces the classification of most "nonserious and nonviolent property and drug crimes" from a felony to a misdemeanor unless the defendant has prior convictions for murder, rape, certain sex offenses or certain gun crimes. It also permits resentencing for anyone currently serving a prison sentence for any of the identified offenses unless the court finds unreasonable public safety risk. There will be an initial, one-time increase in court cost due to resentencing hearings, but a gradual annual savings resulting from reduced resources needed to process misdemeanor cases.

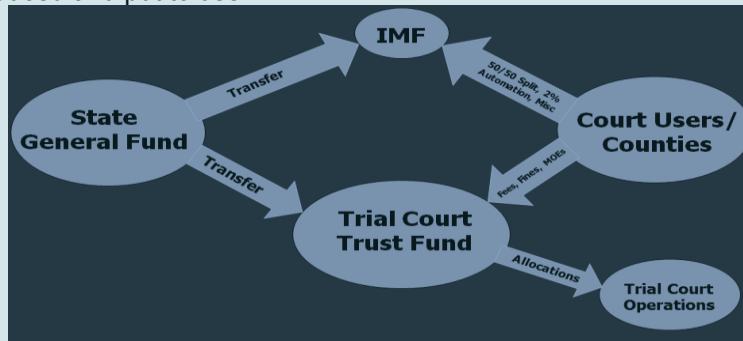
Judicial Council Legislative Priorities

For 2014, the Judicial Council has adopted two main legislative priorities: (1) Advocate for budget stability for the Judicial Branch, and (2) advocate for new judgeships and accompanying funding. The first priority will include efforts to advocate for sufficient fund balances to allow courts to manage cash flow challenges, a method for stable and reliable growth funding for courts to address annual cost increases in baseline operations, and sufficient additional resources to allow courts to improve physical access to the courts. The second priority will include efforts to secure funding for the second set of 50 new judgeships, which was approved in 2007 but has yet to be funded. In addition, the Judicial Council plans to sponsor legislation to create a third set of 50 new judgeships to be allocated consistent with the Judicial Council's most recent Judicial Needs Assessment.

OVERVIEW OF COURT FUNDING

The Court's annual revenues are made up of four main categories of funding: (1) State Allocation, which is approximately 67% of the Court's revenues; (2) State - Other, which is about 19% of revenues; (3) Local Revenues, which is about 13% of revenues; and (4) Facilities Maintenance, which is about 1% of the revenues and restricted solely to facilities projects and maintenance. In addition to annual revenues, the Court also uses fund balance to pay for expenses carried over from the prior year as well as to bridge the gap between expenditures and revenues.

State Allocation is the Court's primary funding source. It is funded with a combination of resources from the State General Fund, county maintenance of effort payments¹⁴, civil filing fees and other charges¹⁵. Individual trial court allocations are approved on an annual basis by the Judicial Council, the policymaking body of the judicial branch, upon enactment of the State budget. The formula that had been used since 1997 was largely based on the historical county-level funding in place before State Trial Court Funding (Assembly Bill 233) shifted funding to the State. Beginning in FY 2013-14, WAFM was introduced and put to use.



Source: Judicial Council (2011)

State – Other includes revenues and reimbursements, other than the base allocation, received directly from the Judicial Council. This includes fee revenue, civil assessments, Children's Waiting Room funding (which comes from civil filing fees), Replacement of 2% Automation funding¹⁶, other state receipts (e.g. micrographics funding and court reporter fees), as well as reimbursements for judges' compensation, dependency court-appointed counsel, interpreters, criminal jury costs, and Judicial Council grants and intra-branch agreements. There are also small reimbursements included in the budget for temporary restraining orders, civil case coordination, and elder abuse petitions.

Local Revenues include fees collected by the Court that are not statutorily required to be remitted to the Judicial Council. This category also includes donations, reimbursements from the County, reimbursements for non-Judicial Council grants, and cost recovery for the Enhanced Collections Program¹⁷.

Facilities Maintenance funding comes from the Court Facilities Trust Fund for facility maintenance and modifications. This funding is completely separate from the Court's general operating fund.

¹⁴ Government Code (GC) 77201.3 states that each county shall remit to the state the amount listed which is based on an amount expended by the respective county for court operations during the 1994-95 fiscal year.

¹⁵ Other charges include court operations fees and civil assessments imposed in criminal cases.

¹⁶ These monies are restricted per Government Code (GC) 77207.5(b) and 68090.8 for "the development and implementation of automated systems." Per statute, funding for this program is set at local 2 percent collections from FY 1994-95.

¹⁷ Penal Code (PC) 1463.007 defines the criteria for courts to recover their costs of operating a Comprehensive Collections Program. To be considered a Comprehensive Collections Program, courts must meet certain criteria as defined by the relevant penal code sections and the Judicial Council.

FISCAL YEAR 2013-14 RECAP

FY 2013-14 was a challenging year from a budgetary perspective. In addition to managing day-to-day business with available resources, the Court was tasked to utilize one-time reserves while trying to avoid creating ongoing costs as the Court transitioned into a new era under the 1% reserve restriction. As a result of careful planning by the Court's judicial and executive leadership, the Court met the challenge. At the end of FY 2013-14, no money was returned to the State. Instead, funds were used for projects and expenses that furthered the Court's objectives to ensure access to justice and to better serve the public.

The following table provides a summary of the Court's actual expenditures compared to the approved budget for FY 2013-14.

Fiscal Year 2013-14 Approved Budget vs. Actual

(amounts in thousands)				
	Approved Budget	Actuals	Variance ¹⁸	
FINANCING SOURCES				
State Allocation	127,452	129,823	2,371	1.9%
State – Other	34,326	33,825	(501)	-1.5%
Local Revenue	22,017	19,069	(2,948)	-13.4%
Facilities Maintenance	2,650	3,232	582	22.0%
Interest	100	121	21	21.4%
SUBTOTAL - Revenues	186,545	186,070	(475)	-0.3%
Use of Reserves	19,009	23,542	4,533	23.8%
TOTAL - Financing Sources	205,554	209,612	4,058	2.0%
USE OF FUNDS				
Salaries and Benefits	156,566	157,525	(959)	-0.6%
Services and Supplies	33,065	32,709	356	1.1%
Security	1,093	1,082	11	1.0%
Technology	5,806	9,307	(3,501)	-60.3%
CMS Replacement*	6,374	5,713	661	10.4%
SUBTOTAL - Operating Budget	202,904	206,336	(3,432)	-1.7%
Facilities Maintenance*	2,650	3,276	(626)	-23.6%
TOTAL - Use of Funds	205,554	209,612	(4,058)	-2.0%
FUND BALANCE				
Beginning Fund Balance	33,899	33,899	-	-
Budget Surplus/(Deficit)	(19,009)	(23,542)	(4,533)	23.8%
Ending Fund Balance	14,890	10,357	(4,533)	-30.4%

* The budgets for CMS Replacement and Facilities Maintenance include the salaries and benefits costs specific to these programs. Those amounts are excluded from the salaries and benefits line.

¹⁸ For financing sources, variances are positive when the actual exceeds the budget. Conversely, for uses of funds, variances are negative when the actual is greater than the budget.

Financing Sources

In March 2014, the Court received the unbudgeted \$2.8 million return of the 2% Judicial Council Reserve¹⁹ (under State Allocation). However, “State – Other” revenue and “Local Revenue” were less than anticipated in the budget. The total net revenue amounted to almost \$0.5 million less than budgeted. The increased total amount for financing sources was primarily due to the use of \$4.5 million more in reserves.

The increase in the State Allocation was mostly due to the return of the 2% Judicial Council Reserve and was partially offset by some miscellaneous adjustments to the base (including a reduction for the conversion of subordinate judicial officer positions, which are funded via the State Allocation). The \$0.5 million decrease in “State – Other” was due mostly to the deferral of the Complex Civil grant funding for the second half of the fiscal year. The \$2.9 million decrease in Local Revenue was due to County reimbursements being \$1.3 million less than budgeted (to correspond to actual expense), \$0.6 million less than anticipated in DMV prior history fee revenue, cost of collections recovery \$0.5 million less than budgeted (to match corresponding expense), and the deferral of \$0.4 million in facility modification reimbursements.

Interest earnings came in on target. However, the figure in the table above includes a negative adjustment to prior year revenues.



Use of Funds

Use of Funds totaled \$209.6 million in comparison to budgeted expenditures of \$205.6 million. Salary and benefit costs came in \$1.8 million more than budget (this figure includes CMS and Facilities Maintenance staff costs). The variance was attributable to unbudgeted payouts resulting from the addition of 80 hours of compensatory time for all eligible employees (that was awarded as a result of negotiations), unbudgeted overtime, and unbudgeted extra help cost. Overtime and extra help were used to reduce backlogs, digitize old case files in preparation to implement an electronic criminal environment, performs data validation, and prepares for the migration to a new case management system.

Overall services and supplies came in at roughly \$0.4 million less than budget. Security (payment to the Orange County Sheriff for command staff costs) came in right on target.

Technology costs (excluding the new case management replacement project) was \$3.5 million more than budgeted. The variance was primarily due to one-time expenses such as purchase of computers, servers, and increased use of contracted computer programmers and developers with unique skills sets.

¹⁹ The 2012 Budget Act requires the Judicial Council to set aside 2% of total Program 45.10 (Support for Operation of the Trial Court) appropriations to be used for unforeseen emergencies, unanticipated expenses in existing programs, and unavoidable funding shortfalls. If the funds are not used, the Judicial Council must return the funds on or after March 15 of every fiscal year to the trial courts.

Fund Balance

The Court's use of reserves was \$4.5 million more than budgeted. With the actual use of \$23.5 million in reserves, the Court's fund balance decreased from \$33.9 million to \$10.4 million. The table below shows fund balance designations as of June 30, 2014.

Fund Balance Designations as of June 30, 2014

Description	Fund Type	Classification	Amount
1% of Prior Year Operating Budget	General Fund - non-TCTF	Assigned	140,061
1% of Prior Year Operating Budget	General Fund - TCTF	Assigned	1,989,231
FY 2013-14 Encumbrances	General Fund - non-TCTF	Committed	2,130,790
FY 2013-14 Encumbrances	General Fund - TCTF	Committed	2,606,040
Children's Waiting Room	Special Revenue Non-Grant	Restricted - Imposed by Law (Statutory)	1,551,428
Replacement of 2% Automation Fund	Special Revenue Non-Grant	Restricted - Imposed by Law (Statutory)	1,908,634
Micrographics prior to 2006	Special Revenue Non-Grant	Restricted - Imposed by Law (Statutory)	16,460
Small Claims Advisory	Special Revenue Non-Grant	Restricted - Imposed by Law (Statutory)	726
Collaborative Courts donation fund	Special Revenue Non-Grant	Restricted - Externally Imposed	14,199
Total Fund Balanced Retained by the Court as of June 30, 2014			10,357,569
Total Fund Balance Reclaimed by the State as of June 30, 2014			-

Fund Balance Classifications

Governmental Accounting Standards Board Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, standardizes all governmental fund balance reporting so that financial statements can be universally understood. This is accomplished by clearly defining fund balance categories so that interpretation and reporting are the same across the board. The following are the fund balance classifications as defined by GASB 54.

- Nonspendable – amounts that are not in spendable form or are required to be maintained intact
- Restricted – amounts constrained to specific purposes by their providers through constitutional provisions or by enabling legislation
- Committed – amounts constrained to a specific purpose by a government itself, using its highest level of decision-making authority
- Assigned – amounts a government intends to use for a specific purpose, intent can be expressed by the governing body or by an official or body that the governing body delegates authority to
- Unassigned – amounts that are available for any purpose and are reported only in the general fund

Strategies Implemented to Alleviate FY 2014-15 Budget Shortfall

In anticipation of continued budget shortfalls and the challenge of operating with the 1% reserve restriction, judicial and executive leaders explored many options to mitigate the impact on the Court's ability to maintain the same level of operations in FY 2014-15. Proactive decision making led to the implementation of the following strategies: (1) prepayment of services; (2) revenue deferral; and (3) maximization of encumbrances. They were funded mostly by available reserves from prior years, at almost \$7.5 million.

- \$3.80 million for escheatment revenue
- \$1.20 million for Prepayment – Retiree Medical Trust
- \$0.62 million for Prepayment – County payroll system use
- \$0.43 million for One-time revenue deferral – Facility Modification reimbursement
- \$0.42 million for One-time revenue deferral – Complex Civil reimbursement
- \$0.53 million for FY 2014-15 encumbrance for leases
- \$0.47 million for FY 2014-15 encumbrance for janitorial services
- \$0.03 million for FY 2014-15 encumbrance for electronic recording system maintenance
- \$0.02 million for FY 2014-15 encumbrance for technology contracts

The Court realized multiple benefits through these strategies. Expenditures for FY 2014-15 were lowered through prepayments made in FY 2013-14, revenues were increased through deferral, and some unspent FY 2013-14 funds were carried forward through encumbrances.

FISCAL YEAR 2014-15 BUDGET SUMMARY

FY 2014-15 represents the second year since FY 2008-09 that the State made no further funding reductions to the trial courts²⁰. In fact, due to continued improvement in State General Fund revenues, the Governor approved an additional \$129.1 million for trial court operations. This amount is in addition to an ongoing State General Fund augmentation of \$60 million included in the 2013 Budget Act. Although these funding restorations help, there is still a WAFM calculated deficit of over \$600 million statewide for the trial courts. Without additional, permanent funding restoration, the trial courts still face major cutbacks in the years to come.

	(amounts in thousands)			(amounts in thousands)	
	2013-14 Actual	2014-15 APPROVED BUDGET		2013-14 Approved Budget	2014-15 APPROVED BUDGET
FINANCING SOURCES			USE OF FUNDS		
State Allocation	129,823	129,439	Salaries and Benefits	157,525	158,760
State – Other	33,825	36,581	Services and Supplies	32,709	27,923
Local Revenue	19,069	25,531	Security	1,082	1,111
Facilities Maintenance	3,232	2,948	Technology	9,307	7,781
Interest	121	25	CMS Replacement	5,713	4,294
SUBTOTAL - Revenues	186,070	194,523	SUBTOTAL - Operating Budget	206,336	199,869
Use of Reserves	23,542	8,421	Facilities Maintenance	3,276	3,075
TOTAL - Financing Sources	209,612	202,944	TOTAL - Use of Funds	209,612	202,944

²⁰ For a detailed look at the year-by-year trial court funding reductions, please see page 258. To see a comparison of the FY 2013-14 budget to the FY 2014-15 budget, please see page 260.

Financing Sources

The Court is confronted with additional challenges in FY 2014-15. They include an additional reduction in base allocation funding of \$1.4 million due to WAFM adjustments, a \$3.0 million reduction to base funding due to the 2% Judicial Council Reserve²¹, receiving only 67% of funding needed to pay for uncontrollable benefit cost increases, and an additional \$1.8 million cut due to a projected \$22.7 million statewide revenue shortfall in the Trial Court Trust Fund. These reductions are partially negated by the Court's share of \$129.1 million in new funding.

For FY 2014-15, total revenues increased by \$8.5 million from FY 2013-14. Roughly \$6.0 million of this increase is one-time in nature. It is due to the recognition of \$3.8 million in escheatment revenues, \$1.2 million in a credit for prepayment of retiree health benefits being returned, and another \$0.9 million in revenue deferrals from FY 2013-14 as described in page 17. The remainder of

the increase is largely due to an increase in court interpreter funding (adjusted to match expense), civil assessments, and a full year of revenue for name search fees (which was implemented in March 2014).

State Allocation

Per the phased-in approach to WAFM implementation, 15% of the trial courts' FY 2014-15 base allocation subject to reallocation was allocated per WAFM and all new monies (\$60 million received in the 2013 Budget Act and \$86.3 million received in the 2014 Budget Act) were allocated 100% per WAFM. The remainder of the \$129.1 million included as new money in the 2014 Budget Act, or \$42.8 million, was allocated for benefit cost increases. For the Court, the State allocation is \$129.4 million, which is approximately 67% of the Court's FY 2014-15 revenue budget.

State – Other

The State–Other category is the second largest funding source for the Court. For FY 2014-15, it includes:

- \$9.1 million for court interpreter cost reimbursement
- \$8.4 million of civil assessment revenue
- \$6.6 million for dependency court appointed counsel
- \$3.2 million for Judicial Council grants (including AB 1058 grants)
- \$3.1 million of filing fee revenue (including the name search fee)
- \$2.2 million for Judicial Council Intra-Branch Agreements (Self-Help and Complex Civil)
- \$1.2 million for judges' compensation
- \$0.9 million for Replacement of 2% automation funding
- \$0.8 million for jury cost reimbursement for criminal cases
- \$0.4 million for Children's Waiting Room

There are also small reimbursements budgeted for temporary restraining orders, civil case coordination, and elder abuse petitions.

²¹ For FY 2014-15, the statewide withholding amount for the 2% Judicial Council Reserve is \$37.9 million. The Court's share is \$3.0 million.

Local Revenues

Typically, local revenues remain consistent and do not fluctuate much from year to year. However, \$5.0 million of the local revenues budgeted in FY 2014-15 are one-time in nature and will only serve to improve the Court's financial situation for one year. This includes revenue from escheatment and prepayment credit for the return of the retiree health benefit.

- \$3.8 million from escheatment
- \$1.2 million reimbursement for the prepayment of retiree health costs

Facilities Maintenance

FY 2014-15 represents the third year of facilities maintenance funding from the Judicial Council. As a participant of a three-year pilot program that started in FY 2012-13, the Judicial Council advances funding in quarterly installments to the Court to pay for

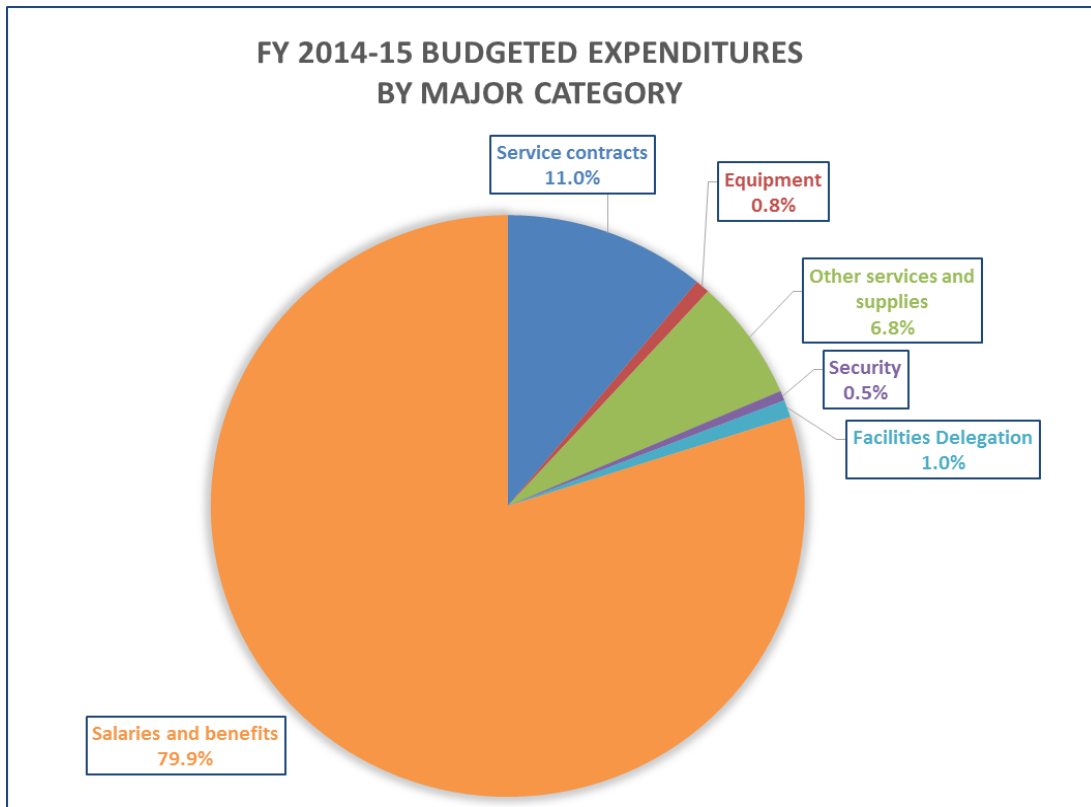
facility maintenance and modifications costs. For FY 2014-15, the Court's revenue budget for this program includes \$2.5 million for the pilot facilities maintenance project and \$0.5 million for facility modification projects.

Interest

Due to the continued decline in fund balance and low interest rates, the amount budgeted for interest is only \$25,000. At June 30, 2015, it is anticipated that the Court will only have about \$1.9 million remaining in fund balance (all statutorily restricted funds).

Use of Funds

For FY 2014-15, salaries and benefits for Court employees is almost 80% of budgeted expenditures. The balance of expenditures is allocated for service contracts, Orange County Sheriff Department command staff (security), equipment, facilities maintenance and other services and supplies.



Salaries and Benefits

Salaries and benefits for FY 2014-15 is budgeted at \$158.8 million, an increase of \$1.2 million from the actual amount spent in FY 2013-14. However, total budgeted positions has decreased by 20 positions. The increase in salaries and benefits is primarily due to increases in health care and retirement costs, increases in budgeted extra help and overtime, and the addition of a budget for possible payouts (i.e., vacation payout or compensatory time payout). Additional reductions may be required in future fiscal years as the Court continues to adjust to reduced funding levels (both caused by WAFM and lack of funding restoration at the State level).

Services and Supplies

At \$27.9 million, the total budget for services and supplies for FY 2014-15 is \$17 million less than the amount spent in FY 2010-11. This significant savings was largely achieved through court-wide automation and business process reengineering projects. Specifically, the efficiencies/savings yielded from these projects are in contract expenses (including temporary staff costs), lease costs, telephone charges, travel/training, and offices supplies.

Security

The Orange County Sheriff Department provides all courthouse security. In FY 2011-12, responsibility for security funding was transferred to the County of Orange. However, the Court continues to pay for the Sheriff Department command staff cost. In FY 2014-15, security is budgeted at \$1.1 million.



Budgeted Staffing

Since the start of the Great Recession in FY 2008-09, the Court's non-judicial staffing has decreased from a high of 1,944 positions (1,900.7 FTEs) to a FY 2014-15 budget of 1,532 positions (1,487.7 FTEs). Thus, 21.2% of the positions (21.7% of FTEs) that were included in the FY 2008-09 budget no longer exist.

During the same timeframe, the number of superior court judges allocated to the Court has increased from 112 to 124 and, therefore, the staffing ratio of non-judicial positions per superior court judge has decreased from 17.4 in FY 2008-09 to 12.4 in FY 2014-15.

The non-judicial position deletions are the direct result of reduced funding. However, the ability to reduce staffing levels by more than 20% while maintaining service quality and with few service reductions is the result of conservative planning, continual business process reengineering, successful implementation of automated services, and a direct reflection of the Court's outstanding judicial and non-judicial staff.

Yet, continued decrease in staffing cannot be sustained without ill effects. Staff is already being stretched thin, further reductions in manpower will begin to compromise the ability of the Court to maintain efficient operations and quality of service to the public.

Technology

The total technology budget for FY 2014-15 is \$7.8 million. It is mainly comprised of telecommunications costs (23%), which include the costs for the data center, the telephone system, and the entire data network infrastructure of the Court; costs for technology maintenance contracts, repairs, and supplies (18%); commercial contracts (26%), which includes contracts for the courtwide interactive voice recognition (IVR) system and Dynamics Customer Relations Management (CRM) solutions programming; and software and license fees (26%).

Case Management System Replacement

The case management system (CMS) replacement project continues as the Court

replaces its existing CMS for family law and juvenile case types. The portion of the project amount, including S&EB, in FY 2014-15 is \$4.3 million.

Facilities Maintenance

The Facilities Maintenance project budget for FY 2014-15 is almost \$3.1 million (including project staff S&EB costs that were not included in the Court's general S&EB expense category). The total is comprised of \$2.5 million for the pilot facilities maintenance project and \$0.5 million for facility modification projects. This amount corresponds to the budgeted revenue amount, for the Judicial Council reimburses the Court for the entire cost of the project.

Fund Balance

As of July 1, 2014, trial courts must either utilize their current fund balance over the 1% cap by fiscal year end or the funds in excess of this amount will be withheld from the Court's base allocation. The chart below illustrates the Court's projected ending fund balance by classification as of June 30, 2015.

Estimated Fund Balance Designations as of June 30, 2015			
Estimated Fund Balance as of June 30, 2015			1,936,821
Description	Fund Type	Classification	Amount
Collaborative Courts donation fund	Special Revenue Non-Grant	Restricted - Externally Imposed	14,199
Replacement of 2% Automation Fund	Special Revenue Non-Grant	Restricted - Imposed by Law (Statutory)	504,634
Children's Waiting Room	Special Revenue Non-Grant	Restricted - Imposed by Law (Statutory)	1,401,528
Micrographics prior to 2006	Special Revenue Non-Grant	Restricted - Imposed by Law (Statutory)	16,460
Total Estimated Fund Balance to be Retained by the Court as of June 30, 2015			1,936,821
Total Estimated Fund Balance Available to be Reclaimed by the State as of June 30, 2015			-

The chart shows that unless additional funding is received from the State or expenditures fall significantly under budget, the Court does not expect to be able to retain any fund balance (or reserves) at the end of FY 2014-15. This means that there is very little room for non-budgeted or unplanned spending throughout the fiscal year. In prior years, the Court had reserve funds available for emergency spending. Unfortunately, it is no longer an option for the Court to carry over and/or use fund balance for such purposes.



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BUDGET BY FUND

The Court's accounting structure utilizes governmental funds—the Trial Court Trust Fund (TCTF) General Fund, Non-TCTF General Fund, and various special revenue funds. A general definition of revenues in the TCTF are those monies received from State General Fund transfers, maintenance of effort revenues, civil assessments, civil filing fees, and criminal penalties and fines remitted to the Judicial Council. Non-TCTF monies are typically court-designated fines, fees, and forfeitures. On the expense side, the Non-TCTF funds are typically used to budget expenses that are not allowable under California Rule of Court 10.810. Special revenue funds are used to account for programs with dedicated revenue sources. They include the Donation, Small Claims Advisory, Grand Jury, Enhanced Collections, Other County Services, Alternate Defense (only used to record costs eligible for reimbursement by the County), Facilities Maintenance, Replacement of 2% Automation, Automated Record Keeping and Micrographics Prior to 2006, and Children's Waiting Room funds.

In FY 2014-15, the Court's revenues and expenses are budgeted in 13 separate funds. The majority of the Court's revenues and expenses are budgeted in the TCTF General Fund. All of the state base allocation and most of the other state revenues are budgeted in the TCTF General Fund. The only other state revenues budgeted in special revenue funds are revenues received for the Children's Waiting Room Fund, Replacement of the 2% Automation Fund, Small Claims Advisory Fund, and the Facilities Maintenance Fund. All are statutorily restricted. Most local revenues, including enhanced collections and all County reimbursed programs, are budgeted under the Non-TCTF General Fund or special revenue funds. Grant funds are separated into three grants funds: Judicial Council, federal, and private grants. All revenues and expenses for those funds are budgeted in the appropriate grant fund according to grant type.

Typically, special revenue funds have revenues and expenses that will net to \$0 at the end of the fiscal year with no anticipated carry forward of any fund balances. The following funds are the exceptions. On June 30, 2015:

- The Children's Waiting Room Fund is expected to have an ending balance of \$1.4 million.
- The Replacement of 2% Automation Fund will have a balance of approximately \$0.5 million.
- The Automated Record Keeping and Micrographics Prior to 2006 Fund will have a fund balance of roughly \$16,500.
- The Donation Fund will have unused funding of roughly \$14,000.

In FY 2014-15, the Court's only expected source of grant funding is the Judicial Council. Therefore, one grant fund is used (190100 – Judicial Council Grants) to capture grant revenue and expense. There are no anticipated ending balances for any grant funds as reimbursements are received after billing the grantor for actual grant costs. The FY 2014-15 budget includes approximately \$1.2 million for indirect overhead for applicable programs (enhanced collections and Judicial Council grants).

BUDGET BY FUND
Fiscal Year 2014-15

Fund Name	TCTF	Non-TCTF		Small	Grand	Enhanced	County
	General Fund	General Fund	Donations	Claims Advisory	Jury	Collections	Programs
Fund Type	General	General	Spec. Rev.	Spec. Rev.	Spec. Rev.	Spec. Rev.	Spec. Rev.
Fund No.	110001	120001	120002	120003	120005	120007	120009
BEGINNING FUND BALANCE	4,609,470	2,130,790	12,699	726	-	-	-
Base Allocation	129,438,753	-	-	-	-	-	-
State - Other	31,812,170	-	-	-	-	-	-
Local Revenue	2,672,500	10,227,752	1,500	120,000	183,260	4,974,181	1,789,157
Interest	25,000	-	-	-	-	-	-
SUBTOTAL - Revenues	163,948,423	10,227,752	1,500	120,000	183,260	4,974,181	1,789,157
Salaries and Benefits	152,375,809	-	-	-	110,233	3,508,081	1,672,490
Services and Supplies	19,070,537	280,000	-	130,000	73,027	1,466,100	116,667
Security	1,111,255	-	-	-	-	-	-
Technology	7,786,708	-	-	-	-	-	-
SUBTOTAL - Expenditures	180,344,309	280,000	-	130,000	183,260	4,974,181	1,789,157
Interfund Transfers (net)	11,786,416	(12,078,542)	-	9,274	-	-	-
ENDING FUND BALANCE	-	-	14,199	-	-	-	-

FUND BALANCE DESIGNATIONS
as of June 30, 2014

Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	14,199	-	-	-	-
Committed	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-
ENDING FUND BALANCE	-	-	14,199	-	-	-	-

BUDGETED STAFFING

Authorized Positions	1,425	-	-	-	1	55	14
FTEs	1,381.0	-	-	-	1.0	53.3	14.2
Superior Court Judges	124.0	-	-	-	-	-	-

BUDGET BY FUND
Fiscal Year 2014-15

Fund Name	Alternate Defense	Facilities Maintenance	Replacement of 2% Automation	Children's Waiting Room	Automated Record/ Micrographics	Judicial Council Grants	TOTAL
Fund Type	Spec. Rev.	Spec. Rev.	Spec. Rev.	Spec. Rev.	Spec. Rev.	Grant	
Fund No.	120017	120020	180004	180005	180006	190100	
BEGINNING FUND BALANCE	-	127,361	1,908,634	1,551,428	16,460	-	10,357,568
Base Allocation	-	-	-	-	-	-	129,438,753
State - Other	-	-	923,880	420,000	-	3,399,822	36,555,872
Local Revenue	5,587,360	2,948,059	-	100	-	-	28,503,869
Interest	-	-	-	-	-	-	25,000
SUBTOTAL - Revenues	5,587,360	2,948,059	923,880	420,100	-	3,399,822	194,523,494
Salaries and Benefits	413,487	1,110,835	418,635	-	-	2,639,976	162,249,546
Services and Supplies	5,173,873	1,964,585	-	570,000	-	1,042,698	29,887,487
Security	-	-	-	-	-	-	1,111,255
Technology	-	-	1,909,245	-	-	-	9,695,953
SUBTOTAL - Expenditures	5,587,360	3,075,420	2,327,880	570,000	-	3,682,674	202,944,241
Interfund Transfers (net)	-	-	-	-	-	282,852	-
ENDING FUND BALANCE	-	-	504,634	1,401,528	16,460	-	1,936,821

FUND BALANCE DESIGNATIONS
as of June 30, 2014

Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	504,634	1,401,528	16,460	-	1,936,821
Committed	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-
ENDING FUND BALANCE	-	-	504,634	1,401,528	16,460	-	1,936,821

BUDGETED STAFFING

Authorized Positions	3	13	-	-	-	21	1,532
FTEs	3.0	12.3	-	-	-	23.0	1,487.8
Superior Court Judges	-	-	-	-	-	-	124.0

BUDGET BY FUND
Fiscal Years 2010-11 through 2014-15

		2010-11	2011-12	2012-13	2013-14	2014-15
REVENUES AND REIMBURSEMENTS BY FUND						
Fund No.	Description	Actual	Actual	Actual	Actual	BUDGET
110001	General Fund - TCTF	232,087,211	176,753,521	150,690,563	161,858,186	163,948,423
120001	General Fund - non-TCTF	4,560,958	4,955,084	5,851,998	5,394,799	10,227,752
120002	Donations	3,508	2,025	15	10,023	1,500
120003	Small Claims Advisory	154,199	143,685	126,884	130,726	120,000
120005	Grand Jury	259,427	234,345	190,516	234,464	183,260
120007	Enhanced Collections	4,997,815	4,830,363	4,275,471	4,333,408	4,974,181
120009	Other County Services	1,574,759	1,594,734	1,526,150	1,593,692	1,789,157
120010	Victim Witness Program	-	-	-	-	-
120017	Alternate Defense	7,359,130	6,568,035	5,101,504	4,622,201	5,587,360
120020	Facilities Maintenance	-	-	1,537,312	3,232,633	2,948,059
180004	2% Automation	-	-	924,293	984,341	923,880
180005	Children's Waiting Room	570,115	507,034	460,037	426,673	420,100
180006	Automated Record / Micrographics	-	-	-	16,460	-
190100	Judicial Council Grant Fund ¹	-	-	3,140,782	3,152,482	3,399,822
190200	Federal Grand Fund	-	-	29,005	80,315	-
1910581	1058 FLF Program	688,971	675,583	-	-	-
1910591	1058 CSC Program	2,861,644	2,724,551	(0)	-	-
1910601	Substance Abuse Focus	21,197	54,874	-	-	-
1910611	Access to Visitation	104,833	102,707	74,456	-	-
1910621	CA Drug Court	-	-	-	-	-
1910681	DUI Court Expansion	-	-	-	-	-
1910711	DUI Court in Schools	9,908	-	-	-	-
1910741	CCMS	18,000	7,571	-	-	-
1910761	Traffic Citation eFiling	-	79,274	-	-	-
1930041	BJA Drug Court	141,931	45,907	-	-	-
1930051	CA Emergency Management Agency	6,248	-	-	-	-
1930061	OTS Expansion of DUI Court	436,062	33,411	-	-	-
TOTAL REVENUES AND REIMBURSEMENTS		255,855,916	199,312,704	173,928,987	186,070,404	194,523,494

1. Beginning in FY 2012-13, the Judicial Council consolidated the grants it distributes into one fund. This fund now includes expenses and reimbursements for AB 1058, the Substance Abuse Focus Grant, and the Access to Visitation Grant.

BUDGET BY FUND
Fiscal Years 2010-11 through 2014-15

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURES BY FUND						
Fund No.	Description	Actual	Actual	Actual	Actual	BUDGET
110001	General Fund - TCTF	226,399,950	189,187,892	176,782,301	191,059,929	180,344,309
120001	General Fund - non-TCTF	432,294	404,375	486,946	510,034	280,000
120002	Donations	4,634	3,143	633	5,486	-
120003	Small Claims Advisory	185,000	155,000	130,000	130,000	130,000
120005	Grand Jury	259,427	234,805	190,516	234,464	183,260
120007	Enhanced Collections	4,997,815	4,830,363	4,275,471	4,333,408	4,974,181
120009	Other County Services	1,574,759	1,594,897	1,526,150	1,593,692	1,789,157
120010	Victim Witness Program	-	-	-	-	-
120017	Alternate Defense	7,359,130	6,568,164	5,102,039	4,622,201	5,587,360
120020	Facilities Maintenance	-	-	1,835,875	3,276,200	3,075,420
180004	2% Automation	-	-	-	-	2,327,880
180005	Children's Waiting Room	380,823	543,983	535,137	510,667	570,000
180006	Automated Record / Micrographics	-	-	-	-	-
190100	Judicial Council Grant Fund ¹	-	-	3,354,568	3,255,753	3,682,674
190200	Federal Grand Fund	-	-	-	80,315	-
1910581	1058 FLF Program	874,473	744,806	-	-	-
1910591	1058 CSC Program	3,212,079	2,945,455	-	-	-
1910601	Substance Abuse Focus	21,125	44,435	-	-	-
1910611	Access to Visitation	104,833	102,707	74,456	-	-
1910621	CA Drug Court	-	-	-	-	-
1910681	DUI Court Expansion	-	-	-	-	-
1910711	DUI Court in Schools	9,908	-	-	-	-
1910741	CCMS	5,217	7,571	-	-	-
1910761	Traffic Citation eFiling	-	79,274	-	-	-
1930041	BJA Drug Court	141,931	45,907	-	-	-
1930051	CA Emergency Management Agency	6,248	-	-	-	-
1930061	OTS Expansion of DUI Court	436,062	33,411	-	-	-
TOTAL EXPENDITURES		246,405,708	207,526,188	194,294,090	209,612,151	202,944,241

1. Beginning in FY 2012-13, the Judicial Council consolidated the grants it distributes into one fund. This fund now includes expenses and reimbursements for AB 1058, the Substance Abuse Focus Grant, and the Access to Visitation Grant.

General Fund - TCTF (110001)
FUND TYPE - General
GOVERNING CODE - CA Rule of Court 10.810

USES AND PURPOSES

The purpose of the TCTF General Fund is to capture revenue and expense for the operation of the trial court.

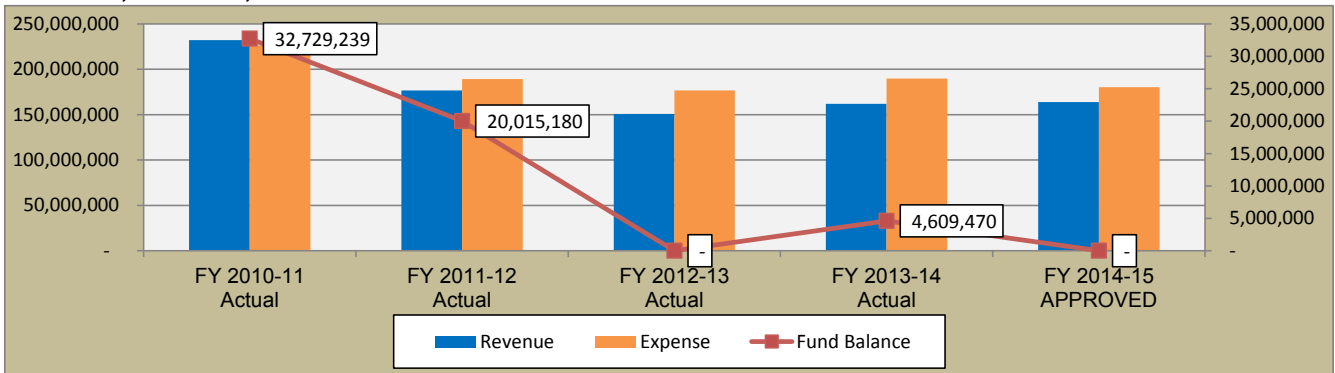
FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	163,948,423
Expenditures	180,344,309
Interfund transfers	11,786,416
Surplus / (deficit)	<u>(4,609,470)</u>
Beginning Fund Balance	4,609,470
Surplus / (deficit)	(4,609,470)
Ending Funding Balance	<u>-</u>

Fund Balance Designations as of June 30, 2015

Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	<u>-</u>

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

BUDGETED STAFFING

	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
Authorized Positions	1,577	1,612	1,535	1,442	1,425
FTEs	1,550.1	1,574.9	1,490.3	1,414.5	1,381.0

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	ACTUAL	Variance from Approved Budget	
Revenues and Reimbursements	159,766,069	161,858,186	2,092,117	1.3%
Interfund Transfers	25,206,519	33,811,214	8,604,695	34.1%
Total Financing	184,972,588	195,669,400	10,696,812	5.8%
Salaries and Benefits	151,474,619	152,699,541	(1,224,922)	-0.8%
Services and Supplies	33,497,969	38,360,388	(4,862,419)	-14.5%
Total Expense	184,972,588	191,059,929	(6,087,341)	-3.3%
Total Change to Fund Balance	-	4,609,471		

The positive variance of \$2.1 million in revenues and reimbursements was mainly due to the return of the 2% reserve that was withheld from the Court's base allocation at the beginning of the fiscal year. The variance in interfund transfers was due to expenditures coming in higher than budgeted. The negative variance of \$1.2 million in salaries and benefits was caused by compensatory time cash outs, vacation cash outs, and overtime. Finally, the negative variance of \$4.9 million in services and supplies was caused by the purchase of computers, prepayment of retiree health benefits, full payment of the CAPS+ system upgrade costs (paid off balance due to County), and the transfer of operating funds to a trust fund to cover previously unfunded liabilities in Vision.

General Fund - NTCTF (120001)
FUND TYPE - General
GOVERNING CODE - CA Rule of Court 10.810

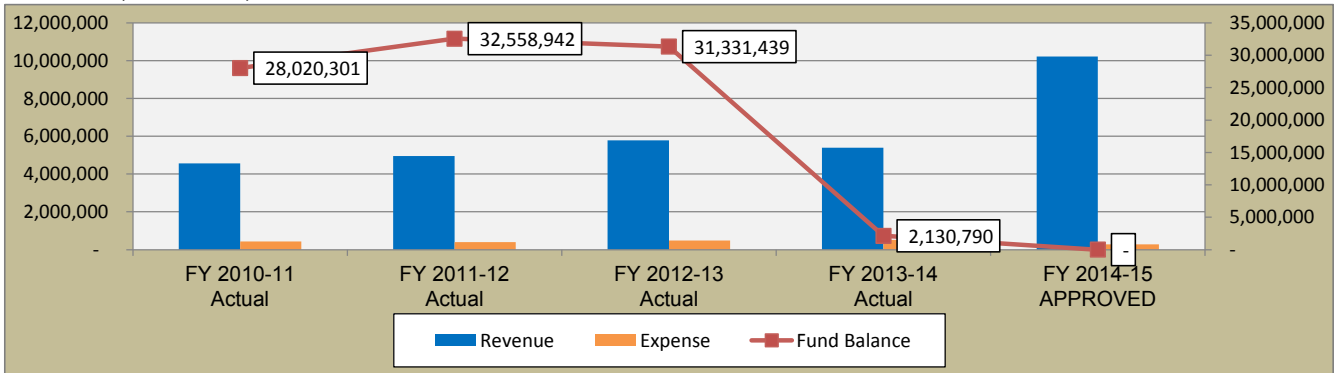
USES AND PURPOSES

The purpose of the Non-TCTF General Fund is to capture revenue and expense from Non-TCTF sources and non-rule 10.810 allowable expenses.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	10,227,752
Expenditures	280,000
Interfund transfers	<u>(12,078,542)</u>
Surplus / (deficit)	<u>(2,130,790)</u>
Beginning Fund Balance	2,130,790
Surplus / (deficit)	<u>(2,130,790)</u>
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2015	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	-	-	-	-	-
FTEs	-	-	-	-	-

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	6,125,827	5,394,799	(731,028)	-11.9%
Interfund Transfers	(25,566,852)	(34,085,413)	(8,518,561)	33.3%
Total Financing	(19,441,025)	(28,690,614)	(9,249,589)	47.6%
Salaries and Benefits	-	258,041	(258,041)	
Services and Supplies	450,000	251,993	198,007	44.0%
Total Expense	450,000	510,034	(60,034)	-13.3%
Total Change to Fund Balance	<u>(19,891,025)</u>	<u>(29,200,648)</u>		

The negative variance of approximately \$0.7 million was attributable to a decline in DMV prior history and installment fee revenues. The negative variance of \$0.3 million in salaries and benefits was caused by HR staff that were loaned to the County (expenses were reimbursed by the County). The positive variance of \$0.2 million was due to civil jury fees coming in lower than anticipated in the budget (civil jury fees are reimbursed by the County and coded to the Non-TCTF General Fund; criminal jury fees are reimbursed by the Judicial Council).

Donations - NTCTF (120002)
FUND TYPE Special Revenue
GOVERNING CODE/S - CA Rule of Court 10.804; FIN 15.01

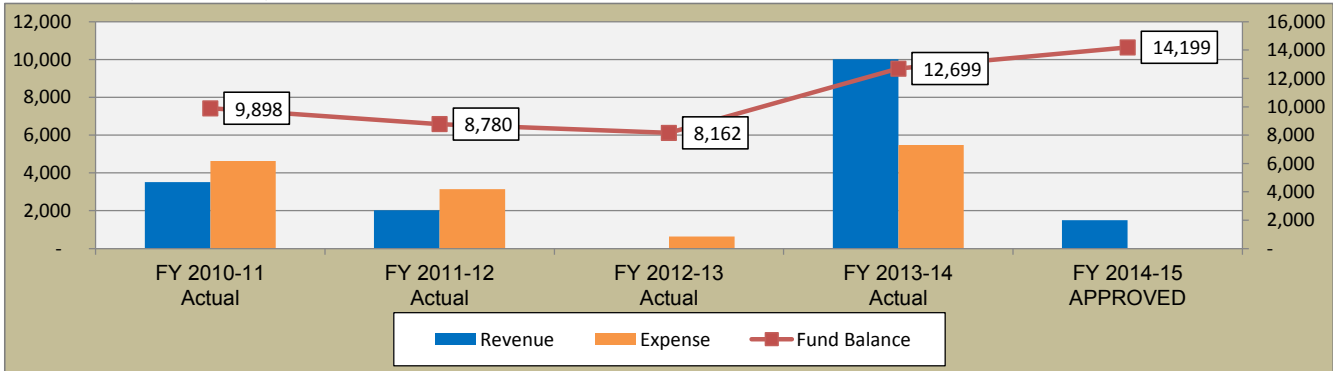
USES AND PURPOSES

This fund is used to record revenue and expense associated with donations made to the Court. The primary source of donations (and fund balance in this fund) is from donations made to support the collaborative courts (Drug Court, DUI Court, Homeless Court, etc.).

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	1,500
Expenditures	-
Interfund transfers	-
Surplus / (deficit)	1,500
Beginning Fund Balance	12,699
Surplus / (deficit)	1,500
Ending Funding Balance	14,199
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	-	-	-	-	-
FTEs	-	-	-	-	-

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	1,500	10,023	8,523	568.2%
Interfund Transfers	-	-	-	
Total Financing	1,500	10,023	8,523	568.2%
Salaries and Benefits	-	-	-	
Services and Supplies	-	5,486	(5,486)	
Total Expense	-	5,486	(5,486)	
Total Change to Fund Balance	1,500	4,538		

The positive variance of \$8,523 in revenues and reimbursements was attributable to a reimbursement from the National Association of Drug Court Professionals (NADCP) for a Veteran's Court stipend offset by a decline in donation revenue.

Small Claims Advisory (120003)
FUND TYPE - Special Revenue Non-Grant
GOVERNING CODES - CCP 116.940, 116.23

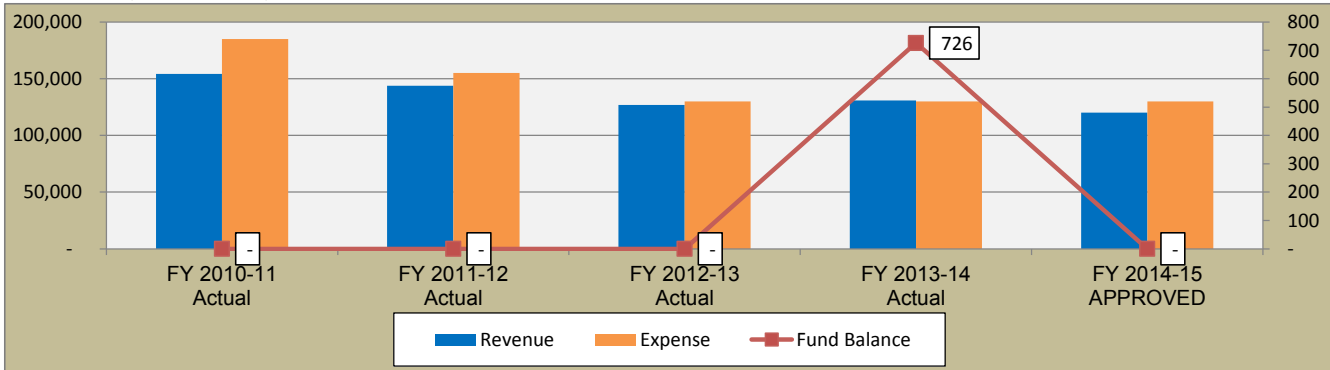
USES AND PURPOSES

Per the Code of Civil Procedure (CCP) section 116.940, each superior court is required to provide small claims advisory services. CCP section 116.230 specifies which fees and the portion of those fees that are to be designated for the Small Claims Advisory Fund. The fees are collected locally by each court and remitted to the Judicial Council on a monthly basis. The Judicial Council distributes the appropriate portion of designated fees back to the remitting court two months in arrears (based on actual collections). This fund is used solely to pay for the contract expense of administering small claims advisory services (current vendor is the Legal Aid Society of Orange County).

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	120,000
Expenditures	130,000
Interfund transfers	9,274
Surplus / (deficit)	<u>(726)</u>
Beginning Fund Balance	726
Surplus / (deficit)	(726)
Ending Funding Balance	<u>-</u>
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	<u>-</u>

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	-	-	-	-	-
FTEs	-	-	-	-	-

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	128,000	130,726	2,726	2.1%
Interfund Transfers	2,000	-	(2,000)	-100.0%
Total Financing	130,000	130,726	726	0.6%
Salaries and Benefits	-	-	-	0.0%
Services and Supplies	130,000	130,000	-	0.0%
Total Expense	130,000	130,000	-	0.0%
Total Change to Fund Balance	-	726		

Actual Small Claims Advisory revenue was \$121,000. There was a reclassification in previously recorded revenue that led to a small fund balance at year end.

Grand Jury (120005)
FUND TYPE - Special Revenue Non-Grant
GOVERNING CODES - PC 893-939.1; MOU with County

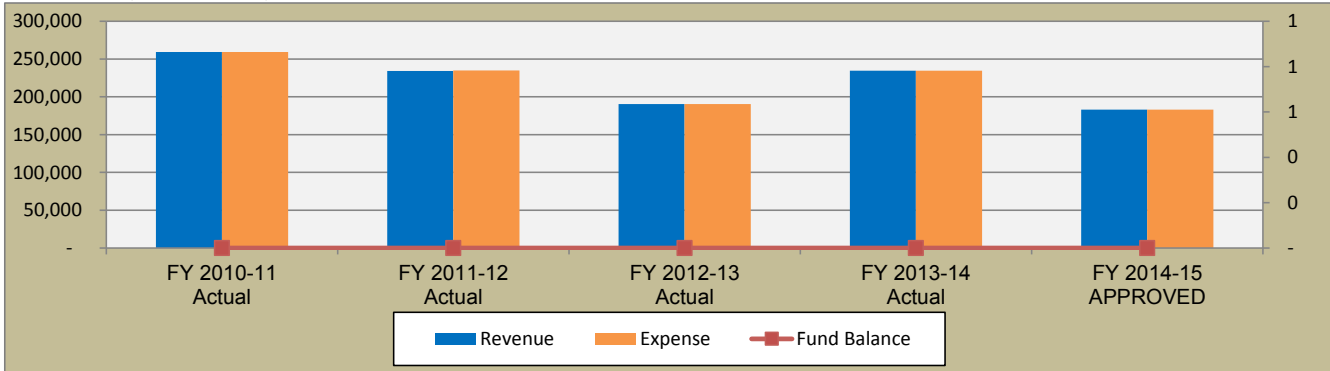
USES AND PURPOSES

Per statute, the County of Orange is required to impanel a grand jury of 19 members who serve a term of one year. The Grand Jury's primary responsibility is to inquire of public offenses committed or triable in the County of Orange. The Court uses the Grand Jury Fund to record revenue and expense associated with the cost of selecting, impaneling, and fulfilling the duties of the Grand Jury.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	183,260
Expenditures	183,260
Interfund transfers	-
Surplus / (deficit)	-
Beginning Fund Balance	-
Surplus / (deficit)	-
Ending Funding Balance	-
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
Authorized Positions	2	2	1	1	1
FTEs	2.0	2.0	1.0	1.0	1.0

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	ACTUAL	Variance from Approved Budget	
Revenues and Reimbursements	201,570	234,464	234,464	116.3%
Interfund Transfers	-	-	-	
Total Financing	201,570	234,464	234,464	116.3%
Salaries and Benefits	147,315	142,645		0.0%
Services and Supplies	54,255	91,820		0.0%
Total Expense	201,570	234,464	-	0.0%
Total Change to Fund Balance	-	-		

The positive variance of \$32,894 in revenues and reimbursements was attributable to increased expense (this program is fully reimbursed by the County).

Enhanced Collections (120007)
FUND TYPE - Special Revenue Non-Grant
GOVERNING CODES - PC 1463.007, 1463.010

USES AND PURPOSES

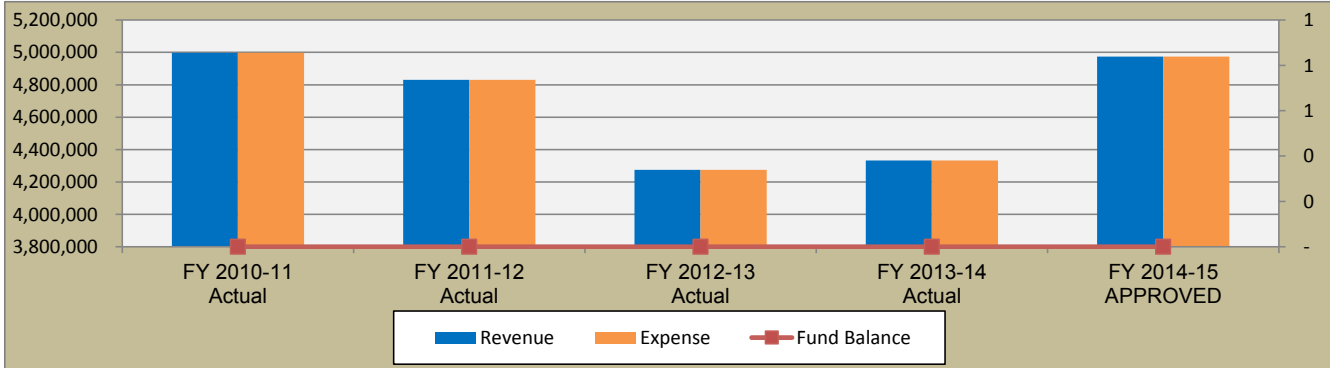
The Enhanced Collections Fund is used to record revenue (cost of collections offset) and expense associated with the Court's comprehensive collections program. Per Penal Code 1463.007, collection costs may be recovered from the collection of court-ordered fines, fees, forfeitures, penalties, and assessments imposed on misdemeanor, infraction, and felony cases before revenues are distributed to any other government entity. To qualify as a comprehensive collections program (thus making certain costs recoverable), the program must meet the minimum requirements outlined in sections 1463.007 and 1463.010 of the Penal Code.

The Court's collections program meets the requirements set forth in PC 1463.007 and offsets the costs of court staff, printing, postage, third party collection agencies, and overhead as part of their costs. The Court's Collections Unit also accepts payments forthwith; expenses related to forthwith payments are not captured in the enhanced collections fund and are coded to the Court's general TCTF operating fund (110001).

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	4,974,181
Expenditures	4,974,181
Interfund transfers	-
Surplus / (deficit)	-
Beginning Fund Balance	-
Surplus / (deficit)	-
Ending Funding Balance	-
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	60	60	55	57	55
FTEs	58.0	60.0	57.2	57.0	53.3

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	4,750,947	4,333,408	(417,539)	-8.8%
Interfund Transfers	-	-	-	
Total Financing	4,750,947	4,333,408	(417,539)	-8.8%
Salaries and Benefits	3,302,302	3,215,388	(86,914)	-2.6%
Services and Supplies	1,448,645	1,118,020	(330,625)	-22.8%
Total Expense	4,750,947	4,333,408	(417,539)	-8.8%
Total Change to Fund Balance	-	-	-	

The negative variance of \$0.4 million in revenues and reimbursements was caused by actual expenditures coming in lower than budget. The enhanced collections program is fully reimbursed.

Other County Service (120009)
FUND TYPE - Special Revenue Non-Grant
GOVERNING CODES - WIC 209 and 225-231; PC 1318.1; MOU with County

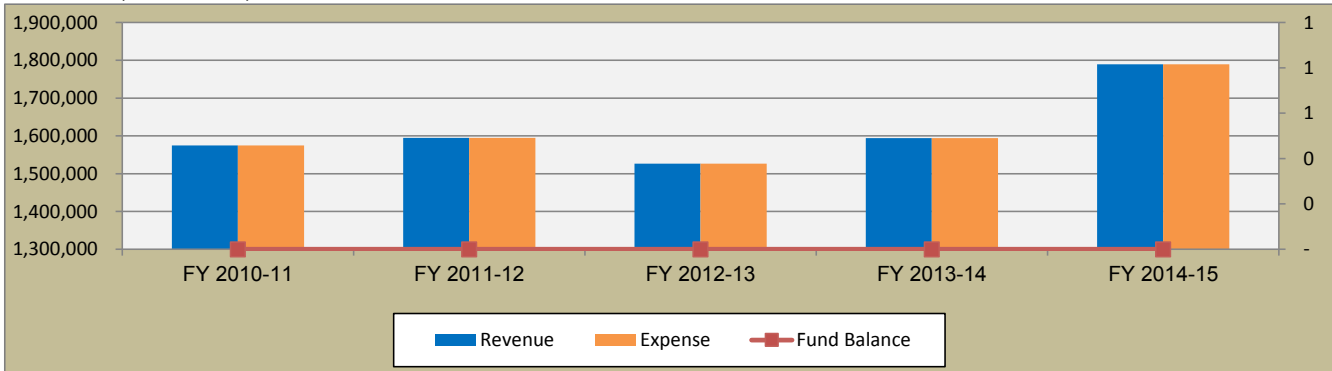
USES AND PURPOSES

This fund is used to record revenue and expense associated with county programs that the Court operates and/or houses. These programs include the Detention Release program and the Juvenile Justice Commission.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	1,789,157
Expenditures	1,789,157
Interfund transfers	-
Surplus / (deficit)	-
Beginning Fund Balance	-
Surplus / (deficit)	-
Ending Funding Balance	-
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	14	13	14	14	14
FTEs	13.6	13.6	14.3	14.4	14.2

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	1,655,541	1,593,692	(61,849)	-3.7%
Interfund Transfers	-	-	-	
Total Financing	1,655,541	1,593,692	(61,849)	-3.7%
Salaries and Benefits	1,613,149	1,565,975	47,174	2.9%
Services and Supplies	42,392	27,717	14,675	34.6%
Total Expense	1,655,541	1,593,692	61,849	3.7%
Total Change to Fund Balance	-	-	-	

The small negative variance in revenues and reimbursements was due to actual expenditures coming in slightly lower than budget. County program expenses in fund 120009 are fully reimbursed by the County of Orange.

Alternative Defense Program (120017)
FUND TYPE - Special Revenue Non-Grant
GOVERNING CODES - W & I 300, 602; PC 288, 1026, 2097; CRC 10.810; MOU with

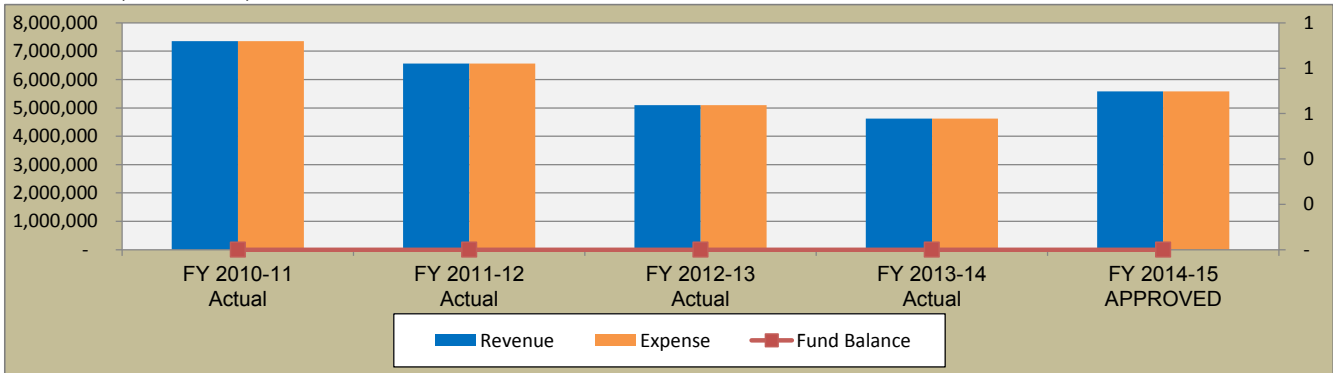
USES AND PURPOSES

This fund is used to record revenue and expense associated with County-funded portion of Alternate Defense (court appointed counsel services). Per law, the County must reimburse the Court for certain activities/functions provided as alternate defense services.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	5,587,360
Expenditures	5,587,360
Interfund transfers	-
Surplus / (deficit)	-
Beginning Fund Balance	-
Surplus / (deficit)	-
Ending Funding Balance	-
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	4	4	4	3	3
FTEs	4.2	4.2	4.2	3.0	3.0

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	6,325,450	4,622,201	(1,703,249)	-26.9%
Interfund Transfers	-	-	-	
Total Financing	6,325,450	4,622,201	(1,703,249)	-26.9%
Salaries and Benefits	274,608	328,352	(53,744)	-19.6%
Services and Supplies	6,050,842	4,293,849	1,756,993	29.0%
Total Expense	6,325,450	4,622,201	1,703,249	26.9%
Total Change to Fund Balance	-	-	-	

The negative variance of \$1.7 million in revenues and reimbursements was attributable to expenditures coming in lower than budget. This program is fully reimbursed by the County of Orange.

Court Facilities Maintenance Fund (120020)
FUND TYPE - Special Revenue Non-Grant
GOVERNING CODES - IBA with Judicial Council

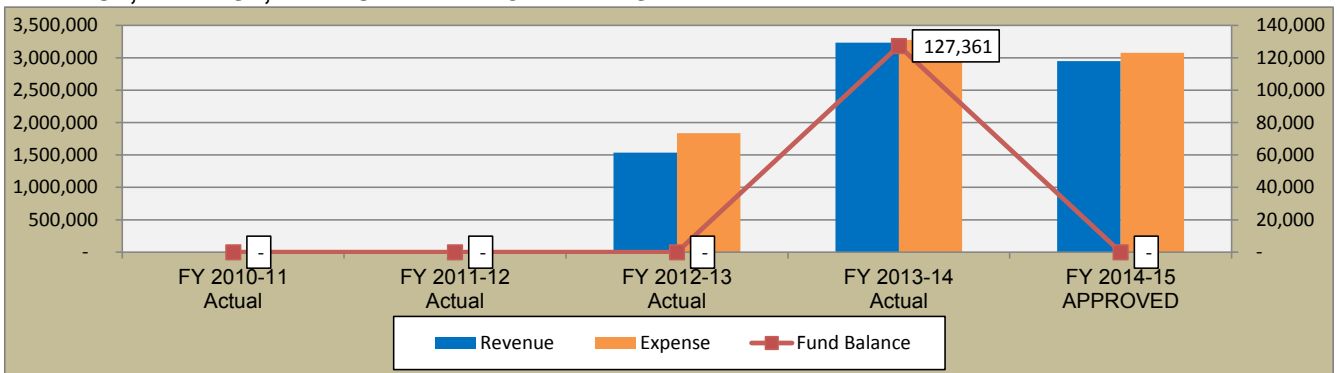
USES AND PURPOSES

The purpose of the Facilities Maintenance Fund is to capture revenue and expense activity for the maintenance of court buildings. The Facilities Maintenance program is a three-year pilot program that is funded by the Judicial Council via an interbranch agreement (IBA). Orange County is one of only five courts statewide that is piloting this program. Facilities funding from the Judicial Council pays for staff costs and other service and supply costs, including facility modification projects, as outlined in the IBA with the Judicial Council.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	2,948,059
Expenditures	3,075,420
Interfund transfers	-
Surplus / (deficit)	<u>(127,361)</u>
Beginning Fund Balance	127,361
Surplus / (deficit)	(127,361)
Ending Funding Balance	<u>-</u>
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	<u>-</u>

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	-	-	10	12	13
FTEs	-	-	7.5	11.5	12.3

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	2,650,980	3,232,633	581,653	21.9%
Interfund Transfers	-	170,928	170,928	
Total Financing	2,650,980	3,403,561	752,581	28.4%
Salaries and Benefits	1,252,889	1,119,213	133,676	10.7%
Services and Supplies	1,398,091	2,156,988	(758,897)	-54.3%
Total Expense	2,650,980	3,276,200	(625,220)	-23.6%
Total Change to Fund Balance	<u>-</u>	<u>127,361</u>		

The positive variance of roughly \$0.6 million in revenues and reimbursements was due to facility modification reimbursements not being included in the budget. The positive variance in salaries and benefits of over \$0.1 million was offset by a negative variance of roughly \$0.8 million in services and supplies. This negative variance in services and supplies was attributable to the facility modification projects that were not included in the budget. The difference between revenue and expense was attributable to timing differences between the recognition of the reimbursement and the expense.

Replacement of the 2% Automation Fund (180004)

FUND TYPE - Special Revenue Non-Grant

GOVERNING CODES - GC 77207.5 (b), 68090.8

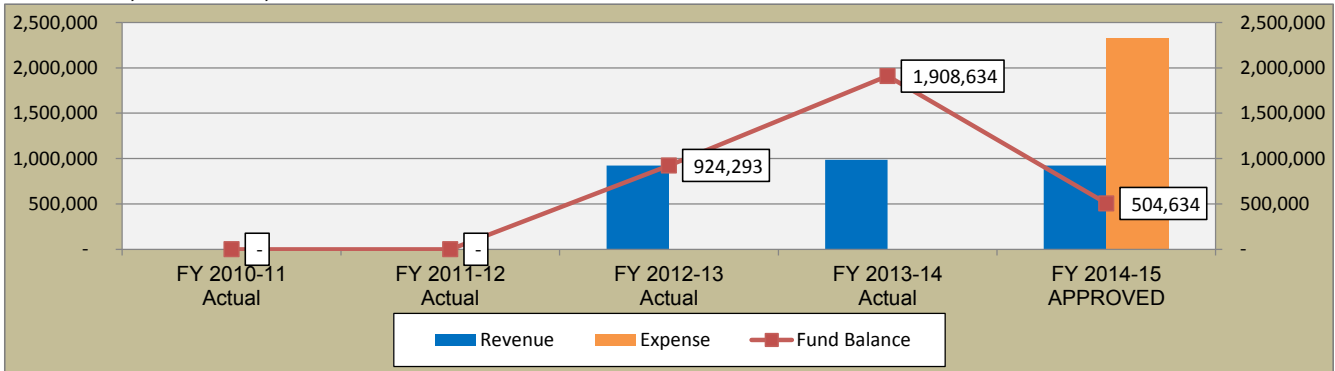
USES AND PURPOSES

Per Government Code 68090.8, the annual distribution of Replacement of the 2% Automation Fund is based on FY 1994-95 collections. Per GC 77207.5(b), the source of these funds is the TCTF. Prior to 2006, the source of these funds was the Trial Court Improvement Fund (TCIF). The use of these funds is restricted to the "development and implementation of automated systems as described in GC 68090.8."

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	923,880
Expenditures	2,327,880
Interfund transfers	-
Surplus / (deficit)	(1,404,000)
Beginning Fund Balance	1,908,634
Surplus / (deficit)	(1,404,000)
Ending Funding Balance	504,634
Fund Balance Designations	
Nonspendable	-
Restricted	504,634
Committed	-
Assigned	-
Unassigned	-
Total Designations	504,634

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	-	-	-	-	-
FTEs	-	-	-	-	-

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	928,882	984,341	55,459	6.0%
Interfund Transfers	-	-	-	
Total Financing	928,882	984,341	55,459	6.0%
Salaries and Benefits	-	-	-	
Services and Supplies	-	-	-	
Total Expense	-	-	-	
Total Change to Fund Balance	928,882	984,341		

The small positive variance in revenues and reimbursements was mainly due to higher than anticipated interest earnings in the restricted fund balance.

Children's Waiting Room (180005)
FUND TYPE- Special Revenue Non-Grant
GOVERNING CODE - GC 70640

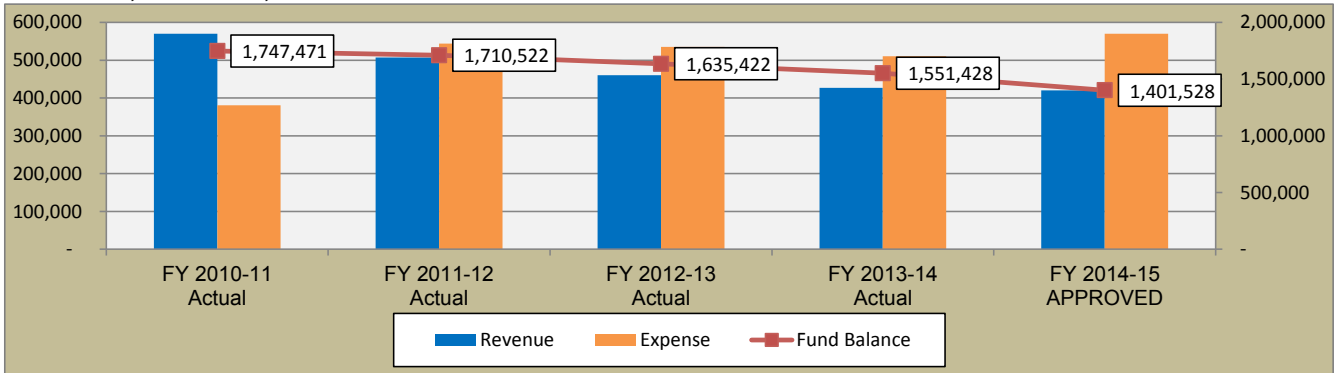
USES AND PURPOSES

Per statute, a portion of designated filing fees is distributed to the Court's Children's Waiting Room Fund on a monthly basis. The use of these funds is statutorily restricted to the costs (excluding capital outlay) of maintaining and operating a children's waiting room. The Court currently has a contract with a vendor who provides the aforementioned services.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	420,100
Expenditures	570,000
Interfund transfers	-
Surplus / (deficit)	<u>(149,900)</u>
Beginning Fund Balance	1,551,428
Surplus / (deficit)	(149,900)
Ending Funding Balance	<u>1,401,528</u>
Fund Balance Designations	
Nonspendable	-
Restricted	1,401,528
Committed	-
Assigned	-
Unassigned	-
Total Designations	<u>1,401,528</u>

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	-	-	-	-	-
FTEs	-	-	-	-	-

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	480,100	426,673	(53,427)	-11.1%
Interfund Transfers	-	-	-	
Total Financing	480,100	426,673	(53,427)	-11.1%
Salaries and Benefits	-	-		
Services and Supplies	528,000	510,667	17,333	3.3%
Total Expense	528,000	510,667	17,333	3.3%
Total Change to Fund Balance	<u>(47,900)</u>	<u>(83,994)</u>		

The negative variance of \$53,427 in revenues and reimbursements was due to the continued decline in civil filings. This revenue source is composed of several first paper civil filing fees; therefore, revenues are tied directly to filings. The small positive variance in services and supplies was attributable to the contract expense (which pays for the operation of the children's waiting rooms at all locations) coming in lower than budget.

Judicial Council Grants (190100)
FUND TYPE - Special Revenue Grant
GOVERNING CODES - Grant Contracts

USES AND PURPOSES

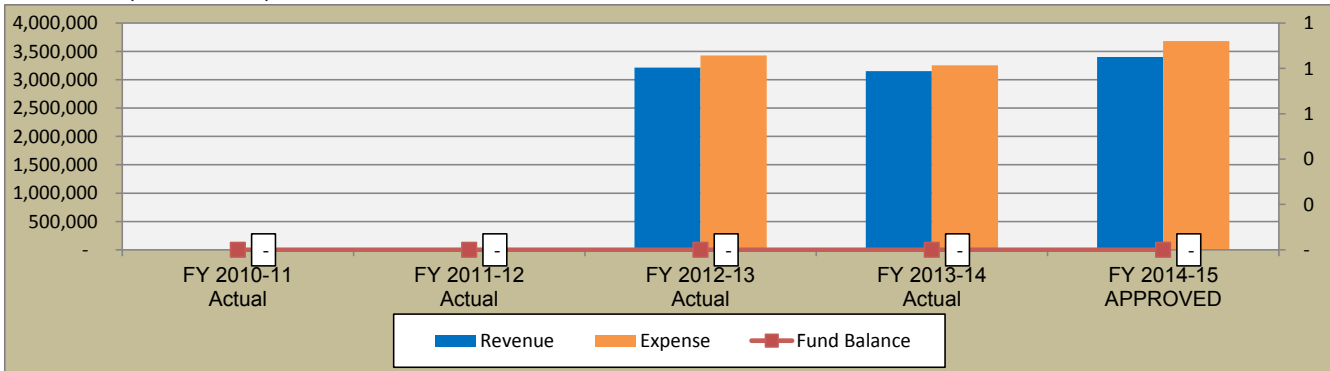
The purpose of this fund is to capture revenue and expenditure activity for all Judicial Council grants. In FY 2014-15, the grants budgeted in this fund are: AB 1058 Commissioner Grant, AB 1058 Facilitator Grant, JC Substance Abuse Focus Grant, and the Access to Visitation Grant. Each grant has a contract between the Judicial Council and the Court that specifies allowable uses of grant funds and the specific grant period. Grants are also subject to all applicable federal, state, and local requirements. Examples of uses of grant funds include staff costs, overhead, travel/training, contract costs, office supplies, and copier leases.

*Prior to FY 2012-13, each grant had a separate fund in SAP; funds have been consolidated for prior year reporting.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	3,399,822
Expenditures	3,682,674
Interfund transfers	282,852
Surplus / (deficit)	-
Beginning Fund Balance	-
Surplus / (deficit)	-
Ending Funding Balance	-
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	29	29	26	23	21
FTEs	30.9	30.8	26.2	23.2	23.0

FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	3,347,407	3,152,482	(194,925)	-5.8%
Interfund Transfers	258,273	103,271	(155,002)	-60.0%
Total Financing	3,605,680	3,255,753	(349,927)	-9.7%
Salaries and Benefits	2,578,829	2,364,585	214,244	8.3%
Services and Supplies	1,026,851	891,169	135,682	13.2%
Total Expense	3,605,680	3,255,753	349,927	9.7%
Total Change to Fund Balance	-	-		

The negative variance of \$0.2 million in revenues and reimbursements was attributable to expenses coming in lower than budget. The grant programs are all funded on a reimbursement basis; therefore, if expenses are lower than anticipated, the reimbursement is as well. The variance in interfund transfers was also attributable to expenses coming in lower than budget.

Federal Grants (190200)
FUND TYPE - Special Revenue Grant
GOVERNING CODES - Grant Contracts

USES AND PURPOSES

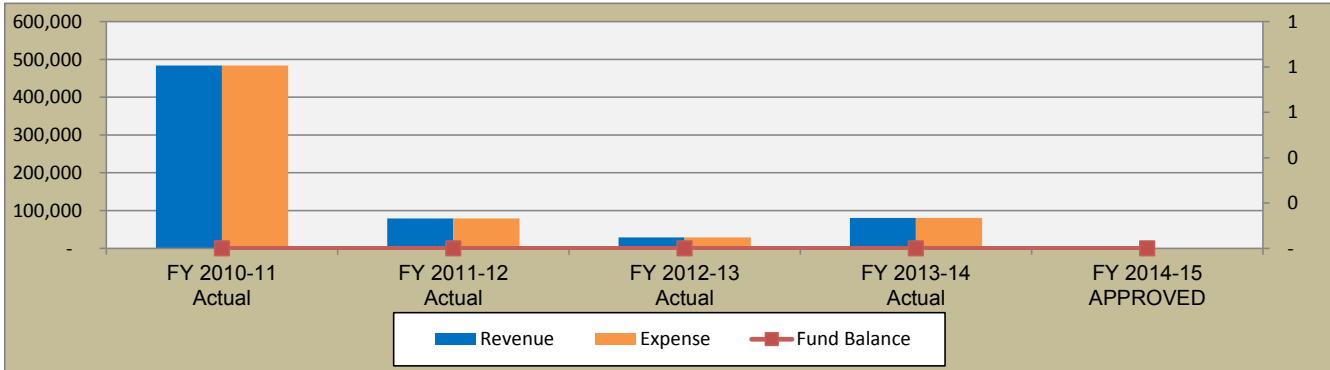
The purpose of this fund is to capture revenue and expenditure activity for all federal grants. Each grant has a contract between the grantor and the Court that specifies allowable uses of grant funds and the specific grant period. Grants are also subject to all applicable federal, state, and local requirements.

*Prior to FY 2012-13, each grant had a separate fund in SAP; funds have been consolidated for prior year reporting.

FY 2014-15 APPROVED BUDGET

Revenues and reimbursements	-
Expenditures	-
Interfund transfers	-
Surplus / (deficit)	-
Beginning Fund Balance	-
Surplus / (deficit)	-
Ending Funding Balance	-
Fund Balance Designations	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Authorized Positions	-	-	-	-	-
FTEs	-	-	-	-	-

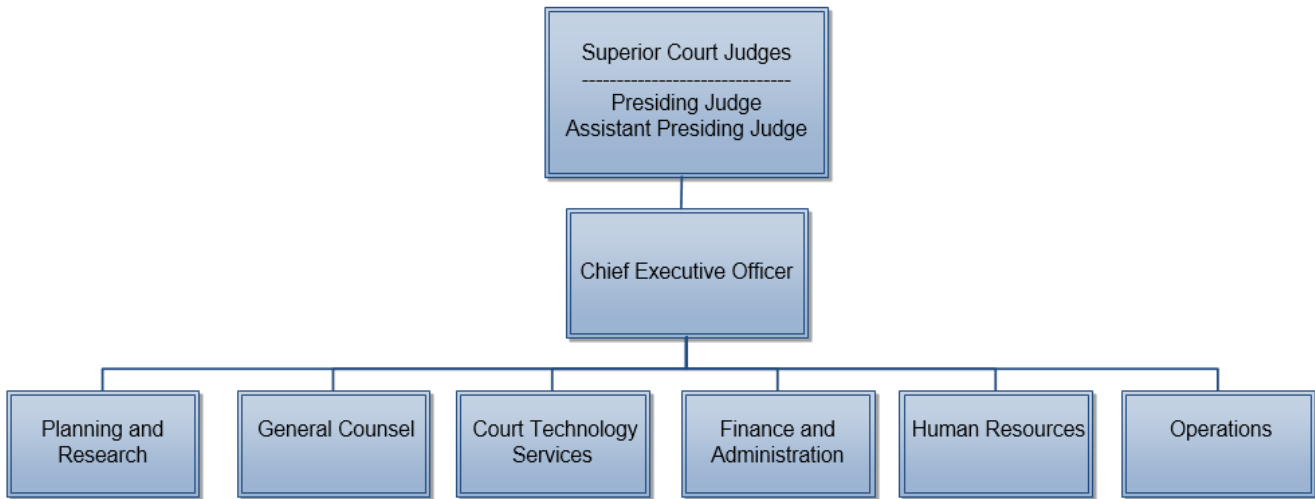
FY 2013-14 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>ACTUAL</u>	<u>Variance from Approved Budget</u>	
Revenues and Reimbursements	183,187	80,316	(102,871)	-56.2%
Interfund Transfers	-	-	-	
Total Financing	183,187	80,316	(102,871)	-56.2%
Salaries and Benefits	-	-		0.0%
Services and Supplies	183,187	80,316	102,871	56.2%
Total Expense	183,187	80,316	102,871	56.2%
Total Change to Fund Balance	-	-		

The negative variance in revenues and reimbursements was due to expenses coming in lower than budget. Both revenues and expenses for this grant came in at 56.2% less than budgeted.

**SUPERIOR COURT OF CALIFORNIA,
COUNTY OF ORANGE**

SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE



FY 2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	194,523,494	Salaries and benefits	162,249,546
Use of Reserves	8,420,747	Services and supplies	40,694,695
TOTAL FINANCING SOURCES	<u>202,944,241</u>	TOTAL EXPENDITURES	<u>202,944,241</u>

Expenditure Trends

	FY 2010-11 <u>Actual</u>	FY 2011-12 <u>Actual</u>	FY 2012-13 <u>Actual</u>	FY 2013-14 <u>Actual</u>	FY 2014-15 <u>APPROVED</u>
Salaries and benefits	161,204,110	166,758,283	159,365,727	161,693,739	162,249,546
Services and supplies	85,201,597	40,767,905	34,957,368	47,918,412	40,694,695
TOTAL EXPENDITURES	<u>246,405,707</u>	<u>207,526,187</u>	<u>194,323,095</u>	<u>209,612,151</u>	<u>202,944,241</u>

Staffing Trends

	FY 2010-11 <u>Budget</u>	FY 2011-12 <u>Budget</u>	FY 2012-13 <u>Budget</u>	FY 2013-14 <u>Budget</u>	FY 2014-15 <u>APPROVED</u>
AUTHORIZED POSITIONS *	<u>1,686</u>	<u>1,720</u>	<u>1,645</u>	<u>1,552</u>	<u>1,532</u>
Superior Court Commissioners	26.0	21.0	20.1	17.8	17.0
Other Court staff	1,632.8	1,664.5	1,580.6	1,505.8	1,470.7
BUDGETED STAFFING (FTEs) *	<u>1,658.8</u>	<u>1,685.5</u>	<u>1,600.7</u>	<u>1,523.6</u>	<u>1,487.7</u>

* The authorized positions and FTEs detailed above do not include the number of authorized Superior Court Judges.

SUPERIOR COURT JUDGES	<u>117</u>	<u>119</u>	<u>122</u>	<u>124</u>	<u>124</u>
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SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE

	2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY DEPARTMENT					
Department	Actual	Actual	Actual	Actual	BUDGET
Judicial Administration	7,741,882	6,854,676	6,159,799	5,908,302	6,130,623
Executive Office	820,983	980,119	1,105,673	1,155,791	1,214,756
General Counsel	9,496,186	10,464,993	10,118,530	10,264,468	10,430,611
Court Technology Services	24,748,104	23,521,713	22,553,423	29,406,576	26,354,139
Finance and Administration	68,127,611	27,280,287	27,297,799	36,484,437	30,905,303
Human Resources	3,624,537	3,635,754	3,700,543	3,918,138	4,442,089
Operations	131,846,405	134,788,645	123,387,328	122,474,439	123,466,720
TOTAL	246,405,707	207,526,187	194,323,095	209,612,151	202,944,241

STAFFING HISTORY BY DEPARTMENT

Department	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Judicial Administration	26	26.0	24	21.0	21	19.1	21	16.8	20	16.5
Executive Office	6	5.0	7	6.0	7	7.0	6	6.0	6	6.0
General Counsel	59	55.5	61	59.8	57	56.1	57	56.8	58	57.3
Court Technology Services	109	108.9	125	124.9	121	117.9	128	126.6	123	121.4
Finance and Administration	225	219.1	226	218.3	219	210.1	212	209.8	211	204.1
Human Resources	32	29.3	34	32.3	30	28.3	30	29.5	31	29.1
Operations	1,229	1,215.0	1,243	1,223.2	1,190	1,162.2	1,098	1,079.1	1,083	1,053.5
TOTAL	1,686	1,658.8	1,720	1,685.5	1,645	1,600.7	1,552	1,524.6	1,532	1,487.7

REVENUE BY GENERAL LEDGER (GL) ACCOUNT FY 2010-11 through FY 2014-15

GL Account No.	Description	2010-11	2011-12	2012-13	2013-14	2014-15
STATE (JUDICIAL COUNCIL) FUNDING						
	Revenue	Actual	Actual	Actual	Actual	BUDGET
812110	TCTF-Program 45.10 - Operations	194,169,958	140,371,437	105,277,282	122,892,620	122,508,833
812140	TCTF-Program 45.10 - Small Claims-Service by Mail	16,622	19,407	18,391	17,693	18,000
812141	TCTF-Program 45.10 - Admin Charge Returned Check	4,386	4,731	3,327	2,238	3,500
812142	TCTF-Program 45.10 - Admin Charge Partial Payment	2,718	50	255	(5)	800
812143	TCTF-Program 45.10 - Fee Waiver To Indigent Party	-	-	25	-	-
812144	TCTF-Program 45.10 - Clerks Transcript on Appeal	175,009	92,742	324,673	60,951	300,000
812145	TCTF-Program 45.10 - Extra Court Reporter	-	775	-	-	-
812146	TCTF-Program 45.10 - Copy Preparation	545,036	562,109	576,412	596,472	590,000
812147	TCTF-Program 45.10 - Comparison of Paper	132	34	34	8	100
812148	TCTF-Program 45.10 - Manual Search of Records	16,521	23,807	26,581	26,738	25,000
812149	TCTF-Program 45.10 - Reimbursement of Other Costs	30,086	40,203	18,719	190,560	580,000
812150	TCTF-Program 45.10 - Estate Planning Document Search	30	-	-	-	-
812151	TCTF-Program 45.10 - Custody / Visitation-Mediation	35,137	35,941	30,900	30,413	33,000
812152	TCTF-Program 45.10 - Returned Check	40,564	40,395	23,109	17,553	28,000
812153	TCTF-Program 45.10 - Guardianship Investigation	84,327	70,424	84,519	85,324	85,000
812154	TCTF-Program 45.10 - Information Package for Conservators	6,458	7,136	7,031	5,192	6,500
812155	TCTF-Program 45.10 - Conservatorship Investigation	183,030	197,990	184,882	181,809	190,000
812156	TCTF-Program 45.10 - Annual Filing Fee	(1)	-	-	-	-
812157	TCTF-Program 45.10 - Children's Waiting Room	563,200	501,911	457,063	423,421	420,000
812158	TCTF-Program 45.10 - Custody / Visitation-Family Law Facilitators	23,425	23,963	20,602	20,275	22,000
812159	TCTF-Program 45.10 - Civil Assessments	9,749,563	6,650,301	6,738,662	8,443,382	8,414,544
812160	TCTF-Program 45.10 - Micrographics	331,068	294,476	268,657	248,772	250,000
812162	TCTF-Program 45.10 - Child Custody Evaluation	244,883	250,265	329,763	406,729	385,000
812163	TCTF-Program 45.10 - Court Appointed Counsel (CAC) For Child	-	-	631,471	93,706	90,000
812165	TCTF-Program 45.10 - Step Parent Adoption Investigation	62,039	66,185	59,403	45,879	50,000
812167	GC 77207.5 2% Automation Fund	-	-	923,880	923,880	923,880
812168	Court reporter fee for less than one hour	-	-	845,351	829,579	720,000
816110	Other State Receipts	59,729	46,338	34,846	27,937	32,000
816111	General Fund Revenue	-	4,740,437	11,336,980	6,929,920	6,929,920
SUBTOTAL - State (Judicial Council) Revenue		206,343,920	154,041,056	128,222,818	142,501,046	142,606,077
Reimbursements						
831010	General Fund - AB2030 Service Of Processing	78,865	75,240	70,455	72,660	80,000
832010	TCTF-Program 45.10 - General Fund Reimb. (Self Help & Asset Replacement)	983,533	983,532	383,452	383,452	383,452
832011	TCTF-Program 45.10 - Jury	736,826	739,707	730,161	804,549	780,000
832012	TCTF-Program 45.10 - CAC	7,595,427	7,562,069	7,705,505	6,113,460	6,583,082
832013	TCTF-Program 45.10 - Elder Abuse	52,759	51,443	46,295	47,492	50,000
833010	TCTF-Program 45.25 - Judges Compensation	1,078,875	1,083,976	1,077,458	1,104,299	1,178,000
834010	TCTF-Program 45.45 - Court Interpreter	8,021,586	7,739,207	8,078,256	8,496,352	9,113,273
835010	TCTF-Program 45.55 - Civil Coordination	93,452	50,925	31,534	18,977	40,000
836010	Modernization Fund	978,693	877,635	-	-	-
837010	Improvement Fund - Reimbursement	516,877	510,344	-	-	-
837011	Improvement & Modernization Fund	-	-	1,371,862	953,184	1,805,919
838010	AB1058 Grants	3,550,615	3,400,134	3,073,555	3,006,257	3,249,322
838020	Other Judicial Council Grants	223,304	197,641	141,684	146,225	150,500
SUBTOTAL - State (Judicial Council) Reimbursement		23,910,811	23,271,852	22,710,217	21,146,907	23,413,548
TOTAL - STATE (JUDICIAL COUNCIL) FUNDING		230,254,732	177,312,908	150,933,035	163,647,953	166,019,625

LOCAL REVENUE AND REIMBURSEMENTS

Revenue and Fees						
821121	Arbitration Fees	2,250	3,900	1,650	900	3,500
821122	Fax Filing Fee	112,461	72	5	-	-
821123	Reporters Transcript On Appeal	153,933	140,563	121,043	160,329	140,000
821160	Pre-AB145	23	18	23	473	100
821162	FC3153 CAC - Child	139,159	-	-	-	-
821170	GC26840.3 Marriage License Conciliation	101,990	108,005	108,290	121,400	120,000
821172	GC68150H Public Access Civil Images/E-Filings	649,469	787,683	964,629	977,824	985,000
821180	PC1203.4 Change Of Plea	280,664	272,022	381,230	288,600	300,000
821181	PC1205D Installment Fee	1,932,996	2,274,486	2,056,168	1,931,261	1,900,000
821183	PC1463.22A Insurance Conviction	150,263	135,614	119,234	115,366	120,000
821190	VC11205M Traffic School	120,058	110,897	146,076	189,733	185,000
821191	VC40508.6 DMV History/Priors	714,311	791,452	1,688,108	1,203,493	1,200,000
821194	CRC10.500 Public Access	870	318	2,269	2,388	3,500
821201	Enhanced Collections (Civil Assessment)	1,755,236	1,413,095	1,321,735	1,404,859	1,574,181
821202	Enhanced Collections (Other)	3,242,578	3,417,269	2,955,176	2,928,549	3,400,000
822101	Forms and miscellaneous	13,190	17,355	19,015	22,109	20,000
822102	Postage	2,392	14,384	13,474	13,951	13,000
822103	Overage Fee < \$10	9,618	7,648	7,715	128,023	9,500
822104	Credit Card Recovery	640,429	660,862	648,992	619,807	605,000
823001	Miscellaneous Revenue	1,290,420	1,605,353	2,031,605	186,585	300,000
823002	Escheatment Revenue	42,128	-	-	-	3,800,000
823010	Donations	2,502	-	-	-	1,500

**REVENUE BY GENERAL LEDGER (GL) ACCOUNT
FY 2010-11 through FY 2014-15**

GL Account No.	Description	2010-11	2011-12	2012-13	2013-14	2014-15
823011	Judges' Voluntary Donation	100	-	-	-	-
SUBTOTAL - Local Revenue and Fees		11,357,041	11,760,996	12,586,438	10,295,649	14,680,281
Reimbursements						
839010	Non-Judicial Council Grants	794,149	79,319	29,005	80,316	-
841010	Small Claims Advisory	154,192	143,666	126,872	120,939	120,000
841012	Grand Jury	259,427	234,242	190,516	234,464	183,260
841015	Other County Services	9,320,439	8,560,356	7,087,994	6,948,724	7,861,269
861010	Civil Jury Reimbursement	419,765	400,330	365,123	308,430	245,000
861011	Reimbursements - Miscellaneous	555,129	586,862	2,084,682	3,920,540	4,706,059
861014	Convenience Fee Reimbursement	475,648	450,617	456,221	475,448	683,000
SUBTOTAL - Local Reimbursements		11,978,748	10,455,391	10,340,411	12,088,860	13,798,588
TOTAL - LOCAL REVENUE AND REIMBURSEMENTS		23,335,789	22,216,387	22,926,849	22,384,509	28,478,869
INTEREST AND OTHER ADJUSTMENTS						
825010	Interest	346,379	206,810	140,071	121,436	25,000
899910	Prior Year Adjustment	1,919,016	(423,401)	(70,967)	(83,493)	-
TOTAL - INTEREST AND OTHER ADJUSTMENTS		2,265,395	(216,592)	69,103	37,943	25,000
TOTAL FINANCING SOURCES		255,855,916	199,312,703	173,928,987	186,070,405	194,523,494

**EXPENDITURE BY GENERAL LEDGER (GL) ACCOUNT
FY 2010-11 through FY 2014-15**

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	103,050,027	105,043,339	101,212,034	96,680,021	97,666,919
900320	Lump sum payouts (vacation, sick leave cash outs)	1,297,792	1,276,013	1,158,415	993,369	600,894
900328	Other pay (on call, differentials, VSIP)	1,494,797	1,411,993	1,764,988	1,390,471	915,579
903301	Extra help	3,112,102	3,626,267	1,155,397	1,491,015	1,453,107
906303	Judicial officers - commissioners	3,680,540	3,232,759	2,963,025	2,665,976	2,678,026
906304	Judicial officers - referees and hearing officers	98,971	100,252	71,861	-	-
906311	Judicial officers - judges	1,106,244	1,077,919	1,070,376	1,085,998	1,179,240
908301	Overtime	875,288	426,943	376,626	5,351,638	1,029,424
910302	Medicare	1,460,124	1,490,530	1,417,468	1,427,150	1,481,757
910401	Dental insurance	145,215	219,779	259,003	253,010	220,986
910501	Health insurance	11,958,988	13,417,552	13,886,042	13,756,012	13,785,780
910503	Retiree health benefits	-	2,870,670	4,047,850	3,984,141	4,000,026
910604	Retirement - non-judicial staff	26,855,647	26,764,356	24,655,804	27,712,226	32,141,114
912301	Retirement - judicial officers	1,470,968	1,286,371	873,977	884,270	1,002,914
912501	Workers' compensation	1,363,919	1,301,616	1,284,104	1,204,763	1,185,950
913301	Unemployment insurance	-	311,650	283,627	-	-
913501	Life insurance	-	25,053	31,042	36,271	74,226
913502	Long-term disability (LTD) insurance	-	76,774	88,102	85,917	87,687
913503	Accidental death and dismemberment (AD&D) insurance	-	4,697	4,368	4,209	5,020
913699	Other insurance (e.g. vision)	1,406,228	913,938	834,753	793,085	806,066
913701	Other judges' benefits	597,853	577,563	591,587	601,803	-
913802	Educational incentives (other than tuition reimb.)	23,429	25,560	26,338	22,569	48,500
913899	Other benefits (tuition reimb., OBP, parking)	1,205,977	1,276,691	1,308,941	1,269,826	1,886,331
	SUBTOTAL - Salaries and Benefits	161,204,110	166,758,283	159,365,727	161,693,739	162,249,546
Services and Supplies						
920299	Laboratory expense	85,658	62,985	50,682	47,249	12,000
920301	Merchant fees	570,037	486,140	443,374	410,689	385,000
920302	Bank fees	15,690	16,961	17,372	17,733	16,200
920599	Dues and memberships	87,709	87,648	88,632	36,035	123,218
920609	Electronic recording supplies	556	617	-	-	-
920622	Copy paper	346,853	358,767	345,810	328,967	369,800
920699	Office expense	517,192	282,007	226,857	258,492	346,906
921599	Advertising expense	7,171	10,439	9,733	5,104	17,000
921702	Meals / food	24,926	20,118	8,563	7,352	8,650
921704	Special events / employee appreciation	-	-	17,661	17,892	22,685
922399	Library purchases and subscriptions	888,810	800,378	786,513	767,670	760,617
922603	Equipment - office furniture	-	48,725	21,640	34,465	94,207
922611	Equipment - computers	1,844,880	57,861	24,262	1,214,840	83,937
922612	Equipment - printers	13,311	41,678	-	250	-
922699	Equipment - under \$5,000	248,515	114,587	236,436	232,962	102,035
922799	Equipment - rents and leases	499,556	430,761	379,655	382,801	425,795
922899	Equipment - maintenance and repairs	195,086	181,085	186,215	106,574	214,377
923999	General expense - service	51,247	35,922	61,976	71,984	140,845
924599	Printing	561,437	510,186	449,495	393,046	486,600
925101	Telecommunications	1,650,119	1,181,984	1,286,601	1,549,496	1,880,725
925103	Cell phones / pagers	38,107	34,628	29,287	16,238	11,500
926199	Postage	875,980	957,242	894,299	932,065	1,065,700
928801	Insurance	50,737	49,966	56,403	62,534	67,460
929210	Private car mileage	109,401	104,707	97,210	142,241	110,870
929299	Travel - in-state	72,895	60,741	50,132	54,873	134,170
931101	Travel - out-of-state	33,377	12,195	16,424	23,868	4,300
933101	Tuition and registration fees	426,037	241,594	289,753	360,791	354,676
934510	Courtroom security - Sheriff-provided	40,511,544	279,212	384,865	307,925	345,000
934512	Alarm service	6,507	11,015	49,060	97,900	7,500
934599	Sheriff command staff	-	946,591	920,687	1,081,844	1,111,255
935202	Rent - non-State owned	1,067,725	1,141,189	1,091,344	961,236	811,327
935301	Janitorial - services	548,600	578,800	580,683	592,386	597,257
935303	Janitorial - cleaning supplies	254,663	272,989	260,458	293,959	267,500
935499	Maintenance and supplies	64,357	94,598	1,160,578	3,499,414	1,997,870
935599	Grounds	-	-	-	77,594	-
935699	Alteration expenses	286,976	103,643	5,555	18,749	500,500
938201	Consulting services - temporary help	442,467	125,557	27,226	100,932	201,629
938401	General consultant and professional services	2,394,752	3,338,207	2,046,047	1,616,574	2,001,798
938404	Administrative services contracts	628,409	829,757	92,280	91,788	100,685
938405	Auditing service	-	-	62,584	(0)	-
938502	Court interpreter - travel	-	-	399	-	2,500
938503	Court interpreter - registered	46,289	62,123	77,338	35,090	90,000
938504	Court interpreter - certified	1,092,876	1,064,882	793,366	822,946	830,000
938505	Court interpreter - non-registered	106,354	86,522	50,591	56,210	53,000
938506	Court interpreter - non-certified	426,942	317,556	120,315	125,906	120,000
938507	Court interpreter - American sign language	149,129	144,953	145,747	152,765	140,000
938509	Court interpreter - mileage	35,507	32,426	27,070	31,231	28,000

**EXPENDITURE BY GENERAL LEDGER (GL) ACCOUNT
FY 2010-11 through FY 2014-15**

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
938512	Court interpreter - document translation	-	1,848	698	5,719	5,500
938601	Court reporter services	222,559	242,497	221,953	624,558	300,000
938701	Court transcripts	1,312,630	1,360,612	1,255,886	1,456,930	1,417,319
938711	Electronic recording transcripts	80,310	109,076	76,487	77,164	83,000
938801	CAC - dependency (children)	2,699,565	2,851,842	2,647,327	2,116,176	2,259,022
938802	CAC - dependency (parents)	5,399,548	5,375,810	3,930,681	3,997,284	4,324,060
938899	CAC - criminal	4,672,817	4,161,741	2,829,491	2,572,528	2,958,808
938901	Investigative services	385,780	363,613	320,062	232,511	301,350
939002	Psychiatric evaluations	231,145	282,292	231,967	247,424	336,000
939003	Court-ordered professional services	179,328	153,426	98,363	58,877	251,500
939009	Expert witness	69,580	18,250	9,850	31,133	13,000
939014	Expert witness - forensic	180,704	156,764	174,295	98,861	150,000
939018	Mental health hearing officer	47,426	52,038	53,828	73,865	75,000
939102	Civil arbitration fee	2,250	4,050	1,800	1,050	1,100
939299	Collection services	625,188	517,313	471,529	239,634	510,000
939401	Legal services	25,875	34,491	12,114	37,043	25,000
939402	Labor negotiations	-	-	30,632	28,367	30,000
939412	CAC - delinquency	1,095,796	1,022,295	1,023,287	790,600	850,000
939413	CAC - family law	437,311	315,614	242,093	336,402	300,000
939414	CAC - probate	6,874	2,713	39,854	6,173	5,000
939420	Small claims advisory service	185,000	155,000	130,000	130,000	130,000
939701	Banking and investment services	11,598	9,730	9,879	6,281	12,000
941101	Sheriff - reimbursement - AB2030/AB2695	78,895	75,310	70,455	72,730	80,000
942901	County-provided services	300,228	382,109	802,591	3,478,794	499,430
943201	IT - maintenance, repairs, and supplies	820,867	746,946	628,672	1,091,142	1,423,601
943301	IT - commercial contracts	2,412,979	2,524,298	1,325,465	1,125,219	2,010,870
943502	IT - software and license fees	2,358,876	2,048,202	2,190,618	5,266,737	4,118,861
945203	Major equipment - furniture	-	27,926	-	-	-
945301	Major equipment - non-IT	1,771,469	247,638	156,448	80,408	79,576
946601	Major equipment - IT	1,022,661	597,358	797,631	1,760,946	603,804
952002	Uniforms	9,389	1,108	1,823	-	-
952099	Uniform allowance	-	-	-	1,980	3,300
952499	Vehicle operations	47,974	28,060	17,670	23,343	30,000
952599	Cash differences	2,993	1,246	2,460	1,969	2,500
965101	Jury fees	825,015	796,005	783,330	808,905	780,000
965102	Jury mileage	266,773	259,317	252,928	254,540	245,000
965110	Jury parking and public transportation	20,788	27,686	30,669	26,671	35,000
971002	Interest expense	111,989	193,573	136,186	-	-
972100	Judgments, settlements, and claims	1,034	168	5,347	87,530	-
971101	OPEB Expense	-	-	-	1,200,000	-
992001	Departmental indirect allocations	-	-	0	-	-
999910	Prior year expense adjustments	-	-	(28,177)	2,028,260	-
SUBTOTAL - Services and Supplies		85,201,597	40,767,905	34,957,368	47,918,413	40,694,695
TOTAL EXPENDITURES		246,405,707	207,526,187	194,323,095	209,612,151	202,944,241

EXPENDITURES BY PROGRAM, ELEMENT, COMPONENT, TASK (PECT)

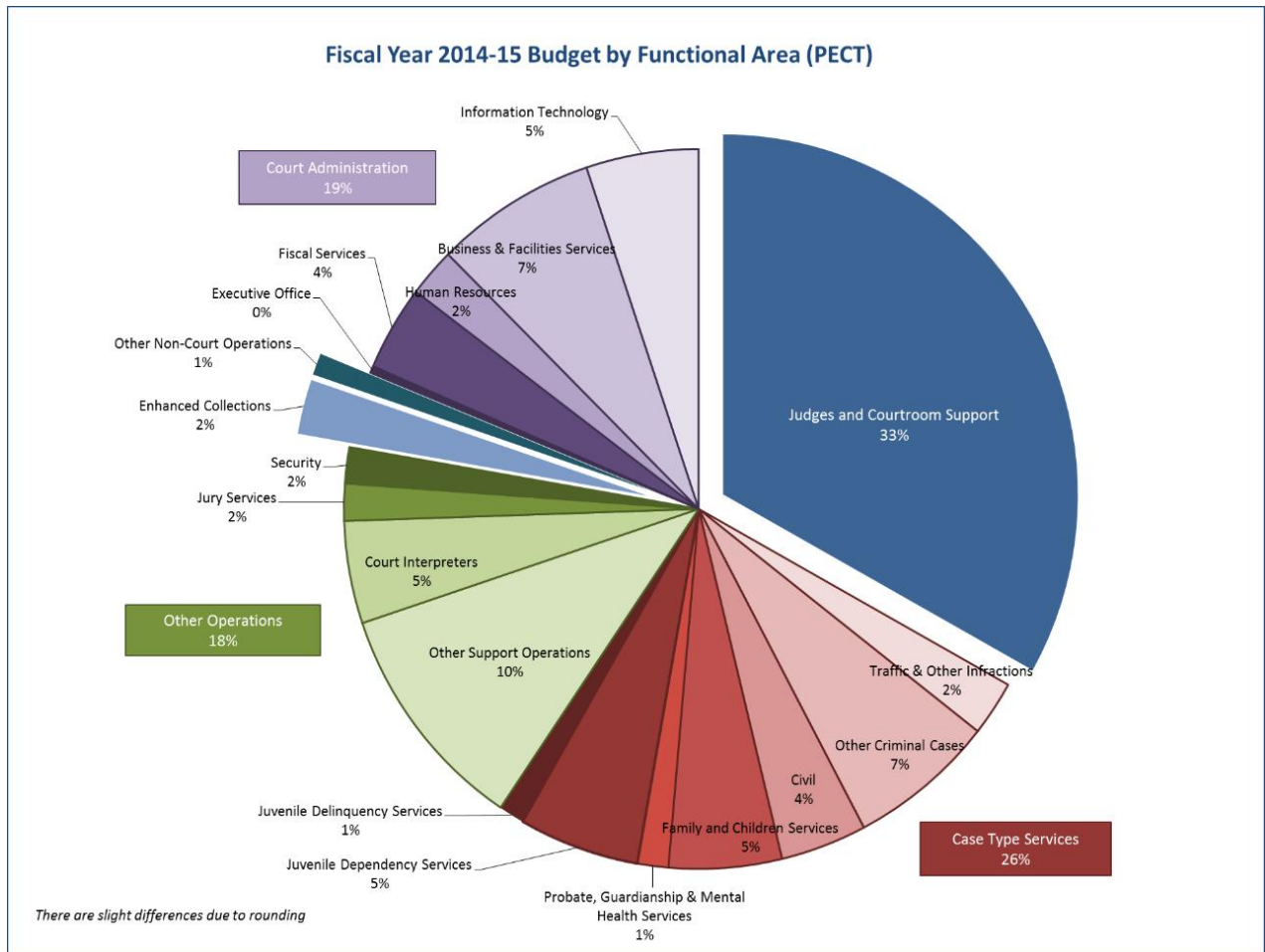
The Court is required to prepare and submit its expense budget by major categories referred to as “PECT” (Program, Element, Component, Task). By classifying expenses by PECT, the Court is able to provide the Judicial Council and the State with information about expenditures by case type and by functional type (administrative vs. operational costs). PECT data is used as the basis for calculating the Court’s Indirect Cost Rate Proposal (ICRP), which becomes the official Indirect Cost Rate (ICR) once approved by the Judicial Council.

There are three major PECT categories: (1) court operation costs (referred to as “program 10” costs); (2) non-court operation costs (“program 20” costs); and (3) court administration costs (“program 90” costs). Each PECT has a four-digit number that either begins with a 1, 2, or 9, thus the reason for the three roll-up categories. The Workload-Based Allocation and Funding Methodology (WAFM) that was approved by the Judicial Council in 2012 estimates Program 10 salary costs (which are court operational costs, including staff) based on filing data and uses the Court’s Schedule 7A to determine a benefit compliment. Program 90 staff costs (which are court administrative costs such as Human Resources, Finance, Facilities, and Technology) are estimated using ratios based upon averages taken from the Schedule7A.

EXPENDITURE BUDGET BY FUNCTIONAL AREA (PECT) FY 2014-15

PECT	Description	General TCTF	General Non-TCTF	Special Revenue Non-Grant	Special Revenue Grant	Total
1100	Judges and Courtroom Support	64,489,198	-	1,428	2,722,209	67,212,835
1211	Traffic & Other Infractions	5,024,328	-	-	-	5,024,328
1212	Other Criminal Cases	9,420,449	-	4,125,978	41,000	13,587,427
1220	Civil	7,849,228	-	130,000	-	7,979,228
1231	Family and Children Services	8,818,430	-	718,635	903,539	10,440,604
1232	Probate, Guardianship & Mental Health Services	2,850,533	-	5,000	-	2,855,533
1233	Juvenile Dependency Services	9,133,007	-	2,008,357	-	11,141,364
1234	Juvenile Delinquency Services	1,321,036	-	1,055,842	-	2,376,878
1310	Other Support Operations	20,586,390	-	570,000	15,926	21,172,316
1320	Court Interpreters	9,341,362	-	-	-	9,341,362
1330	Jury Services	3,097,986	280,000	-	-	3,377,986
1340	Security	3,288,207	-	-	-	3,288,207
2110	Enhanced Collections	-	-	4,974,181	-	4,974,181
2120	Other Non-Court Operations	-	-	1,972,417	-	1,972,417
9100	Executive Office	627,656	-	-	-	627,656
9200	Fiscal Services	7,776,995	-	-	-	7,776,995
9300	Human Resources	4,442,089	-	-	-	4,442,089
9400	Business & Facilities Services	11,878,365	-	3,075,420	-	14,953,785
9500	Information Technology	10,399,050	-	-	-	10,399,050
TOTAL		180,344,309	280,000	18,637,258	3,682,674	202,944,241

As noted in the following chart, roughly 59% of the total budget by PECT is courtroom or case type services, with another 18% budgeted for other operations (such as jury services and interpreters). Court administration PECTs are budgeted at 19% of the total PECT budget. In comparison, the Court's FY 2013-14 approved indirect cost rate, which has a two-year carry forward adjustment, was 19.8% (in-line with the FY 2014-15 budget by PECT). Other non-court operations and enhanced collections account for over 3% of the total PECT budget.



**STAFFING HISTORY BY CLASSIFICATION
FY 2010-11 through FY 2014-15**

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
A/E Project Manager	1	1.0	1	1.0	-	-	-	-	-	-
Accountant / Auditor II	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Accounting Assistant II	1	1.0	-	-	-	-	-	-	-	-
Accounting Office Supervisor	8	8.0	7	7.0	5	4.7	6	6.0	5	5.0
Accounting Specialist	37	36.3	35	32.3	28	25.3	22	21.5	22	21.3
Administrative Analyst I	-	-	1	1.0	2	2.0	2	2.0	3	3.0
Administrative Analyst II	24	22.2	20	20.0	16	16.0	16	16.0	16	14.8
Administrative Assistant I	4	4.0	4	4.0	2	2.0	1	1.0	1	1.0
Administrative Assistant II	16	16.0	18	16.0	14	14.0	11	11.0	11	11.0
Applications Developer I	4	4.0	3	3.0	2	1.6	2	1.6	2	1.6
Applications Developer II	14	14.0	14	14.0	13	13.0	13	13.0	14	14.0
Applications Developer III	10	10.0	11	11.0	14	14.0	13	13.0	13	13.0
Associate Human Resources Analyst	-	-	-	-	-	-	3	3.0	3	2.8
Associate Research Attorney	-	-	4	4.0	3	3.0	-	-	-	-
Attorney / Assistant Facilitator	6	6.0	7	7.0	7	7.0	8	8.0	10	9.4
Building Engineer	-	-	-	-	1	0.8	1	1.0	-	-
Building Maintenance Engineer	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst I	7	7.0	11	11.0	10	10.0	10	10.0	8	8.0
Business Systems Analyst II	3	3.0	4	4.0	6	6.0	8	8.0	9	9.0
Business Systems Analyst III	-	-	1	1.0	2	2.0	2	2.0	2	2.0
Buying Technician	1	1.0	-	-	-	-	-	-	-	-
Collaborative Court Coordinator	7	7.0	6	6.0	6	6.0	6	6.0	6	6.0
Court Administrator	5	3.7	3	3.0	3	3.0	3	3.0	4	3.8
Court Attendant	37	37.0	31	31.0	32	31.3	33	33.0	30	29.8
Court Attendent Trainee	-	-	6	6.0	3	3.0	-	-	2	2.0
Court Collection Assistant	10	9.3	7	7.0	8	8.0	7	7.0	6	4.5
Court Collection Officer	13	13.0	13	13.0	13	12.2	12	12.0	13	13.0
Court Collection Specialist	26	24.7	28	28.0	27	27.0	28	28.0	28	28.0
Court Interpreter	57	54.9	62	60.5	62	60.3	64	63.1	67	64.8
Court Investigator II	7	7.0	5	5.0	6	6.0	5	5.0	6	6.0
Court Investigator III	3	3.0	2	2.0	1	1.0	2	2.0	2	2.0
Court Mediator I	-	-	1	1.0	2	2.0	1	1.0	-	-
Court Mediator II	26	25.5	27	27.0	26	26.0	27	27.0	28	28.0
Court Operations Manager I	2	2.0	5	5.0	4	4.0	-	-	-	-
Court Operations Manager II	14	13.0	15	14.0	17	17.0	20	20.0	20	20.0
Court Operations Manager III	11	11.0	11	11.0	11	10.3	10	10.0	9	9.0
Court Reporter	114	112.8	114	113.4	107	103.7	100	87.0	99	85.1
Court Supervisor I	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Court Supervisor II	2	2.0	2	2.0	2	1.3	1	1.0	-	-
Court Technology Director	4	4.0	4	4.0	4	4.0	4	4.0	4	3.8
Court Technology Manager	13	13.0	13	13.0	14	13.0	13	12.0	12	12.0
Courtroom Operations Supervisor	26	26.0	28	28.0	28	27.3	28	28.0	29	28.8
Custodian II	26	25.8	26	25.0	25	25.0	25	25.0	25	24.3
Data Entry Specialist	14	14.0	11	11.0	13	13.0	8	8.0	7	7.0
Data Entry Technician	3	3.0	1	1.0	1	1.0	1	1.0	1	1.0
Database Administrator I	1	1.0	1	1.0	1	1.0	1	1.0	2	2.0
Database Administrator II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Deputy Court Executive Officer	4	4.0	4	4.0	4	4.0	4	4.0	4	3.8
Detention Release Manager	-	-	1	1.0	1	1.0	-	-	-	-
Detention Release Officer	8	8.0	8	8.0	9	9.0	10	10.0	10	10.0
Executive Administrative Assistant	-	-	-	-	1	1.0	1	1.0	1	1.0
Executive Assistant	8	8.0	8	8.0	8	8.0	9	9.0	9	8.8
Facilities Technician	-	-	-	-	6	4.5	6	6.0	6	6.0
Family Law Facilitator	1	1.0	1	1.0	1	1.0	-	-	-	-
Financial Services Manager I	4	4.0	4	4.0	4	4.0	4	4.0	3	3.0
Financial Services Manager II	3	3.0	4	4.0	4	4.0	4	3.0	3	2.8
General Counsel	1	0.5	1	1.0	1	1.0	1	1.0	1	1.0
Help Desk / User Support Supervisor	2	2.0	2	2.0	2	2.0	2	2.0	3	3.0
Human Resources Analyst	4	2.0	4	4.0	3	3.0	4	4.0	-	-
Human Resources Analyst / Officer	-	-	-	-	-	-	-	-	2	2.0
Human Resources Specialist I	4	4.0	4	4.0	3	3.0	2	2.0	1	1.0
Human Resources Specialist II	3	3.0	6	5.0	6	5.5	4	3.7	6	5.6
HVAC Mechanic	-	-	-	-	2	1.5	3	3.0	3	2.8
Information Processing Specialist	5	5.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	3	3.0	5	5.0	5	5.0	3	3.0	4	4.0
Judicial Assistant	6	6.0	6	6.0	4	4.0	-	-	1	1.0
Judicial Hearing Officer	1	1.0	1	1.0	1	1.0	-	-	-	-
Lead Custodian	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Legal Processing Specialist I	-	-	36	34.0	14	13.8	4	4.0	10	10.0
Legal Processing Specialist II	377	374.2	344	339.0	337	328.5	316	312.3	304	299.1
Legal Processing Supervisor	40	39.8	36	36.0	30	30.0	28	28.0	31	31.0
Legal Property Technician	11	10.8	10	10.0	8	6.5	8	8.0	8	8.0
Network Administrator I	2	2.0	3	3.0	2	2.0	1	1.0	1	1.0
Network Administrator II	2	2.0	2	2.0	2	2.0	3	3.0	2	2.0
Network Administrator III	5	5.0	5	5.0	5	4.3	4	4.0	4	4.0
Network Telecommunications Engineer	2	2.0	2	2.0	2	2.0	2	2.0	1	1.0

**STAFFING HISTORY BY CLASSIFICATION
FY 2010-11 through FY 2014-15**

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Office Assistant	51	51.0	59	57.5	50	48.2	44	43.0	38	37.2
Office Specialist	19	18.0	18	18.0	19	18.5	18	18.3	17	16.3
Office Supervisor A	1	1.0	-	-	-	-	-	-	-	-
Office Supervisor B	1	1.0	1	1.0	1	1.0	-	-	-	-
Office Technician	3	3.0	1	1.0	1	1.0	1	1.0	1	1.0
Paralegal	-	-	-	-	-	-	-	-	6	6.0
Paralegal - Family Law Facilitator	3	3.0	6	6.0	7	6.8	7	5.8	-	-
Pre-Trial Services Program Office	-	-	-	-	-	-	-	-	1	1.0
Principal Administrative Analyst	4	3.0	5	4.0	4	2.5	2	2.0	2	1.8
Principal Human Resources Analyst	1	0.5	1	0.5	3	2.5	3	3.0	3	2.3
Probate Calendar Coordinator	1	1.0	1	1.0	1	1.0	-	-	-	-
Probate Checker	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Probate Examiner I	-	-	1	1.0	1	1.0	2	2.0	2	2.0
Probate Examiner II	5	5.0	4	4.0	4	4.0	6	6.0	6	6.0
Procurement Specialist II	-	-	-	-	6	6.0	5	5.0	5	4.8
Program Coordinator/Specialist	21	20.0	21	20.0	20	19.3	22	22.0	20	20.0
Research Attorney	15	15.1	11	11.1	14	14.0	17	17.0	21	20.8
Self Help Service Manager	-	-	-	-	-	-	1	1.0	1	1.0
Senior Accountant/Auditor I	3	2.0	3	2.0	2	2.0	2	2.0	2	2.0
Senior Accounting Assistant	17	16.5	17	16.5	18	16.4	16	16.0	17	16.5
Senior Administrative Analyst	16	14.5	18	18.0	18	18.0	19	19.0	18	17.5
Senior Business Systems Analyst	2	2.0	3	3.0	2	2.0	3	3.0	3	3.0
Senior Court Collection Officer	7	7.0	7	7.0	7	7.0	7	7.0	7	6.8
Senior Detention Release Officer	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Senior Human Resources Analyst	5	4.8	5	4.8	4	3.8	4	3.8	5	5.3
Senior Human Resources Specialist	6	6.0	5	5.0	6	6.0	5	5.0	5	4.5
Senior Legal Property Technician	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Research Attorney	29	28.8	34	33.8	32	32.0	31	31.0	29	28.5
Staff Assistant	8	7.0	10	10.0	12	10.3	9	9.0	10	10.0
Staff Development Specialist	4	4.0	3	3.0	2	2.0	1	1.0	2	2.0
Staff Specialist	9	9.0	13	13.0	5	5.0	4	4.0	3	3.0
Store Clerk	8	8.0	8	8.0	8	8.0	6	6.0	7	6.8
Superior Court Chief Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Superior Court Clerk I	-	-	28	23.3	39	33.0	25	25.0	10	7.5
Superior Court Clerk II	-	-	121	119.8	107	106.8	118	117.8	129	129.0
Superior Court Clerk III	271	269.0	132	131.0	133	133.0	126	125.4	124	120.8
Superior Court Commissioner	26	26.0	25	22.0	22	20.1	21	17.3	20	17.0
Superior Court Director	-	-	-	-	1	1.0	1	1.0	-	-
Superior Court Judge	117	117.0	119	119.0	122	122.0	124	124.0	124	124.0
Superior Court Manager	3	3.0	3	3.0	1	1.0	-	-	-	-
Supervising Accountant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Supervising Court Collection Officer	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Supervising Court Investigator	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Supervising Court Mediator	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
Supervising Custodian	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Supervising Detention Release Officer	1	1.0	-	-	-	-	1	1.0	-	-
Supervising Probate Examiner	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Support Services Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Support Services Supervisor II	7	7.0	7	7.0	6	6.0	5	5.0	5	5.0
Systems Administrator I	2	2.0	2	2.0	1	1.0	1	1.0	1	0.8
Systems Administrator II	3	3.0	3	3.0	4	4.0	3	3.0	3	2.8
Systems/Programmer Analyst I	-	-	-	-	1	1.0	-	-	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Writer	1	1.0	1	1.0	1	1.0	-	-	-	-
Technology Trainee	-	-	1	1.0	2	2.0	1	1.0	-	-
Telecommunications Technician I	3	3.0	4	4.0	3	2.5	3	3.0	4	4.0
Telecommunications Technician II	3	3.0	3	3.0	2	2.0	2	2.0	-	-
Training and Procedure Specialist	22	21.6	21	19.0	18	17.8	19	19.0	16	15.9
User Support Technician I	-	-	2	2.0	1	1.0	2	2.0	2	2.0
User Support Technician II	17	17.0	16	16.0	14	14.0	12	12.0	11	10.8
Utility Worker/Driver	3	2.5	5	5.0	5	5.0	7	7.0	8	7.5
TOTAL BUDGETED STAFFING (including judges)	1,803	1,775.8	1,839	1,804.5	1,767	1,722.7	1,676	1,648.6	1,656	1,611.7
Less: Superior Court Judges	117	117.0	119	119.0	122	122.0	124	124.0	124	124.0
TOTAL BUDGETED STAFFING (excluding judges)	1,686	1,658.8	1,720	1,685.5	1,645	1,600.7	1,552	1,524.6	1,532	1,487.7



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JUDICIAL ADMINISTRATION DEPARTMENT

JUDICIAL ADMINISTRATION DEPARTMENT

FY 2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	1,736,000	Salaries and benefits	6,034,123
OCSC General Fund	<u>4,394,623</u>	Services and supplies	<u>96,500</u>
TOTAL FINANCING SOURCES	<u><u>6,130,623</u></u>	TOTAL EXPENDITURES	<u><u>6,130,623</u></u>

Expenditure Trends

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 APPROVED
Salaries and benefits	<u>7,605,343</u>	<u>6,786,385</u>	<u>6,112,878</u>	<u>5,856,731</u>	<u>6,034,123</u>
Services and supplies	<u>136,539</u>	<u>68,291</u>	<u>46,921</u>	<u>51,571</u>	<u>96,500</u>
TOTAL EXPENDITURES	<u><u>7,741,882</u></u>	<u><u>6,854,676</u></u>	<u><u>6,159,799</u></u>	<u><u>5,908,302</u></u>	<u><u>6,130,623</u></u>

Staffing Trends

	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 APPROVED
AUTHORIZED POSITIONS *	<u>26</u>	<u>24</u>	<u>21</u>	<u>21</u>	<u>20</u>
Superior Court Commissioners *	23.0	18.0	17.1	14.8	14.5
Other Court staff	<u>3.0</u>	<u>3.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
BUDGETED STAFFING (FTEs)	<u><u>26.0</u></u>	<u><u>21.0</u></u>	<u><u>19.1</u></u>	<u><u>16.8</u></u>	<u><u>16.5</u></u>

* The authorized positions and the budgeted staffing figures do not include three Superior Court Commissioner positions (2.5 FTEs), which are included in the AB 1058 - Commissioner budget.

SUPERIOR COURT JUDGES	<u>117</u>	<u>119</u>	<u>122</u>	<u>124</u>	<u>124</u>
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JUDICIAL ADMINISTRATION DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY COST CENTER						
CC No.	Cost Center	Actual	Actual	Actual	Actual	BUDGET
301010	Office of the Presiding Judge	381,289	257,293	223,440	245,890	232,144
301020	Judicial Officers	7,360,593	6,597,383	5,936,359	5,662,412	5,898,479
TOTAL		7,741,882	6,854,676	6,159,799	5,908,302	6,130,623

		Auth.		Auth.		Auth.		Auth.		Auth.	
CC No.	Cost Center	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
301010	Office of the Presiding Judge	3	3.0	2	2.0	2	2.0	2	2.0	2	2.0
301020	Judicial Officers	23	23.0	22	19.0	19	17.1	19	14.8	18	14.5
TOTAL		26	26.0	24	21.0	21	19.1	21	16.8	20	16.5

JUDICIAL ADMINISTRATION DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	253,578	165,412	144,643	145,200	141,628
900320	Lump sum payouts (vacation, sick leave cash outs)	220,417	73,277	101,825	46,633	-
900328	Other pay (on call, differentials, VSIP)	2,142	7,986	14,117	26,315	-
903301	Extra help	464,503	512,236	330,706	394,353	500,000
906303	Judicial officers - commissioners	3,213,316	2,775,111	2,592,465	2,294,050	2,284,199
906304	Judicial officers - referees and hearing officers	-	-	(76)	-	-
906311	Judicial officers - judges	1,106,244	1,077,919	1,070,376	1,085,998	1,179,240
908301	Overtime	6,232	4,841	756	20,341	-
910302	Medicare	47,233	38,152	35,423	35,509	52,284
910401	Dental insurance	13,732	19,094	21,670	19,603	18,612
910501	Health insurance	220,660	220,121	211,815	191,088	178,234
910503	Retiree health benefits	-	77,132	104,487	97,445	96,059
910604	Retirement - non-judicial staff	74,422	50,266	39,010	45,998	48,790
912301	Retirement - judicial officers	1,256,463	1,076,700	748,286	761,422	855,427
913301	Unemployment insurance	-	9,538	8,108	-	-
913501	Life insurance	-	3,620	4,244	4,657	40,344
913502	Long-term disability (LTD) insurance	-	8,848	9,440	8,574	8,486
913503	Accidental death and dismemberment (AD&D) insurance	-	566	500	449	570
913699	Other insurance (e.g. vision)	30,382	-	-	-	-
913701	Other judges' benefits	597,853	577,563	591,587	601,803	-
913899	Other benefits (tuition reimb., OBP, parking)	98,167	88,005	83,495	77,292	630,250
SUBTOTAL - Salaries and Benefits		7,605,343	6,786,385	6,112,878	5,856,731	6,034,123
Services and Supplies						
920699	Office expense	350	1,782	1,275	156	2,000
921702	Meals / food	8,110	1,109	3,491	1,183	3,500
921704	Special events / employee appreciation	-	-	1,333	1,486	-
922399	Library purchases and subscriptions	149	-	-	-	-
922603	Equipment - office furniture	-	7,418	2,079	3,413	20,000
922699	Equipment - under \$5,000	5,376	-	-	-	-
924599	Printing	-	-	1,506	821	1,000
929210	Private car mileage	4,490	791	1,691	1,547	1,000
929299	Travel - in-state	39,560	16,391	22,649	27,271	52,000
931101	Travel - out-of-state	3,209	(175)	4,332	3,024	2,000
933101	Tuition and registration fees	18,227	10,270	8,566	12,670	15,000
938404	Administrative services contracts	55,802	30,705	-	-	-
952002	Uniforms	1,266	-	-	-	-
SUBTOTAL - Services and Supplies		136,539	68,291	46,921	51,571	96,500
TOTAL EXPENDITURES		7,741,882	6,854,676	6,159,799	5,908,302	6,130,623



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Office of the Presiding Judge (301010)

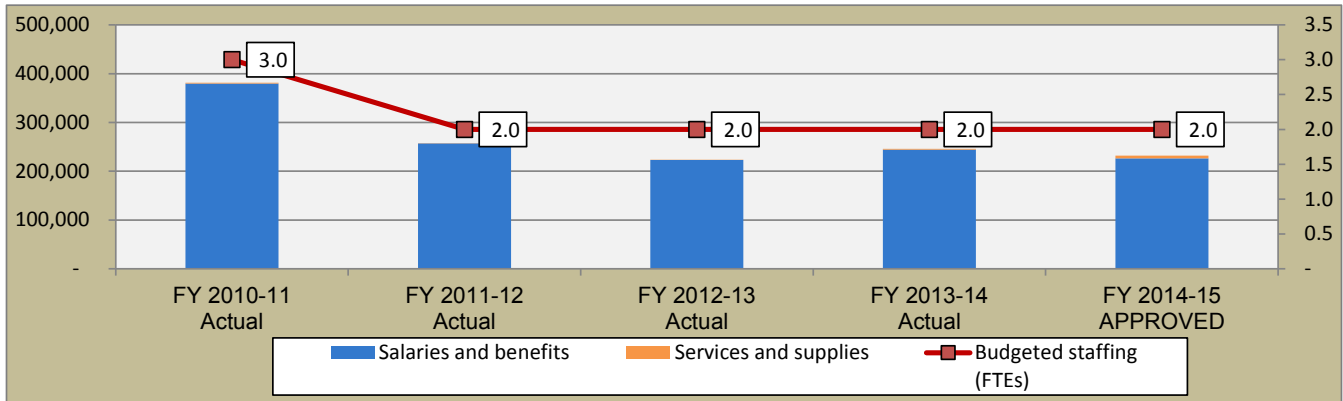
WORKING STATEMENT OF PURPOSE

The Presiding Judge is responsible for leading the Court, establishing policies, allocating resources, and for oversight of the Chief Executive Officer.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	226,144
OCSC General Fund	232,144	Services and supplies	6,000
TOTAL FINANCING SOURCES	232,144	TOTAL EXPENDITURES	232,144

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	226,805	226,805	243,996	(17,191)	-7.6%
Services and supplies	-	-	1,894	(1,894)	
TOTAL EXPENDITURES	226,805	226,805	245,890	(19,085)	-8.4%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	226,805	226,805	245,890	(19,085)	-8.4%

The salaries and benefits variance occurred because of unbudgeted compensatory time cash outs. Also, budgeted salary savings were allocated to the various cost centers, but there were no position vacancies in this cost center. The services and supplies variance occurred because some travel expenses for the Presiding Judge were recorded in this cost center even though the budget was in the Judicial Officers cost center (301020).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Chief Executive Officer
Alan Carlson
 (657) 622-7007

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Office of the Presiding Judge (301010)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	265,513	165,412	144,643	145,200	141,628
900320	Lump sum payouts (vacation, sick leave cash outs)	1,426	-	-	2,782	-
900328	Other pay (on call, differentials, VSIP)	2,142	7,986	7,955	7,986	-
903301	Extra help	-	-	(413)	-	-
908301	Overtime	-	1,871	522	14,899	-
910302	Medicare	3,906	2,589	2,264	2,571	2,054
910401	Dental insurance	958	1,998	2,282	2,314	2,256
910501	Health insurance	20,491	13,999	12,887	8,172	17,808
910503	Retiree health benefits	-	4,503	5,801	6,072	5,608
910604	Retirement - non-judicial staff	74,422	50,266	39,010	45,998	48,790
913301	Unemployment insurance	-	472	396	-	-
913501	Life insurance	-	302	368	450	456
913502	Long-term disability (LTD) insurance	-	524	498	508	496
913503	Accidental death and dismemberment (AD&D) insurance	-	49	43	43	48
913699	Other insurance (e.g. vision)	2,651	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	8,167	7,000	7,000	7,000	7,000
SUBTOTAL - Salaries and Benefits		379,675	256,971	223,258	243,996	226,144
Services and Supplies						
921702	Meals / food	1,402	322	182	362	2,000
929299	Travel - in-state	212	-	-	587	2,000
931101	Travel - out-of-state	-	-	-	946	2,000
SUBTOTAL - Services and Supplies		1,614	322	182	1,894	6,000
TOTAL EXPENDITURES		381,289	257,293	223,440	245,890	232,144

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Executive Assistant	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Research Attorney	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	3	3.0	2	2.0	2	2.0	2	2.0	2	2.0

Judicial Officers (301020)

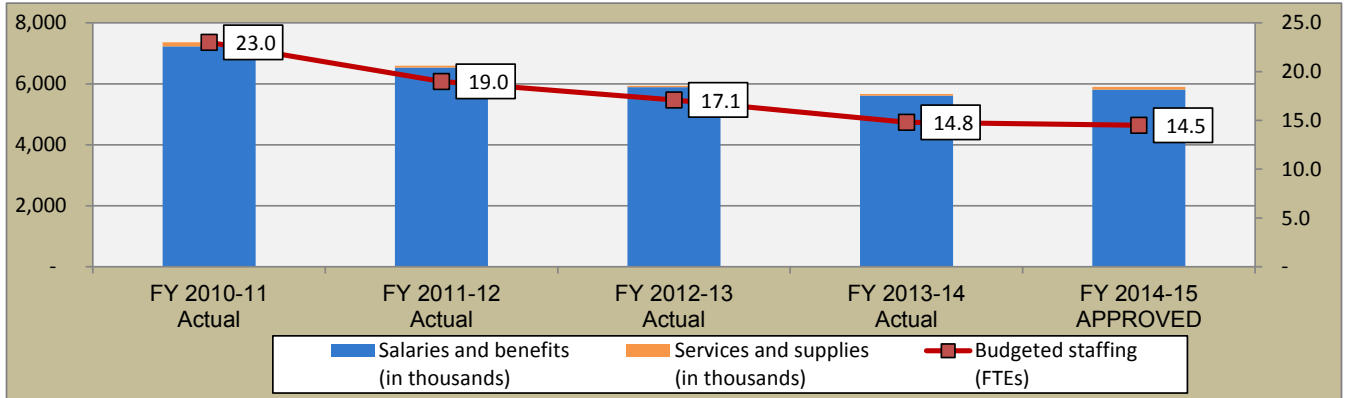
WORKING STATEMENT OF PURPOSE

The mission of the Superior Court of California, County of Orange is to serve the public by administering justice and resolving disputes under the law, thereby protecting the rights and liberties guaranteed by the Constitutions of California and the United States. The administration of justice and resolution of disputes is done by judicial officers - judges and commissioners.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,736,000	Salaries and benefits	5,807,979
OCSC General Fund	4,162,479	Services and supplies	90,500
TOTAL FINANCING SOURCES	5,898,479	TOTAL EXPENDITURES	5,898,479

EXPENDITURE AND STAFFING TRENDS



For all fiscal years, the budgeted staffing figures do not include superior court commissioners that are in the AB 1058 Commissioner grant budget. For FY 2014-15, in addition to the 14.5 FTEs included in this cost center budget, there are another 2.5 FTEs included in the AB 1058 Commissioner cost center.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	5,677,677	5,677,677	5,612,735	64,942	1.1%
Services and supplies	57,945	57,945	49,677	8,268	14.3%
TOTAL EXPENDITURES	5,735,622	5,735,622	5,662,412	73,210	1.3%
Revenue and reimbursements	1,736,000	1,736,000	1,635,975	(100,025)	-5.8%
OCSC General Fund	3,999,622	3,999,622	4,026,438	(26,816)	-0.7%

The salaries and benefits variance was due to a higher level of judicial officer vacancies than anticipated. This also resulted in lower revenue receipts than budgeted.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Chief Executive Officer
Alan Carlson
 (657) 622-7007

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Judicial Officers (301020)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	(11,934)	-	-	-	-
900320	Lump sum payouts (vacation, sick leave cash outs)	218,992	73,277	101,825	43,852	-
900328	Other pay (on call, differentials, VSIP)	0	-	6,161	18,329	-
903301	Extra help	464,503	512,236	331,119	394,353	500,000
906303	Judicial officers - commissioners	3,213,316	2,775,111	2,592,465	2,294,050	2,284,199
906304	Judicial officers - referees and hearing officers	-	-	(76)	-	-
906311	Judicial officers - judges	1,106,244	1,077,919	1,070,376	1,085,998	1,179,240
908301	Overtime	6,232	2,969	235	5,442	-
910302	Medicare	43,326	35,563	33,159	32,938	50,230
910401	Dental insurance	12,774	17,096	19,388	17,289	16,356
910501	Health insurance	200,169	206,122	198,928	182,917	160,426
910503	Retiree health benefits	-	72,629	98,686	91,373	90,451
912301	Retirement - judicial officers	1,256,463	1,076,700	748,286	761,422	855,427
913301	Unemployment insurance	-	9,066	7,712	-	-
913501	Life insurance	-	3,318	3,877	4,207	39,888
913502	Long-term disability (LTD) insurance	-	8,323	8,941	8,065	7,990
913503	Accidental death and dismemberment (AD&D) insurance	-	517	456	405	522
913699	Other insurance (e.g. vision)	27,731	-	-	-	-
913701	Other judges' benefits	597,853	577,563	591,587	601,803	-
913899	Other benefits (tuition reimb., OBP, parking)	90,000	81,005	76,495	70,292	623,250
SUBTOTAL - Salaries and Benefits		7,225,668	6,529,414	5,889,621	5,612,735	5,807,979
Services and Supplies						
920699	Office expense	350	1,782	1,275	156	2,000
921702	Meals / food	6,709	788	3,308	821	1,500
921704	Special events / employee appreciation	-	-	1,333	1,486	-
922399	Library purchases and subscriptions	149	-	-	-	-
922603	Equipment - office furniture	-	7,418	2,079	3,413	20,000
922699	Equipment - under \$5,000	5,376	-	-	-	-
924599	Printing	-	-	1,506	821	1,000
929210	Private car mileage	4,490	791	1,691	1,547	1,000
929299	Travel - in-state	39,348	16,391	22,649	26,683	50,000
931101	Travel - out-of-state	3,209	(175)	4,332	2,078	-
933101	Tuition and registration fees	18,227	10,270	8,566	12,670	15,000
938404	Administrative services contracts	55,802	30,705	-	-	-
952002	Uniforms	1,266	-	-	-	-
SUBTOTAL - Services and Supplies		134,925	67,969	46,739	49,677	90,500
TOTAL EXPENDITURES		7,360,593	6,597,383	5,936,359	5,662,412	5,898,479

STAFFING HISTORY BY CLASSIFICATION

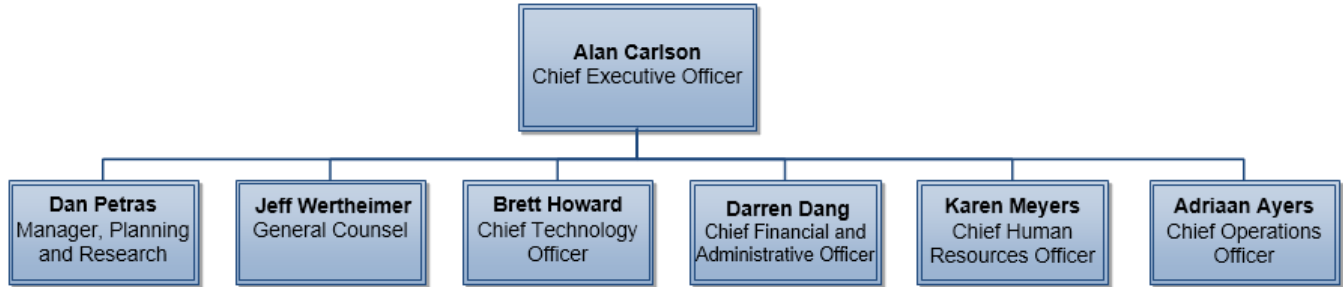
Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Superior Court Commissioner	23	23.0	22	19.0	19	17.1	19	14.8	18	14.5
Superior Court Judge	117	117.0	119	119.0	122	122.0	124	124.0	124	124.0
TOTAL STAFFING	140	140.0	141	138.0	141	139.1	143	138.8	142	138.5



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EXECUTIVE OFFICE

EXECUTIVE OFFICE



The management and administration of all non-judicial operations of the Court are the responsibility of the Chief Executive Officer.

FY 2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,084,846
OCSC General Fund	1,214,756	Services and supplies	129,910
TOTAL FINANCING SOURCES	1,214,756	TOTAL EXPENDITURES	1,214,756

Expenditure Trends

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 APPROVED
Salaries and benefits	807,324	954,616	1,032,151	1,041,107	1,084,846
Services and supplies	13,658	25,503	73,522	114,684	129,910
TOTAL EXPENDITURES	820,983	980,119	1,105,673	1,155,791	1,214,756

Staffing Trends

	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 APPROVED
AUTHORIZED POSITIONS	6	7	7	6	6
BUDGETED STAFFING (FTEs)	5.0	6.0	7.0	6.0	6.0

EXECUTIVE OFFICE

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY COST CENTER						
CC No.	Cost Center	Actual	Actual	Actual	Actual	BUDGET
302100	Chief Executive Office	432,100	449,758	517,405	582,754	650,646
302300	Planning and Research	388,883	530,361	588,268	573,038	564,110
TOTAL		820,983	980,119	1,105,673	1,155,791	1,214,756

		Auth.		Auth.		Auth.		Auth.		Auth.	
CC No.	Cost Center	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
302100	Chief Executive Office	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
302300	Planning and Research	4	3.0	5	4.0	5	5.0	4	4.0	4	4.0
TOTAL		6	5.0	7	6.0	7	7.0	6	6.0	6	6.0

EXECUTIVE OFFICE

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	547,381	631,094	698,373	661,611	658,220
900320	Lump sum payouts (vacation, sick leave cash outs)	6,572	7,646	(143)	8,666	-
900328	Other pay (on call, differentials, VSIP)	5,000	-	5,000	-	-
903301	Extra help	8,908	21,617	-	-	54,000
908301	Overtime	-	-	-	22,241	-
910302	Medicare	6,976	7,470	8,483	8,970	9,544
910401	Dental insurance	2,510	4,682	6,846	6,942	6,768
910501	Health insurance	26,904	36,383	47,923	47,499	45,286
910503	Retiree health benefits	-	17,143	26,800	26,297	26,065
910604	Retirement - non-judicial staff	181,074	203,073	211,112	233,021	259,075
913301	Unemployment insurance	-	1,790	1,823	-	-
913501	Life insurance	-	758	1,149	1,408	1,428
913502	Long-term disability (LTD) insurance	-	1,694	2,245	2,316	2,304
913503	Accidental death and dismemberment (AD&D) insurance	-	118	135	135	156
913699	Other insurance (e.g. vision)	4,666	608	406	-	-
913899	Other benefits (tuition reimb., OBP, parking)	17,333	20,542	22,000	22,000	22,000
	SUBTOTAL - Salaries and Benefits	807,324	954,616	1,032,151	1,041,107	1,084,846
Services and Supplies						
920599	Dues and memberships	1,350	1,395	-	-	200
920699	Office expense	218	-	-	97	-
921702	Meals / food	832	907	367	1,538	1,500
921704	Special events / employee appreciation	-	-	-	-	20
922399	Library purchases and subscriptions	-	-	72	70	-
922603	Equipment - office furniture	-	-	-	1,048	-
922699	Equipment - under \$5,000	1,236	-	-	-	-
929210	Private car mileage	134	78	25	100	100
929299	Travel - in-state	2,867	8,572	4,276	3,091	73,700
933101	Tuition and registration fees	7,021	70	2,350	21,740	54,390
938401	General consultant and professional services	-	7,517	-	-	-
938405	Auditing service	-	-	62,584	(0)	-
943502	IT - software and license fees	-	6,965	-	-	-
972100	Judgments, settlements, and claims	-	-	3,848	87,000	-
	SUBTOTAL - Services and Supplies	13,658	25,503	73,522	114,684	129,910
	TOTAL EXPENDITURES	820,983	980,119	1,105,673	1,155,791	1,214,756



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Chief Executive Office (302100)

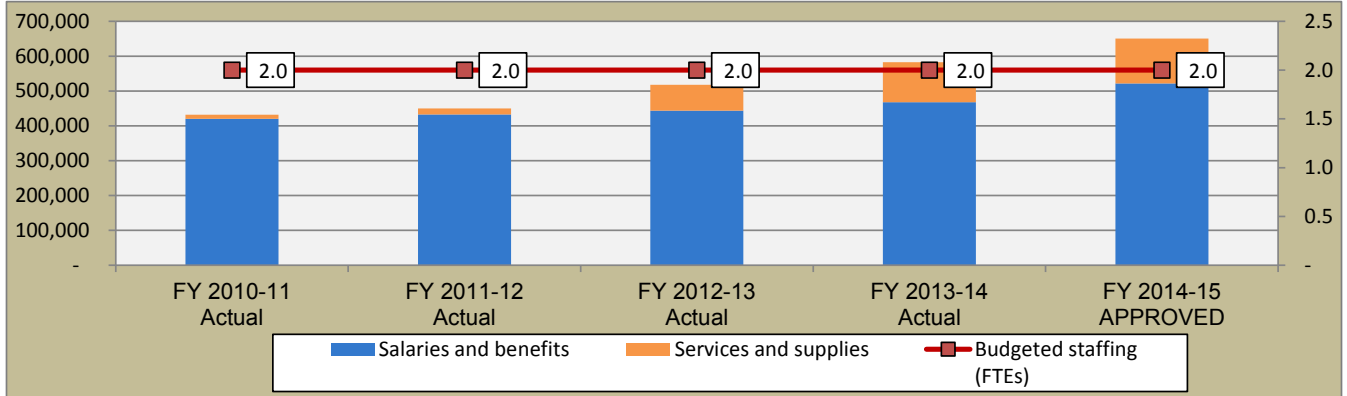
WORKING STATEMENT OF PURPOSE

The management and administration of all non-judicial operations of the Court are the responsibility of the Chief Executive Officer.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	521,356
OCSC General Fund	650,646	Services and supplies	129,290
TOTAL FINANCING SOURCES	650,646	TOTAL EXPENDITURES	650,646

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	443,929	443,929	468,153	(24,224)	-5.5%
Services and supplies	100,000	63,773	114,600	(50,827)	-79.7%
TOTAL EXPENDITURES	543,929	507,702	582,754	(75,052)	-14.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	543,929	507,702	582,754	(75,052)	-14.8%

The salaries and benefits variance was due mostly to budgeted compensatory cash outs. Services and supplies were more than budgeted because of two unbudgeted settlements totaling \$87,000 that were paid during the year.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Chief Executive Officer
Alan Carlson
 (657) 622-7007

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Chief Executive Office (302100)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	289,965	290,650	289,536	293,739	293,092
900320	Lump sum payouts (vacation, sick leave cash outs)	834	-	-	-	-
900328	Other pay (on call, differentials, VSIP)	-	-	5,000	-	-
903301	Extra help	-	-	-	-	54,000
908301	Overtime	-	-	-	9,505	-
910302	Medicare	4,267	4,270	4,394	4,523	4,250
910401	Dental insurance	730	1,884	2,282	2,314	2,256
910501	Health insurance	11,575	13,076	14,066	14,785	13,261
910503	Retiree health benefits	-	7,557	11,208	11,648	11,606
910604	Retirement - non-judicial staff	103,652	105,214	107,175	122,057	133,289
913301	Unemployment insurance	-	784	762	-	-
913501	Life insurance	-	329	414	507	516
913502	Long-term disability (LTD) insurance	-	872	997	1,028	1,026
913503	Accidental death and dismemberment (AD&D) insurance	-	51	49	49	60
913699	Other insurance (e.g. vision)	2,441	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	6,833	8,000	8,000	8,000	8,000
SUBTOTAL - Salaries and Benefits		420,298	432,685	443,883	468,153	521,356
Services and Supplies						
920699	Office expense	218	-	-	97	-
921702	Meals / food	832	907	367	1,538	1,500
922399	Library purchases and subscriptions	-	-	72	70	-
922603	Equipment - office furniture	-	-	-	1,048	-
922699	Equipment - under \$5,000	1,236	-	-	-	-
929210	Private car mileage	134	78	25	16	-
929299	Travel - in-state	2,361	8,572	4,276	3,091	73,700
933101	Tuition and registration fees	7,021	-	2,350	21,740	54,090
938401	General consultant and professional services	-	7,517	-	-	-
938405	Auditing service	-	-	62,584	(0)	-
972100	Judgments, settlements, and claims	-	-	3,848	87,000	-
SUBTOTAL - Services and Supplies		11,802	17,074	73,522	114,600	129,290
TOTAL EXPENDITURES		432,100	449,758	517,405	582,754	650,646

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Superior Court Chief Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0

Planning and Research (302300)

WORKING STATEMENT OF PURPOSE

The mission of the Planning and Research division is to support the overall planning and research needs of the Court. The division includes analysts with specialized knowledge, training, and expertise in the areas of research and legislative analysis.

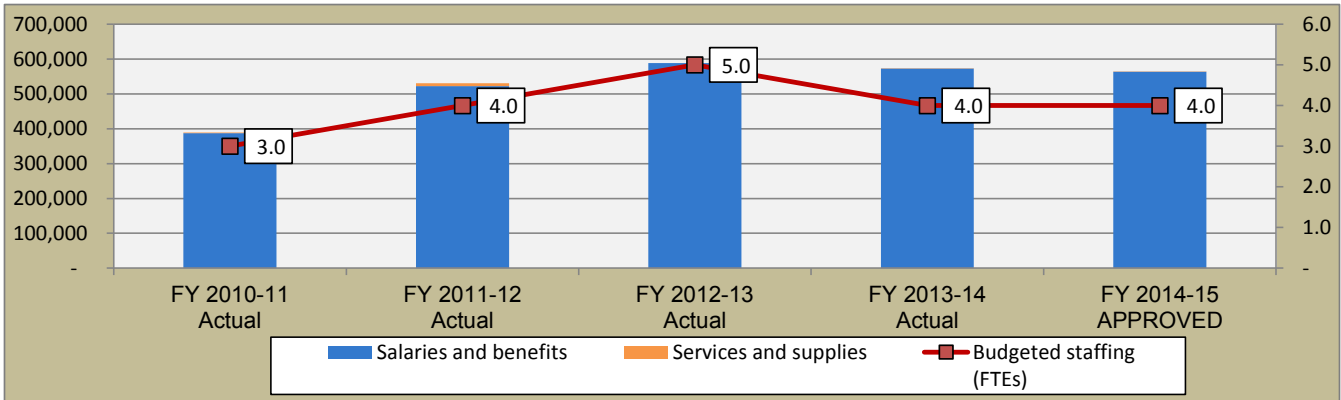
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	563,490
OCSC General Fund	564,110	Services and supplies	620
TOTAL FINANCING SOURCES	564,110	TOTAL EXPENDITURES	564,110

FY 2014-15 Goals and Objectives

- Complete validation of Civil, Probate, Family Law, and Juvenile Judicial Branch Statistical Information System (JBSIS) data; become certified with, and begin submitting comprehensive data regularly to, the Judicial Council.
- Assist with the data needs for the conversion from Banner to the New CMS for Family Law and Juvenile.
- Continue to support court management by developing new and useful management reports, responding to requests, and providing technical assistance.
- Assist with the development of Business Intelligence dashboards and automated reports to provide access to live data.

EXPENDITURE AND STAFFING TRENDS



There were no staffing changes made during FY 2013-14 and no changes are planned for FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	550,403	550,403	572,954	(22,551)	-4.1%
Services and supplies	120	120	84	36	30.0%
TOTAL EXPENDITURES	550,523	550,523	573,038	(22,515)	-4.1%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	<u>550,523</u>	<u>550,523</u>	<u>573,038</u>	<u>(22,515)</u>	<u>-4.1%</u>

Budget variances were due to compensatory (\$12,737) and vacation (\$8,667) payouts, as well as not realizing budgeted vacancy rate savings.

FY 2013-14 ACCOMPLISHMENTS

- Completed validation of Inventory and Dispositions sections of the Civil Limited and Unlimited JBSIS reports. Became certified with the Judicial Council to submit JBSIS 2.3 and submitted the full FY 2012-13.
- Completed validation of the initial case filings portion of the Misdemeanor and Infraction JBSIS report.
- Helped create, distribute, and analyze results of eFiling survey of eFiling Service Providers (EFSPs), attorneys, and Self-Represented Persons (SRP) for AB 2073 evaluation.
- Responded to over 70 requests for data and/or reports from court managers and the public.
- Assisted with evaluation of the Procedural Assistance Conference (PAC) calendar, and automate the process of categorizing SRPs by issue, saving staff time.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Dan Petras
 (657) 622-7763

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

Planning and Research (302300)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	257,416	340,444	408,836	367,873	365,128
900320	Lump sum payouts (vacation, sick leave cash outs)	5,738	7,646	(143)	8,666	-
900328	Other pay (on call, differentials, VSIP)	5,000	-	-	-	-
903301	Extra help	8,908	21,617	-	-	-
908301	Overtime	-	-	-	12,737	-
910302	Medicare	2,709	3,200	4,089	4,448	5,294
910401	Dental insurance	1,780	2,798	4,564	4,628	4,512
910501	Health insurance	15,329	23,307	33,857	32,714	32,025
910503	Retiree health benefits	-	9,586	15,593	14,649	14,459
910604	Retirement - non-judicial staff	77,422	97,860	103,937	110,965	125,786
913301	Unemployment insurance	-	1,006	1,061	-	-
913501	Life insurance	-	429	735	901	912
913502	Long-term disability (LTD) insurance	-	822	1,248	1,288	1,278
913503	Accidental death and dismemberment (AD&D) insurance	-	66	86	87	96
913699	Other insurance (e.g. vision)	2,225	608	406	-	-
913899	Other benefits (tuition reimb., OBP, parking)	10,500	12,542	14,000	14,000	14,000
SUBTOTAL - Salaries and Benefits		387,026	521,931	588,268	572,954	563,490
Services and Supplies						
920599	Dues and memberships	1,350	1,395	-	-	200
921704	Special events / employee appreciation	-	-	-	-	20
929210	Private car mileage	-	-	-	84	100
929299	Travel - in-state	506	-	-	-	-
933101	Tuition and registration fees	-	70	-	-	300
943502	IT - software and license fees	-	6,965	-	-	-
SUBTOTAL - Services and Supplies		1,856	8,430	-	84	620
TOTAL EXPENDITURES		388,883	530,361	588,268	573,038	564,110

STAFFING HISTORY BY CLASSIFICATION

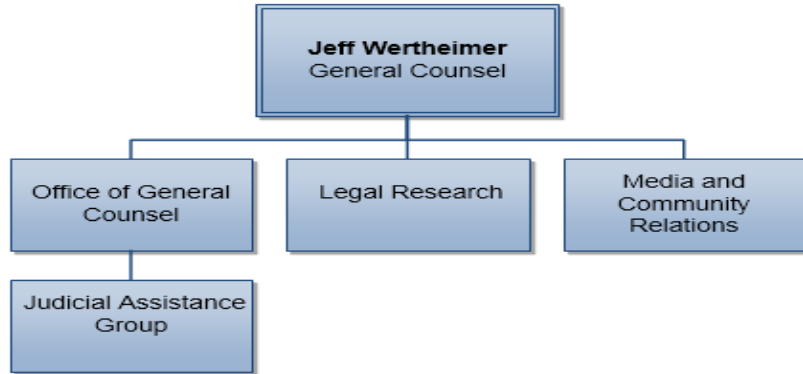
Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	2	2.0	1	1.0	3	3.0	3	3.0	3	3.0
Courtroom Operations Supervisor	-	-	1	1.0	-	-	-	-	-	-
Principal Administrative Analyst	1	-	1	-	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	-	-	-	-	1	1.0	-	-	-	-
Senior Administrative Analyst	1	1.0	2	2.0	-	-	-	-	-	-
TOTAL STAFFING	4	3.0	5	4.0	5	5.0	4	4.0	4	4.0



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GENERAL COUNSEL

GENERAL COUNSEL



General Counsel supports the Court's commitment to serving the public and the judiciary by providing high quality legal services and advice to promote sound decision-making in all areas of court operation and administration.

FY 2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	3,500	Salaries and benefits	10,212,714
OCSC General Fund	10,427,111	Services and supplies	217,897
TOTAL FINANCING SOURCES	10,430,611	TOTAL EXPENDITURES	10,430,611

Expenditure Trends

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 APPROVED
Salaries and benefits	9,238,833	10,227,423	9,903,661	10,033,431	10,212,714
Services and supplies	257,353	237,571	214,869	231,036	217,897
TOTAL EXPENDITURES	9,496,186	10,464,993	10,118,530	10,264,468	10,430,611

Staffing Trends

	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 APPROVED
AUTHORIZED POSITIONS	59	61	57	57	58
BUDGETED STAFFING (FTEs)	55.5	59.8	56.1	56.8	57.3

GENERAL COUNSEL

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY COST CENTER						
CC No.	Cost Center	Actual	Actual	Actual	Actual	BUDGET
302210	Office of General Counsel	469,754	777,948	767,204	647,086	623,595
302240	Judicial Assistance Group	573,456	547,277	529,431	467,421	452,259
302250	Legal Research	8,177,418	8,863,056	8,668,615	9,018,989	9,222,770
302510	Media and Community Relations	275,558	276,711	153,279	130,972	131,987
TOTAL		9,496,186	10,464,993	10,118,530	10,264,468	10,430,611

		2010-11		2011-12		2012-13		2013-14		2014-15	
STAFFING HISTORY BY COST CENTER											
CC No.	Cost Center	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
302210	Office of General Counsel	4	2.7	4	3.0	3	3.0	2	2.0	3	3.0
302240	Judicial Assistance Group	9	7.0	7	7.0	6	5.3	6	6.0	5	5.0
302250	Legal Research	44	43.8	48	47.8	47	46.8	48	47.8	49	48.3
302510	Media and Community Relations	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
TOTAL		59	55.5	61	59.8	57	56.1	57	56.8	58	57.3

GENERAL COUNSEL

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	6,031,674	6,584,056	6,446,514	6,468,111	6,719,541
900320	Lump sum payouts (vacation, sick leave cash outs)	114,188	152,849	235,738	150,240	-
900328	Other pay (on call, differentials, VSIP)	117,438	141,182	109,654	7,873	-
903301	Extra help	296,447	207,818	173,688	105,072	-
906304	Judicial officers - referees and hearing officers	98,971	100,252	71,936	-	-
908301	Overtime	12,519	9,383	17,533	186,552	5,000
910302	Medicare	91,427	99,410	97,608	99,600	97,436
910401	Dental insurance	27,032	46,290	54,887	55,372	57,810
910501	Health insurance	412,167	510,890	537,152	570,279	563,317
910503	Retiree health benefits	-	178,295	252,246	256,891	266,105
910604	Retirement - non-judicial staff	1,793,760	1,917,744	1,652,180	1,910,923	2,280,906
912301	Retirement - judicial officers	29,712	29,274	18,534	-	-
913301	Unemployment insurance	-	19,338	18,114	-	-
913501	Life insurance	-	2,971	3,604	4,597	5,376
913502	Long-term disability (LTD) insurance	-	26,334	29,891	30,717	31,862
913503	Accidental death and dismemberment (AD&D) insurance	-	1,102	1,010	1,044	1,242
913699	Other insurance (e.g. vision)	57,222	6,017	4,934	3,832	3,744
913899	Other benefits (tuition reimb., OBP, parking)	156,276	194,217	178,438	182,329	180,375
SUBTOTAL - Salaries and Benefits		9,238,833	10,227,423	9,903,661	10,033,431	10,212,714
Services and Supplies						
920599	Dues and memberships	18,900	19,700	19,678	22,330	23,600
920699	Office expense	5,289	362	1,695	1,946	5,500
921599	Advertising expense	304	-	979	(19)	1,000
921702	Meals / food	2,026	1,153	768	768	-
921704	Special events / employee appreciation	-	-	590	18	285
922399	Library purchases and subscriptions	218,118	205,927	177,872	181,618	185,112
922699	Equipment - under \$5,000	1,751	-	-	844	-
923999	General expense - service	500	105	-	-	-
924599	Printing	1,390	-	-	86	2,000
929210	Private car mileage	227	1,510	208	430	400
929299	Travel - in-state	1,483	1,095	1,344	799	-
931101	Travel - out-of-state	552	-	-	-	-
933101	Tuition and registration fees	6,727	5,765	9,568	4,531	-
938201	Consulting services - temporary help	-	-	-	17,686	-
939401	Legal services	-	1,954	939	-	-
943201	IT - maintenance, repairs, and supplies	86	-	-	-	-
943502	IT - software and license fees	-	-	1,227	-	-
SUBTOTAL - Services and Supplies		257,353	237,571	214,869	231,036	217,897
TOTAL EXPENDITURES		9,496,186	10,464,993	10,118,530	10,264,468	10,430,611



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Office of General Counsel (302210)

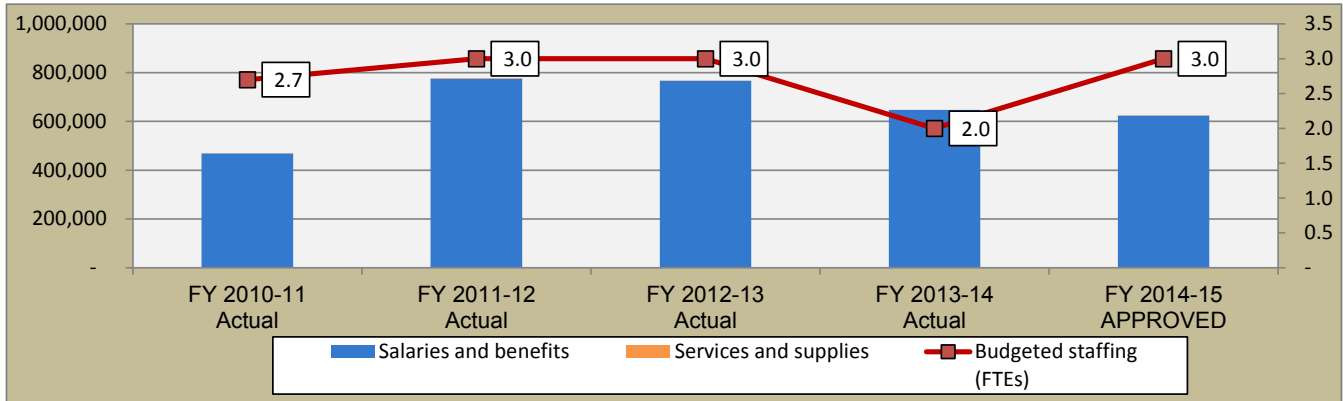
WORKING STATEMENT OF PURPOSE

The Office of General Counsel provides services to the judiciary and to the public to facilitate access to court services, assist independence of the judiciary, and enhance the quality of justice through modern management and administration.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	623,580
OCSC General Fund	623,595	Services and supplies	15
TOTAL FINANCING SOURCES	623,595	TOTAL EXPENDITURES	623,595

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing is increased by 1.0 executive assistant, which is transferred-in from the Judicial Assistance Group (302240).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	502,916	502,916	647,086	(144,170)	-28.7%
Services and supplies	3,130	3,130	-	3,130	100.0%
TOTAL EXPENDITURES	506,046	506,046	647,086	(141,040)	-27.9%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	506,046	506,046	647,086	(141,040)	-27.9%

Salaries and benefits exceeded the budget because the costs of a senior research attorney were charged to this cost center, but the budget was included in the Legal Research cost center (302250).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

General Counsel
Jeff Wertheimer
 (657) 622-7723

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Office of General Counsel (302210)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	112,162	330,668	340,659	414,521	405,596
900320	Lump sum payouts (vacation, sick leave cash outs)	22,813	4,974	34,128	5,377	-
900328	Other pay (on call, differentials, VSIP)	9,740	3,070	4,864	-	-
903301	Extra help	123,046	123,593	114,792	-	-
906304	Judicial officers - referees and hearing officers	98,971	100,252	71,936	-	-
908301	Overtime	10,331	5,740	7,653	15,587	-
910302	Medicare	5,431	8,336	8,393	6,410	5,881
910401	Dental insurance	725	2,826	3,101	3,339	3,384
910501	Health insurance	21,679	41,155	42,613	45,326	39,095
910503	Retiree health benefits	-	11,266	15,841	16,437	16,062
910604	Retirement - non-judicial staff	28,567	97,546	88,318	124,499	139,728
912301	Retirement - judicial officers	29,712	29,274	18,534	-	-
913301	Unemployment insurance	-	1,533	1,510	-	-
913501	Life insurance	-	390	414	594	612
913502	Long-term disability (LTD) insurance	-	1,467	1,636	1,676	1,638
913503	Accidental death and dismemberment (AD&D) insurance	-	74	63	71	84
913699	Other insurance (e.g. vision)	2,629	(24)	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	13,750	11,500	13,250	11,500
SUBTOTAL - Salaries and Benefits		469,306	775,889	765,956	647,086	623,580
Services and Supplies						
920699	Office expense	327	-	-	-	-
921702	Meals / food	121	-	-	-	-
921704	Special events / employee appreciation	-	-	140	-	15
922399	Library purchases and subscriptions	-	-	170	-	-
923999	General expense - service	-	105	-	-	-
939401	Legal services	-	1,954	939	-	-
SUBTOTAL - Services and Supplies		448	2,059	1,249	-	15
TOTAL EXPENDITURES		469,754	777,948	767,204	647,086	623,595

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Assistant II	1	1.0	1	-	-	-	-	-	-	-
Court Administrator	1	0.2	-	-	-	-	-	-	-	-
Executive Assistant	-	-	-	-	-	-	-	-	1	1.0
General Counsel	1	0.5	1	1.0	1	1.0	1	1.0	1	1.0
Judicial Hearing Officer	1	1.0	1	1.0	1	1.0	-	-	-	-
Senior Research Attorney	-	-	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	4	2.7	4	3.0	3	3.0	2	2.0	3	3.0

Judicial Assistance Group (302240)

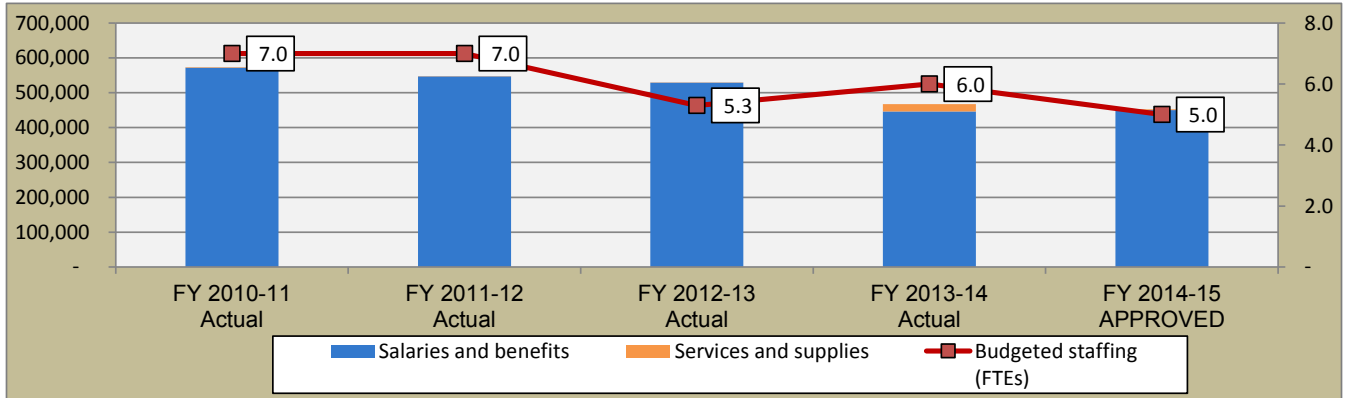
WORKING STATEMENT OF PURPOSE

The Judicial Assistance Group (JAG) is dedicated to providing timely, responsive, and professional management services and administrative support for judicial officers throughout the Court.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	450,234
OCSC General Fund	452,259	Services and supplies	2,025
TOTAL FINANCING SOURCES	452,259	TOTAL EXPENDITURES	452,259

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing is decreased by 1.0 executive assistant, which is transferred to the Office of General Counsel (302210).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	540,831	540,831	446,203	94,628	17.5%
Services and supplies	230	230	21,218	(20,988)	-9125.2%
TOTAL EXPENDITURES	541,061	541,061	467,421	73,640	13.6%
Revenue and reimbursements	-	-	553	553	
OCSC General Fund	541,061	541,061	466,868	74,193	13.7%

The salaries and benefits variance was due to position vacancies. It was partially offset by a services and supplies variance for temporary help services.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

General Counsel
Jeff Wertheimer
 (657) 622-7723

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Judicial Assistance Group (302240)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	418,918	373,187	371,784	285,423	298,530
900320	Lump sum payouts (vacation, sick leave cash outs)	-	20,215	1,320	2,086	-
903301	Extra help	-	-	530	-	-
908301	Overtime	344	2,384	2,182	24,272	-
910302	Medicare	4,253	4,233	5,060	4,449	4,330
910501	Health insurance	39,587	41,773	42,243	35,276	35,798
910503	Retiree health benefits	-	9,735	14,180	11,394	11,822
910604	Retirement - non-judicial staff	103,157	90,169	87,263	80,338	96,634
913301	Unemployment insurance	-	1,068	975	-	-
913502	Long-term disability (LTD) insurance	-	-	10	(1)	-
913699	Other insurance (e.g. vision)	5,714	3,873	3,746	2,965	3,120
SUBTOTAL - Salaries and Benefits		571,973	546,636	529,294	446,203	450,234
Services and Supplies						
920599	Dues and memberships	-	-	-	3,360	1,800
920699	Office expense	858	-	-	-	-
921599	Advertising expense	304	-	-	-	-
921702	Meals / food	3	-	-	-	-
921704	Special events / employee appreciation	-	-	138	-	25
922399	Library purchases and subscriptions	-	67	-	-	-
924599	Printing	248	-	-	-	-
929210	Private car mileage	70	274	-	172	200
933101	Tuition and registration fees	-	300	-	-	-
938201	Consulting services - temporary help	-	-	-	17,686	-
SUBTOTAL - Services and Supplies		1,483	641	138	21,218	2,025
TOTAL EXPENDITURES		573,456	547,277	529,431	467,421	452,259

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Assistant II	5	5.0	4	4.0	2	2.0	1	1.0	1	1.0
Courtroom Operations Supervisor	-	-	-	-	1	0.3	-	-	-	-
Executive Assistant	-	-	-	-	-	-	1	1.0	-	-
Office Specialist	2	1.0	1	1.0	2	2.0	2	2.0	2	2.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	2	2.0	2	2.0
Senior Administrative Analyst	1	-	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	9	7.0	7	7.0	6	5.3	6	6.0	5	5.0

Legal Research (302250)

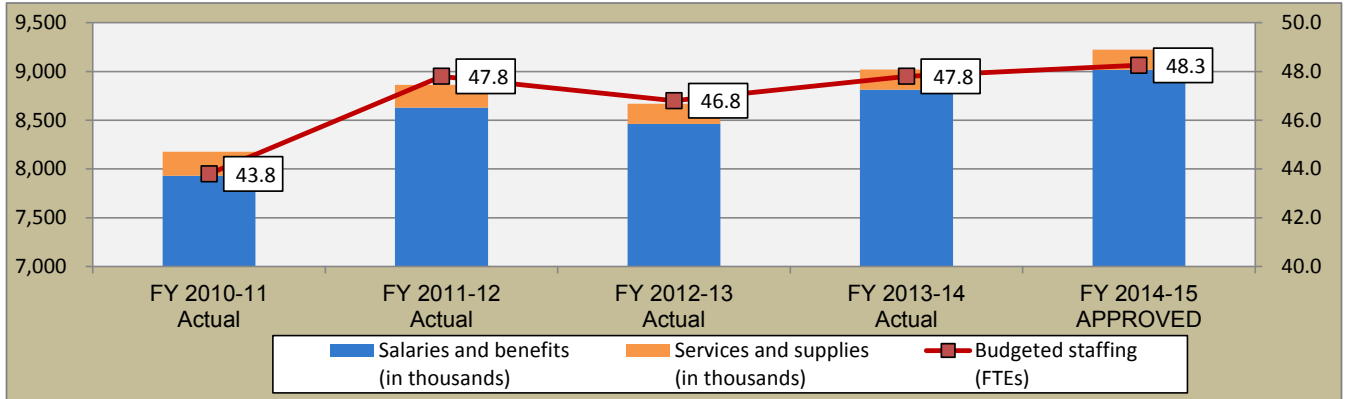
WORKING STATEMENT OF PURPOSE

Legal Research provides legal research and analytical support to the Court's judicial officers in a wide range of subject areas and functions including civil, complex civil, criminal, family law, juvenile, probate and mental health, and appellate division matters.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	9,015,918
OCSC General Fund	9,222,770	Services and supplies	206,852
TOTAL FINANCING SOURCES	9,222,770	TOTAL EXPENDITURES	9,222,770

EXPENDITURE AND STAFFING TRENDS



The addition of 1.3 FTE research attorney and 0.2 FTE paralegal is offset by the reduction of 1.0 FTE office assistant.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	8,738,222	8,738,222	8,813,440	(75,218)	-0.9%
Services and supplies	207,428	209,795	205,549	4,246	2.0%
TOTAL EXPENDITURES	8,945,650	8,948,017	9,018,989	(70,972)	-0.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	8,945,650	8,948,017	9,018,989	(70,972)	-0.8%

The salaries and benefits variance was due to an unbudgeted extra help senior research attorney needed to cover leaves of absences.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

General Counsel
Jeff Wertheimer
 (657) 622-7723

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Legal Research (302250)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	5,310,141	5,687,270	5,658,223	5,687,744	5,936,984
900320	Lump sum payouts (vacation, sick leave cash outs)	91,375	127,660	168,496	142,777	-
900328	Other pay (on call, differentials, VSIP)	107,698	138,112	104,790	7,873	-
903301	Extra help	173,401	84,225	58,366	105,072	-
908301	Overtime	1,757	1,121	7,006	143,458	5,000
910302	Medicare	78,925	84,000	82,514	87,479	86,088
910401	Dental insurance	25,692	42,569	50,809	50,876	53,298
910501	Health insurance	336,958	412,007	443,480	480,434	480,290
910503	Retiree health benefits	-	152,277	219,333	225,870	235,115
910604	Retirement - non-judicial staff	1,609,124	1,677,666	1,457,185	1,681,922	2,017,525
913301	Unemployment insurance	-	16,217	15,345	-	-
913501	Life insurance	-	2,441	3,011	3,777	4,536
913502	Long-term disability (LTD) insurance	-	24,506	27,983	28,760	29,949
913503	Accidental death and dismemberment (AD&D) insurance	-	1,006	926	952	1,134
913699	Other insurance (e.g. vision)	47,065	1,542	1,191	867	624
913899	Other benefits (tuition reimb., OBP, parking)	149,276	176,967	161,979	165,579	165,375
SUBTOTAL - Salaries and Benefits		7,931,411	8,629,585	8,460,637	8,813,440	9,015,918
Services and Supplies						
920599	Dues and memberships	18,900	19,700	19,678	18,970	21,800
920699	Office expense	-	-	-	-	500
921702	Meals / food	951	408	-	-	-
921704	Special events / employee appreciation	-	-	313	18	240
922399	Library purchases and subscriptions	217,824	205,568	176,972	181,008	184,112
929210	Private car mileage	157	1,236	163	224	200
929299	Travel - in-state	1,483	1,095	1,284	799	-
933101	Tuition and registration fees	6,692	5,465	9,568	4,531	-
SUBTOTAL - Services and Supplies		246,007	233,472	207,979	205,549	206,852
TOTAL EXPENDITURES		8,177,418	8,863,056	8,668,615	9,018,989	9,222,770

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Associate Research Attorney	-	-	4	4.0	3	3.0	-	-	-	-
Legal Processing Supervisor	1	1.0	-	-	-	-	-	-	-	-
Office Assistant	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Paralegal	-	-	-	-	1	0.8	1	0.8	-	-
Research Attorney	13	13.0	10	10.0	14	14.0	17	17.0	21	20.8
Senior Research Attorney	28	27.8	32	31.8	28	28.0	29	29.0	27	26.5
Staff Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Utility Worker/Driver	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	44	43.8	48	47.8	47	46.8	48	47.8	49	48.3

Media and Community Relations (302510)

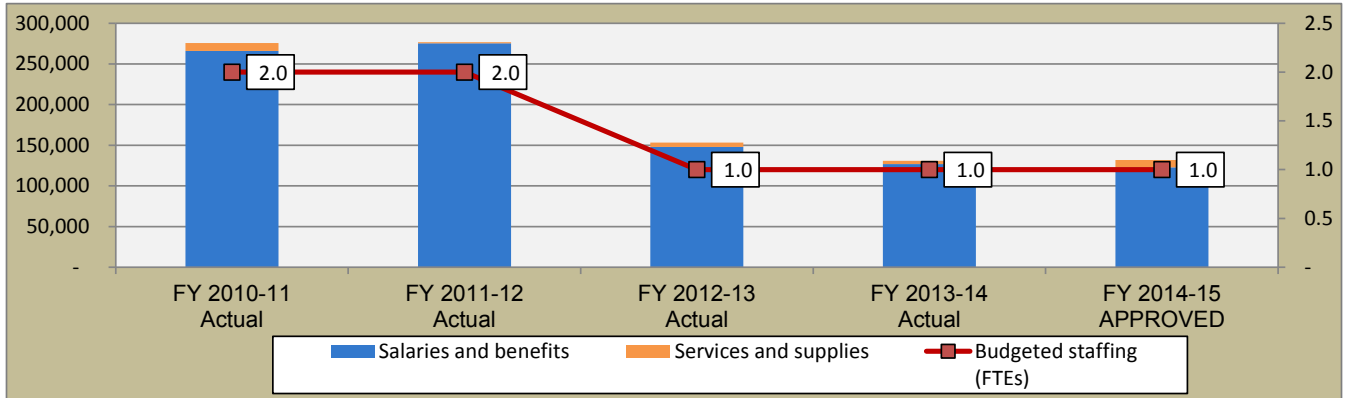
WORKING STATEMENT OF PURPOSE

Media and Community Relations is responsible for the Court's public affairs programs, which include media relations, community outreach, education, government affairs, internal communications, responding to public records requests, and special projects as assigned by the Court's executive officers, the Judicial Council, and judicial leadership.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	3,500	Salaries and benefits	122,982
OCSC General Fund	128,487	Services and supplies	9,005
TOTAL FINANCING SOURCES	131,987	TOTAL EXPENDITURES	131,987

EXPENDITURE AND STAFFING TRENDS



No changes.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	121,101	121,101	126,702	(5,601)	-4.6%
Services and supplies	10,005	10,005	4,269	5,736	57.3%
TOTAL EXPENDITURES	131,106	131,106	130,972	134	0.1%
Revenue and reimbursements	1,500	1,500	2,388	888	59.2%
OCSC General Fund	129,606	129,606	128,584	1,022	0.8%

There was no significant variance in this cost center.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Gwen Vieau
 (657) 622-7097

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Media and Community Relations (302510)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	190,453	192,931	75,849	80,424	78,431
900320	Lump sum payouts (vacation, sick leave cash outs)	-	-	31,794	-	-
908301	Overtime	87	139	692	3,235	-
910302	Medicare	2,818	2,842	1,641	1,261	1,137
910401	Dental insurance	616	895	977	1,157	1,128
910501	Health insurance	13,944	15,954	8,815	9,243	8,134
910503	Retiree health benefits	-	5,017	2,893	3,190	3,106
910604	Retirement - non-judicial staff	52,912	52,364	19,413	24,164	27,019
913301	Unemployment insurance	-	521	284	-	-
913501	Life insurance	-	140	179	225	228
913502	Long-term disability (LTD) insurance	-	361	262	281	275
913503	Accidental death and dismemberment (AD&D) insurance	-	22	21	22	24
913699	Other insurance (e.g. vision)	1,814	626	(2)	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	4,958	3,500	3,500
SUBTOTAL - Salaries and Benefits		266,143	275,313	147,775	126,702	122,982
Services and Supplies						
920699	Office expense	4,104	362	1,695	1,946	5,000
921599	Advertising expense	-	-	979	(19)	1,000
921702	Meals / food	952	745	768	768	-
921704	Special events / employee appreciation	-	-	-	-	5
922399	Library purchases and subscriptions	294	291	730	610	1,000
922699	Equipment - under \$5,000	1,751	-	-	844	-
923999	General expense - service	500	-	-	-	-
924599	Printing	1,142	-	-	86	2,000
929210	Private car mileage	-	-	45	34	-
929299	Travel - in-state	-	-	60	-	-
931101	Travel - out-of-state	552	-	-	-	-
933101	Tuition and registration fees	35	-	-	-	-
943201	IT - maintenance, repairs, and supplies	86	-	-	-	-
943502	IT - software and license fees	-	-	1,227	-	-
SUBTOTAL - Services and Supplies		9,416	1,398	5,504	4,269	9,005
TOTAL EXPENDITURES		275,558	276,711	153,279	130,972	131,987

STAFFING HISTORY BY CLASSIFICATION

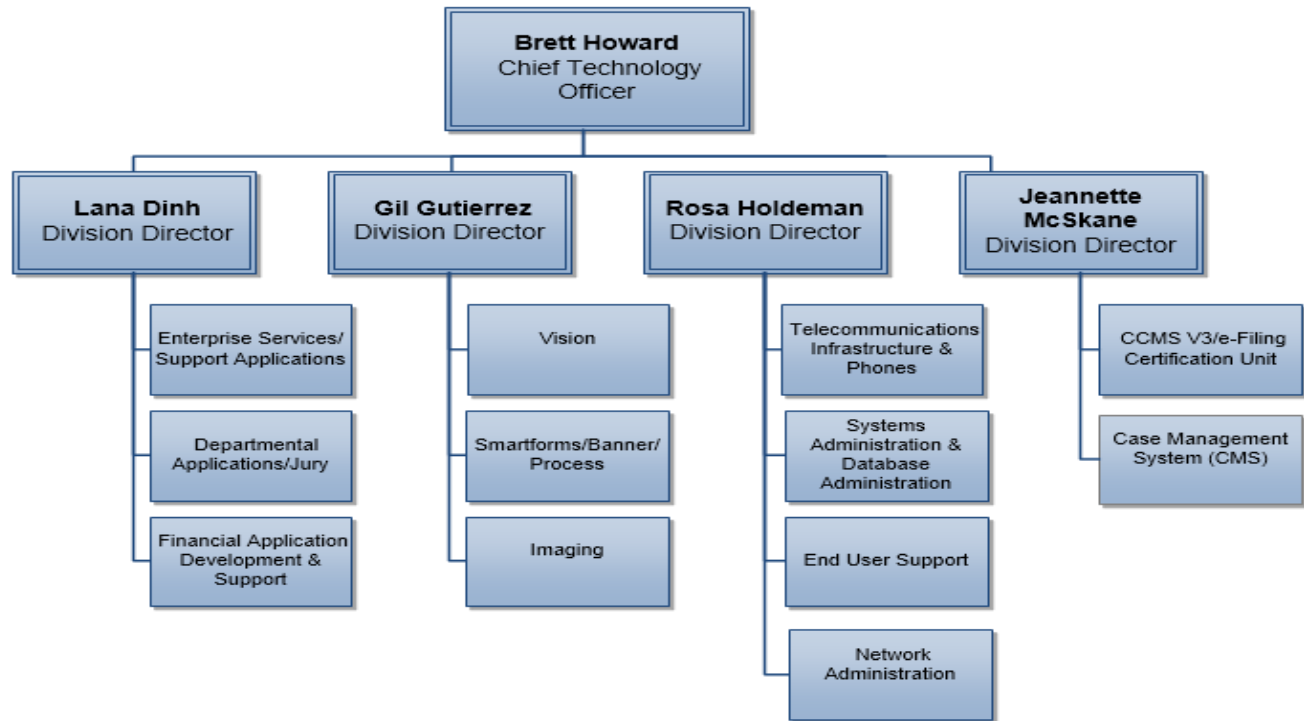
Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	-	-	-	-	1	1.0	1	1.0	-	-
Principal Administrative Analyst	1	1.0	1	1.0	-	-	-	-	-	-
Program Coordinator/Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Senior Administrative Analyst	-	-	-	-	-	-	-	-	1	1.0
TOTAL STAFFING	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0



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**COURT TECHNOLOGY SERVICES
DEPARTMENT**

COURT TECHNOLOGY SERVICES DEPARTMENT



The mission of Court Technology Services is to deliver business value through the introduction of new technology-enabled solutions; effectively and efficiently manage existing technology services and solutions; and establish and implement against a technology plan that balances court needs, industry trends, and Judicial Council directions.

FY 2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	149,780	Salaries and benefits	16,658,186
OCSC General Fund	26,204,359	Services and supplies	9,695,953
TOTAL FINANCING SOURCES	26,354,139	TOTAL EXPENDITURES	26,354,139

Expenditure Trends

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 APPROVED
Salaries and benefits	14,364,255	15,936,555	15,837,068	17,435,812	16,658,186
Services and supplies	10,383,849	7,585,159	6,716,355	11,970,764	9,695,953
TOTAL EXPENDITURES	24,748,104	23,521,713	22,553,423	29,406,576	26,354,139

Staffing Trends

	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 APPROVED
AUTHORIZED POSITIONS	109	125	121	128	123
BUDGETED STAFFING (FTEs)	108.9	124.9	117.9	126.6	121.4

COURT TECHNOLOGY SERVICES DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY COST CENTER						
CC No.	Cost Center	Actual	Actual	Actual	Actual	BUDGET
303100	CTS - Administration	1,117,845	1,313,960	1,399,058	1,274,861	2,043,378
302400	CTS - Program Management Office	1,087,058	2,049,003	1,430,623	-	-
303210	CTS - Infrastructure & End User Support Management	198,854	207,466	204,591	213,933	212,077
303220	CTS - Infrastructure Support Applications	1,458,764	693,807	1,231,158	509,819	-
303230	CTS - System Administration & Database Support	1,508,328	1,572,640	1,316,609	1,417,422	1,552,695
303240	CTS - Database Administration	501,366	430,688	421,581	319,341	-
303250	CTS - Telecommunications Infrastructure	2,479,826	2,184,698	2,364,968	2,540,038	3,006,570
303310	CTS - CMS Dev, ILJ, DMS, SmartForms, Process, QA	191,851	199,865	201,399	221,278	208,560
303320	CTS - Departmental Applications Support	950,916	1,100,037	678,175	1,484,920	1,353,961
303330	CTS - Applications Development & Support	755,326	865,724	859,479	1,006,705	1,083,610
303340	CTS - Vision Technical Support	1,732,475	2,004,895	1,477,395	2,073,553	2,205,643
303410	CTS - Dynamics, Web, BI and Sharepoint	183,855	191,579	187,172	209,393	197,779
303420	CTS - Document Management Systems	890,720	1,050,568	888,421	1,211,376	1,269,331
303430	CTS - Banner CMS, SmartForms, Process Mgmt, QA	901,606	865,873	514,324	1,272,264	1,404,813
303440	CTS - CCMS V3 - e-Filing	994,938	1,226,184	1,550,381	1,422,611	980,119
303510	CTS - Technology Services	200,841	200,090	203,953	193,202	-
303520	CTS - Judicial and BPR Support	346,704	552,866	457,678	-	-
303530	CTS - End-User Support	4,803,286	2,830,141	2,569,905	3,950,042	2,756,207
303540	CTS - New CMS Deployment	394,437	365,864	1,009,367	5,713,027	4,294,039
303550	CTS - Network Administration Support	1,691,805	1,467,902	1,102,657	2,306,839	2,629,946
303610	CTS - QA and ECE Program Office	238,920	383,475	560,073	516,295	-
303620	CTS - Integrated Law and Justice	226,056	98,082	306,768	-	-
303630	CTS - Enterprise Services-Support Applications	930,106	790,334	851,723	783,234	1,155,411
303640	CTS - Web / eFiling Support	962,221	894,974	765,966	766,423	-
TOTAL		24,748,104	23,521,713	22,553,423	29,406,576	26,354,139

STAFFING HISTORY BY COST CENTER

CC No.	Cost Center	2010-11		2011-12		2012-13		2013-14		2014-15	
		Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
303100	CTS - Administration	4	4.0	5	5.0	6	6.0	5	5.0	7	6.5
302400	CTS - Program Management Office	5	5.0	14	14.0	9	8.5	-	-	-	-
303210	CTS - Infrastructure & End User Support Management	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
303220	CTS - Infrastructure Support Applications	5	5.0	4	4.0	2	2.0	2	1.0	-	-
303230	CTS - System Administration & Database Support	5	5.0	4	4.0	4	4.0	3	3.0	7	6.8
303240	CTS - Database Administration	2	2.0	3	3.0	3	3.0	2	2.0	-	-
303250	CTS - Telecommunications Infrastructure	7	7.0	7	7.0	7	5.8	5	5.0	7	6.8
303310	CTS - CMS Dev, ILJ, DMS, SmartForms, Process, QA	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
303320	CTS - Departmental Applications Support	5	5.0	5	5.0	3	3.0	5	5.0	7	7.0
303330	CTS - Applications Development & Support	4	4.0	4	4.0	6	6.0	4	4.0	7	7.0
303340	CTS - Vision Technical Support	7	7.0	9	9.0	12	12.0	11	11.0	11	11.0
303410	CTS - Dynamics, Web, BI and Sharepoint	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
303420	CTS - Document Management Systems	2	2.0	2	2.0	3	3.0	4	4.0	4	4.0
303430	CTS - Banner CMS, SmartForms, Process Mgmt, QA	6	6.0	5	5.0	4	4.0	7	7.0	9	9.0
303440	CTS - CCMS V3 - e-Filing	6	6.0	7	7.0	12	11.6	11	10.6	7	6.6
303510	CTS - Technology Services	1	1.0	1	1.0	1	1.0	1	1.0	-	-
303520	CTS - Judicial and BPR Support	3	3.0	4	4.0	4	4.0	-	-	-	-
303530	CTS - End-User Support	19	18.9	20	19.9	18	17.0	17	17.0	18	18.0
303540	CTS - New CMS Deployment	5	5.0	6	6.0	3	3.0	24	24.0	20	20.0
303550	CTS - Network Administration Support	8	8.0	9	9.0	7	7.0	5	5.0	8	7.8
303610	CTS - QA and ECE Program Office	1	1.0	2	2.0	3	3.0	6	6.0	-	-
303620	CTS - Integrated Law and Justice	1	1.0	1	1.0	1	1.0	-	-	-	-
303630	CTS - Enterprise Services-Support Applications	5	5.0	5	5.0	4	4.0	8	8.0	8	8.0
303640	CTS - Web / eFiling Support	5	5.0	5	5.0	6	6.0	5	5.0	-	-
TOTAL		109	108.9	125	124.9	121	117.9	128	126.6	123	121.4

COURT TECHNOLOGY SERVICES DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	9,951,456	10,833,244	10,875,217	10,891,988	10,837,231
900320	Lump sum payouts (vacation, sick leave cash outs)	147,810	219,945	120,303	219,850	-
900328	Other pay (on call, differentials, VSIP)	91,014	61,583	95,968	70,589	60,000
903301	Extra help	143,777	194,636	24,871	169,943	58,700
908301	Overtime	157,372	83,723	162,202	946,579	150,000
910302	Medicare	145,680	157,275	156,676	171,249	157,154
910401	Dental insurance	14,883	24,506	29,122	27,239	26,508
910501	Health insurance	906,369	1,086,632	1,120,959	1,211,093	1,213,337
910503	Retiree health benefits	-	286,834	419,978	435,365	429,147
910604	Retirement - non-judicial staff	2,616,656	2,789,268	2,636,782	3,123,198	3,565,125
913301	Unemployment insurance	-	30,826	29,178	-	-
913501	Life insurance	-	3,891	4,748	5,388	5,478
913502	Long-term disability (LTD) insurance	-	8,964	10,788	9,974	9,610
913503	Accidental death and dismemberment (AD&D) insurance	-	607	568	518	588
913699	Other insurance (e.g. vision)	102,070	60,746	57,292	61,339	61,058
913899	Other benefits (tuition reimb., OBP, parking)	87,167	93,875	92,417	91,500	84,250
SUBTOTAL - Salaries and Benefits		14,364,255	15,936,555	15,837,068	17,435,812	16,658,186
Services and Supplies						
920599	Dues and memberships	57,200	58,050	60,045	800	85,200
920699	Office expense	4,208	1,119	2,986	32,956	4,000
921599	Advertising expense	-	748	822	953	900
921702	Meals / food	2,136	1,889	950	257	1,000
921704	Special events / employee appreciation	-	-	1,390	588	615
922399	Library purchases and subscriptions	11,903	1,682	813	651	3,100
922603	Equipment - office furniture	-	-	1,928	-	-
922611	Equipment - computers	1,828,849	9,946	24,202	1,209,392	13,937
922612	Equipment - printers	13,024	41,678	-	-	-
922699	Equipment - under \$5,000	96,980	14,397	19,842	99,150	44,163
922899	Equipment - maintenance and repairs	15,620	2,790	(2,768)	151	-
923999	General expense - service	901	1,371	-	2,851	1,910
925101	Telecommunications	1,359,136	1,001,327	1,193,103	1,456,958	1,773,525
925103	Cell phones / pagers	-	-	-	78	-
929210	Private car mileage	12,076	12,555	9,798	11,882	15,000
929299	Travel - in-state	11,360	8,205	6,986	7,177	-
931101	Travel - out-of-state	8,130	322	2,775	1,646	-
933101	Tuition and registration fees	171,486	25,298	69,344	101,216	39,879
935699	Alteration expenses	5,561	-	-	3,429	-
938401	General consultant and professional services	215,776	474,389	391,662	11,512	106,000
938404	Administrative services contracts	63,165	50,408	54,615	59,000	60,685
939401	Legal services	-	-	-	4,682	-
942901	County-provided services	109,248	110,009	116,177	116,566	-
943201	IT - maintenance, repairs, and supplies	779,499	751,042	628,515	1,091,142	1,423,601
943301	IT - commercial contracts	2,377,843	2,485,688	1,321,797	1,123,419	2,002,645
943502	IT - software and license fees	2,225,969	1,858,491	2,081,036	5,139,503	3,953,487
945301	Major equipment - non-IT	106,527	90,581	-	11,878	34,000
946601	Major equipment - IT	876,600	566,395	749,085	1,485,149	132,306
971002	Interest expense	30,650	16,779	2,437	-	-
992001	Departmental indirect allocations	-	-	-	-	-
999910	Prior year expense adjustments	-	-	(21,184)	(2,220)	-
SUBTOTAL - Services and Supplies		10,383,849	7,585,159	6,716,355	11,970,764	9,695,953
TOTAL EXPENDITURES		24,748,104	23,521,713	22,553,423	29,406,576	26,354,139



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CTS - Administration (303100)

WORKING STATEMENT OF PURPOSE

The mission of Court Technology Services (CTS) is to deliver business value through the introduction of new technology-enabled solutions, effectively and efficiently manage existing technology services and solutions, and establish and implement against a technology plan that balances court needs, industry trends, and Judicial Council directions.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	149,780	Salaries and benefits	1,277,858
OCSC General Fund	1,893,598	Services and supplies	765,520
TOTAL FINANCING SOURCES	2,043,378	TOTAL EXPENDITURES	2,043,378

FY 2014-15 Goals and Objectives

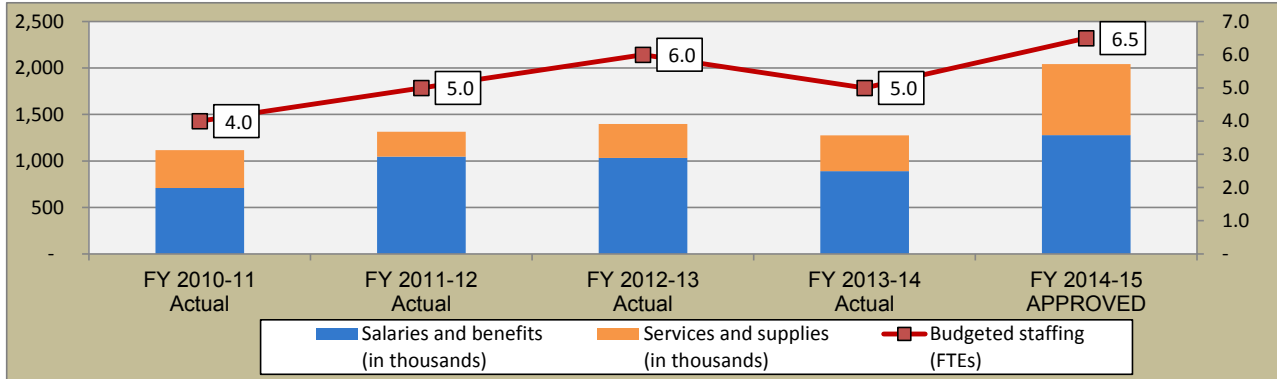
Goal 1: Effectively manage the delivery of courtwide technology services. Objectives: Deploy and ensure support of a common infrastructure that meets the Court's needs; forecast and budget to deliver appropriate services.

Goal 2: Guide technology decision-making to ensure consistency with the Court's business direction. Objectives: Implement and maintain effective information technology (IT) governance; ensure IT investments are aligned with the Court's Strategic Plan, business priorities, and IT standards.

Goal 3: Ensure a skilled, responsive, and innovative staff that keeps current with evolving business-critical technologies. Objectives: Promote staff training and development; hire and retain highly qualified staff.

Goal 4: Provide high quality customer service. Objectives: Establish and meet customer expectations in delivering courtwide technology services and assist them in identifying opportunities to introduce new technology; ensure that all customers have easy access to accurate and timely court information and services via the internet and intranet.

EXPENDITURE AND STAFFING TRENDS



Two vacant positions were transferred to this cost center from the discontinued Technology Services (303510) and Process Team and Quality Assurance (303610) cost centers.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	988,436	1,438,436	890,392	548,044	38.1%
Services and supplies	406,800	304,280	384,468	(80,188)	-26.4%
TOTAL EXPENDITURES	1,395,236	1,742,716	1,274,861	467,855	26.8%
Revenue and reimbursements	16,000	16,000	141,074	125,074	781.7%
OCSC General Fund	1,379,236	1,726,716	1,133,787	592,929	34.3%

The negative variance of \$80,187 (26%) in services and supplies was due to:

- \$48,000 for pre-paid training vouchers. Funds from reserve were not transferred to this cost center to cover this cost.
- \$44,520 in Adobe license and maintenance costs. San Bernardino and Sacramento Courts ceased providing reimbursement because the Judicial Council agreed to shoulder the entire cost of the licenses.

FY 2013-14 ACCOMPLISHMENTS

The CTS Department implemented the following technology initiatives to improve the overall effectiveness and efficiency of court operations: SmartForms – Family Law Batch 2, Titanium Ore – Phase II (extract, transform, load or ETL), Predictive Dialer Titanium Integration, Court Appointed Counsel Tracking – Phase II, FileNet Scanning Upgrade, Case Flow Metrics/Business Intelligence, Micro-Fiche/Film Conversion Audit, Civil Electronic Legal Filing (ELF) 2.0, Integrated Law and Justice for Orange County (ILJAO) Subpoena, Electronic Criminal Environment (ECE): Document Access Systems, Complete Unified Kiosks (all case types), Jury Upgrade, Website Redesign, Finance SharePoint site, CJC Data Center, ILJAO E-Citations, and Criminal Minute Order Capture System (MOCS)-Traffic.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeannette McSkane
 (657) 622-7656

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Administration (303100)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	448,234	606,006	663,421	558,979	691,124
900320	Lump sum payouts (vacation, sick leave cash outs)	15,069	20,734	32,443	20,966	-
900328	Other pay (on call, differentials, VSIP)	9,500	7	5,999	2,500	60,000
903301	Extra help	26,701	112,059	14,796	1,310	-
908301	Overtime	-	625	624	21,753	150,000
910302	Medicare	7,173	10,590	10,464	8,761	10,022
910401	Dental insurance	1,961	4,799	5,806	4,541	6,204
910501	Health insurance	47,230	72,926	76,904	61,915	70,728
910503	Retiree health benefits	-	15,831	25,331	22,181	27,369
910604	Retirement - non-judicial staff	134,018	176,940	170,641	164,259	236,805
913301	Unemployment insurance	-	1,998	1,872	-	-
913501	Life insurance	-	808	926	992	1,374
913502	Long-term disability (LTD) insurance	-	1,830	2,337	1,736	2,202
913503	Accidental death and dismemberment (AD&D) insurance	-	127	121	96	156
913699	Other insurance (e.g. vision)	4,502	2,258	565	653	624
913899	Other benefits (tuition reimb., OBP, parking)	14,833	19,500	19,500	19,750	21,250
SUBTOTAL - Salaries and Benefits		709,222	1,047,035	1,031,750	890,392	1,277,858
Services and Supplies						
920599	Dues and memberships	57,050	58,050	59,550	500	85,200
920699	Office expense	-	-	56	-	3,000
921702	Meals / food	1,706	938	950	257	1,000
921704	Special events / employee appreciation	-	-	540	11	35
922399	Library purchases and subscriptions	-	-	-	-	3,000
922603	Equipment - office furniture	-	-	1,251	-	-
922611	Equipment - computers	-	-	651	-	-
922699	Equipment - under \$5,000	-	-	-	2,273	1,300
923999	General expense - service	-	571	-	-	-
925101	Telecommunications	19,874	(19,874)	-	-	-
929210	Private car mileage	232	305	423	144	10,000
929299	Travel - in-state	3,873	3,487	4,828	3,186	-
931101	Travel - out-of-state	1,378	322	691	427	-
933101	Tuition and registration fees	1,049	-	53,099	48,000	-
938404	Administrative services contracts	60,165	47,408	51,615	59,000	60,685
942901	County-provided services	109,248	110,009	116,177	116,566	-
943201	IT - maintenance, repairs, and supplies	-	-	-	-	120,000
943301	IT - commercial contracts	122,548	23,708	24,662	67,585	481,300
943502	IT - software and license fees	31,500	42,000	52,815	86,520	-
SUBTOTAL - Services and Supplies		408,623	266,924	367,308	384,468	765,520
TOTAL EXPENDITURES		1,117,845	1,313,960	1,399,058	1,274,861	2,043,378

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	-	-	-	-	-	-	1	1.0	1	1.0
Court Administrator	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Technology Director	-	-	-	-	-	-	-	-	1	0.8
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Principal Administrative Analyst	-	-	-	-	-	-	-	-	1	0.8
Senior Research Attorney	-	-	-	-	1	1.0	-	-	-	-
Superior Court Manager	-	-	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	4	4.0	5	5.0	6	6.0	5	5.0	7	6.5

CTS - Infrastructure & End User Support Management (303210)

WORKING STATEMENT OF PURPOSE

The cost center consists of a manager whose primary purpose is to provide effective, efficient, and timely management oversight of the following four service units: End User Support Services, Network Administration Services, System Administration Services, and Telecommunications and Infrastructure Services.

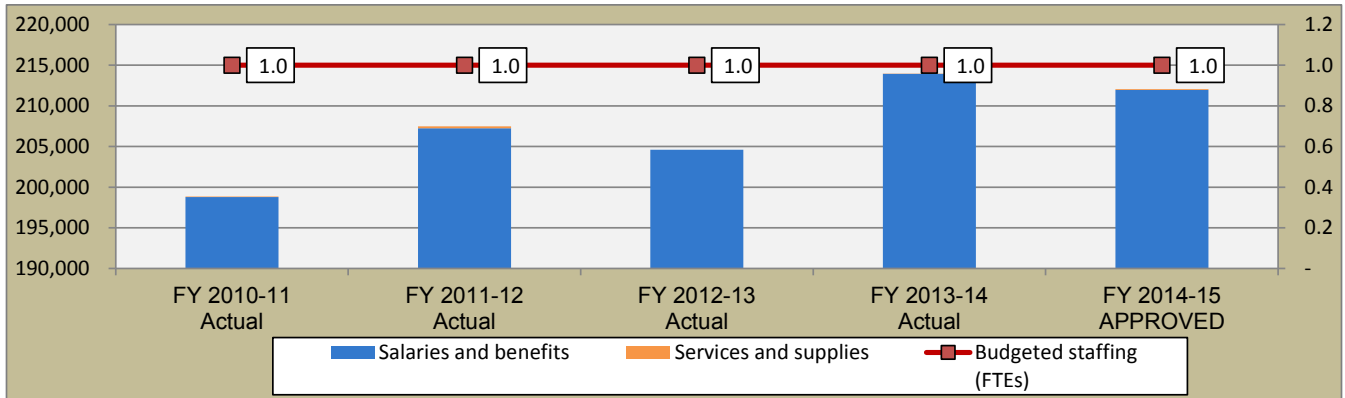
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	211,972
OCSC General Fund	212,077	Services and supplies	105
TOTAL FINANCING SOURCES	212,077	TOTAL EXPENDITURES	212,077

FY 2014-15 Goals and Objectives

The goals for FY 2014-15 are: 1) complete the implementation of the interactive voice recognition (IVR) system; 2) complete the consolidation of operating systems and hardware platforms; 3) complete network security assessment and implement recommended remediations; and 4) maintain the Court's voice-over internet protocol (VOIP) phone system while enhancing its "survivability" functions.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	207,085	207,085	213,931	(6,846)	-3.3%
Services and supplies	105	5	3	3	50.0%
TOTAL EXPENDITURES	207,190	207,090	213,933	(6,843)	-3.3%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	207,190	207,090	213,933	(6,843)	-3.3%

No significant variance.

FY 2013-14 ACCOMPLISHMENTS

Accomplishments for FY 2013-14 consisted of substantial reductions in the baseline operating expenses, which included reductions in communication circuit and maintenance costs as well as the elimination of redundant services, and the acquisition of essential replacement hardware.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Rosa Holdeman
 (657) 622-7687

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Infrastructure & End User Support Management (303210)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	136,162	139,604	144,430	145,179	141,607
900320	Lump sum payouts (vacation, sick leave cash outs)	5,139	6,953	-	2,781	-
900328	Other pay (on call, differentials, VSIP)	2,500	-	1,250	-	-
908301	Overtime	-	-	-	278	-
910302	Medicare	2,074	2,178	2,126	2,161	2,053
910401	Dental insurance	616	942	1,141	1,157	1,128
910501	Health insurance	7,268	7,760	8,291	8,771	8,544
910503	Retiree health benefits	-	3,671	5,543	5,755	5,608
910604	Retirement - non-judicial staff	40,423	41,654	37,230	43,594	48,784
913301	Unemployment insurance	-	402	377	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	419	498	508	496
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	1,086	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	198,768	207,252	204,591	213,931	211,972
Services and Supplies						
920699	Office expense	-	10	-	-	-
921704	Special events / employee appreciation	-	-	-	3	5
929210	Private car mileage	86	183	-	-	-
929299	Travel - in-state	-	20	-	-	-
943502	IT - software and license fees	-	-	-	-	100
	SUBTOTAL - Services and Supplies	86	213	-	3	105
	TOTAL EXPENDITURES	198,854	207,466	204,591	213,933	212,077

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0

CTS - System Administration & Database Support (303230)

WORKING STATEMENT OF PURPOSE

The mission of the System Administration Unit is to provide seamless and effective provisioning, installation/configuration, operation, and maintenance of court hardware, software, and all related infrastructure components. The System Administration Unit is committed to leveraging technical research and analysis to ensure that system standards are upheld and that innovation continues within the Court's IT infrastructure.

The mission of the Database Support Unit is to ensure and maintain the performance, integrity, and security of the Court's relational databases. The Database Administration Unit is committed to the installation, configuration, administration, monitoring, maintenance, and security of mid to large scale databases used throughout the organization.

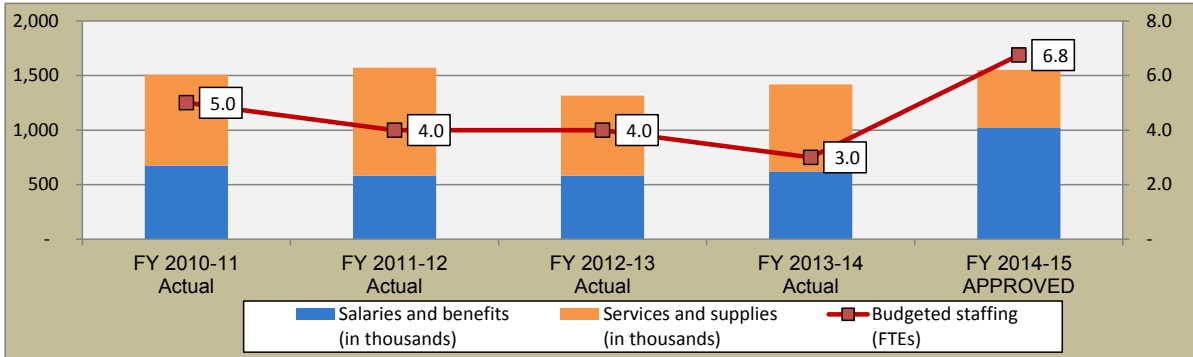
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,019,778
OCSC General Fund	1,552,695	Services and supplies	532,917
TOTAL FINANCING SOURCES	1,552,695	TOTAL EXPENDITURES	1,552,695

FY 2014-15 Goals and Objectives

The Database and System Administration Units will continue to promote the Court's IT goals and objectives by maintaining, designing, and improving the Court's infrastructure and relational databases. The units will continue to provide optimal support to the Court's network, case management, and application development units that rely upon the units' servers, storage units, and databases. As the Odyssey Case Management System expands, the units will ensure its success by providing system resources, troubleshooting, and database support. The units are in the process of upgrading the Court's legacy Sun servers and will begin migrating critical applications and Oracle databases to them this fiscal year.

EXPENDITURE AND STAFFING TRENDS



In January 2014 the Database Support Unit (303240) was absorbed into the System Administration Unit (303230). This created three additional positions in cost center 303230. In December 2013, one system administrator II was transferred from the CCMS/V3, E-Filing Unit (303440) to this cost center (303230). This cost center has a total of seven FTEs, of which six are filled. A vacant system administrator I position will be filled later this fiscal year.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	450,472	450,472	619,174	(168,702)	-37.5%
Services and supplies	608,315	446,087	798,248	(352,161)	-78.9%
TOTAL EXPENDITURES	1,058,787	896,559	1,417,422	(520,863)	-58.1%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	1,058,787	896,559	1,417,422	(520,863)	-58.1%

The negative services and supplies variance was due to the purchase of three Sun servers (hardware) at the tail end of FY 2013-14. These will replace outdated servers running CCMS/V3 and various databases. The negative salaries and benefits variance was due to the absorption of the Database Support Unit into this cost center, which increased the total number of FTEs being charged to the cost center from three to seven.

FY 2013-14 ACCOMPLISHMENTS

- Provided optimal support, troubleshooting, and capacity planning for all of the Court's case management systems (CMS), relational databases, scripts, and various applications in spite of staffing shortages and budget restrictions.
- Purchased several new high availability servers, switches, and components that will replace legacy hardware currently running high priority applications.
- Supported operations by providing on-call and on-site support each Saturday and on request.
- Provided database support for the New CMS-Family Law and Juvenile project.
- Completed the implementation of a CCMS/V3 CMS software release.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeff Holzauer
 (949) 399-2295

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - System Administration & Database Support (303230)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	486,263	421,957	407,792	378,879	693,180
900320	Lump sum payouts (vacation, sick leave cash outs)	1,255	6,602	-	37,559	-
900328	Other pay (on call, differentials, VSIP)	60	51	250	694	-
908301	Overtime	15,553	2,003	23,969	37,534	-
910302	Medicare	7,289	6,140	6,150	6,578	10,051
910401	Dental insurance	616	29	-	1,116	1,128
910501	Health insurance	29,524	27,525	29,668	26,982	53,377
910503	Retiree health benefits	-	11,036	15,538	15,120	27,449
910604	Retirement - non-judicial staff	125,692	102,558	95,448	109,018	226,840
913301	Unemployment insurance	-	1,161	1,129	-	-
913501	Life insurance	-	6	-	217	228
913502	Long-term disability (LTD) insurance	-	13	-	409	413
913503	Accidental death and dismemberment (AD&D) insurance	-	1	-	21	24
913699	Other insurance (e.g. vision)	4,521	2,482	2,413	1,545	3,588
913899	Other benefits (tuition reimb., OBP, parking)	3,500	-	-	3,500	3,500
	SUBTOTAL - Salaries and Benefits	674,272	581,563	582,357	619,174	1,019,778
Services and Supplies						
920699	Office expense	67	-	-	-	-
921702	Meals / food	15	40	-	-	-
921704	Special events / employee appreciation	-	-	40	8	25
922399	Library purchases and subscriptions	4,583	-	-	-	100
922611	Equipment - computers	(63)	-	-	-	-
922699	Equipment - under \$5,000	-	404	-	-	1,000
929210	Private car mileage	86	-	-	153	-
933101	Tuition and registration fees	3,200	-	-	9,913	30,589
938401	General consultant and professional services	-	46,114	-	-	-
943201	IT - maintenance, repairs, and supplies	263,576	317,086	222,240	299,606	355,700
943301	IT - commercial contracts	-	26,222	945	104,387	86,320
943502	IT - software and license fees	95,020	161,567	71,383	54,571	54,930
946601	Major equipment - IT	436,922	422,865	437,207	329,611	4,253
971002	Interest expense	30,650	16,779	2,437	-	-
	SUBTOTAL - Services and Supplies	834,056	991,077	734,252	798,248	532,917
	TOTAL EXPENDITURES	1,508,328	1,572,640	1,316,609	1,417,422	1,552,695

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Court Technology Manager	1	1.0	-	-	-	-	-	-	1	1.0
Database Administrator I	-	-	-	-	-	-	-	-	2	2.0
Database Administrator II	-	-	-	-	-	-	-	-	1	1.0
Systems Administrator I	2	2.0	2	2.0	1	1.0	1	1.0	1	0.8
Systems Administrator II	2	2.0	2	2.0	3	3.0	2	2.0	2	2.0
TOTAL STAFFING	5	5.0	4	4.0	4	4.0	3	3.0	7	6.8

CTS - Telecommunications Infrastructure (303250)

WORKING STATEMENT OF PURPOSE

The Telecommunications Infrastructure Unit is responsible for the operation and maintenance of the data network for the Court.

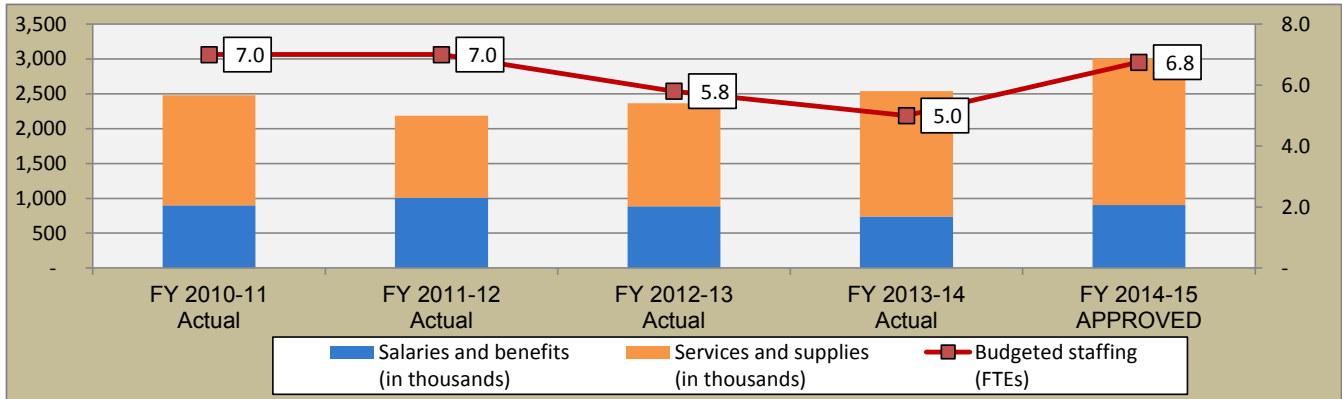
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	902,109
OCSC General Fund	3,006,570	Services and supplies	2,104,461
TOTAL FINANCING SOURCES	3,006,570	TOTAL EXPENDITURES	3,006,570

FY 2014-15 Goals and Objectives

To provide continuing work effort to maintain and enhance the Court data network infrastructure.

EXPENDITURE AND STAFFING TRENDS



One telecommunications technician I position returned from CMS assignment, which ended in November 2013. One new telecommunications technician I position was added in September 2014.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	714,288	714,288	738,829	(24,541)	-3.4%
Services and supplies	1,465,865	1,617,196	1,801,209	(184,013)	-11.4%
TOTAL EXPENDITURES	2,180,153	2,331,484	2,540,038	(208,554)	-8.9%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	2,180,153	2,331,484	2,540,038	(208,554)	-8.9%

The negative salaries and benefits variance was due to overtime expenses incurred for ongoing Data Center expansion enhancements (note that overtime is budgeted at CTS Administration (303100) cost center) as well as required payouts for vacation and sick leave, and compensatory time that was awarded as a result of negotiations. The services and supplies expenses were greater than budget due to unplanned projects that surfaced at the last half of FY 2013-14 (i.e., domain name system (DNS) upgrades, SSL virtual private network (SSLVPN) license enhancements, network monitoring, firewall, and load balancer support service agreement alignments).

FY 2013-14 ACCOMPLISHMENTS

Completed the migration from the AT&T Gigaman circuits to the new cost-efficient MetroEthernet circuits. Continued work effort to maintain and enhance the Court's data network infrastructure.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Vickie Coleman
 (657) 622-7667

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Telecommunications Infrastructure (303250)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	609,172	678,832	578,191	460,571	589,893
900320	Lump sum payouts (vacation, sick leave cash outs)	9,910	20,173	7,857	1,928	-
900328	Other pay (on call, differentials, VSIP)	18,626	9,601	22,420	7,494	-
908301	Overtime	18,542	9,143	16,849	36,976	-
910302	Medicare	9,385	9,036	8,245	7,329	8,553
910401	Dental insurance	616	942	1,141	1,157	1,128
910501	Health insurance	63,103	79,302	75,199	66,731	78,100
910503	Retiree health benefits	-	18,288	22,657	18,353	23,361
910604	Retirement - non-judicial staff	160,615	175,152	143,524	131,839	193,333
913301	Unemployment insurance	-	1,968	1,688	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	346	403	411	401
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	6,200	3,919	3,281	2,293	3,588
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	899,670	1,010,370	885,160	738,829	902,109
Services and Supplies						
920599	Dues and memberships	150	-	-	-	-
920699	Office expense	32	-	39	-	-
921599	Advertising expense	-	-	-	-	900
921704	Special events / employee appreciation	-	-	-	13	35
922399	Library purchases and subscriptions	-	1,299	(99)	-	-
922611	Equipment - computers	173	-	-	-	-
922699	Equipment - under \$5,000	68,132	-	10,350	24,599	9,000
923999	General expense - service	-	-	-	-	1,910
925101	Telecommunications	1,098,626	812,701	784,839	1,266,955	1,766,225
929210	Private car mileage	1,973	1,433	2,831	2,975	-
929299	Travel - in-state	30	-	6	34	-
931101	Travel - out-of-state	3,297	-	-	-	-
933101	Tuition and registration fees	12,127	-	910	8,650	-
943201	IT - maintenance, repairs, and supplies	232,222	242,724	196,082	218,589	301,021
943301	IT - commercial contracts	54,631	(507)	-	53,515	-
943502	IT - software and license fees	61,319	25,644	172,972	70,452	25,370
945301	Major equipment - non-IT	-	-	-	11,878	-
946601	Major equipment - IT	47,445	91,035	311,878	143,549	-
	SUBTOTAL - Services and Supplies	1,580,157	1,174,328	1,479,808	1,801,209	2,104,461
	TOTAL EXPENDITURES	2,479,826	2,184,698	2,364,968	2,540,038	3,006,570

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer I	1	1.0	-	-	-	-	-	-	-	-
Court Technology Manager	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator III	-	-	-	-	1	0.3	-	-	-	-
Network Telecommunications Engineer	2	2.0	2	2.0	2	2.0	2	2.0	1	1.0
Telecommunications Technician I	2	2.0	3	3.0	2	1.5	1	1.0	4	4.0
Telecommunications Technician II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
User Support Technician II	-	-	-	-	-	-	-	-	1	0.8
TOTAL STAFFING	7	7.0	7	7.0	7	5.8	5	5.0	7	6.8

CTS - CMS Dev, ILJ, DMS, SmartForms, Process, QA (303310)

WORKING STATEMENT OF PURPOSE

Our mission is to aid internal and external customers by providing technology services in the areas of electronic filing, document management, and case management (i.e.; Criminal, Family Law, Juvenile, and a portion of Probate) in a way that promotes efficiencies and effectuates the administration of justice. In addition, we seek to collaborate with justice partners to gain additional efficiencies through data exchanges.

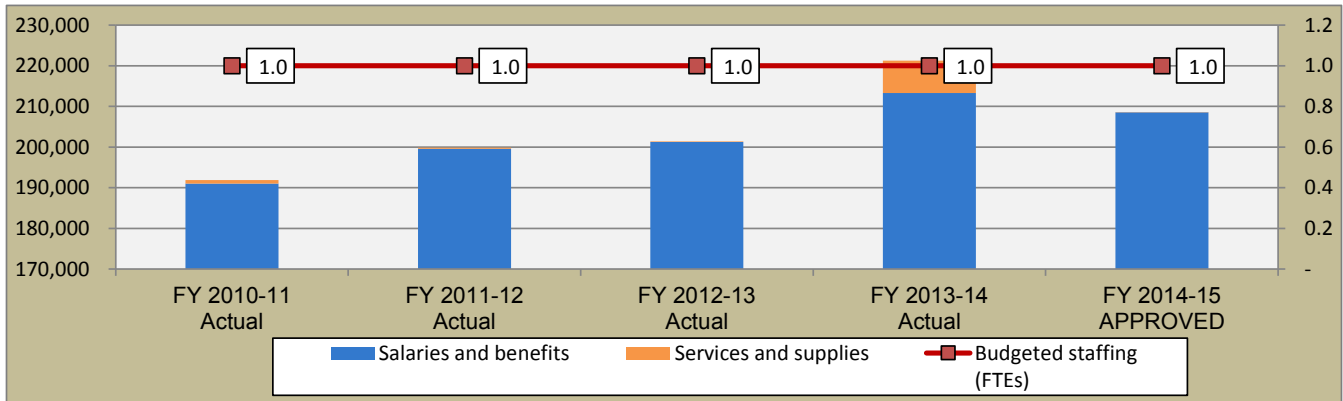
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	208,555
OCSC General Fund	208,560	Services and supplies	5
TOTAL FINANCING SOURCES	208,560	TOTAL EXPENDITURES	208,560

FY 2014-15 Goals and Objectives

The focus of this cost center is to provide general oversight of three other cost centers (Vision, Document Management Systems, and SmartForms/Banner/ Process/Quality Assurance) and the ECE program. For FY 2014-15, the goals of the Division include continued maintenance and support of Adobe LiveCycle Forms (SmartForms), the Criminal/Traffic CMS (Vision), and FileNet applications/systems. Key initiatives include performing work associated with the migration of Banner Family Law and Juvenile to Tyler's Odyssey CMS product, completing the data exchange for community service, establishing an interface with the Sheriff's department for bench warrants and warrants of arrest, onboarding additional law enforcement agencies for submitting electronic citations, migrating from optical to magnetic media for storing images, and upgrading the core software for the FileNet and Adobe servers.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	203,881	203,881	213,278	(9,397)	-4.6%
Services and supplies	5	358	8,001	(7,643)	-2134.8%
TOTAL EXPENDITURES	203,886	204,239	221,278	(17,039)	-8.3%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	203,886	204,239	221,278	(17,039)	-8.3%

The variance in services and supplies was a result of training activities that spanned multiple divisions. Budget for training is centralized in the CEO's cost center and as a matter of practice is reallocated to the appropriate cost center once payment is posted. Unfortunately, payment occurred after the deadline to transfer funds between cost centers preventing the budget modification for this cost center to include the approved training expense.

FY 2013-14 ACCOMPLISHMENTS

Division accomplishments included:

- Providing maintenance and support of SmartForms, Vision, the Juvenile Case Management System (Banner Juvenile), the Family Law Case Management System (Banner Family Law), and FileNet applications and systems including over 13 Vision Build releases, and implementing Content Federation Services for traffic.
- ECE Program: Implementation of Criminal ELF and Criminal Imaging.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
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 (657) 622-7634

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Katrina Coreces
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CTS - CMS Dev, ILJ, DMS, SmartForms, Process, QA (303310)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	136,236	136,929	144,430	145,179	141,607
900320	Lump sum payouts (vacation, sick leave cash outs)	-	5,349	-	5,562	-
900328	Other pay (on call, differentials, VSIP)	2,500	-	1,000	-	-
910302	Medicare	2,031	2,149	2,158	2,234	2,053
910401	Dental insurance	616	942	1,141	1,157	1,128
910501	Health insurance	4,603	4,915	5,251	5,542	5,127
910503	Retiree health benefits	-	3,630	5,536	5,755	5,608
910604	Retirement - non-judicial staff	40,445	41,189	37,166	43,594	48,784
913301	Unemployment insurance	-	398	376	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	419	498	508	496
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	1,056	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		190,986	199,587	201,261	213,278	208,555
Services and Supplies						
920699	Office expense	721	-	-	-	-
921702	Meals / food	10	10	-	-	-
921704	Special events / employee appreciation	-	-	10	5	5
929210	Private car mileage	127	268	122	196	-
929299	Travel - in-state	6	-	6	-	-
933101	Tuition and registration fees	-	-	-	7,800	-
SUBTOTAL - Services and Supplies		864	278	138	8,001	5
TOTAL EXPENDITURES		191,851	199,865	201,399	221,278	208,560

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0

CTS - Departmental Applications Support (303320)

WORKING STATEMENT OF PURPOSE

- Develop, support, and maintain departmental applications and interfaces to aid court departments in performing their jobs in a more effective and efficient manner.
- Develop public facing Customer Relationship Management (CRM) solutions, as well as internal solutions.
- Develop and maintain financial systems integrations.

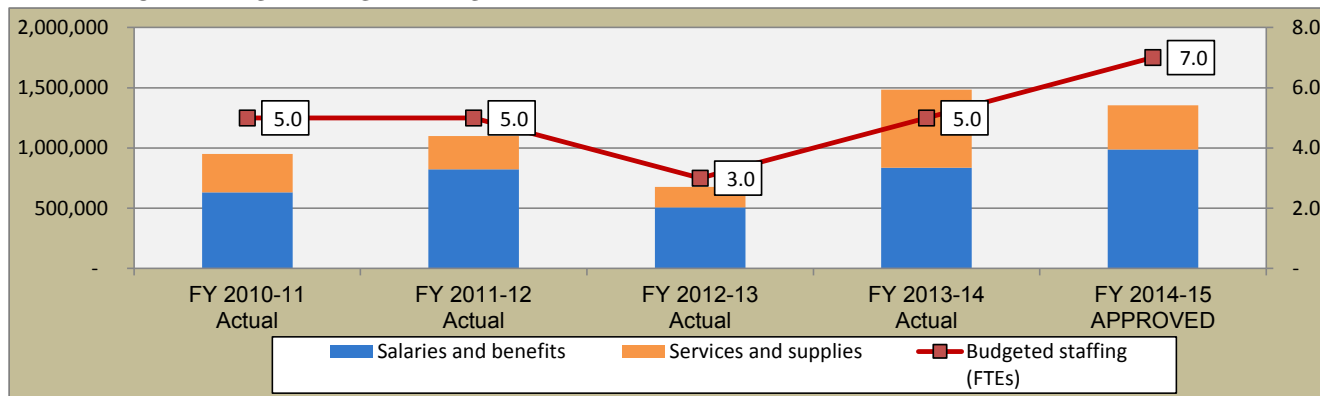
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	988,151
OCSC General Fund	1,353,961	Services and supplies	365,810
TOTAL FINANCING SOURCES	1,353,961	TOTAL EXPENDITURES	1,353,961

FY 2014-15 Goals and Objectives

- Implement Dynamics CRM public facing web applications to increase court effectiveness and efficiencies, and provide high levels of customer service.
- Implement financial systems integrations to support collections and revenue management activities.
- Develop and support Business Intelligence applications that provide real-time reports to management to facilitate decision-making.
- Continue to support and maintain all systems for which the unit is responsible.

EXPENDITURE AND STAFFING TRENDS



Two staff members were transferred to this cost center from SharePoint Services (303630) and the discontinued Web Support cost center (303640).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	697,123	697,123	836,244	(139,121)	-20.0%
Services and supplies	221,722	271,792	648,676	(376,884)	-138.7%
TOTAL EXPENDITURES	918,845	968,915	1,484,920	(516,005)	-53.3%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	918,845	968,915	1,484,920	(516,005)	-53.3%

The services and supplies variance was due to Dynamics license purchases and equipment purchases (\$66,000) and two CRM contracts (\$300,000). These were approved MY Plan contract purchases funded by reserves, for which budget transfers were not processed. The salaries and benefits variance was due to required payouts for vacation and sick leave, as well as compensatory time that was awarded as a result of negotiations. It was also due to one position being transferred from Web Support on July 12, 2013 and from SharePoint Services on November 1, 2013.

FY 2013-14 ACCOMPLISHMENTS

- Implemented Predictive Dialer integration into Titanium to enhance revenue collections.
- Implemented additional Vision data sets into Titanium to increase revenue collections.
- Implemented Dynamics CRM Name Search application which generates an estimated \$500,000 per year.
- Implemented Dynamics CRM Criminal Defense Attorney portal (CDAP).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Marsha Scott
 (657) 622-7779

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Departmental Applications Support (303320)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	437,189	564,714	356,360	543,811	662,844
900320	Lump sum payouts (vacation, sick leave cash outs)	8,455	14,972	5,762	9,466	-
900328	Other pay (on call, differentials, VSIP)	-	-	410	1,085	-
908301	Overtime	12,270	5,243	1,164	36,827	-
910302	Medicare	6,500	8,381	5,251	8,446	9,613
910401	Dental insurance	522	1,381	1,179	1,157	1,128
910501	Health insurance	42,735	59,568	28,415	51,664	63,632
910503	Retiree health benefits	-	17,032	15,041	21,679	26,248
910604	Retirement - non-judicial staff	116,365	144,156	87,260	155,124	216,812
913301	Unemployment insurance	-	1,570	927	-	-
913501	Life insurance	-	197	189	225	228
913502	Long-term disability (LTD) insurance	-	380	387	388	378
913503	Accidental death and dismemberment (AD&D) insurance	-	31	22	22	24
913699	Other insurance (e.g. vision)	4,027	3,123	1,624	2,849	3,744
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	631,564	824,248	507,490	836,244	988,151
Services and Supplies						
921702	Meals / food	20	57	-	-	-
921704	Special events / employee appreciation	-	-	25	25	35
922399	Library purchases and subscriptions	1,150	-	163	-	-
922611	Equipment - computers	-	-	-	16,389	-
922699	Equipment - under \$5,000	-	-	-	6,281	-
925101	Telecommunications	9,166	-	-	-	-
929210	Private car mileage	386	458	249	179	-
929299	Travel - in-state	977	274	-	18	-
933101	Tuition and registration fees	11,151	634	-	-	-
935699	Alteration expenses	5,561	-	-	-	-
938401	General consultant and professional services	50,000	-	-	-	-
943201	IT - maintenance, repairs, and supplies	9,000	10,257	-	-	-
943301	IT - commercial contracts	106,800	163,761	17,775	-	140,000
943502	IT - software and license fees	18,615	9,766	152,472	625,784	225,775
945301	Major equipment - non-IT	106,527	90,581	-	-	-
	SUBTOTAL - Services and Supplies	319,352	275,789	170,685	648,676	365,810
	TOTAL EXPENDITURES	950,916	1,100,037	678,175	1,484,920	1,353,961

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer II	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Applications Developer III	1	1.0	1	1.0	-	-	2	2.0	2	2.0
Business Systems Analyst I	1	1.0	1	1.0	-	-	-	-	-	-
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Business Systems Analyst	-	-	-	-	-	-	-	-	1	1.0
TOTAL STAFFING	5	5.0	5	5.0	3	3.0	5	5.0	7	7.0

CTS - Applications Development & Support (303330)

WORKING STATEMENT OF PURPOSE

Develop, support, and maintain departmental and public-facing applications and interfaces to aid court departments in performing their jobs in a more effective and efficient manner.

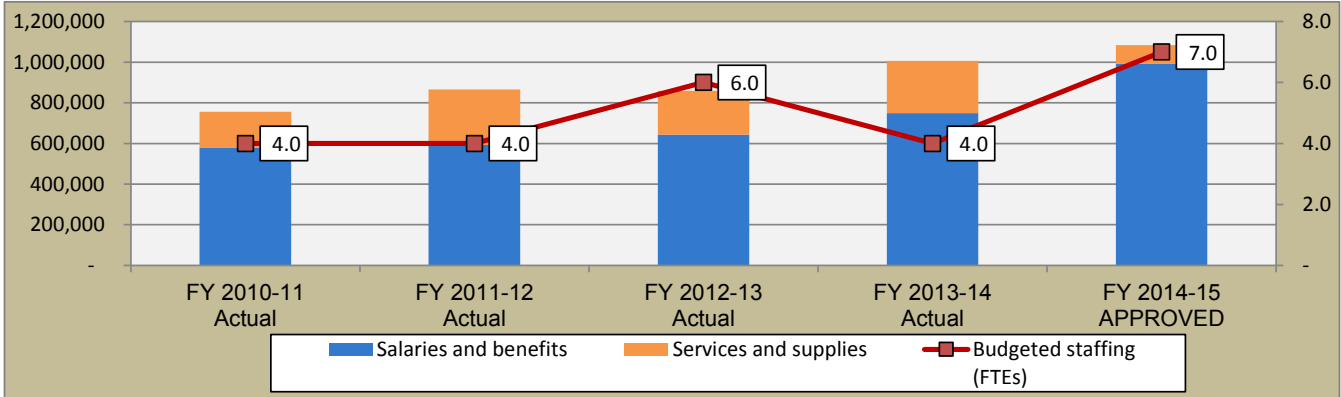
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	992,700
OCSC General Fund	1,083,610	Services and supplies	90,910
TOTAL FINANCING SOURCES	1,083,610	TOTAL EXPENDITURES	1,083,610

FY 2014-15 Goals and Objectives

To provide the best possible technological solutions to streamline the Court's business operations that will result in cost savings and efficiencies.

EXPENDITURE AND STAFFING TRENDS



Three positions were transferred to this unit - two from the discontinued Web Support cost center (303640) and one from CCMS V3/E-Filing (303440).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	594,435	594,435	748,989	(154,554)	-26.0%
Services and supplies	388,689	383,330	257,716	125,614	32.8%
TOTAL EXPENDITURES	983,124	977,765	1,006,705	(28,940)	-3.0%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	983,124	977,765	1,006,705	(28,940)	-3.0%

The variance in salaries and benefits was due to the transfer of three staff members to this cost center, overtime for ECE projects, and vacation and compensatory time payouts. The positive services and supplies variance was due to unspent general consultant funds from various jury system improvement projects.

FY 2013-14 ACCOMPLISHMENTS

During FY 2013-14, several systems that will result in cost savings to the Court were deployed, such as the AgileJury/eJuror system that replaced the aging jury system, and new versions of Criminal ELF and Civil ELF to streamline business processes in the the courtroom.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Ryan Nguyen
 (657) 622-7649

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Applications Development & Support (303330)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	398,945	409,274	454,793	457,349	666,794
900320	Lump sum payouts (vacation, sick leave cash outs)	6,657	8,657	1,505	8,300	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	253	-
908301	Overtime	19,225	6,946	654	73,698	-
910302	Medicare	6,068	6,093	6,520	7,725	9,669
910401	Dental insurance	616	942	1,080	1,157	1,128
910501	Health insurance	34,070	38,457	44,411	45,607	62,526
910503	Retiree health benefits	-	10,709	17,983	18,142	26,404
910604	Retirement - non-judicial staff	104,454	104,943	109,161	130,393	218,274
913301	Unemployment insurance	-	1,146	1,183	-	-
913501	Life insurance	-	146	176	225	228
913502	Long-term disability (LTD) insurance	-	347	388	419	409
913503	Accidental death and dismemberment (AD&D) insurance	-	23	20	22	24
913699	Other insurance (e.g. vision)	3,855	1,879	2,215	2,198	3,744
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	577,390	593,063	643,589	748,989	992,700
Services and Supplies						
921702	Meals / food	20	164	-	-	-
921704	Special events / employee appreciation	-	-	68	20	35
922399	Library purchases and subscriptions	996	25	-	43	-
929210	Private car mileage	37	-	-	663	-
929299	Travel - in-state	1,800	369	1,025	447	-
931101	Travel - out-of-state	886	-	-	-	-
933101	Tuition and registration fees	8,963	-	-	-	-
943301	IT - commercial contracts	49,674	161,543	49,376	3,248	28,875
943502	IT - software and license fees	115,560	110,560	165,421	253,296	62,000
	SUBTOTAL - Services and Supplies	177,936	272,661	215,890	257,716	90,910
	TOTAL EXPENDITURES	755,326	865,724	859,479	1,006,705	1,083,610

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Applications Developer III	2	2.0	2	2.0	3	3.0	2	2.0	4	4.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Technical Writer	-	-	-	-	1	1.0	-	-	-	-
TOTAL STAFFING	4	4.0	4	4.0	6	6.0	4	4.0	7	7.0

CTS - Vision Technical Support (303340)

WORKING STATEMENT OF PURPOSE

The Vision Technical Support team supports the activities of court users, executive management, and judicial officers by ensuring that Vision (Criminal and Traffic CMS) meets their needs. Objectives include preserving the integrity of the criminal and traffic databases, providing access to Vision data to support court activities, enhancing and improving the Vision application and data, providing technical expertise for Criminal/Traffic development and research projects, enhance the electronic interfaces with our justice partners that query and update our database, and working with court users to improve efficiency and accuracy of work processes.

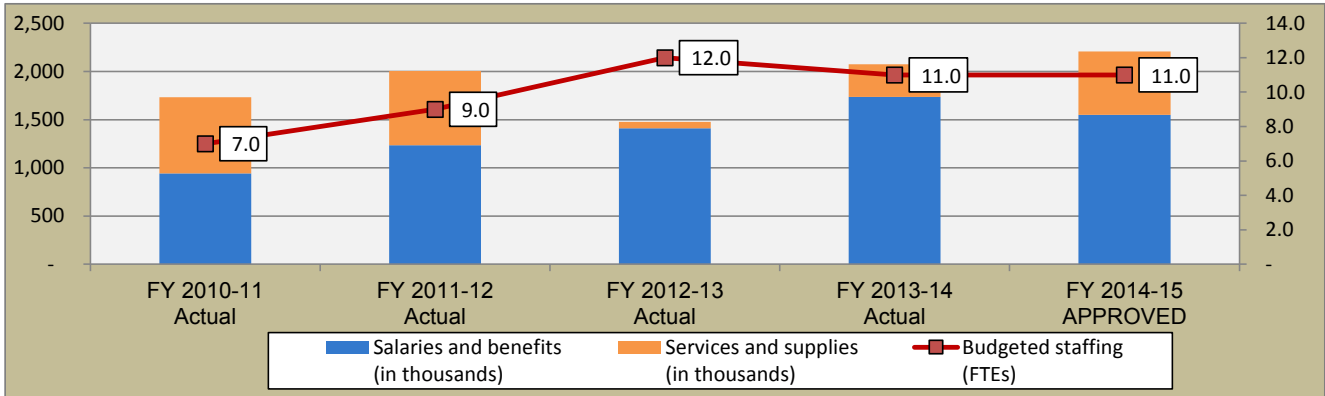
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,549,588
OCSC General Fund	2,205,643	Services and supplies	656,055
TOTAL FINANCING SOURCES	2,205,643	TOTAL EXPENDITURES	2,205,643

FY 2014-15 Goals and Objectives

The unit's goals are: 1) to ensure that the Vision application and its interfaces work effectively and are able to meet the needs of all users; 2) to enhance the application to meet the changing demands of the users; and 3) to implement legislative changes.

EXPENDITURE AND STAFFING TRENDS



No FTE change.

The services and supplies budget for FY 2014-15 is expected to be higher than in FY 2013-14 due to the need to retain Vision contractors for the full fiscal year to complete ongoing Vision projects. The contractors were available only for part of FY 2013-14.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,472,692	1,472,692	1,736,627	(263,935)	-17.9%
Services and supplies	185,355	206,425	336,926	(130,501)	-63.2%
TOTAL EXPENDITURES	1,658,047	1,679,117	2,073,553	(394,436)	-23.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,658,047	1,679,117	2,073,553	(394,436)	-23.5%

The variance for services and supplies was due to the cost of hiring of contractors to complete Vision projects during FY 2013-14 and the purchase of PowerBuilder software to upgrade the Vision application. The salaries and benefits variance was caused by overtime, extra help, required payouts for vacation and sick leave, and compensatory time that was awarded as a result of negotiations.

FY 2013-14 ACCOMPLISHMENTS

In FY 2013-14, the Vision team had 22 application build releases to implement 102 application change requests. It completed 1,800 support work orders and several ad-doc report requests. Several projects, including the mental health changes, AB109, case purge, mandatory supervision, state prison abstracts, Emergency Medical Air Transportation Upon Conviction (EMATC) fee distribution, Judicial Council audit findings, citation batch tracking, booking fees, barcode generator, and automatic case number generator, were implemented.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Harikrishnan Jayadevan
 (657) 622-7651

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Vision Technical Support (303340)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	649,677	816,271	946,801	1,044,055	1,025,753
900320	Lump sum payouts (vacation, sick leave cash outs)	8,132	28,837	5,366	10,389	-
900328	Other pay (on call, differentials, VSIP)	-	-	1,400	131	-
903301	Extra help	27,291	31,988	10,075	26,659	28,000
908301	Overtime	11,985	16,255	61,998	191,255	-
910302	Medicare	9,980	11,710	13,920	18,213	14,876
910401	Dental insurance	816	1,712	1,829	1,157	1,128
910501	Health insurance	53,836	79,630	88,947	97,814	94,302
910503	Retiree health benefits	-	21,865	37,073	41,454	40,618
910604	Retirement - non-judicial staff	166,633	209,235	225,748	294,783	334,504
913301	Unemployment insurance	-	2,407	2,640	-	-
913501	Life insurance	-	274	280	225	228
913502	Long-term disability (LTD) insurance	-	570	590	426	415
913503	Accidental death and dismemberment (AD&D) insurance	-	43	35	22	24
913699	Other insurance (e.g. vision)	6,896	4,835	5,472	6,544	6,240
913899	Other benefits (tuition reimb., OBP, parking)	6,708	7,875	7,000	3,500	3,500
SUBTOTAL - Salaries and Benefits		941,955	1,233,506	1,409,174	1,736,627	1,549,588
Services and Supplies						
920699	Office expense	-	-	-	80	-
921702	Meals / food	70	100	-	-	-
921704	Special events / employee appreciation	-	-	110	55	55
929210	Private car mileage	782	425	105	1,080	-
929299	Travel - in-state	952	41	919	-	-
931101	Travel - out-of-state	809	-	-	-	-
933101	Tuition and registration fees	12,795	10,848	-	45	-
938401	General consultant and professional services	-	-	-	-	50,000
943301	IT - commercial contracts	768,245	751,477	65,302	310,744	605,000
943502	IT - software and license fees	6,868	8,498	1,784	24,921	1,000
SUBTOTAL - Services and Supplies		790,521	771,389	68,220	336,926	656,055
TOTAL EXPENDITURES		1,732,475	2,004,895	1,477,395	2,073,553	2,205,643

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Applications Developer II	2	2.0	2	2.0	3	3.0	3	3.0	3	3.0
Applications Developer III	1	1.0	2	2.0	3	3.0	3	3.0	3	3.0
Business Systems Analyst I	-	-	-	-	2	2.0	1	1.0	1	1.0
Business Systems Analyst II	3	3.0	3	3.0	2	2.0	2	2.0	1	1.0
Business Systems Analyst III	-	-	-	-	-	-	-	-	1	1.0
Court Operations Manager I	-	-	-	-	1	1.0	-	-	-	-
Court Technology Manager	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Business Systems Analyst	-	-	1	1.0	-	-	1	1.0	1	1.0
TOTAL STAFFING	7	7.0	9	9.0	12	12.0	11	11.0	11	11.0

CTS - Dynamics, Web, BI and Sharepoint (303410)

WORKING STATEMENT OF PURPOSE

The Dynamics, Web, Business Intelligence (BI), and Sharepoint Division is dedicated to deliver applications including systems support that meet the strategic goals and objectives of the Court, the Judicial Council, and judicial partners.

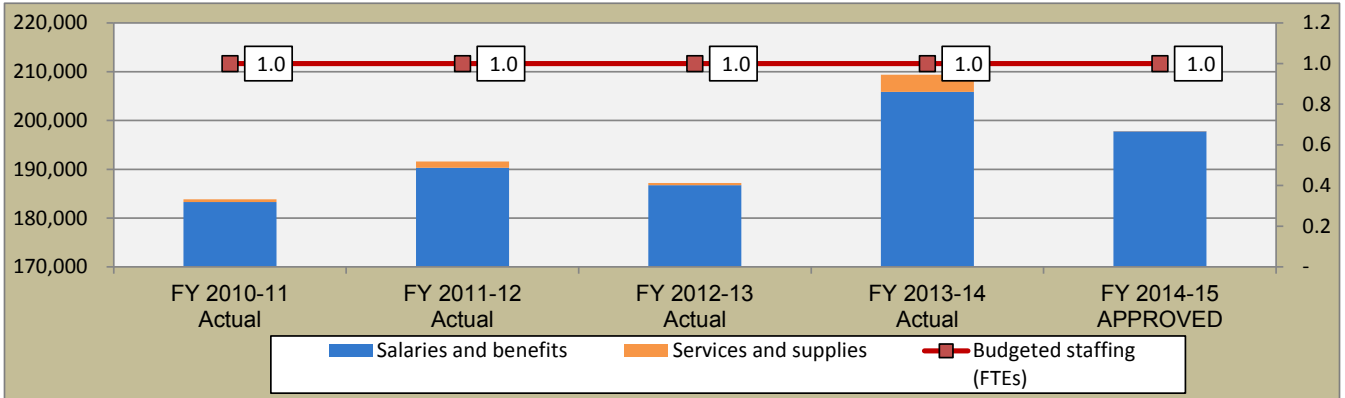
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	197,774
OCSC General Fund	197,779	Services and supplies	5
TOTAL FINANCING SOURCES	197,779	TOTAL EXPENDITURES	197,779

FY 2014-15 Goals and Objectives

The goal is to ensure that court users can perform their work efficiently and business partners as well as the public have a positive experience conducting business with the Court using automation.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	193,171	193,171	205,888	(12,717)	-6.6%
Services and supplies	5	5	3,505	(3,500)	-70000.0%
TOTAL EXPENDITURES	193,176	193,176	209,393	(16,217)	-8.4%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	193,176	193,176	209,393	(16,217)	-8.4%

The salaries and benefits variance reflects one-time vacation and compensatory cash payouts. The services and supplies variance reflects training funding not transferred over.

FY 2013-14 ACCOMPLISHMENTS

Successfully implemented several applications, including Name Search, new court website following Judicial Council templates with mobile access capability, Predictive Dialer, Traffic ELF, Criminal ELF, eSupoenas, and AgileJury.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Lana Dinh
 (657) 622-5105

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Dynamics, Web, BI and Sharepoint (303410)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	125,831	128,579	134,881	137,808	134,418
900320	Lump sum payouts (vacation, sick leave cash outs)	6,278	6,404	-	5,280	-
900328	Other pay (on call, differentials, VSIP)	2,500	-	-	-	-
908301	Overtime	-	-	-	5,544	-
910302	Medicare	10	-	-	-	1,949
910401	Dental insurance	616	942	1,141	1,157	1,128
910501	Health insurance	5,679	8,161	6,448	4,744	4,427
910503	Retiree health benefits	-	3,382	5,149	5,496	5,323
910604	Retirement - non-judicial staff	37,885	38,422	34,583	41,630	46,307
913301	Unemployment insurance	-	371	349	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	386	465	482	470
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	1,009	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	183,308	190,315	186,720	205,888	197,774
Services and Supplies						
921702	Meals / food	5	10	-	-	-
921704	Special events / employee appreciation	-	-	1	5	5
929210	Private car mileage	541	641	450	-	-
929299	Travel - in-state	-	563	-	-	-
933101	Tuition and registration fees	-	50	-	3,500	-
	SUBTOTAL - Services and Supplies	546	1,264	451	3,505	5
	TOTAL EXPENDITURES	183,855	191,579	187,172	209,393	197,779

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0

CTS - Document Management Systems (303420)

WORKING STATEMENT OF PURPOSE

Work in partnership with other CTS teams, court operations, agency partners, and vendors to deliver court digital property (content) to the unit's court customers (e.g., Operations, Finance), the judges, agency partners (e.g. District Attorney, law enforcement agencies), and the public, including attorneys and prospective jurors, in the quickest possible time while maintaining authenticity.

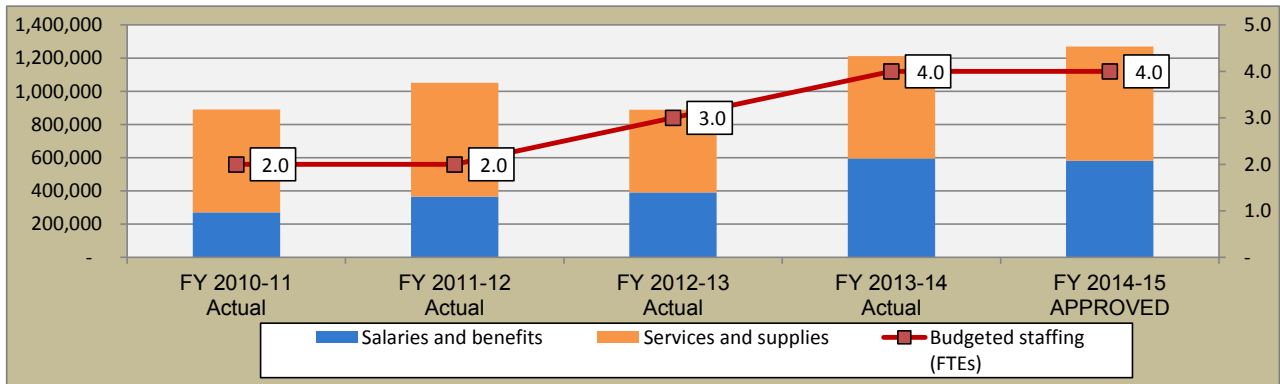
FY 2014-15 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	Salaries and benefits 581,722
OCSC General Fund 1,269,331	Services and supplies 687,609
TOTAL FINANCING SOURCES 1,269,331	TOTAL EXPENDITURES 1,269,331

FY 2014-15 Goals and Objectives

Investigate more economical and speedier content retrieval options to better serve the unit's court customers (e.g., Operations, Finance), the judges, agency partners (e.g. District Attorney, law enforcement agencies) and the public, including attorneys and prospective jurors, and support the content migration for the New CMS for Family Law and Juvenile.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	568,154	568,154	596,052	(27,898)	-4.9%
Services and supplies	451,720	455,259	615,324	(160,065)	-35.2%
TOTAL EXPENDITURES	1,019,874	1,023,413	1,211,376	(187,963)	-18.4%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	<u>1,019,874</u>	<u>1,023,413</u>	<u>1,211,376</u>	<u>(187,963)</u>	<u>-18.4%</u>

- The salaries and benefits variance was due to required payouts for vacation and sick leave, as well as compensatory time that was awarded as a result of negotiations.
- A budget for mileage was not allocated to each cost center but to the CTS Administration cost center (303100). This cost center's staff was relocated to NJC on March 3, 2013, increasing the distances traveled to support hardware failures at the Data Center and attend mandatory meetings at the other justice centers.
- Software and license fee increases were attributed to the IBM maintenance contract increasing by 14% in the last fiscal year, and purchasing magnetic storage and retrieval (MSAR) licenses and an additional maintenance year to migrate the images from the optical storage to the magnetic storage for faster image retrieval performance.
- Major IT equipment acquisition took place. Additional higher speed scanners were purchased to scan criminal files to support the ECE project.

FY 2013-14 ACCOMPLISHMENTS

- Completed Datacap image capture process implementation for Family Law, Juvenile, Protective Orders Unit, and Collections arena.
- Implemented automated notices and minute order import process for the Family Law and Juvenile courts, saving many staff hours to scan and index these documents.
- Deployed scanners and supported Datacap configuration setups for the ECE program deployment.
- Resolved production issues timely to provide high level of imaged content availability.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Kim Andruskiewicz
 (657) 622-5100

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Document Management Systems (303420)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	193,441	266,944	285,314	396,942	391,748
900320	Lump sum payouts (vacation, sick leave cash outs)	-	2,135	-	4,414	-
900328	Other pay (on call, differentials, VSIP)	32	47	44	60	-
908301	Overtime	3,295	2,185	4,076	27,675	-
910302	Medicare	2,783	3,773	4,138	6,202	5,682
910401	Dental insurance	2	-	-	1,116	1,128
910501	Health insurance	20,714	18,630	16,982	24,655	32,488
910503	Retiree health benefits	-	6,858	10,849	15,738	15,512
910604	Retirement - non-judicial staff	47,566	63,477	66,737	113,247	129,147
913301	Unemployment insurance	-	716	748	-	-
913501	Life insurance	-	-	-	217	228
913502	Long-term disability (LTD) insurance	-	-	-	389	393
913503	Accidental death and dismemberment (AD&D) insurance	-	-	-	21	24
913699	Other insurance (e.g. vision)	1,945	1,779	1,872	1,874	1,872
913899	Other benefits (tuition reimb., OBP, parking)	-	-	-	3,500	3,500
	SUBTOTAL - Salaries and Benefits	269,778	366,543	390,760	596,052	581,722
Services and Supplies						
920699	Office expense	-	-	-	907	-
921702	Meals / food	20	30	-	-	-
921704	Special events / employee appreciation	-	-	30	20	20
922611	Equipment - computers	5,064	2,187	-	-	-
922699	Equipment - under \$5,000	-	12,496	1,287	-	-
922899	Equipment - maintenance and repairs	-	-	22	-	-
929210	Private car mileage	68	138	903	1,498	-
929299	Travel - in-state	40	-	-	15	-
933101	Tuition and registration fees	5,480	9,000	-	3,938	-
943201	IT - maintenance, repairs, and supplies	37,342	41,455	48,946	52,628	51,500
943301	IT - commercial contracts	98,273	38,925	41,145	5,345	133,000
943502	IT - software and license fees	404,031	548,830	426,511	535,941	503,089
946601	Major equipment - IT	70,624	30,963	-	17,252	-
992001	Departmental indirect allocations	-	-	-	(2,220)	-
999910	Prior year expense adjustments	-	-	(21,184)	-	-
	SUBTOTAL - Services and Supplies	620,942	684,025	497,661	615,324	687,609
	TOTAL EXPENDITURES	890,720	1,050,568	888,421	1,211,376	1,269,331

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer II	1	1.0	1	1.0	2	2.0	2	2.0	2	2.0
Applications Developer III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Technology Manager	-	-	-	-	-	-	1	1.0	1	1.0
TOTAL STAFFING	2	2.0	2	2.0	3	3.0	4	4.0	4	4.0

CTS - Banner CMS, SmartForms, Process Mgmt, QA (303430)

WORKING STATEMENT OF PURPOSE

The Banner Support Team provides technical support for on-going maintenance of the Family Law, Juvenile Dependency/Delinquency CMS. The SmartForms Team works collaboratively with various functional areas within the Court to provide innovative and cost effective solutions with the use of Adobe SmartForms. The Process Management Team provides project support to assist in the design, development, and implementation of court projects. The Process Management Team drive projects to completion with the use of tools and methodologies based on business analysis and system reengineering.

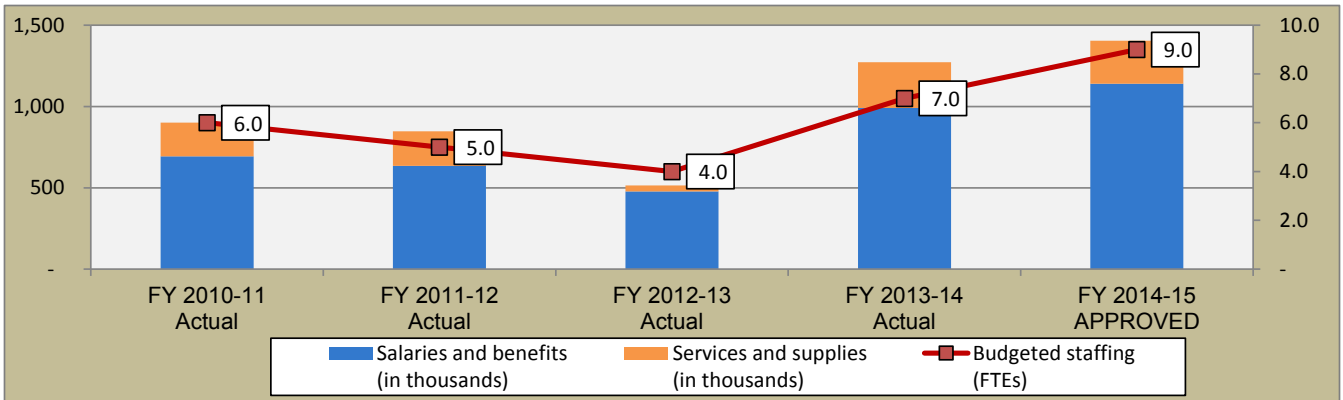
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,139,768
OCSC General Fund	1,404,813	Services and supplies	265,045
TOTAL FINANCING SOURCES	1,404,813	TOTAL EXPENDITURES	1,404,813

FY 2014-15 Goals and Objectives

The goals and objectives for FY 2014-15 will be to continue to provide uninterrupted support of the Banner Case Management System until the implementation of the New CMS for Family Law and Juvenile. Additionally, the SmartForms team will continue to provide maintenance and support for existing Family Law and Small Claims SmartForms, while also supporting requests for the development of new forms in various case categories. The Process Management Team will continue to provide services to assist the Court in streamlining and enhancing business processes that focus on greater efficiencies and cost savings.

EXPENDITURE AND STAFFING TRENDS



Two staff members were transferred from the discontinued Process Team and Quality Assurance cost center (303610).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	867,699	867,699	990,612	(122,913)	-14.2%
Services and supplies	111,035	170,545	281,652	(111,107)	-65.1%
TOTAL EXPENDITURES	978,734	1,038,244	1,272,264	(234,020)	-22.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	978,734	1,038,244	1,272,264	(234,020)	-22.5%

The services and supplies variance was due to the SmartForms Project being carried over from FY 2012-13. The salaries and benefits variance was a result of the transfer of two employees from the CTS Process Team and Quality Assurance cost center to this cost center as well as required payouts for vacation and sick leave, and compensatory time that was awarded as a result of negotiations.

FY 2013-14 ACCOMPLISHMENTS

- Business systems analysts provided project support such as: analysis, requirements definition, documentation, and testing for the SmartForms, Criminal ELF, IVR, and Web Payment Plan projects.
- Family Law Batch 2 SmartForms (39 forms) implemented.
- Application developer served as application advisor on Name Search project.
- Continued maintenance and support of Family Law and Small Claims SmartForms.
- Continued maintenance and support of Banner CMS.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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 (657) 622-7690

Financial Planning Analyst
Katrina Coreces
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CTS - Banner CMS, SmartForms, Process Mgmt, QA (303430)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	489,371	422,901	332,817	662,540	766,938
900320	Lump sum payouts (vacation, sick leave cash outs)	23,820	33,052	1,808	3,773	-
900328	Other pay (on call, differentials, VSIP)	-	-	224	245	-
908301	Overtime	4,067	2,153	6,843	29,980	-
910302	Medicare	7,503	6,995	4,909	8,956	11,122
910401	Dental insurance	616	942	1,141	1,198	1,128
910501	Health insurance	31,847	34,392	30,006	61,964	70,469
910503	Retiree health benefits	-	11,895	12,600	26,327	30,370
910604	Retirement - non-judicial staff	127,564	115,568	80,423	187,352	250,602
913301	Unemployment insurance	-	1,313	891	-	-
913501	Life insurance	-	146	184	233	228
913502	Long-term disability (LTD) insurance	-	346	395	418	395
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	4,984	2,420	1,606	4,104	4,992
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	693,270	635,645	477,367	990,612	1,139,768
Services and Supplies						
921702	Meals / food	40	50	-	-	-
921704	Special events / employee appreciation	-	-	40	38	45
922399	Library purchases and subscriptions	2,184	(20)	-	-	-
929210	Private car mileage	543	400	475	724	-
929299	Travel - in-state	40	17	-	-	-
933101	Tuition and registration fees	1,500	218	-	959	-
938401	General consultant and professional services	-	-	-	-	50,000
943301	IT - commercial contracts	204,028	210,563	36,442	245,511	-
943502	IT - software and license fees	-	-	-	34,420	215,000
	SUBTOTAL - Services and Supplies	208,335	211,228	36,957	281,652	265,045
	TOTAL EXPENDITURES	901,606	846,873	514,324	1,272,264	1,404,813

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer II	3	3.0	3	3.0	2	2.0	1	1.0	1	1.0
Applications Developer III	-	-	-	-	-	-	1	1.0	1	1.0
Business Systems Analyst I	1	1.0	-	-	-	-	3	3.0	3	3.0
Business Systems Analyst II	-	-	-	-	-	-	1	1.0	2	2.0
Business Systems Analyst III	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator II	1	1.0	-	-	-	-	-	-	-	-
Technology Trainee	-	-	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	6	6.0	5	5.0	4	4.0	7	7.0	9	9.0

CTS - CCMS V3 - E-Filing (303440)

WORKING STATEMENT OF PURPOSE

The Court Case Management System (also known as CCMS V3) team provides application, development, and technical support for Small Claims, Civil Limited, Civil Unlimited, Probate and Mental Health court operations for this statewide application.

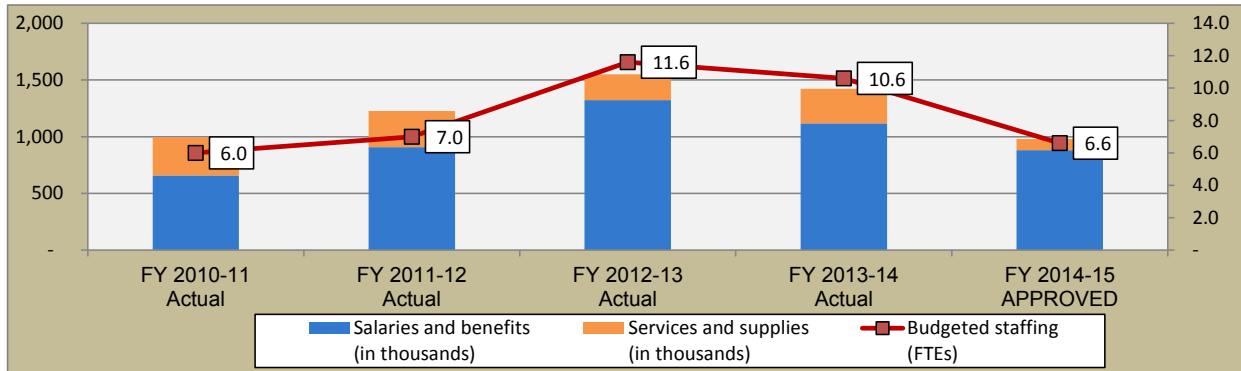
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	880,124
OCSC General Fund	980,119	Services and supplies	99,995
TOTAL FINANCING SOURCES	980,119	TOTAL EXPENDITURES	980,119

FY 2014-15 Goals and Objectives

The CCMS V3 team is responsible for providing the day-to-day support for a large number of application users and for providing ad-hoc reports to assist with court research activities and data audit and cleanup processes. It will continue to streamline business processes within court operations by utilizing the CCMS V3 application. It will continue to enhance and streamline the EFSP eFiling workflow with new business requirements and upgrade CCMS V3 to R13 (stack upgrade). The team will finalize and implement several new functionality workflows using the new CCMS Tool application for operations. (e.g. e-Service, new multi-document viewer (MDV), Social Services Agency (SSA) portal, etc.) The team will also target many data clean up projects in preparation for migration to the New CMS for Family Law and Juvenile.

EXPENDITURE AND STAFFING TRENDS



Two positions that were created for a one-time eFiling Service Provider on-boarding project that has been completed have been deleted. Three positions were transferred to other cost centers - Systems Integration (303330), End User Support (303530) and Systems Administration and Database Support (303230). Finally, one new business systems analyst I position was created.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,307,160	1,307,160	1,116,860	190,300	14.6%
Services and supplies	226,355	246,820	305,751	(58,931)	-23.9%
TOTAL EXPENDITURES	1,533,515	1,553,980	1,422,611	131,369	8.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	<u>1,533,515</u>	<u>1,553,980</u>	<u>1,422,611</u>	<u>131,369</u>	<u>8.5%</u>

The salaries and benefits variance was due to a decrease in positions within the unit. The services and supplies variance was due to two new Cold Fusion Enterprise software licenses which were purchased for increasing e-Filing capabilities/functionality. In addition, a JAVA contractor was acquired for the e-Service MY PLAN project to create an upload application to the Court's Document Management System (DMS).

FY 2013-14 ACCOMPLISHMENTS

Successfully on-boarded 14 EFSPs and certified them on 2GEFS (Second Generation Electronic Filing Specifications) within CCMS V3. Implemented and deployed a new applications onto the CCMS Tools application that provides additional functionality that has streamlined business processes within court operations.

New functionality for CCMS Tools as follows:

- Reserve a Motion Date
- Probate Investigators auto e-filing application
- Electronic Transcript Application (ETA)
- CRIS online public request application

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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CTS - CCMS V3 - e-Filing (303440)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	469,391	639,983	920,909	721,783	572,341
900320	Lump sum payouts (vacation, sick leave cash outs)	4,777	8,738	5,936	7,668	-
900328	Other pay (on call, differentials, VSIP)	-	-	2,462	105	-
908301	Overtime	2,003	-	11,263	42,997	-
910302	Medicare	6,772	9,173	13,272	10,904	8,299
910401	Dental insurance	613	942	1,140	1,157	1,128
910501	Health insurance	46,197	64,117	103,216	89,432	80,471
910503	Retiree health benefits	-	16,719	35,105	28,800	22,664
910604	Retirement - non-judicial staff	120,747	159,047	217,477	205,427	187,585
913301	Unemployment insurance	-	1,749	2,446	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	314	382	400	390
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	4,731	4,006	6,039	4,441	3,494
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	658,730	908,458	1,323,354	1,116,860	880,124
Services and Supplies						
920699	Office expense	-	10	-	-	-
921704	Special events / employee appreciation	-	-	-	28	45
922399	Library purchases and subscriptions	-	-	237	-	-
922611	Equipment - computers	-	-	-	302	-
929210	Private car mileage	590	726	609	40	-
929299	Travel - in-state	99	641	-	-	-
933101	Tuition and registration fees	8,150	50	-	-	-
943301	IT - commercial contracts	107,420	96,860	1,870	31,510	-
943502	IT - software and license fees	219,949	219,439	224,312	273,872	99,950
	SUBTOTAL - Services and Supplies	336,208	317,726	227,028	305,751	99,995
	TOTAL EXPENDITURES	994,938	1,226,184	1,550,381	1,422,611	980,119

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer I	1	1.0	1	1.0	1	0.6	1	0.6	1	0.6
Applications Developer II	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Applications Developer III	-	-	-	-	1	1.0	-	-	-	-
Business System Analyst I	1	1.0	2	2.0	3	3.0	2	2.0	-	-
Business System Analyst II	-	-	-	-	3	3.0	3	3.0	-	-
Business Systems Analyst I	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	2	2.0
Court Technology Manager	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Systems Administrator II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
User Support Technician II	-	-	-	-	-	-	1	1.0	-	-
TOTAL STAFFING	6	6.0	7	7.0	12	11.6	11	10.6	7	6.6

CTS - End-User Support (303530)

WORKING STATEMENT OF PURPOSE

The Service Center and Help Desk provides front-line technical support to all users within the Court and meets industry standards of 60% first contact resolutions in addition to timely and efficient onsite assistance. The Project Coordination Team facilitates large projects involving other IT disciplines to meet related end user needs in a timely manner.

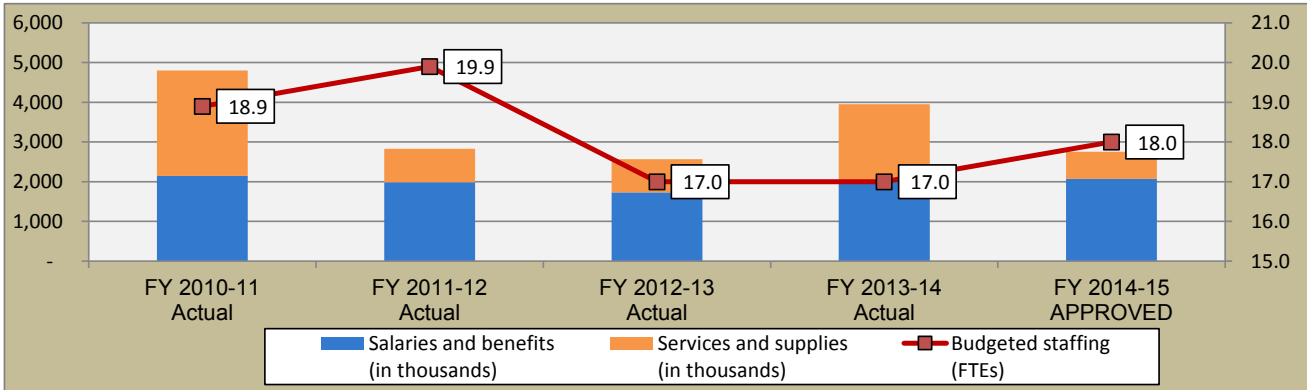
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	2,073,653
OCSC General Fund	2,756,207	Services and supplies	682,554
TOTAL FINANCING SOURCES	2,756,207	TOTAL EXPENDITURES	2,756,207

FY 2014-15 Goals and Objectives

- Continue providing customer service excellence in all areas of End User Support including Call Center, site support, and project coordination.
- Modernize aging and out-of-warranty video conferencing and aging evidence presentation courtroom setups.
- Comply with inventory audits.
- Ongoing upgrade of PC Operating Systems to Windows 8.1.
- Ready and deploy PC equipment for the South County Service Center.
- Provide ongoing training for the Judicial Officer eMagistrate procedure.
- Deploy equipment and support New CMS for Family Law and Juvenile.
- Support new tasks such as the daily Data Center platter changes and supporting parts replacement for evidence presentation.

EXPENDITURE AND STAFFING TRENDS



Went from 17 staff members to 18 due to the return of an end user support supervisor loaned to the CMS project. The return of staff allowed EUS to effectively manage projects and oversee staff support.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,846,606	1,846,606	2,016,242	(169,636)	-9.2%
Services and supplies	869,585	777,585	1,933,800	(1,156,215)	-148.7%
TOTAL EXPENDITURES	2,716,191	2,624,191	3,950,042	(1,325,851)	-50.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	2,716,191	2,624,191	3,950,042	(1,325,851)	-50.5%

The salaries and benefits variance was due to required payouts for vacation and sick leave, as well as compensatory time that was awarded as a result of negotiations. It was also due to unbudgeted extra help interns and overtime. The services and supplies variance was due to: 1) executive approval of one-time PC replacement of 60% of court computers; 2) contracting time to cover staff vacancies throughout the fiscal year; 3) HDI membership; 4) door installation in supervisor area for administrative needs; and 5) the purchase of replacement parts (e.g. special bulbs for projectors).

FY 2013-14 ACCOMPLISHMENTS

Technology upgrades and resulting efficiencies such as: 1) change from Hewlett-Packard to Sharp for all court PC printer maintenance, resulting in savings of approximately 40%; 2) acquisition of new PCs to replace 60% of judicial officer and court user equipment; 3) operating system upgrade to Windows 8.1; 4) comprehensive Windows 8.1 training; 5) refined and proceduralized eMagistrate training; and 6) provided equipment in felony jury deliberation rooms to review digitized evidence (5 document reader cameras, 5 monitors, and 5 mobile carts).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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CTS - End-User Support (303530)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,463,847	1,316,497	1,152,002	1,208,891	1,344,895
900320	Lump sum payouts (vacation, sick leave cash outs)	8,957	13,449	20,098	20,097	-
900328	Other pay (on call, differentials, VSIP)	52,660	45,792	50,741	51,546	-
903301	Extra help	24,274	30,911	-	18,089	12,000
908301	Overtime	13,804	17,222	5,227	104,284	-
910302	Medicare	22,178	20,270	17,504	19,787	19,504
910401	Dental insurance	616	678	1,103	1,157	1,128
910501	Health insurance	163,315	157,399	141,275	175,426	190,387
910503	Retiree health benefits	-	35,610	45,538	49,889	53,256
910604	Retirement - non-judicial staff	378,064	330,207	282,983	353,397	437,722
913301	Unemployment insurance	-	3,839	3,167	-	-
913501	Life insurance	-	114	184	225	228
913502	Long-term disability (LTD) insurance	-	263	396	411	401
913503	Accidental death and dismemberment (AD&D) insurance	-	18	22	22	24
913699	Other insurance (e.g. vision)	17,893	10,795	8,916	9,521	10,608
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		2,149,109	1,986,564	1,732,657	2,016,242	2,073,653
Services and Supplies						
920599	Dues and memberships	-	-	495	300	-
920699	Office expense	2,345	841	208	14,883	-
921702	Meals / food	-	150	-	-	-
921704	Special events / employee appreciation	-	-	-	88	85
922611	Equipment - computers	1,822,612	7,381	17,225	1,192,409	13,937
922612	Equipment - printers	13,024	41,678	-	-	-
922699	Equipment - under \$5,000	24,315	1,315	7,306	42,160	32,863
923999	General expense - service	-	-	-	2,851	-
929210	Private car mileage	545	1,211	1,082	2,716	-
929299	Travel - in-state	-	16	-	5	-
931101	Travel - out-of-state	826	-	-	-	-
933101	Tuition and registration fees	24,593	800	-	3,325	-
935699	Alteration expenses	-	-	-	3,429	-
938401	General consultant and professional services	165,776	428,275	391,662	11,512	-
943201	IT - maintenance, repairs, and supplies	37,525	1,731	13,500	292,230	303,700
943301	IT - commercial contracts	134,286	30,598	25,947	22,621	-
943502	IT - software and license fees	428,329	329,581	379,824	345,273	297,969
945301	Major equipment - non-IT	-	-	-	-	34,000
SUBTOTAL - Services and Supplies		2,654,177	843,577	837,248	1,933,800	682,554
TOTAL EXPENDITURES		4,803,286	2,830,141	2,569,905	3,950,042	2,756,207

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager	1	1.0	1	1.0	2	1.0	1	1.0	1	1.0
Help Desk / User Support Supervisor	2	2.0	2	2.0	2	2.0	1	1.0	3	3.0
Network Administrator I	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Telecommunications Technician II	-	-	-	-	-	-	1	1.0	-	-
User Support Technician I	-	-	2	2.0	1	1.0	2	2.0	2	2.0
User Support Technician II	16	15.9	14	13.9	12	12.0	11	11.0	10	10.0
TOTAL STAFFING	19	18.9	20	19.9	18	17.0	17	17.0	18	18.0

CTS - New CMS Deployment (303540)

WORKING STATEMENT OF PURPOSE

Implement a technically modern and reliable Case Management System to reduce operating cost, increase efficiency, and enable effective data sharing between justice partners.

FY 2014-15 APPROVED BUDGET

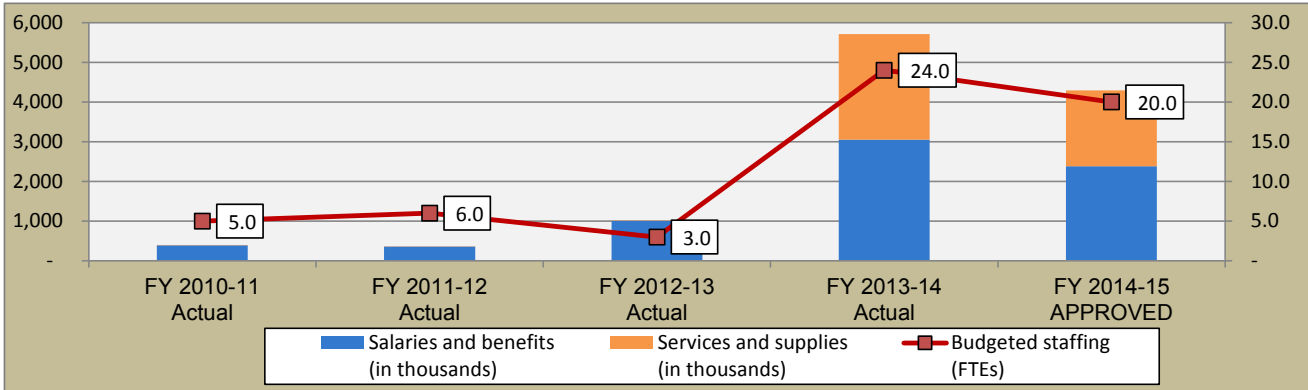
Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	2,378,684
OCSC General Fund	4,294,039	Services and supplies	1,915,355
TOTAL FINANCING SOURCES	4,294,039	TOTAL EXPENDITURES	4,294,039

FY 2014-15 Goals and Objectives

Implement a Case Management System that will:

- Better support our work and the work of the judges.
- Integrate well with our existing document management system to improve access to documents.
- Exchange information with justice partners, litigants, and attorneys.
- Improve integration with financial accounting systems.
- Allow more sophisticated management information reporting and analysis.

EXPENDITURE AND STAFFING TRENDS



The project team was reduced from 24 to 20 FTEs to allow the best use of infrastructure team resource sharing at the CTS Department level. The positions were transferred back to the Systems Administration Support (303230), Network Administration Support (303550), Telecommunications Infrastructure (303250), and End User Support (303530) cost centers.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	2,821,567	2,821,567	3,049,691	(228,124)	-8.1%
Services and supplies	3,552,620	3,533,259	2,663,336	869,923	24.6%
TOTAL EXPENDITURES	6,374,187	6,354,826	5,713,027	641,799	10.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	6,374,187	6,354,826	5,713,027	641,799	10.1%

The salaries and benefits variance was due to overtime and required payouts for vacation and sick leave, as well as compensatory time that was awarded as a result of negotiations. Additionally, four extra help clerks were not removed from this cost center when they completed their assigned tasks and had moved on to other non-CMS tasks. The services and supplies variance was due to funds being carried forward to the next fiscal year in support of the go-live date targeting March 30, 2015.

FY 2013-14 ACCOMPLISHMENTS

Solution design, development, and data conversion deployment phase:

- Configured system
- Developed business processes
- Created training procedures
- Reviewed data converted
- Built reports and forms/notices
- Customized interfaces

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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CTS - New CMS Deployment (303540)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	280,108	243,504	687,956	1,856,354	1,555,541
900320	Lump sum payouts (vacation, sick leave cash outs)	5,161	5,504	7,070	17,405	-
900328	Other pay (on call, differentials, VSIP)	-	-	3,000	2,970	-
903301	Extra help	-	-	-	103,455	-
908301	Overtime	1,479	169	7,866	187,844	-
910302	Medicare	3,417	3,538	9,574	29,693	22,557
910401	Dental insurance	350	936	1,868	4,632	4,512
910501	Health insurance	22,632	28,612	82,537	213,640	195,263
910503	Retiree health benefits	-	6,390	27,061	73,675	61,600
910604	Retirement - non-judicial staff	73,178	64,254	166,070	528,804	512,678
913301	Unemployment insurance	-	673	1,690	-	-
913501	Life insurance	-	145	373	901	912
913502	Long-term disability (LTD) insurance	-	345	741	1,579	1,541
913503	Accidental death and dismemberment (AD&D) insurance	-	23	40	87	96
913699	Other insurance (e.g. vision)	2,936	962	4,019	12,902	9,984
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	2,917	15,750	14,000
SUBTOTAL - Salaries and Benefits		392,761	358,553	1,002,780	3,049,691	2,378,684
Services and Supplies						
920699	Office expense	-	20	679	32	1,000
921702	Meals / food	40	-	-	-	-
921704	Special events / employee appreciation	-	-	188	157	110
922399	Library purchases and subscriptions	-	347	-	-	-
922611	Equipment - computers	-	69	-	-	-
929210	Private car mileage	42	1,386	215	622	5,000
929299	Travel - in-state	-	694	132	2,825	-
931101	Travel - out-of-state	-	-	2,084	1,219	-
933101	Tuition and registration fees	1,595	795	-	1,244	-
939401	Legal services	-	-	-	4,682	-
943201	IT - maintenance, repairs, and supplies	-	-	-	48,614	-
943301	IT - commercial contracts	-	4,000	-	51,114	-
943502	IT - software and license fees	-	-	3,289	2,190,440	1,909,245
946601	Major equipment - IT	-	-	-	362,388	-
SUBTOTAL - Services and Supplies		1,677	7,311	6,587	2,663,336	1,915,355
TOTAL EXPENDITURES		394,437	365,864	1,009,367	5,713,027	4,294,039

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Accounting Office Supervisor	-	-	-	-	-	-	1	1.0	1	1.0
Applications Developer II	-	-	-	-	-	-	1	1.0	1	1.0
Applications Developer III	1	1.0	-	-	-	-	1	1.0	1	1.0
Business Systems Analyst I	1	1.0	5	5.0	-	-	2	2.0	1	1.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Collaborative Court Coordinator	-	-	-	-	-	-	1	1.0	1	1.0
Court Operations Manager III	-	-	-	-	-	-	1	1.0	1	1.0
Court Technology Manager	1	1.0	1	1.0	2	2.0	1	1.0	1	1.0
Courtroom Operations Supervisor	-	-	-	-	-	-	2	2.0	2	2.0
Help Desk / User Support Supervisor	-	-	-	-	-	-	1	1.0	-	-
Legal Processing Supervisor	-	-	-	-	-	-	1	1.0	1	1.0
Network Administrator II	-	-	-	-	-	-	2	2.0	-	-
Program Coordinator/Specialist	-	-	-	-	-	-	3	3.0	3	3.0
Senior Accounting Assistant	-	-	-	-	-	-	1	1.0	1	1.0
Senior Administrative Analyst	-	-	-	-	-	-	2	2.0	2	2.0
Senior Business Systems Analyst	1	1.0	-	-	1	1.0	-	-	-	-
Technical Writer	1	1.0	-	-	-	-	-	-	-	-
Telecommunications Tech I	-	-	-	-	-	-	1	1.0	-	-
Training and Procedure Specialist	-	-	-	-	-	-	3	3.0	3	3.0
TOTAL STAFFING	5	5.0	6	6.0	3	3.0	24	24.0	20	20.0

CTS - Network Administration Support (303550)

WORKING STATEMENT OF PURPOSE

The mission of the Network Administration Unit is to provide seamless and transparent network support for all court users, maximize effective utilization of all system resources, optimize system performance, and ensure maximum system availability.

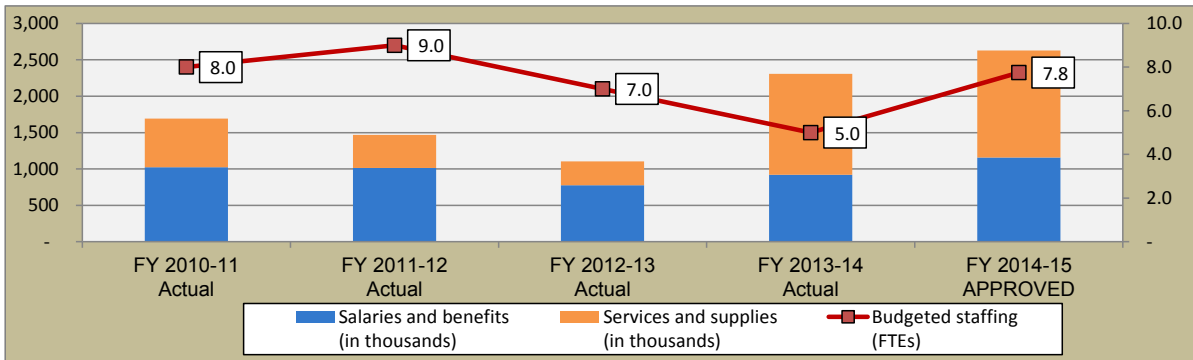
FY 2014-15 APPROVED BUDGET

Financing Sources	-	Expenditures	-
Revenue and reimbursements	-	Salaries and benefits	1,156,570
OCSC General Fund	2,629,946	Services and supplies	1,473,376
TOTAL FINANCING SOURCES	2,629,946	TOTAL EXPENDITURES	2,629,946

FY 2014-15 Goals and Objectives

Finalize any residual Office 365 changes and continue to assist with the deployments of Dynamic CRM, New CMS for Family Law and Juvenile, and the Name Search project. Continue to perform network administration functions including: managing user accounts; supporting file and print services on multiple operating system platforms; supporting the Exchange email system; data recovery; ensuring the Court's personal computers are protected from viruses, malware, spam, and spyware; and providing server support for other CTS groups. Work on hardware refresh project where we will be replacing older servers and storage with new equipment. Work with the Help Desk team in implementing Virtual Desktop Infrastructure (VDI) for up to 400 users at the Court. Work with the Systems Administration team in helping replace some of the older IBM and Sun Servers with new equipment.

EXPENDITURE AND STAFFING TRENDS



FTEs increased due to the return of one network administrator from a temporary re-assignment in the New CMS project; a reorganization of the SharePoint Team released a second network administrator back to this group; and a former network administrator retiree is being brought on board as an extra help position at significant savings. The MY PLAN courtwide IVR project is budgeted in this cost center, which covers the implementation of IVR functionality for Probate Operations, Civil Operations, Jury Services, Traffic Operations, Criminal Operations, Collections, Probate Court Services, Family Court Services, Family Law Operations, Juvenile Operations, and CRIS, as well as the corresponding infrastructure and Cloud hosting needed to facilitate that IVR functionality. (Project Term: 01/13/2014 to 01/12/2017.)

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	739,348	739,348	919,627	(180,279)	-24.4%
Services and supplies	380,825	455,288	1,387,213	(931,925)	-204.7%
TOTAL EXPENDITURES	1,120,173	1,194,636	2,306,839	(1,112,203)	-93.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,120,173	1,194,636	2,306,839	(1,112,203)	-93.1%

The majority of the services and supplies variance was due to the purchase of a Cisco Server and NetApp Storage, installation, implementation, VMWARE software (SW) and VDI NetApp SW maintenance. This project supports the implementation of the new CMS as well as the implementation of the VDI project at the Court which was given executive approval in the Spring of 2014. In addition, Varonis DataAdvantage Licenses and SW support was purchased to help with enterprise file monitoring. Initial expenses for the IVR project were also recognized including the Gateway firewall installation, general scripting delivery, and the purchase of wireless headsets & polycom IP phones. The salaries and benefits variance was due to the transfer of staff members back to this cost center and required payouts for vacation and sick leave, as well as compensatory time that was awarded as a result of negotiations.

FY 2013-14 ACCOMPLISHMENTS

The successful migration of the Court's Enterprise email system from Outlook to Office365. The implementation of Lync for presence and collaboration. Migration of archived email from on-premise to Cloud solution. Installation and implementation of new IronPort Appliances. Setup and support of eight interim servers for Odyssey test servers. Successful configuration of MS Dynamic servers.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Luis Najera
 (949) 399-2256

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Network Administration Support (303550)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	723,043	706,880	539,595	604,580	752,853
900320	Lump sum payouts (vacation, sick leave cash outs)	4,233	10,996	4,445	8,359	-
900328	Other pay (on call, differentials, VSIP)	-	-	632	179	-
903301	Extra help	-	-	-	-	18,700
908301	Overtime	17,415	(147)	3,296	20,192	-
910302	Medicare	9,167	9,693	7,767	8,962	10,918
910401	Dental insurance	616	942	1,141	1,157	1,128
910501	Health insurance	75,262	81,546	61,450	73,477	88,711
910503	Retiree health benefits	-	18,439	20,470	23,980	29,812
910604	Retirement - non-judicial staff	184,027	176,597	129,025	171,491	246,083
913301	Unemployment insurance	-	1,935	1,422	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	346	403	411	401
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	7,162	3,941	2,764	3,091	4,212
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		1,024,425	1,014,837	776,115	919,627	1,156,570
Services and Supplies						
920699	Office expense	-	-	1,029	17,054	-
921702	Meals / food	80	70	-	-	-
921704	Special events / employee appreciation	-	-	58	13	35
922399	Library purchases and subscriptions	-	-	-	442	-
922611	Equipment - computers	-	-	1,185	-	-
922699	Equipment - under \$5,000	-	-	-	11,104	-
922899	Equipment - maintenance and repairs	-	-	-	151	-
923999	General expense - service	-	800	-	-	-
925101	Telecommunications	-	-	-	-	7,300
929210	Private car mileage	1,113	841	350	578	-
929299	Travel - in-state	12	-	57	647	-
931101	Travel - out-of-state	149	-	-	-	-
933101	Tuition and registration fees	39,829	800	-	12,446	7,690
938401	General consultant and professional services	-	-	-	-	6,000
943201	IT - maintenance, repairs, and supplies	-	512	1,918	77,705	287,340
943301	IT - commercial contracts	88,258	77,759	-	104,736	518,228
943502	IT - software and license fees	537,939	350,751	321,946	529,989	518,730
946601	Major equipment - IT	-	21,532	-	632,349	128,053
SUBTOTAL - Services and Supplies		667,380	453,065	326,542	1,387,213	1,473,376
TOTAL EXPENDITURES		1,691,805	1,467,902	1,102,657	2,306,839	2,629,946

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Technology Manager	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator I	2	2.0	2	2.0	1	1.0	-	-	-	-
Network Administrator II	1	1.0	1	1.0	1	1.0	1	1.0	2	2.0
Network Administrator III	4	4.0	5	5.0	4	4.0	3	3.0	4	4.0
Systems Administrator II	-	-	-	-	-	-	-	-	1	0.8
TOTAL STAFFING	8	8.0	9	9.0	7	7.0	5	5.0	8	7.8

CTS - Enterprise Services-Support Applications (303630)

WORKING STATEMENT OF PURPOSE

The Enterprise Services and Support Applications team manages the Court's SharePoint installation, the external website and its applications, our mobile device access efforts, and provides solutions to new technical problems throughout the Court. SharePoint technology enhances employee interaction with internal enterprise business systems and helps improve collaboration within the Court. Our team works in partnership with the entire court user community to provide innovative, reliable, and cost effective SharePoint business solutions. We also manage the Court's public website which includes support for the applications that the public and external agencies use to access our data. In addition, we provide access to the public website for mobile devices.

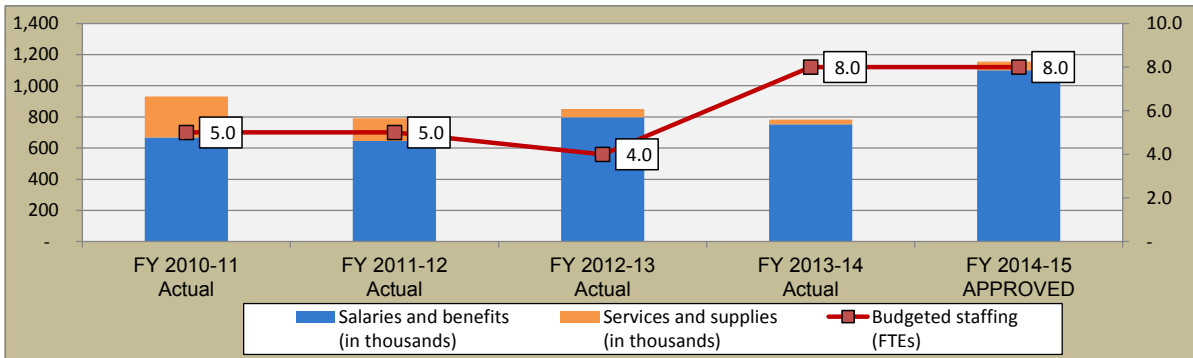
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,099,180
OCSC General Fund	1,155,411	Services and supplies	56,231
TOTAL FINANCING SOURCES	1,155,411	TOTAL EXPENDITURES	1,155,411

FY 2014-15 Goals and Objectives

- Continue to educate SharePoint site owners on how to better support their sites, making them more self-reliant when it comes to updating their SharePoint sites and less dependent on Court Technology staff for future enhancements.
- Perform upgrades to SharePoint and K2 workflows.
- Start to change application development by transitioning from JAVA to .Net.

EXPENDITURE AND STAFFING TRENDS



The Enterprise Services and Support Applications team is a new unit in CTS. It combines the SharePoint team with five FTEs with a web developer, a business systems analyst, and a mobility architect (whose role has changed to a solutions architect). Although it does not appear as if the number of FTEs changed, the SharePoint team was reduced by three FTEs in FY 2013-14 - one position was deleted, one moved to Departmental Applications Support (303320) and another to New CMS Deployment (303540). Then in FY 2014-15, three positions were moved to this cost center from End User Support (303530) and the discontinued Process Team and Quality Assurance (303610) and Web Support (303640) cost centers.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,093,631	1,093,631	751,902	341,729	31.2%
Services and supplies	120,640	125,837	31,333	94,504	75.1%
TOTAL EXPENDITURES	1,214,271	1,219,468	783,234	436,233	35.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	<u>1,214,271</u>	<u>1,219,468</u>	<u>783,234</u>	<u>436,233</u>	<u>35.8%</u>

The salaries and benefits variance was primarily due to the manager position being vacant for four months; the deletion of one position at the start of the fiscal year; and the transfer of two positions to other cost centers early in the fiscal year. The services and supplies variance was mainly due to not hiring a business intelligence (BI) contractor to create a BI dashboard for the Court. There was also a major K2 upgrade that was not completed and had to be rolled over to the next fiscal year.

FY 2013-14 ACCOMPLISHMENTS

- Completed the IVR status widget.
- Completed 80% of the Position Action Request (PAR) form before transferring it to Dynamics.
- Completed several forms - Criminal Overtime Preferences, Criminal Access Request, Travel Expense Claim, Criminal Operations Training Team (COTT), Judicial Ballot, Business Intelligence Request, and CTS Access Request.
- Produced many training videos pertaining to SharePoint and other technologies.
- The Court's public website is now 90% ready for mobile access.
- Name Search support from the public web site has been set up and running.
- The public website has been made to comply with the Judicial Council's template.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
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CTS - Enterprise Services-Support Applications (303630)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	476,642	448,564	547,464	471,486	705,695
900320	Lump sum payouts (vacation, sick leave cash outs)	5,601	957	-	16,923	-
900328	Other pay (on call, differentials, VSIP)	-	-	182	76	-
908301	Overtime	-	-	4,184	28,545	-
910302	Medicare	6,829	6,324	7,760	7,214	10,233
910401	Dental insurance	614	942	842	494	1,128
910501	Health insurance	46,812	56,826	78,746	73,384	114,785
910503	Retiree health benefits	-	11,732	20,945	18,741	27,945
910604	Retirement - non-judicial staff	123,464	113,195	128,774	131,644	230,865
913301	Unemployment insurance	-	1,215	1,412	-	-
913501	Life insurance	-	146	147	96	228
913502	Long-term disability (LTD) insurance	-	351	299	178	409
913503	Accidental death and dismemberment (AD&D) insurance	-	23	16	9	24
913699	Other insurance (e.g. vision)	4,645	2,314	3,317	3,112	4,368
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	-	3,500
	SUBTOTAL - Salaries and Benefits	668,107	646,089	797,588	751,902	1,099,180
Services and Supplies						
920699	Office expense	-	84	181	-	-
921702	Meals / food	50	50	-	-	-
921704	Special events / employee appreciation	-	-	80	43	40
922399	Library purchases and subscriptions	230	-	-	167	-
929210	Private car mileage	351	431	67	-	-
929299	Travel - in-state	166	46	12	-	-
931101	Travel - out-of-state	786	-	-	-	-
933101	Tuition and registration fees	9,704	1,199	4,895	-	1,600
943201	IT - maintenance, repairs, and supplies	-	-	-	-	4,340
943301	IT - commercial contracts	204,137	133,764	34,579	18,260	9,922
943502	IT - software and license fees	46,575	8,672	14,322	12,863	40,329
	SUBTOTAL - Services and Supplies	261,998	144,245	54,135	31,333	56,231
	TOTAL EXPENDITURES	930,106	790,334	851,723	783,234	1,155,411

STAFFING HISTORY BY CLASSIFICATION

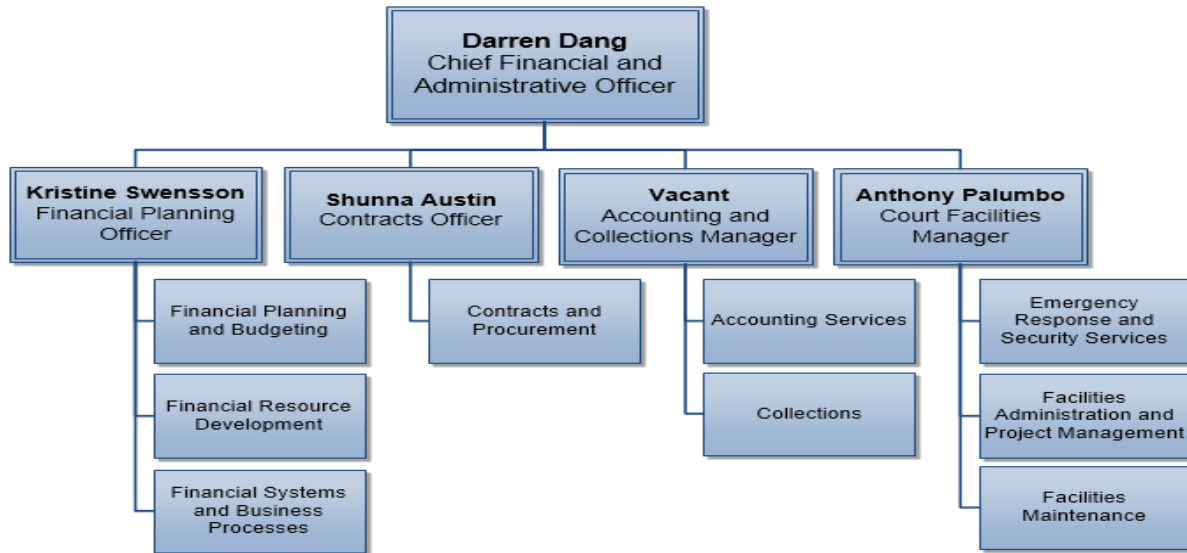
Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer I	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
Applications Developer II	-	-	-	-	-	-	-	-	2	2.0
Applications Developer III	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Business Systems Analyst I	-	-	-	-	-	-	1	1.0	2	2.0
Court Technology Manager	1	1.0	1	1.0	-	-	1	1.0	1	1.0
Network Administrator III	-	-	-	-	-	-	1	1.0	-	-
Senior Business Systems Analyst	-	-	-	-	-	-	-	-	1	1.0
Senior Business Systems Analyst I	-	-	-	-	-	-	2	2.0	-	-
Technology Trainee	-	-	-	-	1	1.0	1	1.0	-	-
TOTAL STAFFING	5	5.0	5	5.0	4	4.0	8	8.0	8	8.0



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**FINANCE AND ADMINISTRATION
DEPARTMENT**

FINANCE AND ADMINISTRATION DEPARTMENT



The Finance Office is responsible for the effective use of court financial resources and facilities. The Finance Office maintains the official financial records for the Court, produces the Court's financial statements, develops and maintains the Court's financial plans, manages over one million square feet of court space, and is responsible for the procurement of goods and services for the Court.

FY 2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	154,822,069	Salaries and benefits	21,093,505
OCSC General Fund	(123,916,766)	Services and supplies	9,811,798
TOTAL FINANCING SOURCES	<u>30,905,303</u>	TOTAL EXPENDITURES	<u>30,905,303</u>

Expenditure Trends

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 APPROVED
Salaries and benefits	19,066,229	19,508,153	19,141,115	19,978,170	21,093,505
Services and supplies	49,061,382	7,772,134	8,156,683	16,506,267	9,811,798
TOTAL EXPENDITURES	<u>68,127,611</u>	<u>27,280,287</u>	<u>27,297,799</u>	<u>36,484,437</u>	<u>30,905,303</u>

Staffing Trends

	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 APPROVED
AUTHORIZED POSITIONS	<u>225</u>	<u>226</u>	<u>219</u>	<u>212</u>	<u>211</u>
BUDGETED STAFFING (FTEs)	<u>219.1</u>	<u>218.3</u>	<u>210.1</u>	<u>209.8</u>	<u>204.1</u>

FINANCE AND ADMINISTRATION DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY COST CENTER						
CC No.	Cost Center	Actual	Actual	Actual	Actual	BUDGET
304100	CFAO - Administration	516,502	421,832	428,823	440,114	352,267
304210	Financial Planning	874,004	885,957	913,559	936,136	917,468
304230	Finance Resource Development	451,402	788,975	140,868	(120,176)	1,162,606
304300	Accounting Services	6,190,445	6,335,247	6,118,608	11,990,382	5,727,826
300900	Facilities Maintenance	-	-	1,835,875	3,276,200	3,075,485
304410	Facilities Administration and Project Management	3,889,089	2,680,304	2,629,935	4,108,774	3,259,240
304461	Facilities Management - CJC	4,352,972	4,146,680	3,980,637	4,417,413	4,413,098
304462	Facilities Management - LJC	1,049,334	1,052,512	916,702	879,764	874,741
304463	Facilities Management - NJC	665,879	706,787	577,799	511,643	550,787
304464	Facilities Management - WJC	643,596	592,617	538,633	442,076	495,805
304465	Facilities Management - HJC	808,759	801,209	793,596	638,248	447,956
302260	Emergency Response and Security Services	41,155,275	1,360,300	1,529,380	1,888,135	2,194,326
304500	Collections	5,916,780	5,953,068	5,512,903	5,500,476	6,024,243
304600	Financial Systems and Business Processes	578,188	488,824	247,872	245,951	111,853
304700	Contracts and Procurement Unit	1,035,386	1,065,974	1,132,611	1,329,300	1,297,602
	TOTAL	68,127,611	27,280,287	27,297,799	36,484,437	30,905,303

STAFFING HISTORY BY COST CENTER

CC No.	Cost Center	Auth.		Auth.		Auth.		Auth.		Auth.	
		Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
304100	CFAO - Administration	2	2.0	2	2.0	2	2.0	2	2.0	2	1.8
304210	Financial Planning	7	6.5	6	6.0	6	6.0	6	6.0	6	6.0
304230	Finance Resource Development	-	-	-	-	-	-	-	-	-	-
304300	Accounting Services	73	69.8	72	66.8	60	55.8	55	53.5	54	52.8
300900	Facilities Maintenance	-	-	-	-	10	7.5	12	11.5	13	12.3
304410	Facilities Administration and Project Management	5	5.0	6	6.0	6	6.0	6	6.0	7	7.0
304461	Facilities Management - CJC	44	43.8	45	44.0	42	42.0	45	45.0	45	44.0
304462	Facilities Management - LJC	5	5.0	5	4.0	5	5.0	3	3.0	3	3.0
304463	Facilities Management - NJC	3	3.0	3	3.0	3	3.0	2	2.0	2	2.0
304464	Facilities Management - WJC	3	3.0	4	3.5	4	3.6	2	2.0	2	2.0
304465	Facilities Management - HJC	5	5.0	5	5.0	5	5.0	3	3.0	2	2.0
302260	Emergency Response and Security Services	3	3.0	3	3.0	3	3.0	3	2.8	3	2.8
304500	Collections	60	58.0	60	60.0	60	59.2	59	59.0	58	56.3
304600	Financial Systems and Business Processes	4	4.0	4	4.0	3	2.0	2	2.0	2	1.0
304700	Contracts and Procurement Unit	11	11.0	11	11.0	10	10.0	12	12.0	12	11.3
	TOTAL	225	219.1	226	218.3	219	210.1	212	209.8	211	204.1

FINANCE AND ADMINISTRATION DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	11,801,099	11,923,840	11,624,878	11,489,287	11,562,669
900320	Lump sum payouts (vacation, sick leave cash outs)	222,163	121,224	76,165	115,843	600,894
900328	Other pay (on call, differentials, VSIP)	137,153	111,665	172,842	91,212	96,330
903301	Extra help	58,184	83,227	47,516	26,444	-
908301	Overtime	29,289	63,067	27,978	577,888	502,200
910302	Medicare	162,102	164,384	159,950	164,566	168,171
910401	Dental insurance	16,635	26,341	33,781	33,297	32,486
910501	Health insurance	1,523,764	1,684,900	1,757,324	1,884,460	1,886,160
910503	Retiree health benefits	-	310,609	444,397	457,782	459,338
910604	Retirement - non-judicial staff	3,082,639	3,038,519	2,792,640	3,269,739	3,771,727
912501	Workers' compensation	1,323,791	1,218,193	1,197,815	1,115,462	1,185,950
913301	Unemployment insurance	-	33,187	30,879	-	-
913501	Life insurance	-	4,234	5,518	6,471	6,611
913502	Long-term disability (LTD) insurance	-	8,333	9,880	9,537	9,363
913503	Accidental death and dismemberment (AD&D) insurance	-	658	644	622	700
913699	Other insurance (e.g. vision)	169,180	112,093	105,213	103,249	109,356
913899	Other benefits (tuition reimb., OBP, parking)	540,230	603,682	653,696	632,309	701,550
SUBTOTAL - Salaries and Benefits		19,066,229	19,508,153	19,141,115	19,978,170	21,093,505
Services and Supplies						
920299	Laboratory expense	-	-	2,882	286	-
920301	Merchant fees	570,037	486,140	443,374	410,689	385,000
920302	Bank fees	15,690	16,961	17,372	17,733	16,200
920599	Dues and memberships	1,190	1,459	1,285	4,335	1,510
920622	Copy paper	346,647	354,942	342,998	327,097	362,300
920699	Office expense	461,567	247,008	199,013	188,537	234,850
921599	Advertising expense	1,460	3,137	4,627	77	5,000
921702	Meals / food	2,668	3,790	696	142	250
921704	Special events / employee appreciation	-	-	989	614	1,055
922399	Library purchases and subscriptions	653,820	589,630	602,291	583,049	567,050
922603	Equipment - office furniture	-	37,840	16,447	20,728	73,206
922611	Equipment - computers	546	477	-	4,290	53,000
922699	Equipment - under \$5,000	124,260	38,395	40,309	32,807	45,372
922799	Equipment - rents and leases	485,129	415,900	361,637	368,118	408,495
922899	Equipment - maintenance and repairs	155,962	159,509	140,543	77,813	185,344
923999	General expense - service	40,402	26,825	54,145	57,947	50,635
924599	Printing	187,707	181,999	176,227	143,347	193,500
925101	Telecommunications	277,283	180,546	93,498	88,828	107,200
925103	Cell phones / pagers	38,107	34,628	29,287	16,159	11,500
926199	Postage	358,497	451,771	354,472	445,630	423,000
928801	Insurance	50,737	49,966	56,057	62,164	67,060
929210	Private car mileage	13,550	15,056	10,273	20,757	14,100
929299	Travel - in-state	2,350	4,730	3,066	4,661	-
931101	Travel - out-of-state	6,037	1,235	-	-	-
933101	Tuition and registration fees	35,533	11,005	6,752	3,043	-
934510	Courtroom security - Sheriff-provided	40,159,358	(111,850)	-	53,657	-
934512	Alarm service	6,507	11,015	49,060	97,900	7,500
934599	Sheriff command staff	-	946,591	920,687	1,081,844	1,111,255
935202	Rent - non-State owned	1,067,725	1,141,189	1,091,344	961,236	811,327
935301	Janitorial - services	548,600	578,800	580,683	592,386	597,257
935303	Janitorial - cleaning supplies	254,663	272,989	260,458	293,959	267,500
935499	Maintenance and supplies	63,362	94,523	1,160,578	3,499,414	1,997,870
935599	Grounds	-	-	-	77,594	-
935699	Alteration expenses	281,415	103,643	5,555	15,320	500,000
938201	Consulting services - temporary help	48,381	60,461	-	16,442	50,400
938401	General consultant and professional services	51,804	35,240	87,033	76,850	168,850
938404	Administrative services contracts	509,442	748,644	37,665	32,788	40,000
938504	Court interpreter - certified	-	-	-	161	-
939299	Collection services	625,188	517,313	471,529	239,634	510,000
939401	Legal services	-	2,753	-	-	-
939701	Banking and investment services	11,598	9,730	9,879	6,281	12,000
942901	County-provided services	171,190	262,188	665,781	3,340,799	477,176
943201	IT - maintenance, repairs, and supplies	41,282	(4,295)	157	-	-
943301	IT - commercial contracts	24,209	38,610	2,250	-	-
943502	IT - software and license fees	98,089	127,546	30,212	67,769	42,000
945203	Major equipment - furniture	-	27,926	-	-	-
945301	Major equipment - non-IT	1,648,803	108,094	156,448	59,912	45,576
946601	Major equipment - IT	119,200	-	-	275,797	471,498
952002	Uniforms	108	13	1,517	-	-
952099	Uniform allowance	-	-	-	829	300
952499	Vehicle operations	34,111	17,985	12,018	11,171	15,000
952599	Cash differences	2,993	1,246	2,460	1,969	2,500
971002	Interest expense	81,339	-	133,748	-	-
972100	Judgments, settlements, and claims	699	168	821	500	-
971101	OPEB Expense	-	-	-	1,200,000	-

FINANCE AND ADMINISTRATION DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
992001	Departmental indirect allocations	(617,865)	(531,337)	(479,997)	(467,902)	(521,838)
999910	Prior year expense adjustments	-	-	(1,440)	2,091,107	-
SUBTOTAL - Services and Supplies		49,061,382	7,772,134	8,156,683	16,506,267	9,811,798
TOTAL EXPENDITURES		68,127,611	27,280,287	27,297,799	36,484,437	30,905,303

CFAO - Administration (304100)

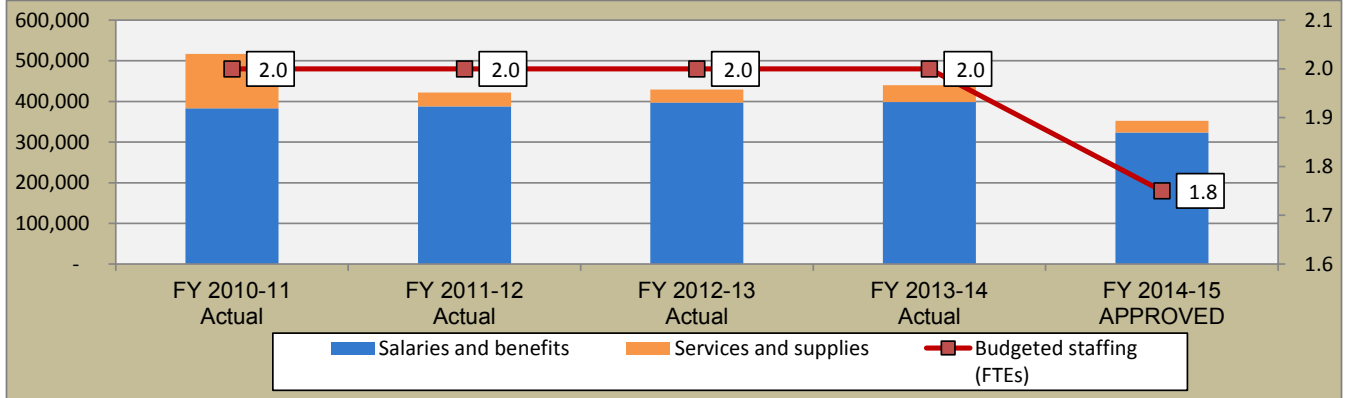
WORKING STATEMENT OF PURPOSE

The mission of the Chief Financial and Administrative Officer (CFAO) is to oversee all administrative and financial operations of the Court. The CFAO is responsible for ensuring that public funds and resources are managed efficiently and responsibly, in accordance with all applicable laws, policies, and procedures.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	323,207
OCSC General Fund	352,267	Services and supplies	29,060
TOTAL FINANCING SOURCES	352,267	TOTAL EXPENDITURES	352,267

EXPENDITURE AND STAFFING TRENDS



FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	398,929	398,929	398,050	879	0.2%
Services and supplies	29,060	29,707	42,064	(12,357)	-41.6%
TOTAL EXPENDITURES	427,989	428,636	440,114	(11,478)	-2.7%
Revenue and reimbursements	-	-	640,892	640,892	
OCSC General Fund	427,989	428,636	(200,778)	629,414	146.8%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Darren Dang
 (657) 622-7015

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CFAO - Administration (304100)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	257,937	260,729	263,344	240,961	208,287
900320	Lump sum payouts (vacation, sick leave cash outs)	3,604	-	-	19,051	-
900328	Other pay (on call, differentials, VSIP)	5,000	-	4,000	-	-
908301	Overtime	-	183	209	8,005	-
910302	Medicare	3,857	3,781	3,834	3,851	3,020
910401	Dental insurance	787	1,884	2,282	2,175	1,974
910501	Health insurance	26,978	28,862	34,813	32,718	21,825
910503	Retiree health benefits	-	6,780	10,172	9,554	8,248
910604	Retirement - non-judicial staff	75,696	75,573	68,329	72,374	71,754
913301	Unemployment insurance	-	703	692	-	-
913501	Life insurance	-	329	414	472	444
913502	Long-term disability (LTD) insurance	-	782	907	843	729
913503	Accidental death and dismemberment (AD&D) insurance	-	51	49	45	51
913699	Other insurance (e.g. vision)	2,264	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	6,833	8,000	8,000	8,000	6,875
	SUBTOTAL - Salaries and Benefits	382,956	387,657	397,045	398,050	323,207
Services and Supplies						
920302	Bank fees	15,690	16,961	17,372	17,733	16,200
920699	Office expense	43	127	30	80	100
921702	Meals / food	1,039	2,100	253	-	250
921704	Special events / employee appreciation	-	-	35	399	10
922399	Library purchases and subscriptions	155	840	-	259	-
922699	Equipment - under \$5,000	-	651	-	2,296	-
923999	General expense - service	850	-	-	-	-
924599	Printing	47	-	-	-	-
925101	Telecommunications	19,493	-	-	-	-
929210	Private car mileage	24	289	58	-	500
929299	Travel - in-state	1,709	2,970	1,801	2,183	-
931101	Travel - out-of-state	694	-	-	-	-
933101	Tuition and registration fees	865	507	2,350	-	-
938201	Consulting services - temporary help	-	-	-	11,866	-
939701	Banking and investment services	11,598	9,730	9,879	6,281	12,000
943502	IT - software and license fees	-	-	-	967	-
971002	Interest expense	81,339	-	-	-	-
	SUBTOTAL - Services and Supplies	133,546	34,175	31,779	42,064	29,060
	TOTAL EXPENDITURES	516,502	421,832	428,823	440,114	352,267

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	0.8
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	2	2.0	2	2.0	2	2.0	2	2.0	2	1.8

Financial Planning Office (304210)

WORKING STATEMENT OF PURPOSE

The mission of the Financial Planning Office is to ensure that resources are managed efficiently and responsibly, using the highest standards of accountability, and to provide superior service to all customers. The Financial Planning Office supports management by developing and implementing financial plans that allocate available resources in a manner that best meets the short-term, long-term, and strategic goals of the Court.

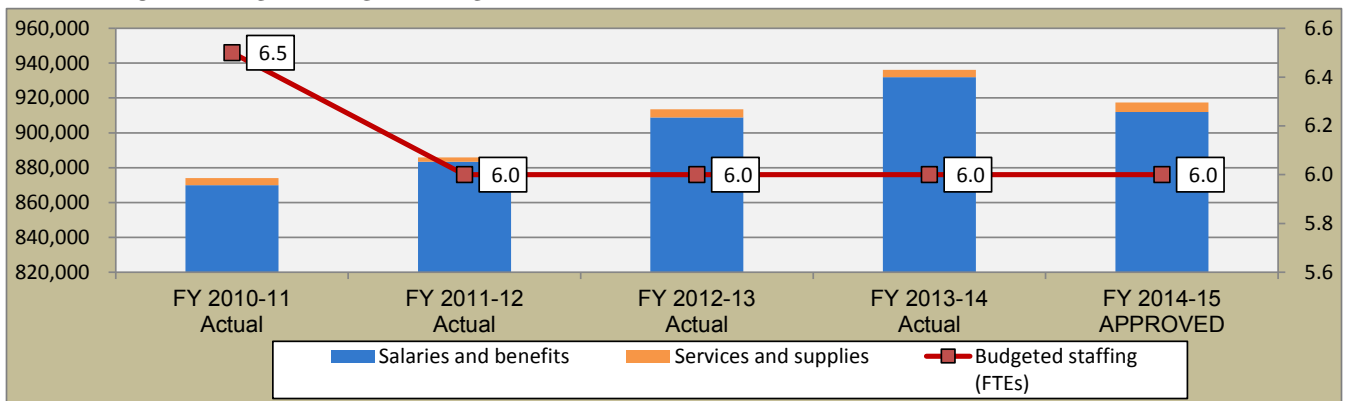
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	911,988
OCSC General Fund	917,468	Services and supplies	5,480
TOTAL FINANCING SOURCES	917,468	TOTAL EXPENDITURES	917,468

FY 2014-15 Goals and Objectives

To enhance service provision and shared knowledge through internal job rotations. To work strategically with executive management on any proposed reinvestment strategies for our Court.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	894,970	894,970	931,906	(36,936)	-4.1%
Services and supplies	3,449	3,449	4,230	(781)	-22.6%
TOTAL EXPENDITURES	898,419	898,419	936,136	(37,717)	-4.2%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	898,419	898,419	936,136	(37,717)	-4.2%

The negative salaries and benefits variance was due to there being no vacancy for the entire fiscal year while salaries and benefits are budgeted at less than 100% to account for courtwide turnover. The negative services and supplies budget was due to additional budgets books ordered.

FY 2013-14 ACCOMPLISHMENTS

Completed automation of budget template and reports; completed Sharepoint site; completed MY Plan report automation; conducted highly productive MY Plan meetings; created a new tool for MY Plan project managers called the MY Planner's Guide.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Kristine Swensson
 (657) 622-7736

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Financial Planning Office (304210)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	599,894	610,477	637,051	628,953	591,581
900320	Lump sum payouts (vacation, sick leave cash outs)	9,838	4,157	2,305	1,176	-
900328	Other pay (on call, differentials, VSIP)	6,500	-	1,750	-	-
908301	Overtime	-	-	-	18,152	-
910302	Medicare	8,897	8,270	8,524	8,475	8,579
910401	Dental insurance	3,062	4,468	5,537	5,380	5,640
910501	Health insurance	47,867	57,427	58,809	59,118	59,229
910503	Retiree health benefits	-	14,691	22,506	22,678	23,427
910604	Retirement - non-judicial staff	171,149	161,930	149,869	170,281	202,326
912501	Workers' compensation	-	-	-	173	-
913301	Unemployment insurance	-	1,539	1,545	-	-
913501	Life insurance	-	691	887	1,049	1,140
913502	Long-term disability (LTD) insurance	-	1,463	1,782	1,745	1,822
913503	Accidental death and dismemberment (AD&D) insurance	-	108	105	101	120
913699	Other insurance (e.g. vision)	5,197	626	624	626	624
913899	Other benefits (tuition reimb., OBP, parking)	17,500	17,500	17,500	14,000	17,500
SUBTOTAL - Salaries and Benefits		869,903	883,348	908,793	931,906	911,988
Services and Supplies						
920599	Dues and memberships	-	214	-	-	-
920699	Office expense	620	218	117	69	150
921704	Special events / employee appreciation	-	-	50	-	30
922399	Library purchases and subscriptions	-	-	-	972	-
924599	Printing	-	217	4,120	3,146	5,000
929210	Private car mileage	327	287	-	44	300
929299	Travel - in-state	534	-	328	-	-
931101	Travel - out-of-state	982	973	-	-	-
933101	Tuition and registration fees	1,638	699	150	-	-
SUBTOTAL - Services and Supplies		4,101	2,609	4,766	4,230	5,480
TOTAL EXPENDITURES		874,004	885,957	913,559	936,136	917,468

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	2	2.0	-	-	-	-	-	-	-	-
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Financial Services Mgr II	-	-	-	-	-	-	-	-	1	1.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	3	2.5	4	4.0	4	4.0	4	4.0	4	4.0
TOTAL STAFFING	7	6.5	6	6.0	6	6.0	6	6.0	6	6.0

Financial Resource Development (304230)

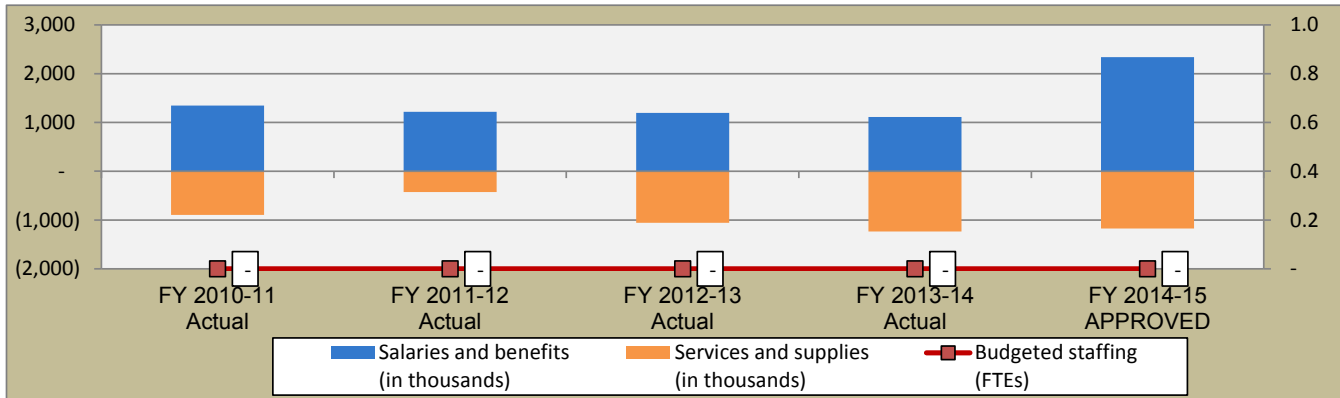
WORKING STATEMENT OF PURPOSE

Financial Resources Development is a warehouse for revenues and expenses that are not allocable to any specific cost center.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	142,190,577	Salaries and benefits	2,339,044
OCSC General Fund	(141,027,971)	Services and supplies	(1,176,438)
TOTAL FINANCING SOURCES	1,162,606	TOTAL EXPENDITURES	1,162,606

EXPENDITURE AND STAFFING TRENDS



There is no staffing associated with this cost center.

The salaries and benefits budget increases compared to FY 2013-14 actuals because the FY 2014-15 budget includes about \$0.6 million for unallocated vacation and sick leave cash outs, and another \$0.5 million of unallocated overtime for the Destruction project. The budgets for unallocated costs will be transferred to various cost centers as needed when actual expenditures are incurred.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	980,345	740,345	1,114,452	(374,107)	-50.5%
Services and supplies	1,032,367	1,054,867	(1,234,628)	2,289,495	217.0%
TOTAL EXPENDITURES	2,012,712	1,795,212	(120,176)	1,915,388	106.7%
Revenue and reimbursements	137,796,880	137,796,880	139,790,588	1,993,708	1.4%
OCSC General Fund	(135,784,168)	(136,001,668)	(139,910,764)	3,909,096	-2.9%

The salaries and benefits variance occurred because the FY 2013-14 budget included about \$0.5 million of unallocated salary savings. Positive variance in services and supplies was largely due to the expensing of the New CMS for Family Law and Juvenile project in the New CMS Deployment cost center (303540) and the expensing of the IVR project in the Network Administration Support cost center (303550). The positive variance in revenues and reimbursements was mainly due to the return of the 2% Judicial Council Reserve funds in the amount of \$2.8 million. There were no original planned uses for these funds and therefore the funds were allocated to this cost center.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Financial Planning Analyst
Dan Kopp
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Financial Resource Development (304230)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900320	Lump sum payouts (vacation, sick leave cash outs)	18,765	-	-	-	600,894
900328	Other pay (on call, differentials, VSIP)	-	-	-	-	60,000
908301	Overtime	440	-	-	-	492,200
910302	Medicare	278	-	-	-	-
910604	Retirement - non-judicial staff	2,252	-	-	-	-
912501	Workers' compensation	1,323,791	1,218,193	1,197,815	1,114,481	1,185,950
913699	Other insurance (e.g. vision)	54	-	-	(29)	-
SUBTOTAL - Salaries and Benefits		1,345,580	1,218,193	1,197,815	1,114,452	2,339,044
Services and Supplies						
923999	General expense - service	-	-	-	1,556	-
929299	Travel - in-state	-	-	-	593	-
938404	Administrative services contracts	509,442	748,644	37,665	32,788	40,000
992001	Departmental indirect allocations	(1,403,620)	(1,177,861)	(1,094,612)	(1,269,565)	(1,216,438)
SUBTOTAL - Services and Supplies		(894,178)	(429,217)	(1,056,947)	(1,234,628)	(1,176,438)
TOTAL EXPENDITURES		451,402	788,975	140,868	(120,176)	1,162,606

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

Accounting Services (304300)

WORKING STATEMENT OF PURPOSE

The mission of Accounting Services is to ensure the efficient management of Court resources and funds held in trust, while complying with all applicable regulations and policies. Accounting Services supports judicial officers and management by applying comprehensive accounting practices that ensure accuracy and accountability, and by providing exceptional, responsive service to both our external and internal Court customers. Accounting Services strives to achieve development of staff, and the constant improvement of our effectiveness through flexibility and innovation.

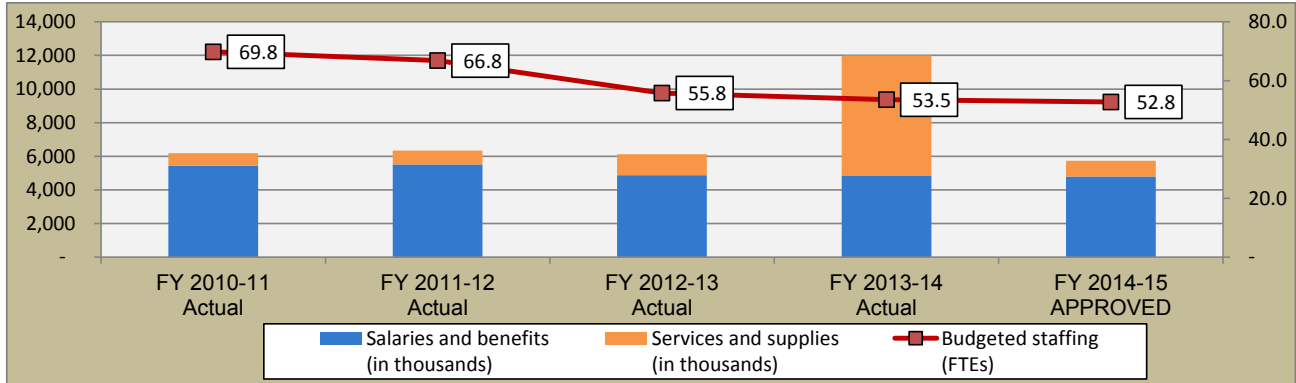
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	4,414,500	Salaries and benefits	4,801,330
OCSC General Fund	1,313,326	Services and supplies	926,496
TOTAL FINANCING SOURCES	5,727,826	TOTAL EXPENDITURES	5,727,826

FY 2014-15 Goals and Objectives

- Complete the conversion of financial data and processes to the New CMS for Family Law and Juvenile (Odyssey).
- Implement an interface between Odyssey and the statewide financial system, SAP, to eliminate manual journal entries.
- Coordinate the financial operations of the Superior Court Service Center.
- Evaluate payment processing models to optimize efficiency while minimizing costs.
- Assess new technology used in courtwide overtime approval tracking and Virtual Timecard (VTI) correction memo processing.

EXPENDITURE AND STAFFING TRENDS



The slight decrease in budgeted FTEs from FY 2013-14 to FY 2014-15 is attributable to the deletion of a financial services manager I, offset by the addition of 0.3 FTE of an office specialist (which will return to the Facilities Maintenance program in October 2014).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	4,765,152	4,905,152	4,864,305	40,847	0.8%
Services and supplies	1,498,353	1,514,495	7,126,076	(5,611,581)	-370.5%
TOTAL EXPENDITURES	6,263,505	6,419,647	11,990,382	(5,570,735)	-86.8%
Revenue and reimbursements	649,500	664,500	747,830	83,330	12.5%
OCSC General Fund	5,614,005	5,755,147	11,242,551	(5,487,404)	-95.3%

The negative variance of \$5.6 million in services and supplies is attributable to a \$2.2 million payment to the County of Orange to pay off the Court's entire share of the CAPS+ (the County's Financial and HR system) upgrade, the recognition of \$2.2 million that was transferred from the Court's operating fund to the Court's trust fund to cover previously unfunded liabilities within Vision, and a prepayment of retiree health benefits of \$1.2 million.

FY 2013-14 ACCOMPLISHMENTS

- Successful close of FY 2013-14, with no unspent funds being returned to the Judicial Council.
- Executed a contract with Public Agency Retirement Services (PARS) to hold in trust a prepayment of retiree health costs (for future unfunded liabilities).
- Conducted encumbrance workshops for cost center and project managers to ensure a successful year end close.
- Participated in the New CMS for Family Law and Juvenile project (served as the Finance liaison for Operations).
- Absorbed accounting staff from Alternate Defense Services.
- Served as the Finance Lead to help implement the Name Search Fee project.
- Absorbed Facilities Maintenance reconciliation and invoice processing with fewer staff (3.0 FTE reduction from prior years and two unfilled vacancies).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Darren Dang
 (657) 622-7015

Financial Planning Officer
Kristine Swenson
 (657) 622-7736

Accounting Services (304300)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	3,723,666	3,766,357	3,299,384	3,081,029	3,089,369
900320	Lump sum payouts (vacation, sick leave cash outs)	116,291	33,321	28,596	23,577	-
900328	Other pay (on call, differentials, VSIP)	14,714	6,993	28,818	764	-
903301	Extra help	23,473	14,760	-	-	-
908301	Overtime	4,950	317	1,469	188,298	10,000
910302	Medicare	48,872	50,461	43,510	42,568	44,801
910401	Dental insurance	2,782	4,736	5,217	3,871	4,230
910501	Health insurance	475,236	526,049	486,009	486,741	477,484
910503	Retiree health benefits	-	98,979	125,485	122,289	122,346
910604	Retirement - non-judicial staff	947,845	939,133	785,085	868,492	1,007,242
912501	Workers' compensation	-	-	-	562	-
913301	Unemployment insurance	-	10,362	8,753	-	-
913501	Life insurance	-	786	834	753	855
913502	Long-term disability (LTD) insurance	-	1,444	1,521	1,062	1,212
913503	Accidental death and dismemberment (AD&D) insurance	-	122	99	72	90
913699	Other insurance (e.g. vision)	54,048	37,172	31,650	30,229	30,576
913899	Other benefits (tuition reimb., OBP, parking)	16,625	26,250	20,125	14,000	13,125
SUBTOTAL - Salaries and Benefits		5,428,501	5,517,242	4,866,554	4,864,305	4,801,330
Services and Supplies						
920301	Merchant fees	570,037	486,140	443,374	410,689	385,000
920599	Dues and memberships	325	-	-	-	-
920699	Office expense	2,117	1,260	1,368	1,602	-
921599	Advertising expense	-	488	4,606	-	5,000
921702	Meals / food	113	423	136	-	-
921704	Special events / employee appreciation	-	-	273	-	270
922399	Library purchases and subscriptions	784	-	-	507	550
922699	Equipment - under \$5,000	4,565	11,238	-	5,570	5,000
922899	Equipment - maintenance and repairs	-	452	453	395	-
924599	Printing	-	240	240	-	-
929210	Private car mileage	3,667	3,859	2,618	7,309	4,000
929299	Travel - in-state	29	29	24	1,015	-
931101	Travel - out-of-state	3,358	100	-	-	-
933101	Tuition and registration fees	6,066	995	-	-	-
938201	Consulting services - temporary help	-	52,600	-	2,016	50,400
942901	County-provided services	167,832	258,830	662,413	3,337,431	473,776
943502	IT - software and license fees	-	-	-	103	-
952599	Cash differences	2,993	1,246	2,460	1,969	2,500
971002	Interest expense	-	-	133,267	-	-
972100	Judgments, settlements, and claims	57	108	821	-	-
971101	OPEB Expense	-	-	-	1,200,000	-
999910	Prior year expense adjustments	-	-	-	2,157,470	-
SUBTOTAL - Services and Supplies		761,944	818,005	1,252,053	7,126,076	926,496
TOTAL EXPENDITURES		6,190,445	6,335,247	6,118,608	11,990,382	5,727,826

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Accountant/Auditor II	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Accounting Office Supervisor	7	7.0	6	6.0	4	3.7	5	5.0	4	4.0
Accounting Specialist	34	33.3	34	31.3	27	24.3	22	21.5	22	21.3
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	-	-	-	-	-	-	-	-
Financial Services Manager I	3	3.0	3	3.0	3	3.0	3	3.0	2	2.0
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	-	1	0.8
Office Specialist	-	-	-	-	-	-	-	-	-	0.3
Program Coordinator/Specialist	1	-	2	1.0	1	1.0	-	-	-	-
Senior Accountant/Auditor I	3	2.0	3	2.0	2	2.0	2	2.0	2	2.0
Senior Accounting Assistant	13	12.5	13	12.5	13	11.6	13	13.0	14	13.5
Supervising Accountant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Training and Procedure Specialist	2	2.0	2	2.0	1	1.2	1	1.0	1	1.0
TOTAL STAFFING	73	69.8	72	66.8	60	55.8	55	53.5	54	52.8

Facilities Maintenance (300900)

WORKING STATEMENT OF PURPOSE

Provide quality facilities maintenance, operation and modification services in an efficient and professional manner to ensure safe and fully operable facilities in compliance with all applicable law, code, and regulation. We meet this goal while driving the Court's resource model through responsible budget stewardship and efficient business practices while striving for the best value possible. This ensures that court operations are able to continue uninterrupted and help Orange County Superior Court meet our goal of serving the public by administering justice and resolving disputes under the law.

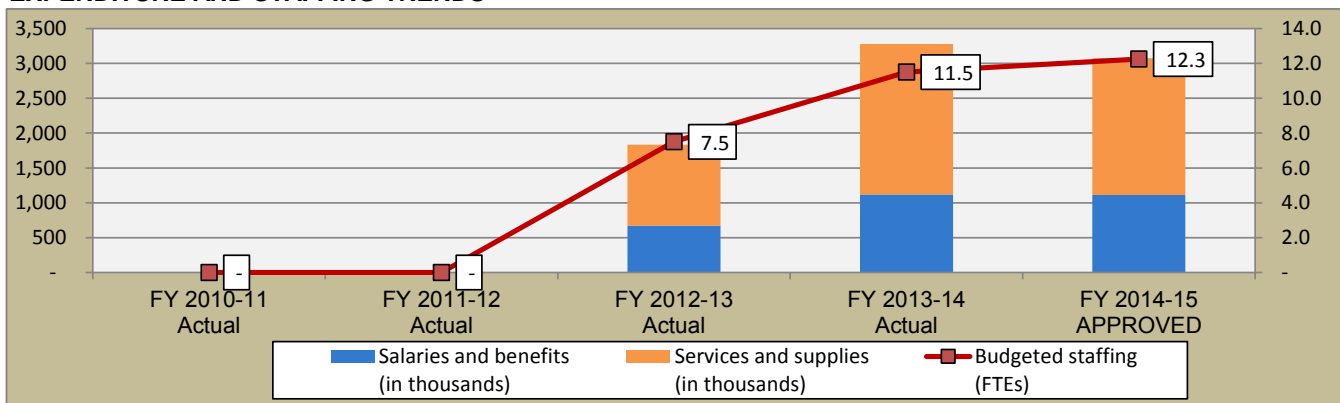
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	2,948,059	Salaries and benefits	1,110,835
OCSC General Fund	127,426	Services and supplies	1,964,650
TOTAL FINANCING SOURCES	<u>3,075,485</u>	TOTAL EXPENDITURES	<u>3,075,485</u>

FY 2014-15 Goals and Objectives

To perform timely and proactive facilities maintenance and operations services and facilitate modifications within budget.

EXPENDITURE AND STAFFING TRENDS



An office specialist was transferred from Enhanced Collections to Facilities Maintenance.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,252,889	1,252,889	1,119,213	133,676	10.7%
Services and supplies	1,498,151	1,498,151	2,156,988	(658,837)	-44.0%
TOTAL EXPENDITURES	2,751,040	2,751,040	3,276,200	(525,160)	-19.1%
Revenue and reimbursements	2,650,980	2,650,980	3,232,222	581,242	21.9%
OCSC General Fund	100,060	100,060	43,978	56,082	56.0%

The positive salaries and benefits variance was due to various vacancies throughout the fiscal year. In particular, the office assistant position was vacant for the entire FY 2013-14. The negative services and supplies variance was due to facility modification costs, which were paid directly by the Judicial Council but were entered in the financial system as court expenses. These costs were not included in the FY 2013-14 budget. Without the facilities modification costs, however, the facility delegation program underspent its allocation. Finally, the positive revenue variance was due to delayed reimbursement of prior year facility modification costs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anthony Palumbo
 (657) 622-7765

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Maintenance (300900)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	-	-	450,898	675,550	735,385
900320	Lump sum payouts (vacation, sick leave cash outs)	-	-	-	5,139	-
900328	Other pay (on call, differentials, VSIP)	-	-	17,431	34	-
908301	Overtime	-	-	6,020	99,579	-
910302	Medicare	-	-	6,502	10,995	10,663
910401	Dental insurance	-	-	724	1,547	1,128
910501	Health insurance	-	-	62,203	106,910	112,981
910503	Retiree health benefits	-	-	17,982	26,871	29,122
910604	Retirement - non-judicial staff	-	-	97,985	182,737	210,503
913301	Unemployment insurance	-	-	1,177	-	-
913501	Life insurance	-	-	132	302	228
913502	Long-term disability (LTD) insurance	-	-	209	411	281
913503	Accidental death and dismemberment (AD&D) insurance	-	-	13	29	24
913699	Other insurance (e.g. vision)	-	-	3,975	5,610	7,020
913899	Other benefits (tuition reimb., OBP, parking)	-	-	3,792	3,500	3,500
	SUBTOTAL - Salaries and Benefits	-	-	669,043	1,119,213	1,110,835
Services and Supplies						
920299	Laboratory expense	-	-	2,882	198	-
920699	Office expense	-	-	121	-	-
921704	Special events / employee appreciation	-	-	-	-	65
922399	Library purchases and subscriptions	-	-	178	260	-
922611	Equipment - computers	-	-	-	3,200	-
925101	Telecommunications	-	-	174	-	-
925103	Cell phones / pagers	-	-	2,617	4,568	-
929210	Private car mileage	-	-	1,487	4,824	-
933101	Tuition and registration fees	-	-	-	560	-
934512	Alarm service	-	-	50,442	84,329	-
935499	Maintenance and supplies	-	-	1,104,131	1,856,265	1,464,585
935599	Grounds	-	-	-	77,594	-
935699	Alteration expenses	-	-	1,150	-	500,000
938401	General consultant and professional services	-	-	2,190	-	-
943502	IT - software and license fees	-	-	-	9,820	-
952002	Uniforms	-	-	1,461	-	-
952099	Uniform allowance	-	-	-	681	-
972100	Judgments, settlements, and claims	-	-	-	480	-
992001	Departmental indirect allocations	-	-	-	127,617	-
999910	Prior year expense adjustments	-	-	-	(13,409)	-
	SUBTOTAL - Services and Supplies	-	-	1,166,832	2,156,988	1,964,650
	TOTAL EXPENDITURES	-	-	1,835,875	3,276,200	3,075,485

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Building Engineer	-	-	-	-	1	0.8	1	1.0	1	1.0
Facilities Technician	-	-	-	-	6	4.5	6	6.0	6	6.0
HVAC Mechanic	-	-	-	-	2	1.5	3	3.0	3	2.8
Office Assistant	-	-	-	-	-	-	1	0.5	1	0.8
Office Specialist	-	-	-	-	-	-	-	-	1	0.8
Senior Accounting Assistant	-	-	-	-	1	0.8	1	1.0	1	1.0
TOTAL STAFFING	-	-	-	-	10	7.5	12	11.5	13	12.3

Facilities Administration and Project Management (304410)

WORKING STATEMENT OF PURPOSE

We serve judicial officers, court employees, and court users by providing quality facilities management, emergency response, and security services in an efficient and professional manner to ensure safe, secure, and fully operable facilities in compliance with all applicable law, code, and regulation. We meet this goal while driving the Court's resource model through responsible budget stewardship and efficient business practices while striving for the best value possible. This ensures that court operations are able to continue uninterrupted and help Orange County Superior Court meet our goal of serving the public by administering justice and resolving disputes under the law.

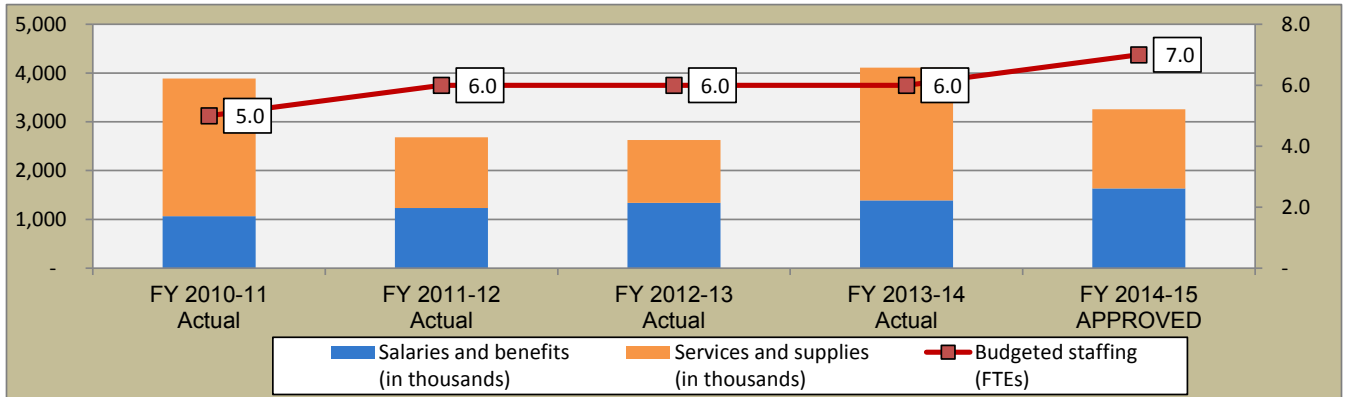
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	294,752	Salaries and benefits	1,633,356
OCSC General Fund	2,964,488	Services and supplies	1,625,884
TOTAL FINANCING SOURCES	3,259,240	TOTAL EXPENDITURES	3,259,240

FY 2014-15 Goals and Objectives

To perform timely and proactive facilities management services within budget.

EXPENDITURE AND STAFFING TRENDS



The staffing increase is due to the transfer of one facilities services officer (FSO) position from Facilities Management - HJC (304465) in order to centralize all FSOs under the Facilities Administration cost center.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,572,141	1,572,141	1,387,413	184,728	11.8%
Services and supplies	3,197,537	3,197,785	2,721,361	476,424	14.9%
TOTAL EXPENDITURES	4,769,678	4,769,926	4,108,774	661,152	13.9%
Revenue and reimbursements	316,446	316,446	3,948	(312,498)	-98.8%
OCSC General Fund	4,453,232	4,453,480	4,104,826	348,654	7.8%

The salaries and benefits variance was mainly due to lower parking costs. The variance in services and supplies was due to numerous major projects, such as carpet replacement, not being completed in FY 2013-14 and being carried forward to FY 2014-15. The variance in revenue and reimbursements was due to posting reimbursements made by the County to the Court to the actual affected facility cost centers instead of this one.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anthony Palumbo
 (657) 622-7765

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Administration and Project Management (304410)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	419,541	484,816	526,325	549,704	661,500
900320	Lump sum payouts (vacation, sick leave cash outs)	9,170	7,096	15,393	10,889	-
900328	Other pay (on call, differentials, VSIP)	3,250	-	6,700	-	-
903301	Extra help	8,682	13,279	-	-	-
908301	Overtime	621	913	-	25,106	-
910302	Medicare	4,944	5,984	5,973	5,497	9,592
910401	Dental insurance	1,847	3,653	5,015	5,498	6,768
910501	Health insurance	49,399	69,360	72,780	57,175	77,275
910503	Retiree health benefits	-	12,670	20,332	21,803	26,196
910604	Retirement - non-judicial staff	118,952	136,202	133,843	163,922	226,763
913301	Unemployment insurance	-	1,374	1,413	-	-
913501	Life insurance	-	573	822	1,070	1,368
913502	Long-term disability (LTD) insurance	-	1,087	1,451	1,722	2,126
913503	Accidental death and dismemberment (AD&D) insurance	-	89	95	103	144
913699	Other insurance (e.g. vision)	4,302	1,502	1,098	648	624
913899	Other benefits (tuition reimb., OBP, parking)	445,897	496,160	548,629	544,274	621,000
SUBTOTAL - Salaries and Benefits		1,066,605	1,234,757	1,339,869	1,387,413	1,633,356
Services and Supplies						
920299	Laboratory expense	-	-	-	88	-
920699	Office expense	7,001	7,251	3,885	1,128	5,500
921599	Advertising expense	-	2,649	-	-	-
921702	Meals / food	-	-	149	142	-
921704	Special events / employee appreciation	-	-	55	-	30
922399	Library purchases and subscriptions	211	20	10,200	-	-
922603	Equipment - office furniture	-	792	-	-	39,714
922611	Equipment - computers	-	-	-	-	5,000
922699	Equipment - under \$5,000	36,604	-	15,951	-	38,872
922799	Equipment - rents and leases	-	-	-	7,500	-
922899	Equipment - maintenance and repairs	24,843	26,208	14,254	2,850	31,500
923999	General expense - service	-	-	-	-	11,070
924599	Printing	4,095	-	25	-	500
925101	Telecommunications	256,935	179,631	93,173	88,328	106,000
925103	Cell phones / pagers	117	-	-	-	-
928801	Insurance	50,737	49,966	55,363	61,425	67,060
929210	Private car mileage	182	348	271	160	800
929299	Travel - in-state	10	311	36	12	-
933101	Tuition and registration fees	134	-	128	949	-
935202	Rent - non-State owned	1,067,725	1,141,189	1,091,344	961,236	811,327
935499	Maintenance and supplies	-	4,506	1,714	1,568,109	459,535
935699	Alteration expenses	248,632	6,414	149	-	-
938401	General consultant and professional services	20,062	3,580	-	-	-
942901	County-provided services	3,358	3,358	3,368	3,368	3,400
943502	IT - software and license fees	-	19,263	-	26,067	-
945301	Major equipment - non-IT	1,057,485	-	-	-	45,576
946601	Major equipment - IT	43,712	-	-	-	-
972100	Judgments, settlements, and claims	642	60	-	-	-
SUBTOTAL - Services and Supplies		2,822,484	1,445,547	1,290,066	2,721,361	1,625,884
TOTAL EXPENDITURES		3,889,089	2,680,304	2,629,935	4,108,774	3,259,240

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
AVE Project Manager	1	1.0	1	1.0	-	-	-	-	-	-
Administrative Analyst I	-	-	-	-	1	1.0	-	-	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	-	-	-	-
Administrative Assistant I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	4	4.0	5	5.0
Staff Specialist	-	-	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	5	5.0	6	6.0	6	6.0	6	6.0	7	7.0

Facilities Management - CJC (304461)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of CJC Facilities Management is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies. CJC Facilities Management also rapidly and efficiently provides services and supplies to court staff at all levels at Community Court (CCB), CXC, the Irvine Facility, and in many cases the entire Orange County court system.

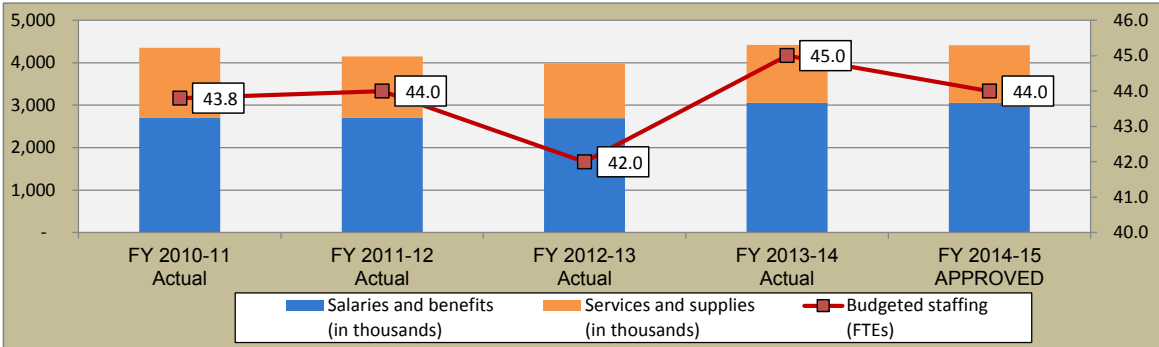
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	3,055,616
OCSG General Fund	4,413,098	Services and supplies	1,357,482
TOTAL FINANCING SOURCES	4,413,098	TOTAL EXPENDITURES	4,413,098

FY 2014-15 Goals and Objectives

The goals and objectives of CJC Facilities Management are to provide professional service in the areas of: budget preparation for supplies and services; oversight, monitoring, and control of said budget; purchasing oversight of supplies and services; development and oversight of contracts and work agreements; development and coordination of facility modification projects; safety, ergonomic, and Americans with Disabilities Act (ADA) requested functions of the justice center; keep accurate inventory of fixed assets and supplies; ordering and distribution of office supplies, legal publications, fixed assets; facility access control; mail distribution and processing; furniture and equipment needs; as well as approval and processing of invoices for goods and services. Finally, through Facilities Maintenance, CJC Facilities Management aims to work with the Judicial Council to ensure that the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



The reduction in FTEs is due to four vacant positions budgeted at 0.80 FTE instead of 1.0 FTE.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	3,120,841	3,120,841	3,051,835	69,006	2.2%
Services and supplies	1,434,636	1,435,965	1,365,578	70,387	4.9%
TOTAL EXPENDITURES	4,555,477	4,556,806	4,417,413	139,393	3.1%
Revenue and reimbursements	-	-	208,127	208,127	
OCSG General Fund	4,555,477	4,556,806	4,209,287	347,519	7.6%

The cost center closely monitors the budget by using available staffing resources to fix and maintain equipment and furniture to extend the useful life of these items. Also, by recycling (re-using where practical) supplies, materials, equipment, and furniture to avoid purchasing new items. Additionally, researching products that would meet the needs of the Court while giving discounted pricing enabled CJC Facilities Management to underspend the allocated budget. The salaries and benefits variance was due to custodial staff vacancies.

FY 2013-14 ACCOMPLISHMENTS

- Maintenance of all systems at CJC complex, which includes CJC, CCB, and CXC.
- Supplies sourcing and purchasing for staff and janitorial at CJC.
- Courier service to all justice centers and Irvine Records.
- Card access control and electronic locking systems for all justice centers.
- Replacement of swipe readers with proxy readers at all justice centers.
- Parking management for all lots associated with CJC.
- Space planning for all justice centers: multiple requests handled through the Office Space Allocation Request (OSAR) process.
- Fixed asset inventory: overall guidance for all justice centers regarding software, hardware, and inventory scheduling. CJC fixed asset inventory: preparation and execution on an annual basis.
- Storage of items from HJC-Laguna Hills. Storage and surplus of other CJC items: furniture, sound system parts, public seating parts, legal books.
- Multiple facilities maintenance and update projects (list available upon request).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Steve Chaffee
 (657) 622-7770

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - CJC (304461)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,809,862	1,756,022	1,737,511	1,840,668	1,920,953
900320	Lump sum payouts (vacation, sick leave cash outs)	19,698	16,654	9,854	21,197	-
900328	Other pay (on call, differentials, VSIP)	50,822	56,257	51,022	51,078	-
903301	Extra help	26,029	26,097	26,272	26,444	-
908301	Overtime	1,625	8,537	211	73,448	-
910302	Medicare	26,400	25,624	25,034	27,795	27,840
910401	Dental insurance	-	-	499	2,288	2,256
910501	Health insurance	278,604	296,031	324,090	369,520	372,182
910503	Retiree health benefits	-	47,298	68,132	75,179	76,068
910604	Retirement - non-judicial staff	459,391	435,797	417,892	531,414	622,061
913301	Unemployment insurance	-	5,029	4,705	-	-
913501	Life insurance	-	-	97	446	456
913502	Long-term disability (LTD) insurance	-	-	122	551	544
913503	Accidental death and dismemberment (AD&D) insurance	-	-	9	43	48
913699	Other insurance (e.g. vision)	33,526	26,080	25,502	24,763	26,208
913899	Other benefits (tuition reimb., OBP, parking)	-	-	-	7,000	7,000
SUBTOTAL - Salaries and Benefits		2,705,957	2,699,425	2,690,951	3,051,835	3,055,616
Services and Supplies						
920622	Copy paper	142,162	151,054	150,987	145,834	164,300
920699	Office expense	178,433	92,231	81,284	80,051	89,600
921702	Meals / food	185	419	-	-	-
921704	Special events / employee appreciation	-	-	220	110	225
922399	Library purchases and subscriptions	571,125	487,562	513,619	510,367	490,000
922603	Equipment - office furniture	-	13,388	15,593	14,510	16,992
922611	Equipment - computers	513	-	-	837	2,000
922699	Equipment - under \$5,000	17,940	10,158	374	5,326	-
922799	Equipment - rents and leases	239,909	197,919	175,605	178,209	200,000
922899	Equipment - maintenance and repairs	21,862	24,108	10,406	14,415	26,100
923999	General expense - service	29,293	19,062	10,952	27,285	26,565
924599	Printing	51,905	38,795	38,424	35,864	42,000
925101	Telecommunications	76	208	101	484	1,000
925103	Cell phones / pagers	37,991	34,478	26,670	11,591	11,500
926199	Postage	74,431	65,543	68,566	80,657	89,000
928801	Insurance	-	-	694	739	-
929210	Private car mileage	-	84	46	58	-
929299	Travel - in-state	-	-	4	4	-
934512	Alarm service	6,177	3,791	-	-	-
935301	Janitorial - services	25,049	27,852	27,852	28,407	29,200
935303	Janitorial - cleaning supplies	132,850	134,484	116,492	137,290	116,000
935499	Maintenance and supplies	35,337	64,790	34,482	44,670	38,000
935699	Alteration expenses	7,395	7,686	-	15,320	-
938201	Consulting services - temporary help	31,497	-	-	2,560	-
938504	Court interpreter - certified	-	-	-	161	-
945203	Major equipment - furniture	-	6,428	-	-	-
945301	Major equipment - non-IT	8,772	49,231	4,807	19,602	-
952002	Uniforms	-	-	11	-	-
952099	Uniform allowance	-	-	-	57	-
952499	Vehicle operations	34,111	17,985	12,018	11,171	15,000
971002	Interest expense	-	-	481	-	-
SUBTOTAL - Services and Supplies		1,647,015	1,447,255	1,289,686	1,365,578	1,357,482
TOTAL EXPENDITURES		4,352,972	4,146,680	3,980,637	4,417,413	4,413,098

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	-	-	-	-	-	-	2	2.0	2	2.0
Custodian II	25	24.8	26	25.0	25	25.0	25	25.0	25	24.3
Lead Custodian	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Legal Property Technician	4	4.0	4	4.0	2	2.0	-	-	-	-
Office Assistant	2	2.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	2	2.0	2	2.0	2	2.0
Staff Specialist	1	1.0	1	1.0	-	-	1	1.0	1	1.0
Store Clerk	3	3.0	3	3.0	2	2.0	2	2.0	2	1.8
Supervising Custodian	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Support Services Supervisor II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Utility Worker/Driver	-	-	1	1.0	2	2.0	4	4.0	4	4.0
TOTAL STAFFING	44	43.8	45	44.0	42	42.0	45	45.0	45	44.0

Facilities Management - LJC (304462)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of LJC Facilities Management is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

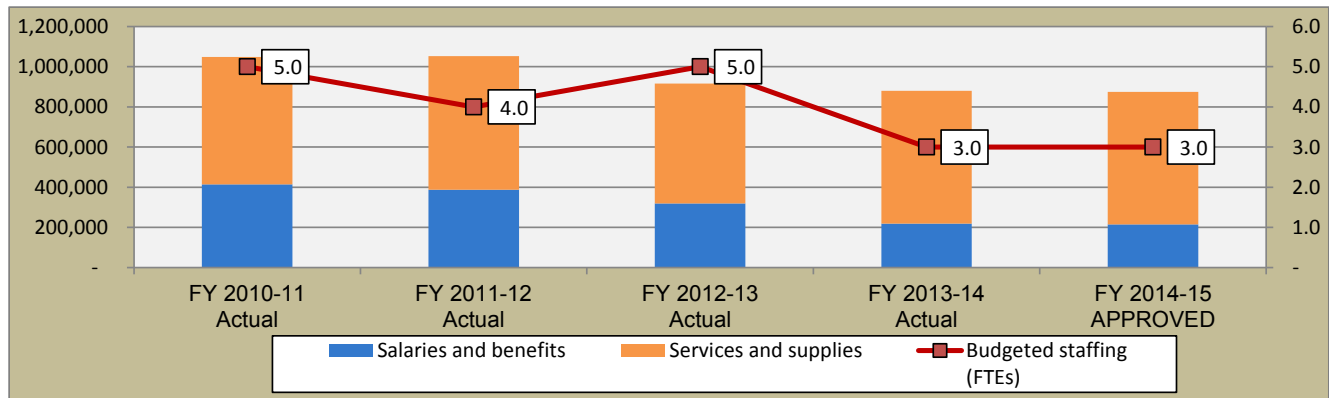
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	214,198
OCSC General Fund	874,741	Services and supplies	660,543
TOTAL FINANCING SOURCES	874,741	TOTAL EXPENDITURES	874,741

FY 2014-15 Goals and Objectives

The goals and objectives of LJC Facilities Management are to: provide excellent service in the areas of facilities operations and maintenance; prepare and monitor the annual budget; oversee the purchasing of supplies and services as well as contracts and work agreements; develop and coordinate facility modification projects; manage the safety, ergonomic, and ADA functions of the justice center; control the asset inventory; distribute law publications; manage space planning; control facility access; distribute mail; provide for furniture and equipment needs; and, as the service provider, ensure the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	208,882	208,882	218,732	(9,850)	-4.7%
Services and supplies	651,940	651,940	661,032	(9,092)	-1.4%
TOTAL EXPENDITURES	860,822	860,822	879,764	(18,942)	-2.2%
Revenue and reimbursements	-	-	50,327	50,327	
OCSC General Fund	860,822	860,822	829,437	31,385	3.6%

The FY 2013-14 salaries and benefits budget assumed a small vacancy rate which did not occur as the cost center was fully staffed for the entire fiscal year. Services and supplies were monitored closely by the cost center oftentimes utilizing internal resources for services and researching existing supply contracts for supplies. When the Probate Department moved to CJC, there was a decrease in supply costs but the purchase of a new mail machine to replace an old mail machine resulted in the negative variance.

FY 2013-14 ACCOMPLISHMENTS

Accomplishment during FY 2013-14 include the promotion of one employee to CJC and transition and training of one employee from Laguna Hills. LJC Facilities Management also refinished all public bench seating with vandalism-resistant epoxy coating; completed inspection and addressed issues in 30 courtrooms, including secured audience seating; repaired lights; installed floor-mounted door stops; secured wood handrails and wood caps; removed extension cords; removed tape from wood and walls; touched up wood finish, among other things. Conducted the annual fire inspection with the City of Orange Fire Department, which resulted in no deficiency findings. Conducted the Annual Evacuation Drill. Replaced all Konica copiers with Sharp copiers. Converted first floor lounge and sixth floor relief office to Self-Help workshop space. Relocated six workstations from second floor relief office to C241. Replaced all access card swipe readers with proximity readers.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Todd Sundvold
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Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - LJC (304462)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	280,368	254,011	215,166	136,659	135,110
900320	Lump sum payouts (vacation, sick leave cash outs)	10,464	1,786	-	1,576	-
900328	Other pay (on call, differentials, VSIP)	500	-	-	-	-
903301	Extra help	-	15,281	-	-	-
908301	Overtime	187	-	-	4,169	-
910302	Medicare	4,234	3,930	3,097	1,949	1,958
910401	Dental insurance	616	942	824	-	-
910501	Health insurance	31,973	31,804	33,828	29,362	29,088
910503	Retiree health benefits	-	6,687	8,134	5,456	5,350
910604	Retirement - non-judicial staff	75,701	66,369	51,746	37,682	40,820
913301	Unemployment insurance	-	736	569	-	-
913501	Life insurance	-	146	123	-	-
913502	Long-term disability (LTD) insurance	-	297	248	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	23	16	-	-
913699	Other insurance (e.g. vision)	3,766	2,382	1,979	1,879	1,872
913899	Other benefits (tuition reimb., OBP, parking)	6,125	3,500	3,500	-	-
SUBTOTAL - Salaries and Benefits		413,934	387,895	319,230	218,732	214,198
Services and Supplies						
920622	Copy paper	75,309	84,855	80,833	73,656	83,000
920699	Office expense	89,428	56,237	45,248	39,165	50,000
921702	Meals / food	101	89	-	-	-
921704	Special events / employee appreciation	-	-	47	13	15
922399	Library purchases and subscriptions	25,372	25,637	26,135	26,818	27,265
922603	Equipment - office furniture	-	4,399	-	2,853	5,000
922611	Equipment - computers	-	-	-	31	-
922699	Equipment - under \$5,000	980	48	6,125	3,709	-
922799	Equipment - rents and leases	91,515	91,953	74,992	87,159	93,270
922899	Equipment - maintenance and repairs	7,184	6,262	10,304	11,058	6,144
923999	General expense - service	1,508	1,280	750	1,820	3,000
924599	Printing	3,768	6,045	29,750	15,800	26,000
925101	Telecommunications	-	77	-	-	-
926199	Postage	91,372	126,504	69,927	124,421	104,000
929210	Private car mileage	1,304	676	263	685	1,000
929299	Travel - in-state	8	-	-	-	-
935301	Janitorial - services	181,275	192,900	193,118	197,095	197,499
935303	Janitorial - cleaning supplies	47,637	53,482	57,503	54,461	56,500
935499	Maintenance and supplies	5,513	2,504	2,321	2,688	7,750
938201	Consulting services - temporary help	13,105	2,375	-	-	-
943201	IT - maintenance, repairs, and supplies	-	-	157	-	-
945203	Major equipment - furniture	-	9,294	-	-	-
945301	Major equipment - non-IT	-	-	-	19,602	-
952002	Uniforms	21	-	-	-	-
952099	Uniform allowance	-	-	-	-	100
SUBTOTAL - Services and Supplies		635,400	664,617	597,471	661,032	660,543
TOTAL EXPENDITURES		1,049,334	1,052,512	916,702	879,764	874,741

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Accounting Assistant II	1	1.0	-	-	-	-	-	-	-	-
Administrative Analyst II	1	1.0	1	1.0	-	-	-	-	-	-
Administrative Assistant II	-	-	1	-	-	-	-	-	-	-
Senior Administrative Analyst	-	-	-	-	1	1.0	-	-	-	-
Staff Assistant	-	-	-	-	1	1.0	1	1.0	1	1.0
Staff Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Store Clerk	2	2.0	2	2.0	3	3.0	2	2.0	2	2.0
TOTAL STAFFING	5	5.0	5	4.0	5	5.0	3	3.0	3	3.0

Facilities Management - NJC (304463)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of NJC Facilities Management is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

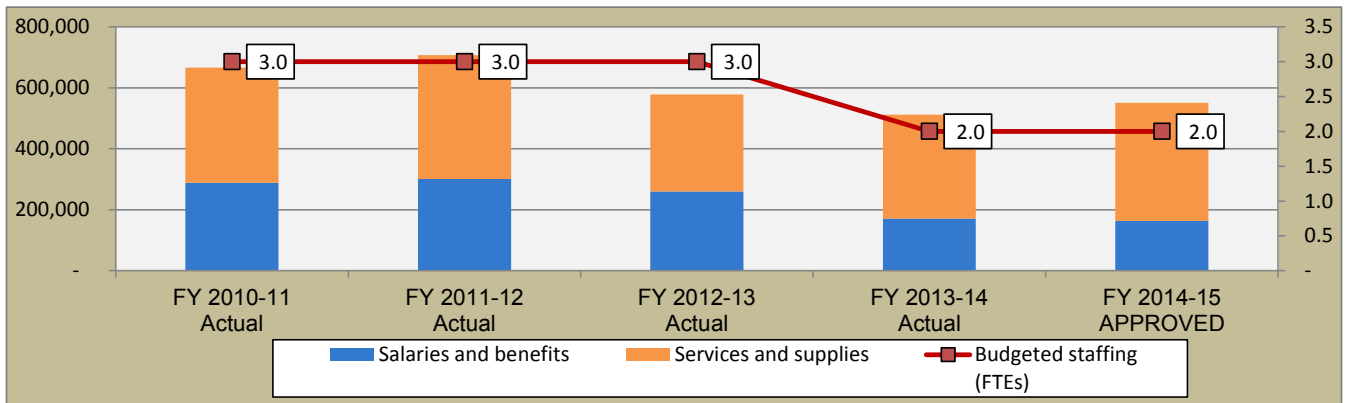
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	163,977
OCSC General Fund	<u>550,787</u>	Services and supplies	<u>386,810</u>
TOTAL FINANCING SOURCES	<u>550,787</u>	TOTAL EXPENDITURES	<u>550,787</u>

FY 2014-15 Goals and Objectives

The goals and objectives of NJC Facilities Management are to provide professional service in the areas of: budget preparation for supplies and services; oversight, monitoring, and control of said budget; purchasing oversight of supplies and services; development and oversight of contracts and work agreements; development and coordination of facility modification projects; safety, ergonomic, and ADA requested functions of the justice center; keep accurate inventory of fixed assets and supplies; ordering and distribution of office supplies, legal publications, fixed assets; facility access control; mail distribution and processing; furniture and equipment needs; as well as approval and processing of invoices for goods and services. Through Delegation to work with the Judicial Council to ensure the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	160,594	160,594	170,424	(9,830)	-6.1%
Services and supplies	400,070	400,070	341,219	58,851	14.7%
TOTAL EXPENDITURES	560,664	560,664	511,643	49,021	8.7%
Revenue and reimbursements	-	-	17,466	17,466	
OCSC General Fund	<u>560,664</u>	<u>560,664</u>	<u>494,177</u>	<u>66,487</u>	<u>11.9%</u>

The FY 2013-14 salaries and benefits budget assumed a small vacancy rate which did not occur as the cost center was fully staffed for the entire fiscal year. Careful monitoring of budget and researching products that would meet the needs of the Court while giving discounted pricing enabled NJC Facilities Management to underspend allocated services and supplies budget by 14.7%.

FY 2013-14 ACCOMPLISHMENTS

Accomplishments during FY 2013-14 include planning and preparing space for ECE, a new department at NJC; purchase of ergonomic desks for Self-Help Services; fixed asset inventory; researched and purchased sit/stand desk for staff person with accommodation needs; and various facilities maintenance projects (list available upon request).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Facilities Management - NJC (304463)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	203,377	207,226	180,601	110,915	108,186
900320	Lump sum payouts (vacation, sick leave cash outs)	1,700	2,813	-	2,125	-
900328	Other pay (on call, differentials, VSIP)	500	-	-	-	-
908301	Overtime	80	27	-	4,761	-
910302	Medicare	1,582	1,594	1,559	1,663	1,568
910401	Dental insurance	616	942	824	-	-
910501	Health insurance	20,188	21,712	20,594	14,312	13,671
910503	Retiree health benefits	-	5,433	6,823	4,397	4,284
910604	Retirement - non-judicial staff	54,937	55,275	43,808	30,998	35,020
913301	Unemployment insurance	-	568	475	-	-
913501	Life insurance	-	146	123	-	-
913502	Long-term disability (LTD) insurance	-	289	240	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	23	16	-	-
913699	Other insurance (e.g. vision)	2,413	1,253	1,248	1,253	1,248
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	-	-
	SUBTOTAL - Salaries and Benefits	288,891	300,799	259,812	170,424	163,977
Services and Supplies						
920622	Copy paper	45,678	43,238	39,836	39,796	50,000
920699	Office expense	58,946	29,545	19,628	23,345	23,000
921702	Meals / food	22	80	-	-	-
921704	Special events / employee appreciation	-	-	-	-	10
922399	Library purchases and subscriptions	13,918	13,984	11,555	13,432	14,000
922603	Equipment - office furniture	-	12,073	-	2,584	5,000
922611	Equipment - computers	33	-	-	21	1,000
922699	Equipment - under \$5,000	2,963	996	474	-	-
922799	Equipment - rents and leases	46,267	47,219	34,617	33,734	43,200
922899	Equipment - maintenance and repairs	3,984	7,760	5,115	4,965	16,600
923999	General expense - service	760	1,834	865	3,185	5,000
924599	Printing	22,542	31,472	14,000	16,317	20,000
925101	Telecommunications	-	119	-	-	-
926199	Postage	18,130	18,654	18,164	18,000	20,000
929210	Private car mileage	367	612	374	336	500
934512	Alarm service	30	-	-	-	-
935301	Janitorial - services	130,701	138,162	138,021	140,802	142,000
935303	Janitorial - cleaning supplies	27,771	32,924	30,829	40,836	36,000
935499	Maintenance and supplies	3,962	8,745	3,496	3,847	10,500
935699	Alteration expenses	914	-	1,014	-	-
945203	Major equipment - furniture	-	12,205	-	-	-
945301	Major equipment - non-IT	-	6,366	-	-	-
972100	Judgments, settlements, and claims	-	-	-	20	-
	SUBTOTAL - Services and Supplies	376,988	405,988	317,988	341,219	386,810
	TOTAL EXPENDITURES	665,879	706,787	577,799	511,643	550,787

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Staff Assistant	1	1.0	2	2.0	2	2.0	2	2.0	2	2.0
Staff Specialist	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	3	3.0	3	3.0	3	3.0	2	2.0	2	2.0

Facilities Management - WJC (304464)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of WJC Facilities Management is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

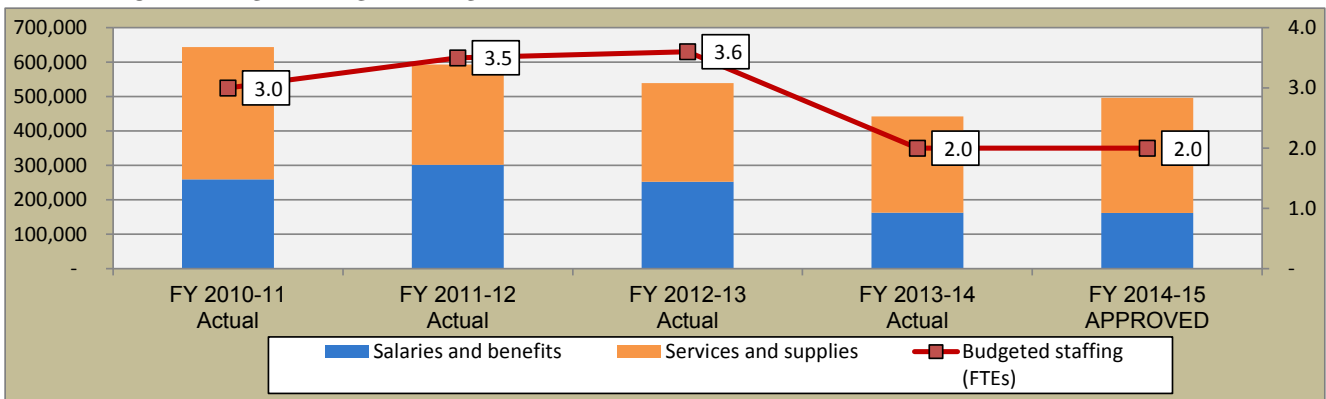
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	162,127
OCSC General Fund	495,805	Services and supplies	333,678
TOTAL FINANCING SOURCES	495,805	TOTAL EXPENDITURES	495,805

FY 2014-15 Goals and Objectives

The goals and objectives of the WJC Facilities Management department are to provide professional service in the areas of: budget preparation for supplies and services; oversight, monitoring, and control of said budget; purchasing oversight of supplies and services; development and oversight of contracts and work agreements; development and coordination of facility modification projects; safety, ergonomic, and ADA requested functions of the justice center; keep accurate inventory of fixed assets and supplies; ordering and distribution of office supplies, legal publications, fixed assets; facility access control; mail distribution and processing; furniture and equipment needs; as well as approval and processing of invoices for goods and services. Through Facilities Maintenance, work with the Judicial Council to ensure the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	150,043	150,043	162,921	(12,878)	-8.6%
Services and supplies	355,386	355,386	279,155	76,231	21.5%
TOTAL EXPENDITURES	505,429	505,429	442,076	63,353	12.5%
Revenue and reimbursements	-	-	13,278		
OCSC General Fund	505,429	505,429	428,798	76,631	15.2%

The FY 2013-14 salaries and benefits budget assumed a small vacancy rate which did not occur as the cost center was fully staffed for the entire fiscal year. The positive variance for services and supplies was due to savings achieved with supply and service contracts, reduction of subscriptions for law publications and postage reduction due to the realignment of the Civil/Small Claims to CJC.

FY 2013-14 ACCOMPLISHMENTS

- Successfully planned, managed, and administered the annual operating budget for an entire justice center for supplies and services.
- Provided uninterrupted service in support of court operations.
- Successfully managed all purchasing related functions using efficient and effective business practices and in compliance with applicable regulations and policies.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Facilities Management - WJC (304464)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	184,817	205,808	173,164	99,243	96,801
900320	Lump sum payouts (vacation, sick leave cash outs)	(1)	-	482	839	-
900328	Other pay (on call, differentials, VSIP)	2,615	2,426	4,442	829	-
903301	Extra help	-	8,319	-	-	-
908301	Overtime	135	159	619	4,130	-
910302	Medicare	2,757	3,157	2,594	1,424	1,403
910401	Dental insurance	616	942	824	-	-
910501	Health insurance	11,538	14,525	15,186	23,268	27,507
910503	Retiree health benefits	-	5,414	6,619	3,967	3,833
910604	Retirement - non-judicial staff	51,498	55,042	42,686	27,968	31,335
913301	Unemployment insurance	-	585	470	-	-
913501	Life insurance	-	146	123	-	-
913502	Long-term disability (LTD) insurance	-	304	251	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	23	16	-	-
913699	Other insurance (e.g. vision)	2,162	1,510	1,267	1,253	1,248
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	-	-
SUBTOTAL - Salaries and Benefits		259,638	301,859	252,242	162,921	162,127
Services and Supplies						
920622	Copy paper	36,927	34,685	31,578	34,582	35,000
920699	Office expense	60,470	23,365	19,122	19,119	35,000
921702	Meals / food	247	26	-	-	-
921704	Special events / employee appreciation	-	-	16	-	10
922399	Library purchases and subscriptions	12,721	14,248	7,753	7,539	14,485
922603	Equipment - office furniture	-	6,819	854	781	3,500
922611	Equipment - computers	-	-	-	92	-
922699	Equipment - under \$5,000	3,277	1,445	4,278	1,067	1,500
922799	Equipment - rents and leases	65,358	37,094	33,032	28,718	41,025
922899	Equipment - maintenance and repairs	7,357	6,172	5,774	6,737	10,000
923999	General expense - service	3,798	884	6,856	2,615	3,500
924599	Printing	14,041	10,849	11,205	3,240	15,000
925103	Cell phones / pagers	-	150	-	-	-
926199	Postage	30,168	129	15,021	15,009	15,500
929210	Private car mileage	236	261	162	-	500
935301	Janitorial - services	108,247	111,712	112,266	114,519	113,558
935303	Janitorial - cleaning supplies	24,503	28,739	28,787	29,921	34,000
935499	Maintenance and supplies	10,828	8,695	9,655	15,125	11,000
935699	Alteration expenses	1,945	-	-	-	-
938201	Consulting services - temporary help	3,779	5,487	-	-	-
952002	Uniforms	54	-	32	-	-
952099	Uniform allowance	-	-	-	91	100
SUBTOTAL - Services and Supplies		383,958	290,759	286,391	279,155	333,678
TOTAL EXPENDITURES		643,596	592,617	538,633	442,076	495,805

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Legal Processing Specialist II	1	1.0	-	-	-	-	-	-	-	-
Office Assistant	-	-	1	0.5	1	0.6	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Staff Assistant	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Store Clerk	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	3	3.0	4	3.5	4	3.6	2	2.0	2	2.0

Facilities Management - HJC (304465)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of HJC Facilities Management is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

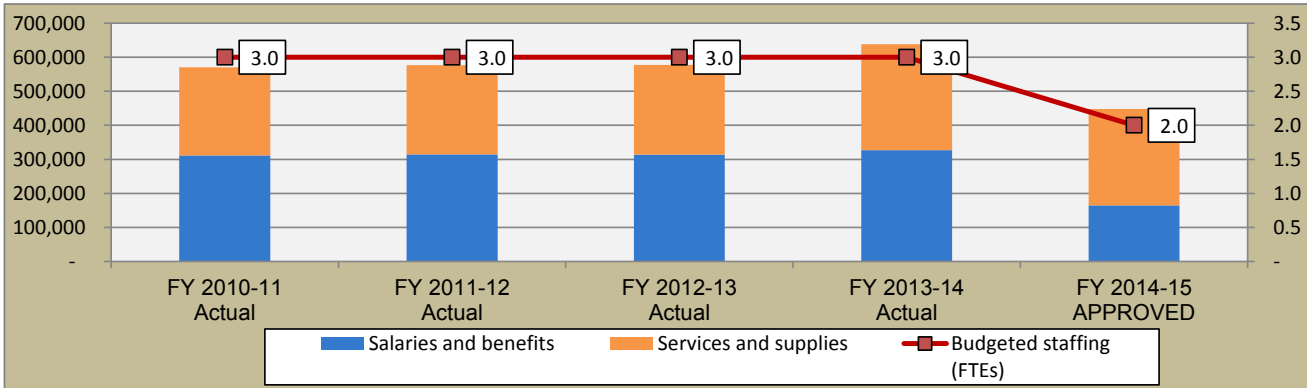
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	164,841
OCSC General Fund	447,956	Services and supplies	283,115
TOTAL FINANCING SOURCES	447,956	TOTAL EXPENDITURES	447,956

FY 2014-15 Goals and Objectives

The goals and objectives of HJC Facilities Management are to provide professional service in the areas of: budget preparation, monitoring, and control; developing and overseeing contracts and work agreements; purchasing oversight of services and supplies; ordering, inventorying and distributing office supplies and legal publications; ordering and maintaining furniture and equipment; approving and processing invoices; maintaining an accurate inventory of fixed assets; developing and coordinating facility modification projects; coordinating safety, ergonomic, and ADA functions of the justice center; managing facility access control; facilitating space planning; and managing the processing and distributing of mail. Through Facilities Maintenance, work with the Judicial Council to ensure the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



The FSO position was moved to the Facilities Administration and Project Management cost center (304410) to centralize all FSO positions under one cost center.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	319,594	319,594	326,719	(7,125)	-2.2%
Services and supplies	302,615	302,615	311,529	(8,914)	-2.9%
TOTAL EXPENDITURES	622,209	622,209	638,248	(16,039)	-2.6%
Revenue and reimbursements	-	-	22,236	22,236	
OCSC General Fund	622,209	622,209	616,012	6,197	1.0%

The FY 2013-14 salaries and benefits budget assumed a small vacancy rate which did not occur as the cost center was fully staffed for the entire fiscal year. Increased services and supplies were required to support court staff relocated from the former HJC-Laguna Hills facility, which closed June 30, 2013. Civil/Small Claims, Mail and Compliance Units, and a Self-Help Center were moved to HJC.

FY 2013-14 ACCOMPLISHMENTS

Accomplishments during FY 2013-14 include planning and preparing space for ECE, a new unit at HJC; planning and setting up a children's chambers; providing facilities support for the Irvine Facility; replacing failing emergency power equipment; repairing the roof to prevent water intrusion; updating the building automation system to ensure reliability; completing all scheduled preventive maintenance of the facility by specified deadlines; repainting public hallways; and replacing worn carpeting in five courtrooms for safety.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Lori Millard
 (657) 622-5485

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - HJC (304465)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	300,083	305,794	295,451	207,838	106,332
900320	Lump sum payouts (vacation, sick leave cash outs)	3,002	1,845	839	3,998	-
900328	Other pay (on call, differentials, VSIP)	4,133	3,550	1,462	-	-
908301	Overtime	1,940	-	-	5,061	-
910302	Medicare	4,336	4,344	4,132	3,043	1,542
910401	Dental insurance	616	942	1,141	1,075	-
910501	Health insurance	43,841	48,428	50,819	32,010	17,088
910503	Retiree health benefits	-	8,228	11,619	8,239	4,211
910604	Retirement - non-judicial staff	81,748	81,497	73,834	60,112	34,420
913301	Unemployment insurance	-	857	798	-	-
913501	Life insurance	-	146	184	209	-
913502	Long-term disability (LTD) insurance	-	311	358	339	-
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	20	-
913699	Other insurance (e.g. vision)	4,058	2,506	2,398	1,274	1,248
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,505	3,500	3,500	-
	SUBTOTAL - Salaries and Benefits	447,256	461,976	446,555	326,719	164,841
Services and Supplies						
920622	Copy paper	46,570	41,111	39,763	33,230	30,000
920699	Office expense	51,645	23,326	17,851	16,565	15,000
921702	Meals / food	-	25	-	-	-
921704	Special events / employee appreciation	-	-	-	-	15
922399	Library purchases and subscriptions	797	5,466	5,810	5,670	6,000
922603	Equipment - office furniture	-	368	-	-	3,000
922611	Equipment - computers	-	173	-	110	-
922699	Equipment - under \$5,000	8,566	6,635	5,526	834	-
922799	Equipment - rents and leases	41,135	41,715	43,391	32,799	31,000
922899	Equipment - maintenance and repairs	18,140	25,095	16,803	8,871	15,000
923999	General expense - service	3,218	3,766	31,122	21,486	1,500
924599	Printing	24,524	15,327	19,506	9,326	20,000
926199	Postage	27,348	39,198	24,167	30,208	14,500
929210	Private car mileage	1,633	1,115	1,047	720	500
929299	Travel - in-state	-	5	-	-	-
934512	Alarm service	300	150	-	-	-
935301	Janitorial - services	103,328	108,175	109,427	111,563	115,000
935303	Janitorial - cleaning supplies	21,903	23,360	26,846	31,451	25,000
935499	Maintenance and supplies	2,218	4,210	4,779	8,695	6,500
935699	Alteration expenses	4,529	-	990	-	-
946601	Major equipment - IT	5,617	-	-	-	-
952002	Uniforms	33	13	14	-	-
952099	Uniform allowance	-	-	-	-	100
	SUBTOTAL - Services and Supplies	361,503	339,232	347,040	311,529	283,115
	TOTAL EXPENDITURES	808,759	801,209	793,596	638,248	447,956

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Office Specialist	1	1.0	-	-	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	-	-	1	1.0	1	1.0	-	-	1	1.0
Staff Specialist	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Store Clerk	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
TOTAL STAFFING	5	5.0	5	5.0	5	5.0	3	3.0	2	2.0

Emergency Response and Security Services (302260)

WORKING STATEMENT OF PURPOSE

Emergency Response and Security Services (ERSS) provides judicial officers, members of the public, and court staff with a safe and secure environment in which to receive and provide court services.

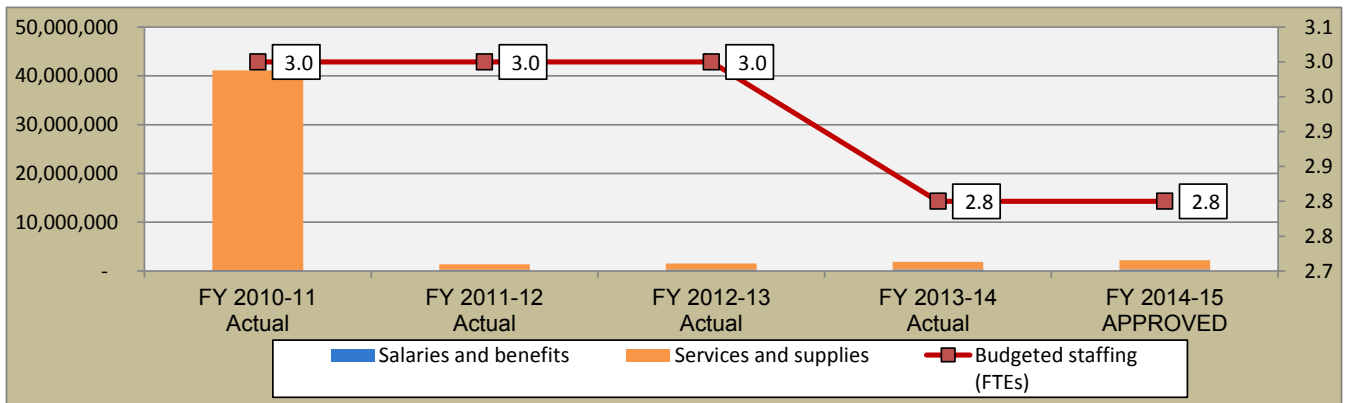
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	328,208
OCSC General Fund	2,194,326	Services and supplies	1,866,118
TOTAL FINANCING SOURCES	2,194,326	TOTAL EXPENDITURES	2,194,326

FY 2014-15 Goals and Objectives

- Create emergency Red Books for each facility and the ERSS team.
- Update the Security Plan and obtain Judicial Council approval.
- Update and complete Court Continuity of Operations Plan (COOP).
- Develop a Golden Guardian-type exercise for directors and branch and unit managers.

EXPENDITURE AND STAFFING TRENDS



FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	316,470	316,470	319,793	(3,323)	-1.0%
Services and supplies	1,295,056	1,295,906	1,568,343	(272,437)	-21.0%
TOTAL EXPENDITURES	1,611,526	1,612,376	1,888,135	(275,759)	-17.1%
Revenue and reimbursements	-	-	2,519	2,519	
OCSC General Fund	1,611,526	1,612,376	1,885,616	(273,240)	-16.9%

Salaries and benefits exceeded the budget due to unbudgeted compensatory cash outs. The services and supplies variance was due to the unbudgeted purchase of closed-circuit television (CCTV) systems. This was part of the Court's strategy to advance certain purchases to FY 2013-14 in order to help mitigate the newly legislated fund balance restrictions.

FY 2013-14 ACCOMPLISHMENTS

- Supported delegation through plan creation, policy compliance and training of staff.
- Continued Community Emergency Response Team (CERT) program by training additional 50 staff members in preparedness.
- Conducted numerous building safety inspections, follow up/investigations of reported injuries.
- Conducted courtwide evacuations, table top exercises, radio training, supported "real" events.
- Launched social media monitoring for high profile cases.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Katrina Faulkner
 (657) 622-7895

Financial Planning Analyst
Dan Kopp
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Emergency Response and Security Services (302260)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	140,856	185,106	194,975	209,690	208,873
900320	Lump sum payouts (vacation, sick leave cash outs)	7,099	4,852	3,128	-	-
900328	Other pay (on call, differentials, VSIP)	-	-	1,000	-	-
908301	Overtime	248	312	486	7,881	-
910302	Medicare	2,255	2,871	2,960	3,156	3,028
910401	Dental insurance	1,023	1,940	2,057	2,047	2,030
910501	Health insurance	7,083	7,466	11,557	18,255	27,257
910503	Retiree health benefits	-	4,838	7,595	8,312	8,271
910604	Retirement - non-judicial staff	43,715	53,921	49,470	61,842	70,831
913301	Unemployment insurance	-	513	517	-	-
913501	Life insurance	-	295	325	399	410
913502	Long-term disability (LTD) insurance	-	555	539	546	541
913503	Accidental death and dismemberment (AD&D) insurance	-	46	39	38	43
913699	Other insurance (e.g. vision)	1,314	-	434	626	624
913899	Other benefits (tuition reimb., OBP, parking)	7,000	13,417	7,000	7,000	6,300
	SUBTOTAL - Salaries and Benefits	210,594	276,131	282,082	319,793	328,208
Services and Supplies						
920599	Dues and memberships	155	535	350	545	-
920699	Office expense	10,212	8,931	6,651	5,675	15,000
921702	Meals / food	-	244	-	-	-
921704	Special events / employee appreciation	-	-	-	-	15
922399	Library purchases and subscriptions	408	-	-	-	-
922611	Equipment - computers	-	304	-	-	45,000
922699	Equipment - under \$5,000	48,872	7,224	7,046	14,006	-
922899	Equipment - maintenance and repairs	72,592	63,159	77,434	28,522	80,000
923999	General expense - service	974	-	3,600	-	-
929210	Private car mileage	365	1,317	1,065	1,902	2,000
929299	Travel - in-state	10	754	661	850	-
933101	Tuition and registration fees	-	5,329	3,297	402	-
934510	Courtroom security - Sheriff-provided	40,159,358	(111,850)	-	53,657	-
934512	Alarm service	-	7,074	(1,382)	13,571	7,500
934599	Sheriff command staff	-	946,591	920,687	1,081,844	1,111,255
935499	Maintenance and supplies	5,504	1,072	-	14	-
935699	Alteration expenses	18,000	89,543	2,252	-	-
938401	General consultant and professional services	19,995	19,995	73,995	70,850	133,850
943201	IT - maintenance, repairs, and supplies	34,390	(8,550)	-	-	-
945301	Major equipment - non-IT	573,846	52,497	151,641	20,708	-
946601	Major equipment - IT	-	-	-	275,797	471,498
	SUBTOTAL - Services and Supplies	40,944,681	1,084,169	1,247,297	1,568,343	1,866,118
	TOTAL EXPENDITURES	41,155,275	1,360,300	1,529,380	1,888,135	2,194,326

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Analyst II	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	0.8	1	0.8
Staff Specialist	-	-	-	-	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	3	3.0	3	3.0	3	3.0	3	2.8	3	2.8

Collections (304500)

WORKING STATEMENT OF PURPOSE

The Collection Unit assists its customers in resolving delinquent and non-delinquent financial obligations in a courteous, respectful, and efficient manner. It seeks to improve public trust and confidence in the justice system by holding offenders accountable through the uniform and consistent enforcement of court orders and sanctions.

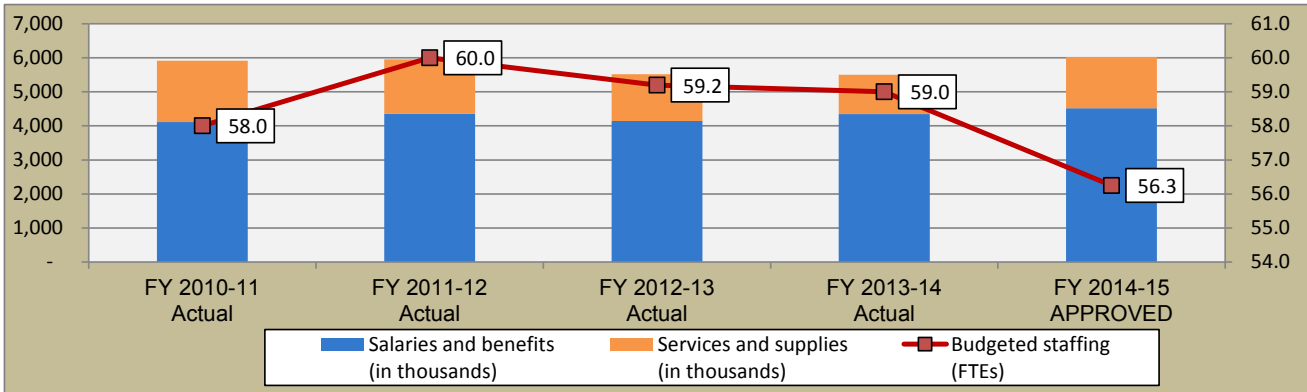
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	4,974,181	Salaries and benefits	4,515,648
OCSC General Fund	1,050,062	Services and supplies	1,508,595
TOTAL FINANCING SOURCES	6,024,243	TOTAL EXPENDITURES	6,024,243

FY 2014-15 Goals and Objectives

The Collection Unit's goal for FY 2014-15 is to increase compliance across all case types where there is a fine/fee owed to the Court. This includes monitoring and tracking fines/fees due to ensure that they are paid in a timely fashion, that proper recording of each payment occurs, and to utilize appropriate collection tools to keep any debt that remains uncollected to a minimum. The objectives are to focus on automating as much as possible to minimize the cost of collection as well as errors that can occur in manual processing. The Court continuously seeks to advance all its methods of collection by making enhancements wherever possible to improve workflows and procedures, thereby improving consistency in moving forward toward a more enhanced collections unit that utilizes proven techniques to achieve its goals.

EXPENDITURE AND STAFFING TRENDS



The staffing reduction in FY 2014-15 is the result of a reduction of 1.0 FTE office assistant and the difference in how vacant positions were budgeted from year to year (vacant positions are budgeted at 0.8 FTE in FY 2014-15).

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	4,562,427	4,562,427	4,349,595	212,832	4.7%
Services and supplies	1,489,845	1,489,845	1,150,881	338,964	22.8%
TOTAL EXPENDITURES	6,052,272	6,052,272	5,500,476	551,796	9.1%
Revenue and reimbursements	4,750,947	4,750,947	4,333,408	(417,539)	-8.8%
OCSC General Fund	1,301,325	1,301,325	1,167,067	134,258	10.3%

The positive variance in salaries and benefits was due to positions that were vacant for a portion of the fiscal year. The positive variance for services and supplies was due to savings achieved in third party vendor, online subscriptions/publications, printing, and software costs. The negative variance in revenues and reimbursements was caused by the noted decrease in expense; specifically, in eligible costs for delinquent debt recovery.

FY 2013-14 ACCOMPLISHMENTS

The Collection Unit's accomplishments include consistent timing of noticing and civil assessment (CIVA) fee impositions across all justice centers; implementation of the Tax Intercept Intra-Agency (IIC) Program as a renewed collection tool; review of all vendor contracts to ensure compliance and correct billing/payment practices are occurring; the implementation of a reduced flat-rate fee from one outside collection vendor; updates to the CMS to allow daily case withdrawal and submission via an interface to the Franchise Tax Board's Court Ordered Debt program; training and support of new techniques to assist staff with day-to-day interactions with debtors both in person and over the phone.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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 (657) 622-7747

Financial Planning Officer
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 (657) 622-7736

Collections (304500)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	2,847,986	2,938,608	2,774,338	2,750,318	2,842,931
900320	Lump sum payouts (vacation, sick leave cash outs)	11,836	12,753	10,658	19,311	-
900328	Other pay (on call, differentials, VSIP)	43,918	42,439	51,718	38,507	36,330
908301	Overtime	19,064	27,850	14,036	85,898	-
910302	Medicare	40,471	41,472	39,059	39,618	41,746
910401	Dental insurance	693	966	1,157	1,202	1,128
910501	Health insurance	386,608	444,975	445,805	483,829	510,356
910503	Retiree health benefits	-	74,856	105,371	111,067	114,028
910604	Retirement - non-judicial staff	716,316	722,559	660,576	784,294	930,569
913301	Unemployment insurance	-	8,172	7,405	-	-
913501	Life insurance	-	152	186	234	228
913502	Long-term disability (LTD) insurance	-	290	327	350	332
913503	Accidental death and dismemberment (AD&D) insurance	-	24	22	23	24
913699	Other insurance (e.g. vision)	44,662	34,511	31,995	31,445	34,476
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	4,115,054	4,353,127	4,146,151	4,349,595	4,515,648
Services and Supplies						
920699	Office expense	2,183	2,359	3,708	1,392	1,500
921702	Meals / food	184	222	-	-	-
921704	Special events / employee appreciation	-	-	197	-	295
922399	Library purchases and subscriptions	27,000	41,875	27,000	17,225	12,000
922699	Equipment - under \$5,000	(719)	-	-	-	-
922799	Equipment - rents and leases	945	-	-	-	-
922899	Equipment - maintenance and repairs	-	294	-	-	-
924599	Printing	64,644	78,988	57,806	59,589	65,000
925101	Telecommunications	779	511	49	16	200
926199	Postage	117,048	201,743	158,628	177,335	180,000
929210	Private car mileage	4,239	3,613	2,197	3,582	3,000
929299	Travel - in-state	42	69	-	5	-
931101	Travel - out-of-state	1,003	162	-	-	-
933101	Tuition and registration fees	445	-	-	199	-
939299	Collection services	625,188	517,313	471,529	239,634	510,000
943201	IT - maintenance, repairs, and supplies	6,892	4,255	-	-	-
943301	IT - commercial contracts	19,440	38,610	2,250	-	-
943502	IT - software and license fees	68,089	63,403	30,212	30,812	42,000
945301	Major equipment - non-IT	8,700	-	-	-	-
946601	Major equipment - IT	69,871	-	-	-	-
992001	Departmental indirect allocations	785,755	646,525	614,615	621,091	694,600
999910	Prior year expense adjustments	-	-	(1,440)	-	-
	SUBTOTAL - Services and Supplies	1,801,726	1,599,941	1,366,751	1,150,881	1,508,595
	TOTAL EXPENDITURES	5,916,780	5,953,068	5,512,903	5,500,476	6,024,243

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Court Collection Assistant	10	9.3	7	7.0	8	8.0	7	7.0	6	4.5
Court Collection Officer	13	13.0	13	13.0	13	12.2	12	12.0	13	13.0
Court Collection Specialist	25	23.7	28	28.0	27	27.0	28	28.0	28	28.0
Financial Services Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Senior Court Collection Officer	7	7.0	7	7.0	7	7.0	7	7.0	7	6.8
Supervising Court Collection Officer	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Training and Procedure Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	60	58.0	60	60.0	60	59.2	59	59.0	58	56.3

Financial Systems and Business Processes (304600)

WORKING STATEMENT OF PURPOSE

The Financial Systems and Business Process Management group is responsible for project management and systems integration design for all court projects involving Finance. This group has the unique responsibilities of having financial and business processes expertise combined with programming and technology skills and experience.

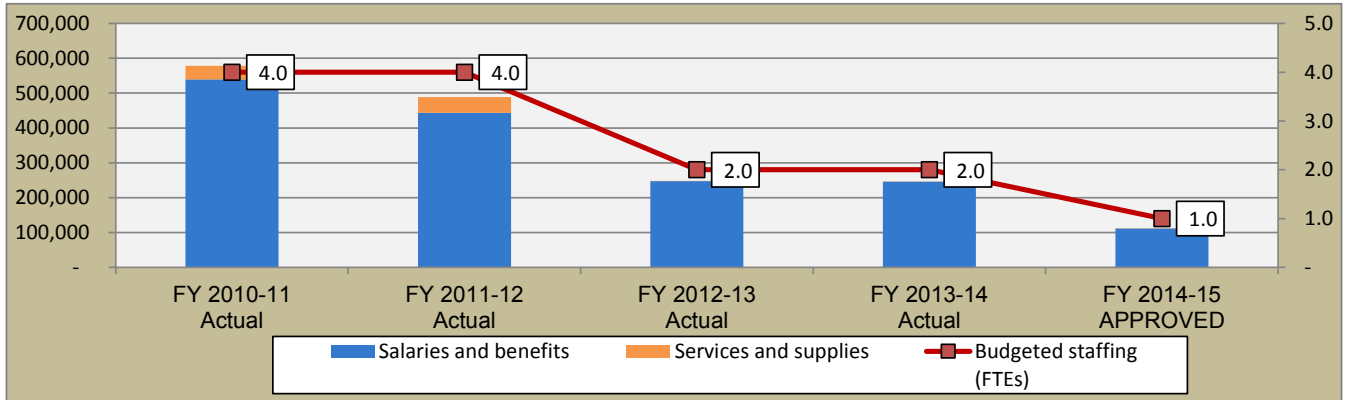
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	111,848
OCSC General Fund	111,853	Services and supplies	5
TOTAL FINANCING SOURCES	111,853	TOTAL EXPENDITURES	111,853

FY 2014-15 Goals and Objectives

Continued automation and improvement of processes throughout Finance and Administration.

EXPENDITURE AND STAFFING TRENDS



One administrative analyst II position that was filled in FY 2013-14 is now vacant and frozen.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	254,285	254,285	245,752	8,533	3.4%
Services and supplies	10	10	200	(190)	-1896.5%
TOTAL EXPENDITURES	254,295	254,295	245,951	8,344	3.3%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	254,295	254,295	245,951	8,344	3.3%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Darren Dang
 (657) 622-7015

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Financial Systems and Business Processes (304600)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	356,547	268,826	159,268	147,901	65,295
900320	Lump sum payouts (vacation, sick leave cash outs)	9,488	33,408	(220)	-	-
900328	Other pay (on call, differentials, VSIP)	2,700	-	-	-	-
908301	Overtime	-	2,126	-	6,262	-
910302	Medicare	3,704	2,863	2,349	2,270	947
910401	Dental insurance	2,461	2,522	2,244	2,132	1,128
910501	Health insurance	38,931	31,364	28,839	28,939	15,417
910503	Retiree health benefits	-	7,052	6,088	5,863	2,586
910604	Retirement - non-judicial staff	106,218	79,391	40,597	44,414	22,494
913301	Unemployment insurance	-	828	411	-	-
913501	Life insurance	-	432	363	414	228
913502	Long-term disability (LTD) insurance	-	807	550	518	229
913503	Accidental death and dismemberment (AD&D) insurance	-	67	42	40	24
913699	Other insurance (e.g. vision)	3,053	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	16,042	14,000	7,000	7,000	3,500
	SUBTOTAL - Salaries and Benefits	539,143	443,686	247,530	245,752	111,848
Services and Supplies						
921702	Meals / food	-	5	-	-	-
921704	Special events / employee appreciation	-	-	10	-	5
922399	Library purchases and subscriptions	-	-	41	-	-
929210	Private car mileage	373	193	113	200	-
929299	Travel - in-state	10	60	-	-	-
933101	Tuition and registration fees	3,895	-	178	-	-
943301	IT - commercial contracts	4,769	-	-	-	-
943502	IT - software and license fees	30,000	44,880	-	-	-
	SUBTOTAL - Services and Supplies	39,046	45,138	342	200	5
	TOTAL EXPENDITURES	578,188	488,824	247,872	245,951	111,853

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst I	-	-	1	1.0	-	-	-	-	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	2	1.0
Court Collection Specialist	1	1.0	-	-	-	-	-	-	-	-
Principal Administrative Analyst	1	1.0	1	1.0	1	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
TOTAL STAFFING	4	4.0	4	4.0	3	2.0	2	2.0	2	1.0

Contracts and Procurement Unit (304700)

WORKING STATEMENT OF PURPOSE

Under the umbrella of the office of Finance and Administration, it is the mission of Contracts and Procurement Unit to provide professional service excellence; ensure goods and services are purchased using efficient and effective business practices; and to ensure compliance with all applicable policies and regulations. This is achieved through a variety of processes including purchase orders, contracts, P-cards, and formal and informal solicitations.

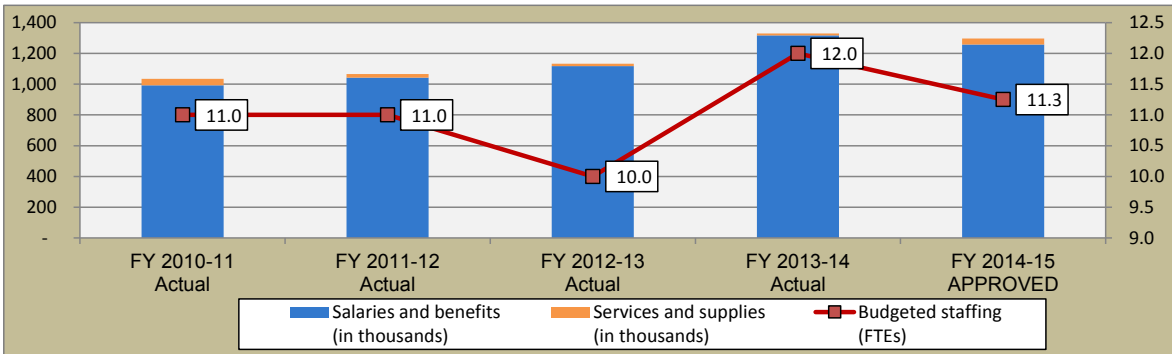
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,257,282
OCSC General Fund	1,297,602	Services and supplies	40,320
TOTAL FINANCING SOURCES	1,297,602	TOTAL EXPENDITURES	1,297,602

FY 2014-15 Goals and Objectives

The Contracts Unit will work towards achieving greater cost savings/cost avoidance; reducing risk for the Court; ensuring compliance with the Judicial Branch Contract Law (JBCL), paying particular attention to implementing Disabled Veterans Business Enterprise (DVBE) preference program as identified in the Bureau of State Audit pilot JBCL audit of our Court; revising our local Judicial Branch Contract Law manual and desk procedures to remain current with the latest updates released by the Judicial Council; assist in providing input to project prioritizations resulting from budget reduction measures; and develop a prevailing wage compliance monitoring program for the facilities maintenance pilot program.

EXPENDITURE AND STAFFING TRENDS



Three Contracts Unit positions became vacant during FY 2013-14. As each vacant position is budgeted at 0.8 FTE instead of 1.0 FTE, the Unit now only has 11.3 FTEs budgeted.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,283,874	1,283,874	1,317,061	(33,187)	-2.6%
Services and supplies	41,416	42,350	12,240	30,110	71.1%
TOTAL EXPENDITURES	1,325,290	1,326,224	1,329,300	(3,076)	-0.2%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	1,325,290	1,326,224	1,329,300	(3,076)	-0.2%

The Contracts Unit did not expend the full amount allocated for services and supplies. This was due to a delay in executing agreements for digital signatures and insurance verification services. Both of these contracts have since been executed, and Contracts Unit will expend the entire amount allocated in FY 2014-15. Additionally, Contracts prepaid Dunn and Bradstreet reports in FY 2012-13, and did not have to pay for any reports run in FY 2013-14. The salaries and benefits variance was due to required payouts for vacation and sick leave, as well as comp time that was awarded as a result of negotiations.

FY 2013-14 ACCOMPLISHMENTS

Provided draft DVBE policy to CEO and CFAO. Five of six staff members have received their Certified Professional Public Buyer (CPPB) certification. Maintained an active contract log of approximately 616 contracts. FY 2013-14 cost savings as of 4/28/14 is \$2.6 million. Maintained an active project list of 93 active projects per week and completed on average three (3) projects per week. Issued request for quotation (RFQ) for Delinquency Conflict Panel and developed template for Alternate Defense Conflict Panel Attorney Indigent Defense services. Created templates and negotiated and issued agreements for EFSP Evaluation Agreement, Service Provider Agreement, and incorporated amendments for agency permissions to EFSP providers. Completed contract negotiations and business process reengineering responsibilities for the Juvenile Alternate Defense Unit. Project included process, incorporating a new contracting methodology, issuing purchase orders, issuing RFQs and renegotiating existing agreements to achieve an immediate \$2.8 million cost savings as well as incorporating risk management and audit ability mechanisms into the new agreements. Court Interpreter contracts were brought into the Contracts Unit and templates were re-written to bring them up-to-date with current standards and were incorporated into the contract management database system. This entailed issuing over 116 new revamped agreements for Court Interpreter services which now include insurance requirements, JBCL requirements, and others.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Contracts and Procurement Unit (304700)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	676,166	680,061	717,401	809,859	792,066
900320	Lump sum payouts (vacation, sick leave cash outs)	1,210	2,538	5,131	6,966	-
900328	Other pay (on call, differentials, VSIP)	2,500	-	4,500	-	-
903301	Extra help	-	5,491	21,244	-	-
908301	Overtime	-	22,643	4,928	47,137	-
910302	Medicare	9,514	10,033	10,822	12,263	11,484
910401	Dental insurance	1,517	2,405	5,436	6,082	6,204
910501	Health insurance	105,518	106,898	111,994	142,305	124,800
910503	Retiree health benefits	-	17,682	27,539	32,106	31,368
910604	Retirement - non-judicial staff	177,222	175,830	176,920	233,208	265,589
912501	Workers' compensation	-	-	-	247	-
913301	Unemployment insurance	-	1,921	1,950	-	-
913501	Life insurance	-	392	907	1,124	1,254
913502	Long-term disability (LTD) insurance	-	704	1,376	1,450	1,547
913503	Accidental death and dismemberment (AD&D) insurance	-	61	102	108	132
913699	Other insurance (e.g. vision)	8,362	4,550	3,043	3,671	3,588
913899	Other benefits (tuition reimb., OBP, parking)	10,208	10,850	24,150	20,535	19,250
SUBTOTAL - Salaries and Benefits		992,218	1,042,059	1,117,443	1,317,061	1,257,282
Services and Supplies						
920599	Dues and memberships	710	710	935	3,790	1,510
920699	Office expense	469	2,158	-	346	-
921599	Advertising expense	1,460	-	21	77	-
921702	Meals / food	777	157	158	-	-
921704	Special events / employee appreciation	-	-	86	92	60
922399	Library purchases and subscriptions	1,329	(1)	-	-	2,750
922699	Equipment - under \$5,000	1,211	-	536	-	-
924599	Printing	2,141	65	1,151	65	-
929210	Private car mileage	833	2,402	572	937	1,000
929299	Travel - in-state	-	532	212	-	-
933101	Tuition and registration fees	22,490	3,475	649	934	-
938401	General consultant and professional services	11,747	11,665	10,848	6,000	35,000
939401	Legal services	-	2,753	-	-	-
SUBTOTAL - Services and Supplies		43,168	23,916	15,168	12,240	40,320
TOTAL EXPENDITURES		1,035,386	1,065,974	1,132,611	1,329,300	1,297,602

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Accounting Specialist	1	1.0	-	-	-	-	-	-	-	-
Administrative Analyst I	-	-	-	-	1	1.0	2	2.0	2	2.0
Administrative Analyst II	1	1.0	2	2.0	-	-	1	1.0	-	-
Administrative Assistant II	1	1.0	1	1.0	-	-	-	-	-	-
Buying Technician	1	1.0	-	-	-	-	-	-	-	-
Financial Services Manager II	-	-	1	1.0	1	1.0	1	1.0	1	0.8
Office Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Procurement Specialist II	-	-	-	-	6	6.0	5	5.0	5	4.8
Senior Administrative Analyst	1	1.0	-	-	2	2.0	2	2.0	3	2.8
Staff Assistant	2	2.0	-	-	-	-	1	1.0	1	1.0
Staff Specialist	3	3.0	6	6.0	-	-	-	-	-	-
TOTAL STAFFING	11	11.0	11	11.0	10	10.0	12	12.0	12	11.3



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HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES DEPARTMENT



The Human Resources Department aims to: (1) meet the needs of the Court by developing recruitment processes that produce a diverse, qualified, and talented workforce, and designing staffing solutions that align an individual's experience and interests with the organization's business needs; and (2) enhance the abilities of court employees to achieve high standards of professionalism, ethics, and performance, in support of good management practices and the Judicial Council's Strategic Plan, through high-quality education and professional development.

FY 2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	30,000	Salaries and benefits	3,652,208
OCSC General Fund	4,412,089	Services and supplies	789,881
TOTAL FINANCING SOURCES	4,442,089	TOTAL EXPENDITURES	4,442,089

Expenditure Trends

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 APPROVED
Salaries and benefits	3,200,588	3,303,951	3,312,865	3,450,793	3,652,208
Services and supplies	423,949	331,803	387,678	467,345	789,881
TOTAL EXPENDITURES	3,624,537	3,635,754	3,700,543	3,918,138	4,442,089

Staffing Trends

	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 APPROVED
AUTHORIZED POSITIONS	32	34	30	30	31
BUDGETED STAFFING (FTEs)	29.3	32.3	28.3	29.5	29.1

HUMAN RESOURCES DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY COST CENTER						
CC No.	Cost Center	Actual	Actual	Actual	Actual	BUDGET
305100	Human Resources	2,585,462	2,887,740	3,054,893	3,236,338	3,456,156
305200	Training	1,039,074	748,013	645,650	681,801	985,933
TOTAL		3,624,537	3,635,754	3,700,543	3,918,138	4,442,089

		Auth.		Auth.		Auth.		Auth.		Auth.	
CC No.	Cost Center	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
305100	Human Resources	22	19.3	24	22.3	26	24.8	22	21.8	25	23.3
305200	Training	10	10.0	10	10.0	4	3.5	8	7.7	6	5.8
TOTAL		32	29.3	34	32.3	30	28.3	30	29.5	31	29.1

HUMAN RESOURCES DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	2,077,613	2,133,821	2,214,727	2,155,161	2,222,765
900320	Lump sum payouts (vacation, sick leave cash outs)	29,238	24,765	9,475	48,916	-
900328	Other pay (on call, differentials, VSIP)	14,000	-	6,947	-	-
903301	Extra help	118,761	133,861	29,296	52,707	185,283
908301	Overtime	6,584	15,907	1,640	66,648	12,000
910302	Medicare	30,822	31,870	31,853	32,468	32,232
910401	Dental insurance	4,784	8,978	12,996	15,699	16,074
910501	Health insurance	232,454	260,160	273,445	283,568	280,511
910503	Retiree health benefits	-	55,861	85,400	85,747	88,023
910604	Retirement - non-judicial staff	584,891	583,334	574,214	641,135	746,907
913301	Unemployment insurance	-	6,249	5,871	-	-
913501	Life insurance	-	1,292	2,043	2,890	3,309
913502	Long-term disability (LTD) insurance	-	2,447	3,670	4,251	4,609
913503	Accidental death and dismemberment (AD&D) insurance	-	201	233	278	354
913699	Other insurance (e.g. vision)	24,523	12,704	10,291	8,373	9,266
913899	Other benefits (tuition reimb., OBP, parking)	76,919	32,500	50,763	52,953	50,875
SUBTOTAL - Salaries and Benefits		3,200,588	3,303,951	3,312,865	3,450,793	3,652,208
Services and Supplies						
920299	Laboratory expense	18,815	13,490	12,650	9,053	12,000
920599	Dues and memberships	4,849	3,264	3,654	4,751	8,528
920699	Office expense	9,188	8,091	6,901	9,646	11,000
921599	Advertising expense	2,063	2,617	-	-	5,000
921702	Meals / food	1,469	1,577	786	807	-
921704	Special events / employee appreciation	-	-	4,935	11,047	15,245
922399	Library purchases and subscriptions	2,312	3,120	5,387	1,047	3,555
922603	Equipment - office furniture	-	3,468	-	-	-
922611	Equipment - computers	13,542	278	60	-	-
922699	Equipment - under \$5,000	5,620	-	2,073	4,231	-
922899	Equipment - maintenance and repairs	-	-	280	549	1,000
924599	Printing	20	-	-	-	-
929210	Private car mileage	3,613	1,750	510	1,200	1,500
929299	Travel - in-state	722	7,715	135	3,218	-
931101	Travel - out-of-state	616	4,405	4,483	-	-
933101	Tuition and registration fees	142,127	170,547	178,392	178,685	216,329
935499	Maintenance and supplies	994	-	-	-	-
938201	Consulting services - temporary help	-	-	-	18,693	124,868
938401	General consultant and professional services	102,775	38,819	49,309	106,474	247,319
939401	Legal services	25,875	29,783	11,175	32,361	25,000
939402	Labor negotiations	-	-	30,632	28,367	30,000
942901	County-provided services	19,790	9,913	20,633	21,429	22,254
943301	IT - commercial contracts	9,928	-	-	-	-
943502	IT - software and license fees	32,772	32,966	55,681	35,786	66,283
946601	Major equipment - IT	26,861	-	-	-	-
SUBTOTAL - Services and Supplies		423,949	331,803	387,678	467,345	789,881
TOTAL EXPENDITURES		3,624,537	3,635,754	3,700,543	3,918,138	4,442,089



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Human Resources (305100)

WORKING STATEMENT OF PURPOSE

To help the organization attract and retain the best people by administering equitable pay and benefits; helping place the right people in the right jobs, providing ongoing meaningful development opportunities; upholding high standards in the workplace, promoting the Court's organizational goals, staying current in relevant business, economic, social and legal aspects; and partnering with managers and staff to ensure compliance with employment laws.

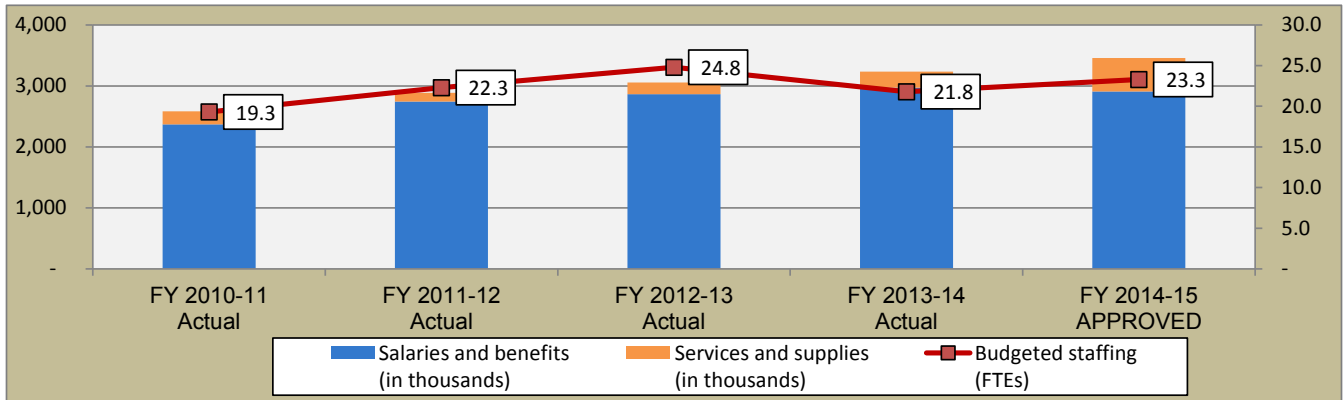
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	30,000	Salaries and benefits	2,909,728
OCSC General Fund	3,426,156	Services and supplies	546,428
TOTAL FINANCING SOURCES	3,456,156	TOTAL EXPENDITURES	3,456,156

FY 2014-15 Goals and Objectives

Assist with recruitment of employees needed to repair gaps in service levels; address classification study backlog so managers can structure the work effectively; facilitate and support modifications to the Court's compensation programs to ensure retention of highly qualified employees; and continue providing effective consulting services thereby maximizing productivity and minimizing liability.

EXPENDITURE AND STAFFING TRENDS



Two staff members were transferred to Human Resources (HR) from Training (305200).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	2,768,039	2,768,039	2,973,049	(205,010)	-7.4%
Services and supplies	194,283	194,900	263,288	(68,388)	-35.1%
TOTAL EXPENDITURES	2,962,322	2,962,939	3,236,338	(273,399)	-9.2%
Revenue and reimbursements	258,827	258,827	366,893	108,066	41.8%
OCSC General Fund	2,703,495	2,704,112	2,869,445	(165,333)	-6.1%

HR was able to contract with outside vendors to conduct, advertise and/or assist with executive recruitments. In addition, HR utilized the services of an outside contractor to conduct a couple of classification and compensation studies in which an outside perspective was desirable. Salaries and benefits expenditures were impacted by required payouts for vacation and sick leave, as well as comp time that was awarded as a result of negotiations. It was also impacted by a transfer from Training to HR.

FY 2013-14 ACCOMPLISHMENTS

HR has continued to provide effective consulting services in the areas of change management, legal compliance, performance management, worker's compensation, benefits, and disability/leave management; reached agreement with OCEA for a two-year contract; and successfully handled a multitude of recruitments, staffing and classification requests.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Human Resources (305100)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,499,020	1,748,941	1,907,864	1,859,695	1,810,709
900320	Lump sum payouts (vacation, sick leave cash outs)	17,613	16,172	9,475	48,308	-
900328	Other pay (on call, differentials, VSIP)	14,000	-	5,697	-	-
903301	Extra help	118,761	133,861	29,296	31,159	76,283
908301	Overtime	5,282	14,769	1,605	55,523	12,000
910302	Medicare	22,279	26,276	27,488	27,814	26,256
910401	Dental insurance	3,956	8,348	11,855	14,585	14,946
910501	Health insurance	164,217	211,838	234,556	243,229	224,925
910503	Retiree health benefits	-	45,792	73,543	74,032	71,704
910604	Retirement - non-judicial staff	435,432	486,894	498,980	556,216	611,568
913301	Unemployment insurance	-	5,186	5,074	-	-
913501	Life insurance	-	1,182	1,859	2,673	3,081
913502	Long-term disability (LTD) insurance	-	2,243	3,259	3,861	4,280
913503	Accidental death and dismemberment (AD&D) insurance	-	184	212	257	330
913699	Other insurance (e.g. vision)	17,060	9,423	8,329	6,245	6,271
913899	Other benefits (tuition reimb., OBP, parking)	71,377	32,500	47,263	49,453	47,375
SUBTOTAL - Salaries and Benefits		2,368,999	2,743,610	2,866,357	2,973,049	2,909,728
Services and Supplies						
920299	Laboratory expense	18,815	13,490	12,650	9,053	12,000
920599	Dues and memberships	4,849	3,264	3,654	4,751	7,154
920699	Office expense	626	687	421	5,750	3,500
921599	Advertising expense	2,063	2,617	-	-	5,000
921702	Meals / food	1,186	989	540	250	-
921704	Special events / employee appreciation	-	-	199	-	125
922399	Library purchases and subscriptions	1,917	1,937	4,968	1,047	2,000
922699	Equipment - under \$5,000	5,620	-	-	-	-
924599	Printing	20	-	-	-	-
929210	Private car mileage	965	1,032	392	528	1,000
929299	Travel - in-state	659	3,875	85	832	-
931101	Travel - out-of-state	616	-	-	-	-
933101	Tuition and registration fees	4,550	5,058	1,995	305	-
935499	Maintenance and supplies	994	-	-	-	-
938201	Consulting services - temporary help	-	-	-	18,693	124,868
938401	General consultant and professional services	102,675	38,520	49,010	106,175	247,319
939401	Legal services	25,875	29,783	11,175	32,361	25,000
939402	Labor negotiations	-	-	30,632	28,367	30,000
942901	County-provided services	19,790	9,913	20,633	21,429	22,254
943301	IT - commercial contracts	9,928	-	-	-	-
943502	IT - software and license fees	15,316	32,966	52,181	33,746	66,208
SUBTOTAL - Services and Supplies		216,464	144,131	188,536	263,288	546,428
TOTAL EXPENDITURES		2,585,462	2,887,740	3,054,893	3,236,338	3,456,156

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Associate Human Resources Analyst	-	-	-	-	-	-	3	3.0	3	2.8
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Human Resources Analyst	3	1.0	3	3.0	3	3.0	3	3.0	2	2.0
Human Resources Specialist I	3	3.0	4	4.0	3	3.0	2	2.0	1	1.0
Human Resources Specialist II	2	2.0	4	3.0	5	4.5	2	2.0	3	2.8
Office Assistant	1	1.0	1	1.0	-	-	-	-	-	-
Office Specialist	1	1.0	-	-	1	1.0	-	-	2	1.8
Principal Human Resources Analyst	1	0.5	1	0.5	2	1.5	2	2.0	3	2.3
Senior Human Resources Analyst	4	3.8	4	3.8	4	3.8	4	3.8	4	4.3
Senior Human Resources Specialist	5	5.0	5	5.0	6	6.0	4	4.0	5	4.5
TOTAL STAFFING	22	19.3	24	22.3	26	24.8	22	21.8	25	23.3

Training (305200)

WORKING STATEMENT OF PURPOSE

To provide career development tools and opportunities to help employees achieve skills and knowledge for personal and professional growth. By doing this, we help to develop current and future leaders who support the Court's operational goals.

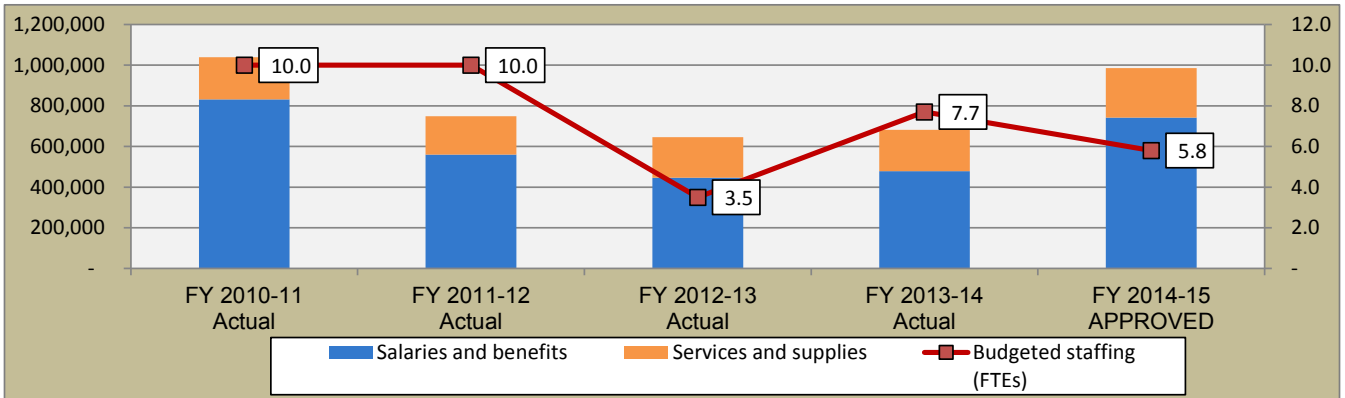
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	742,480
OCSC General Fund	985,933	Services and supplies	243,453
TOTAL FINANCING SOURCES	985,933	TOTAL EXPENDITURES	985,933

FY 2014-15 Goals and Objectives

Enhance organizational effectiveness by assisting in developing employees for future leadership roles, enhancing development of supervisors and managers, and supporting succession planning.

EXPENDITURE AND STAFFING TRENDS



Two staff members were transferred from Training to HR (305100).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	799,388	799,388	477,743	321,645	40.2%
Services and supplies	200,195	203,893	204,057	(164)	-0.1%
TOTAL EXPENDITURES	999,583	1,003,281	681,801	321,480	32.0%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	999,583	1,003,281	681,801	321,480	32.0%

Training was able to purchase training materials and certification classes in anticipation of expanding training and development opportunities for Court staff, supervisors, and managers. The salaries and benefits actuals were impacted by the transfer of one staff member to HR as well as several vacancies.

FY 2013-14 ACCOMPLISHMENTS

The Court hosted the first grant funded ICM – Certified Court Manager – course; offered the Leadership Development Institute program to our leaders and those from neighboring counties; offered supervisory, computer, and soft skill training; and developed the capability to create online eLearning classes.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Bud Whalen
 (657) 622-7701

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Training (305200)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	578,593	384,880	306,863	295,466	412,056
900320	Lump sum payouts (vacation, sick leave cash outs)	11,625	8,593	-	608	-
900328	Other pay (on call, differentials, VSIP)	-	-	1,250	-	-
903301	Extra help	-	-	-	21,548	109,000
908301	Overtime	1,302	1,137	35	11,126	-
910302	Medicare	8,543	5,595	4,365	4,653	5,976
910401	Dental insurance	828	630	1,141	1,114	1,128
910501	Health insurance	68,236	48,322	38,889	40,339	55,586
910503	Retiree health benefits	-	10,068	11,857	11,715	16,319
910604	Retirement - non-judicial staff	149,458	96,439	75,234	84,919	135,339
913301	Unemployment insurance	-	1,063	797	-	-
913501	Life insurance	-	110	184	217	228
913502	Long-term disability (LTD) insurance	-	204	411	390	329
913503	Accidental death and dismemberment (AD&D) insurance	-	17	22	21	24
913699	Other insurance (e.g. vision)	7,463	3,281	1,962	2,129	2,995
913899	Other benefits (tuition reimb., OBP, parking)	5,542	-	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		831,589	560,341	446,509	477,743	742,480
Services and Supplies						
920599	Dues and memberships	-	-	-	-	1,374
920699	Office expense	8,562	7,404	6,480	3,896	7,500
921702	Meals / food	283	588	246	557	-
921704	Special events / employee appreciation	-	-	4,736	11,047	15,120
922399	Library purchases and subscriptions	395	1,184	419	-	1,555
922603	Equipment - office furniture	-	3,468	-	-	-
922611	Equipment - computers	13,542	278	60	-	-
922699	Equipment - under \$5,000	-	-	2,073	4,231	-
922899	Equipment - maintenance and repairs	-	-	280	549	1,000
929210	Private car mileage	2,647	718	118	672	500
929299	Travel - in-state	63	3,840	50	2,386	-
931101	Travel - out-of-state	-	4,405	4,483	-	-
933101	Tuition and registration fees	137,577	165,489	176,397	178,380	216,329
938401	General consultant and professional services	100	299	299	299	-
943502	IT - software and license fees	17,455	-	3,500	2,040	75
946601	Major equipment - IT	26,861	-	-	-	-
SUBTOTAL - Services and Supplies		207,485	187,673	199,142	204,057	243,453
TOTAL EXPENDITURES		1,039,074	748,013	645,650	681,801	985,933

STAFFING HISTORY BY CLASSIFICATION

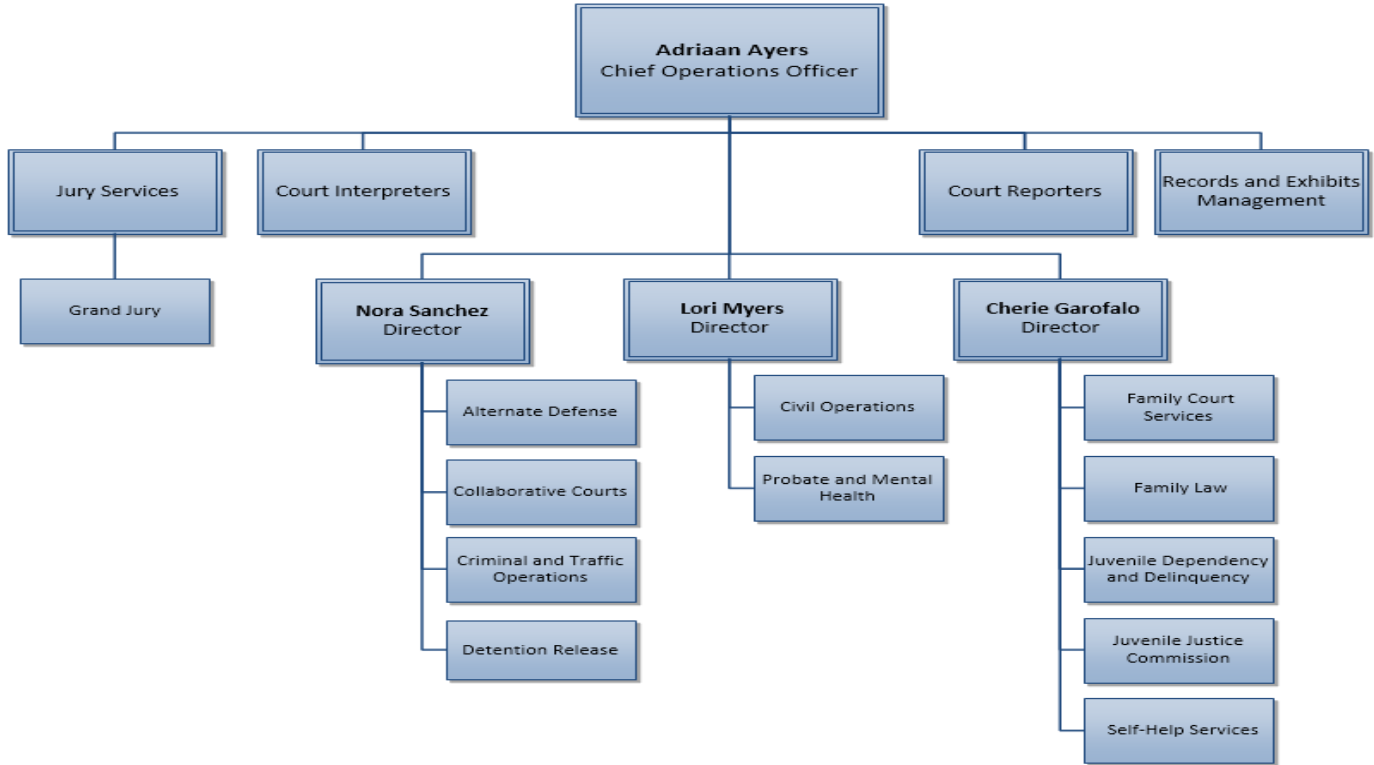
Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Human Resources Analyst	1	1.0	1	1.0	-	-	1	1.0	-	-
Human Resources Specialist I	1	1.0	-	-	-	-	-	-	-	-
Human Resources Specialist II	1	1.0	2	2.0	1	1.0	2	1.7	3	2.8
Office Assistant	-	-	1	1.0	-	-	-	-	-	-
Office Specialist	1	1.0	2	2.0	1	0.5	2	2.0	-	-
Principal Human Resources Analyst	-	-	-	-	1	1.0	1	1.0	-	-
Senior Human Resources Analyst	1	1.0	1	1.0	-	-	-	-	1	1.0
Senior Human Resources Specialist	1	1.0	-	-	-	-	1	1.0	-	-
Staff Development Specialist	4	4.0	3	3.0	1	1.0	1	1.0	2	2.0
TOTAL STAFFING	10	10.0	10	10.0	4	3.5	8	7.7	6	5.8



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OPERATIONS DEPARTMENT

OPERATIONS DEPARTMENT



Embracing innovative ideas and modern management practices for effective and efficient delivery of services to internal and external court users.

2014-15 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	37,782,145	Salaries and benefits	103,513,964
OCSC General Fund	85,684,575	Services and supplies	19,952,756
TOTAL FINANCING SOURCES	<u>123,466,720</u>	TOTAL EXPENDITURES	<u>123,466,720</u>

Expenditure Trends

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 APPROVED
Salaries and benefits	106,921,537	110,041,200	104,025,988	103,897,694	103,513,964
Services and supplies	24,924,868	24,747,444	19,361,340	18,576,745	19,952,756
TOTAL EXPENDITURES	<u>131,846,405</u>	<u>134,788,645</u>	<u>123,387,328</u>	<u>122,474,439</u>	<u>123,466,720</u>

Staffing Trends

	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 APPROVED
AUTHORIZED POSITIONS	<u>1,229</u>	<u>1,243</u>	<u>1,190</u>	<u>1,098</u>	<u>1,083</u>
Superior Court Commissioners	3.0	3.0	3.0	3.0	2.5
Other Court staff	1,212.0	1,220.2	1,159.2	1,075.1	1,051.0
BUDGETED STAFFING (FTEs)	<u>1,215.0</u>	<u>1,223.2</u>	<u>1,162.2</u>	<u>1,078.1</u>	<u>1,053.5</u>

OPERATIONS DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY COST CENTER						
CC No.	Cost Center	Actual	Actual	Actual	Actual	BUDGET
306100	Operations - Administration	1,663,573	2,245,388	2,433,973	1,817,147	2,342,989
302221	Court Reporters	17,306,650	17,403,929	15,843,944	15,062,699	14,851,395
302222	Court Interpreters	8,207,397	8,485,463	8,144,328	8,610,397	9,178,153
302232	Jury Services	2,975,883	2,957,109	2,888,931	2,915,297	3,014,216
302233	Grand Jury	259,427	234,805	190,322	235,855	183,260
306330	Records and Exhibits Management	2,225,417	3,793,982	2,615,944	4,198,605	4,279,097
Subtotal - Operations Administration		32,638,346	35,120,676	32,117,443	32,840,001	33,849,110
304220	Alternate Defense	15,964,538	15,528,244	12,063,320	3,662,817	4,432,406
306200	Collaborative Courts	1,556,281	972,022	831,713	833,306	806,518
306411	Criminal and Traffic Operations	35,445,434	35,833,430	33,796,290	33,374,520	32,167,993
306413	Detention Release	1,412,386	1,438,578	1,374,387	1,465,574	1,617,700
Subtotal - Criminal and Traffic		54,378,639	53,772,274	48,065,709	39,336,217	39,024,617
306311	Civil Operations	17,875,029	17,187,676	15,625,444	15,343,647	15,230,072
306512	Probate and Mental Health	3,810,014	3,904,019	3,553,429	2,467,125	2,374,115
Subtotal - Civil and Probate/Mental Health		21,685,043	21,091,695	19,178,872	17,810,773	17,604,187
306514	Family Law	7,325,029	8,438,695	8,216,928	8,183,253	7,860,681
306516	Family Court Services	4,349,819	4,565,596	4,591,566	5,853,577	5,778,656
306517	Juvenile Dependency and Delinquency	4,919,037	5,098,306	4,718,154	11,907,154	12,312,519
306521	Juvenile Justice Commission	162,373	156,319	151,763	164,810	171,457
306522	Self-Help Services	151,275	491,300	694,392	856,394	257,665
Subtotal - Family Law and Juvenile		16,907,533	18,750,215	18,372,804	26,965,188	26,380,978
999988	State Justice Institute	-	-	-	11,960	-
999989	DV Family Law Interpreter	113,580	102,854	101,742	100,014	-
999992	California's Self-Help Centers	1,059,957	1,236,460	1,240,655	1,245,201	1,974,299
999993	Access to Visitation	104,833	102,707	99,684	107,771	109,500
999995	Collaborative Courts Substance Abuse and Focus	21,125	44,435	42,000	38,454	41,000
999997	AB 1058 Child Support Facilitator Program	874,473	744,806	741,327	738,190	809,965
999998	AB 1058 Child Support Commissioner Program	3,212,079	2,945,455	2,540,654	2,351,757	2,722,209
999999	Complex Civil Litigation Program	850,798	877,068	886,438	928,911	950,855
SUBTOTAL - Grants and MOUs		6,236,844	6,053,784	5,652,500	5,522,260	6,607,828
TOTAL - OPERATIONS		131,846,405	134,788,645	123,387,328	122,474,439	123,466,720

STAFFING HISTORY BY COST CENTER

CC No.	Cost Center	Auth.		Auth.		Auth.		Auth.		Auth.	
		Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
306100	Operations - Administration	8	6.5	18	13.0	19	13.0	19	19.0	19	16.0
302221	Court Reporters	127	124.2	126	123.9	120	116.0	110	97.7	110	95.6
302222	Court Interpreters	60	57.8	65	63.4	64	62.1	67	65.9	70	67.4
302232	Jury Services	20	19.5	20	20.0	18	18.0	17	17.0	17	16.8
302233	Grand Jury	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
306330	Records and Exhibits Management	39	36.7	38	35.8	38	35.8	45	45.0	57	56.0
Subtotal - Operations Administration		256	246.7	269	258.1	260	245.9	259	245.6	274	252.7
304220	Alternate Defense	7	7.0	7	7.0	7	7.0	1	1.0	3	3.0
306200	Collaborative Courts	9	9.0	9	9.0	8	7.4	7	7.0	7	7.0
306411	Criminal and Traffic Operations	432	429.5	431	425.1	407	400.6	374	371.1	348	343.2
306413	Detention Release	12	12.0	12	12.0	13	13.0	13	13.2	13	13.2
Subtotal - Criminal and Traffic Operations		460	457.5	459	453.1	435	428.0	395	392.3	371	366.4
306311	Civil Operations	231	228.3	230	225.0	201	195.2	169	168.0	169	167.1
306512	Probate and Mental Health	42	42.0	41	41.0	40	40.0	28	28.0	26	25.5
Subtotal - Civil and Probate/Mental Health		733	727.8	730	719.1	676	663.2	592	588.3	566	558.9
306514	Family Law	91	90.3	93	93.0	101	100.3	92	91.4	89	88.1
306516	Family Court Services	40	39.5	40	39.7	40	39.7	48	48.0	48	48.0
306517	Juvenile Dependency and Delinquency	58	58.0	57	57.0	58	58.0	54	53.5	54	53.5
306521	Juvenile Justice Commission	2	1.6	1	1.3	1	1.3	1	1.3	1	1.0
306522	Self-Help Services	2	2.0	6	6.0	8	7.6	9	8.3	2	2.2
Subtotal - Family Law and Juvenile		1,199	1,190	1,198	1,182.1	1,125	1,105	993	986.8	955	944
999992	California's Self-Help Centers	8	8.0	8	8.0	10	10.0	10	9.5	18	16.2
999993	Access to Visitation	-	-	-	-	-	-	-	-	-	-
999997	AB 1058 Child Support Facilitator Program	7	7.0	7	7.0	7	7.0	6	6.2	5	6.0
999998	AB 1058 Child Support Commissioner Program	22	23.9	22	23.8	19	19.2	17	17.0	16	17.0
999999	Complex Civil Litigation Program	10	10.2	10	10.2	10	10.0	10	10.0	10	9.9
SUBTOTAL - Grants and MOUs		47	49.1	47	49.0	46	46.2	43	42.7	49	49.1
TOTAL - OPERATIONS		1,962	1,942.8	1,973	1,942.3	1,866	1,825.4	1,690	1,667.4	1,649	1,612.4

OPERATIONS DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	72,387,227	72,771,873	69,207,683	64,868,662	65,524,865
900320	Lump sum payouts (vacation, sick leave cash outs)	557,404	676,308	615,052	403,220	-
900328	Other pay (on call, differentials, VSIP)	1,128,051	1,089,577	1,360,460	1,194,481	759,249
903301	Extra help	2,021,522	2,472,872	549,318	742,496	655,124
906303	Judicial officers - commissioners	467,224	457,648	370,560	371,927	393,827
908301	Overtime	663,292	250,022	166,517	3,531,389	360,224
910302	Medicare	975,883	991,969	927,473	914,787	964,936
910401	Dental insurance	65,638	89,889	99,702	94,858	62,728
910501	Health insurance	8,636,670	9,618,466	9,937,423	9,568,025	9,618,935
910503	Retiree health benefits	-	1,944,797	2,714,541	2,624,614	2,635,289
910604	Retirement - non-judicial staff	18,522,207	18,182,152	16,749,867	18,488,211	21,468,584
912301	Retirement - judicial officers	184,793	180,396	107,157	122,847	147,487
912501	Workers' compensation	40,128	83,423	86,289	89,301	-
913301	Unemployment insurance	-	210,722	189,654	-	-
913501	Life insurance	-	8,288	9,736	10,860	11,680
913502	Long-term disability (LTD) insurance	-	20,155	22,188	20,549	21,453
913503	Accidental death and dismemberment (AD&D) insurance	-	1,446	1,279	1,162	1,410
913699	Other insurance (e.g. vision)	1,018,185	721,768	656,617	616,293	622,642
913802	Educational incentives (other than tuition reimb.)	23,429	25,560	26,338	22,569	48,500
913899	Other benefits (tuition reimb., OBP, parking)	229,885	243,870	228,134	211,443	217,031
	SUBTOTAL - Salaries and Benefits	106,921,537	110,041,200	104,025,988	103,897,694	103,513,964
Services and Supplies						
920299	Laboratory expense	66,843	49,495	35,150	37,910	-
920599	Dues and memberships	4,220	3,780	3,970	3,820	4,180
920609	Electronic recording supplies	556	617	-	-	-
920622	Copy paper	206	3,825	2,812	1,870	7,500
920699	Office expense	36,372	23,646	14,987	25,153	89,556
921599	Advertising expense	3,344	3,937	3,305	4,094	5,100
921702	Meals / food	7,683	9,693	1,506	2,658	2,400
921704	Special events / employee appreciation	-	-	8,424	4,139	5,465
922399	Library purchases and subscriptions	2,508	19	78	1,234	1,800
922603	Equipment - office furniture	-	-	1,186	9,275	1,001
922611	Equipment - computers	1,944	47,160	-	1,157	17,000
922612	Equipment - printers	287	-	-	250	-
922699	Equipment - under \$5,000	13,292	61,795	174,212	95,930	12,500
922799	Equipment - rents and leases	14,427	14,861	18,018	14,682	17,300
922899	Equipment - maintenance and repairs	23,504	18,785	48,160	28,061	28,033
923999	General expense - service	9,444	7,620	7,831	11,186	88,300
924599	Printing	372,320	328,187	271,762	248,792	290,100
925101	Telecommunications	13,700	111	-	3,709	-
926199	Postage	517,483	505,470	539,827	486,435	642,700
928801	Insurance	-	-	346	370	400
929210	Private car mileage	75,311	72,968	74,704	106,325	78,770
929299	Travel - in-state	14,553	14,033	11,676	8,657	8,470
931101	Travel - out-of-state	14,833	6,409	4,833	19,199	2,300
933101	Tuition and registration fees	44,917	18,640	14,781	38,906	29,078
934510	Courtroom security - Sheriff-provided	352,186	391,062	384,865	254,269	345,000
935499	Maintenance and supplies	-	75	-	-	-
935699	Alteration expenses	-	-	-	-	500
938201	Consulting services - temporary help	394,086	65,096	27,226	48,112	26,361
938401	General consultant and professional services	2,024,397	2,782,242	1,518,043	1,421,738	1,479,629
938502	Court interpreter - travel	-	-	399	-	2,500
938503	Court interpreter - registered	46,289	62,123	77,338	35,090	90,000
938504	Court interpreter - certified	1,092,876	1,064,882	793,366	822,785	830,000
938505	Court interpreter - non-registered	106,354	86,522	50,591	56,210	53,000
938506	Court interpreter - non-certified	426,942	317,556	120,315	125,906	120,000
938507	Court interpreter - American sign language	149,129	144,953	145,747	152,765	140,000
938509	Court interpreter - mileage	35,507	32,426	27,070	31,231	28,000
938512	Court interpreter - document translation	-	1,848	698	5,719	5,500
938601	Court reporter services	222,559	242,497	221,953	624,558	300,000
938701	Court transcripts	1,312,630	1,360,612	1,255,886	1,456,930	1,417,319
938711	Electronic recording transcripts	80,310	109,076	76,487	77,164	83,000
938801	CAC - dependency (children)	2,699,565	2,851,842	2,647,327	2,116,176	2,259,022
938802	CAC - dependency (parents)	5,399,548	5,375,810	3,930,681	3,997,284	4,324,060
938899	CAC - criminal	4,672,817	4,161,741	2,829,491	2,572,528	2,958,808
938901	Investigative services	385,780	363,613	320,062	232,511	301,350
939002	Psychiatric evaluations	231,145	282,292	231,967	247,424	336,000
939003	Court-ordered professional services	179,328	153,426	98,363	58,877	251,500
939009	Expert witness	69,580	18,250	9,850	31,133	13,000
939014	Expert witness - forensic	180,704	156,764	174,295	98,861	150,000
939018	Mental health hearing officer	47,426	52,038	53,828	73,865	75,000
939102	Civil arbitration fee	2,250	4,050	1,800	1,050	1,100
939412	CAC - delinquency	1,095,796	1,022,295	1,023,287	790,600	850,000
939413	CAC - family law	437,311	315,614	242,093	336,402	300,000
939414	CAC - probate	6,874	2,713	39,854	6,173	5,000
939420	Small claims advisory service	185,000	155,000	130,000	130,000	130,000
941101	Sheriff - reimbursement - AB2030/AB2695	78,895	75,310	70,455	72,730	80,000
943201	IT - maintenance, repairs, and supplies	-	199	-	-	-

OPERATIONS DEPARTMENT

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
943301	IT - commercial contracts	1,000	-	1,418	1,800	8,225
943502	IT - software and license fees	2,046	22,233	22,463	23,679	57,091
945301	Major equipment - non-IT	16,139	48,963	-	8,618	-
946601	Major equipment - IT	-	30,963	48,545	-	-
952002	Uniforms	8,015	1,095	306	-	-
952099	Uniform allowance	-	-	-	1,151	3,000
952499	Vehicle operations	13,862	10,075	5,652	12,173	15,000
965101	Jury fees	825,015	796,005	783,330	808,905	780,000
965102	Jury mileage	266,773	259,317	252,928	254,540	245,000
965110	Jury parking and public transportation	20,788	27,686	30,669	26,671	35,000
971002	Interest expense	-	176,794	-	-	-
972100	Judgments, settlements, and claims	335	-	678	30	-
992001	Departmental indirect allocations	617,865	531,337	479,997	467,902	521,838
999910	Prior year expense adjustments	-	-	(5,553)	(60,627)	-
SUBTOTAL - Services and Supplies		24,924,868	24,747,444	19,361,340	18,576,745	19,952,756
TOTAL EXPENDITURES		131,846,405	134,788,645	123,387,328	122,474,439	123,466,720

Operations - Administration (306100)

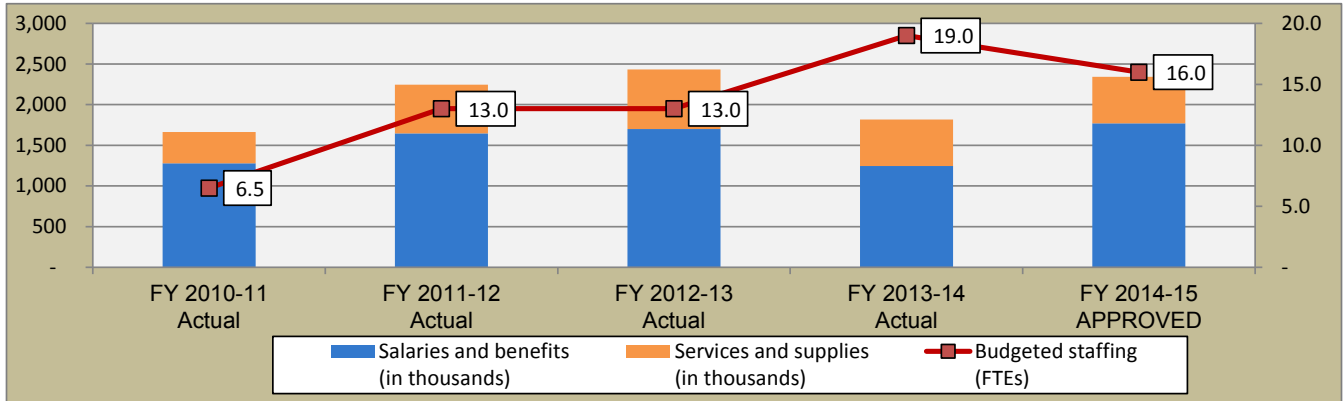
WORKING STATEMENT OF PURPOSE

The Operations Administration cost center provides guidance to and ensures that all Operations units are on track with the Court's strategic planning goals while consistently providing a high level of customer service to the public.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	420,100	Salaries and benefits	1,771,444
OCSC General Fund	1,922,889	Services and supplies	571,545
TOTAL FINANCING SOURCES	2,342,989	TOTAL EXPENDITURES	2,342,989

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing is decreased a total of 3.0 FTEs due to allocated salary savings.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	2,521,535	4,021,535	1,244,758	2,776,777	69.0%
Services and supplies	604,595	605,465	572,389	33,076	5.5%
TOTAL EXPENDITURES	3,126,130	4,627,000	1,817,147	2,809,853	60.7%
Revenue and reimbursements	460,100	460,100	423,430	(36,670)	-8.0%
OCSC General Fund	2,666,030	4,166,900	1,393,717	2,773,183	66.6%

Salaries and benefits for this cost center were significantly under budget because the FY 2013-14 budget included the unallocated overtime budget for the entire Operations Department. Overall, salaries and benefits for the Operations Department are about \$1.3 million less than budgeted. Revenue for Children's Waiting Rooms was also less than expected.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Chief Operations Officer
Adriaan Ayers
 (657) 622-7012

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Operations - Administration (306100)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	821,818	1,117,051	1,176,956	807,076	1,143,451
900320	Lump sum payouts (vacation, sick leave cash outs)	86,904	16,441	(252)	20,027	-
900328	Other pay (on call, differentials, VSIP)	10,065	105	4,000	3,500	-
903301	Extra help	20,683	9,591	-	-	-
908301	Overtime	3,642	965	148	27,484	-
910302	Medicare	10,494	13,592	13,784	9,219	16,575
910401	Dental insurance	2,332	5,564	6,846	5,569	6,204
910501	Health insurance	68,936	114,232	124,603	72,328	142,826
910503	Retiree health benefits	-	29,322	44,946	32,058	45,283
910604	Retirement - non-judicial staff	227,654	306,671	293,142	238,898	383,627
913301	Unemployment insurance	-	3,104	3,089	-	-
913501	Life insurance	-	968	1,241	1,241	1,479
913502	Long-term disability (LTD) insurance	-	2,099	2,521	2,163	2,270
913503	Accidental death and dismemberment (AD&D) insurance	-	151	146	120	177
913699	Other insurance (e.g. vision)	9,055	4,648	4,917	1,877	6,552
913899	Other benefits (tuition reimb., OBP, parking)	15,833	24,000	24,000	23,200	23,000
SUBTOTAL - Salaries and Benefits		1,277,416	1,648,505	1,700,087	1,244,758	1,771,444
Services and Supplies						
920699	Office expense	116	-	29	-	-
921702	Meals / food	688	-	-	-	-
921704	Special events / employee appreciation	-	-	408	5	45
922603	Equipment - office furniture	-	-	1,186	8,283	-
922699	Equipment - under \$5,000	-	50,847	167,781	54,790	-
922899	Equipment - maintenance and repairs	-	-	26,750	-	-
923999	General expense - service	-	-	190	-	-
929210	Private car mileage	1,356	1,528	1,376	1,292	1,500
929299	Travel - in-state	54	436	223	745	-
931101	Travel - out-of-state	2,491	-	2,183	1,860	-
933101	Tuition and registration fees	500	90	-	650	-
938401	General consultant and professional services	380,952	543,983	533,760	535,357	570,000
943502	IT - software and license fees	-	-	-	2,380	-
999910	Prior year expense adjustments	-	-	-	(32,972)	-
SUBTOTAL - Services and Supplies		386,156	596,884	733,887	572,389	571,545
TOTAL EXPENDITURES		1,663,573	2,245,388	2,433,973	1,817,147	2,342,989

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Analyst II	1	-	-	-	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	3	3.0	3	3.0	3	3.0	3	3.0
Court Administrator	3	2.5	2	2.0	2	2.0	2	2.0	3	2.8
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	0.8
Legal Processing Specialist II	1	1.0	1	0.5	-	-	-	-	-	-
Superior Court Clerk I	-	-	9	4.5	10	4.0	10	10.0	10	7.5
Superior Court Director	-	-	-	-	1	1.0	1	1.0	-	-
Superior Court Manager	-	-	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	8	6.5	18	13.0	19	13.0	19	19.0	19	16.0

Court Reporters (302221)

WORKING STATEMENT OF PURPOSE

The mission of Court Reporter Services is to serve the needs of the bench by providing verbatim shorthand reporting and electronic recording monitor services in a professional and timely manner. The unit promotes professional excellence through training, mentoring, and the use of state-of-the-art technology.

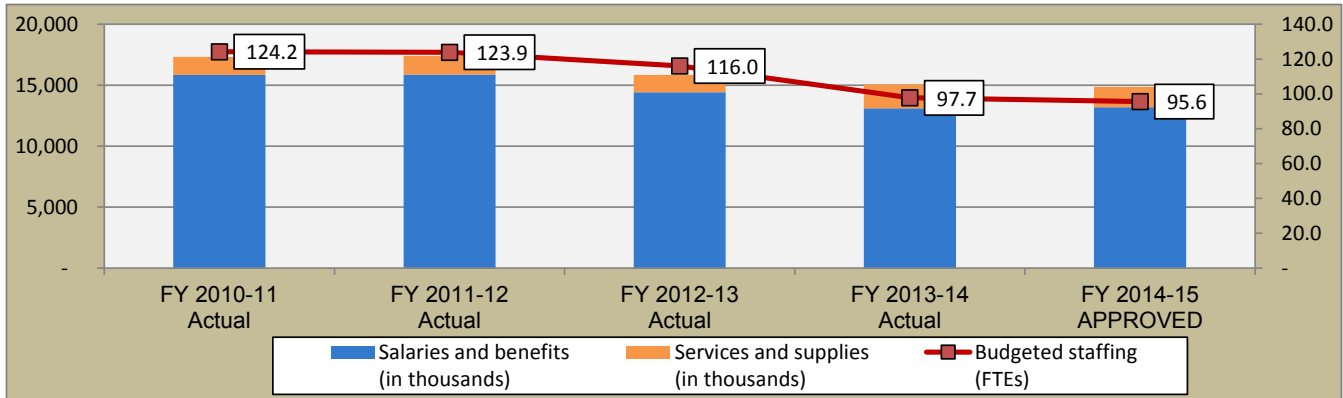
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	860,000	Salaries and benefits	13,193,260
OCSC General Fund	13,991,395	Services and supplies	1,658,135
TOTAL FINANCING SOURCES	14,851,395	TOTAL EXPENDITURES	14,851,395

FY 2014-15 Goals and Objectives

The goal of Court Reporter Services is to create and preserve the official verbatim record on all mandated case types.

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing is reduced by 2.0 FTEs due to retirements. Court Reporter Services did not receive permission to fill the vacant positions.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	13,355,206	13,355,206	13,106,029	249,177	1.9%
Services and supplies	1,651,010	1,651,018	1,956,670	(305,652)	-18.5%
TOTAL EXPENDITURES	15,006,216	15,006,224	15,062,699	(56,475)	-0.4%
Revenue and reimbursements	995,000	995,000	989,908	(5,092)	-0.5%
OCSC General Fund	14,011,216	14,011,224	14,072,792	(61,568)	-0.4%

The variance in salaries and benefits was due to decreases in staffing. The variance in services and supplies was due to a higher number of transcripts being required than originally estimated and an increased use of pro tem reporters due to multiple long-term leaves and reduction of FTEs.

FY 2013-14 ACCOMPLISHMENTS

- Court Reporter Services continues to realize efficiencies in court reporter staffing by utilizing the SharePoint Court Reporter Availability Tool, following the Family Law/Probate/Mental Health Court Reporter Reallocation Plan, and maintaining daily communication with courtroom operations to obtain up-to-date courtroom status and reporter needs.
- Implemented Automated Online Transcript Request Program.
- Implemented new reporter vacation guidelines.
- Revised Court Reporter Transcript Claim Forms to comply with validation requirements.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Karen Lee
 (657) 622-7337

Financial Planning Analyst
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 (657) 622-7875

Court Reporters (302221)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	10,838,181	10,649,028	9,400,113	8,302,674	8,522,736
900320	Lump sum payouts (vacation, sick leave cash outs)	35,116	36,721	51,489	51,937	-
900328	Other pay (on call, differentials, VSIP)	816,487	744,147	726,296	880,321	547,506
903301	Extra help	-	-	-	1,738	10,534
908301	Overtime	2,894	4,273	2,286	275,933	4,700
910302	Medicare	157,410	154,286	137,741	125,259	130,169
910401	Dental insurance	1,231	1,884	2,282	2,314	2,256
910501	Health insurance	941,294	1,057,857	1,061,441	566,113	594,243
910503	Retiree health benefits	-	298,294	406,887	348,664	355,551
910604	Retirement - non-judicial staff	2,913,169	2,772,081	2,508,502	2,467,358	2,910,445
912501	Workers' compensation (114)	-	-	-	-	-
913301	Unemployment insurance	-	31,073	28,141	-	-
913501	Life insurance	-	292	368	450	456
913502	Long-term disability (LTD) insurance	-	631	736	751	732
913503	Accidental death and dismemberment (AD&D) insurance	-	45	43	43	48
913699	Other insurance (e.g. vision)	116,266	72,619	67,333	55,694	58,384
913802	Educational incentives (other than tuition reimb.)	20,238	23,155	24,130	19,780	48,500
913899	Other benefits (tuition reimb., OBP, parking)	7,000	7,000	7,000	7,000	7,000
SUBTOTAL - Salaries and Benefits		15,849,173	15,853,386	14,424,788	13,106,029	13,193,260
Services and Supplies						
920609	Electronic recording supplies	556	617	-	-	-
920699	Office expense	34	-	29	-	300
921599	Advertising expense	-	507	-	-	-
921702	Meals / food	349	441	-	-	200
921704	Special events / employee appreciation	-	-	356	343	540
922399	Library purchases and subscriptions	240	-	-	-	500
922611	Equipment - computers	-	394	-	712	-
922699	Equipment - under \$5,000	77	-	39	14,398	-
922899	Equipment - maintenance and repairs	733	978	-	585	585
923999	General expense - service	5,856	5,840	5,140	5,290	5,300
924599	Printing	219	-	-	-	-
929210	Private car mileage	369	889	697	565	1,000
929299	Travel - in-state	15	55	14	8	-
931101	Travel - out-of-state	-	-	-	962	-
933101	Tuition and registration fees	549	-	-	1,175	-
938601	Court reporter services	219,833	221,737	221,264	623,869	300,000
938701	Court transcripts	1,148,338	1,192,054	1,096,143	1,212,671	1,212,919
938711	Electronic recording transcripts	80,310	109,076	76,487	77,164	83,000
943502	IT - software and license fees	-	17,955	18,309	18,928	53,791
972100	Judgments, settlements, and claims	-	-	678	-	-
SUBTOTAL - Services and Supplies		1,457,477	1,550,542	1,419,156	1,956,670	1,658,135
TOTAL EXPENDITURES		17,306,650	17,403,929	15,843,944	15,062,699	14,851,395

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Operations Manager II	1	-	1	-	-	-	1	1.0	1	1.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Reporter	111	109.2	111	109.9	106	102.7	99	86.7	99	84.8
Court Supervisor I	1	1.0	2	2.0	2	2.0	2	2.0	2	2.0
Legal Property Technician	2	2.0	1	1.0	-	-	-	-	-	-
Office Assistant	3	3.0	1	1.0	1	1.0	-	-	-	-
Office Specialist	3	3.0	3	3.0	4	4.0	5	5.0	5	4.8
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Staff Assistant	3	3.0	5	5.0	5	4.3	2	2.0	2	2.0
TOTAL STAFFING	127	124.2	126	123.9	120	116.0	110	97.7	110	95.6

Court Interpreters (302222)

WORKING STATEMENT OF PURPOSE

The mission of Court Interpreter Services is to ensure language access to the courts for persons with limited English proficiency or those who are deaf or hard-of-hearing, by providing interpreting and translation services in a timely, professional, and efficient manner.

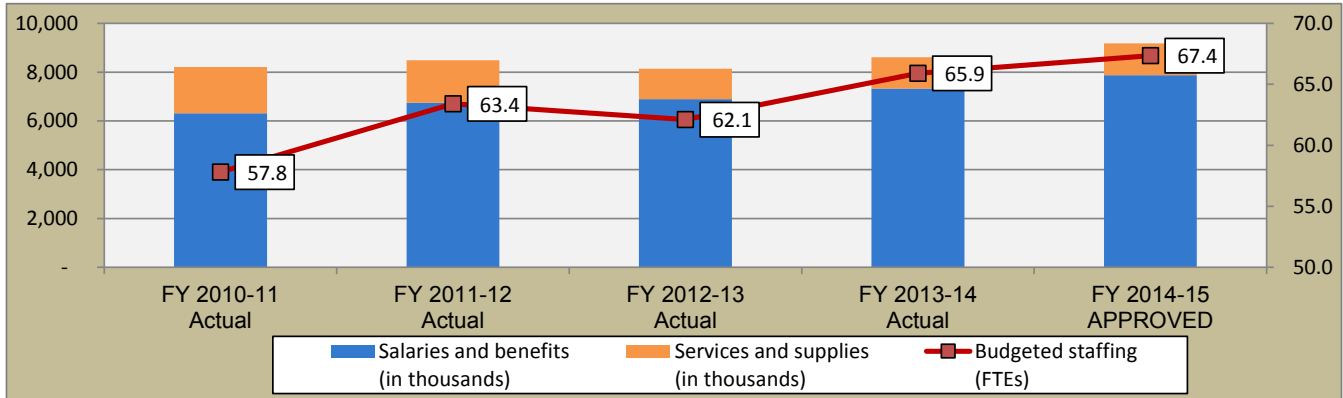
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	9,113,273	Salaries and benefits	7,868,508
OCSC General Fund	64,880	Services and supplies	1,309,645
TOTAL FINANCING SOURCES	9,178,153	TOTAL EXPENDITURES	9,178,153

FY 2014-15 Goals and Objectives

The goals of Court Interpreter Services are to improve the Court's multilingual capability, secure sufficient number of certified and registered interpreters, and enhance the efficient use of language resources.

EXPENDITURE AND STAFFING TRENDS



The expenditure and staffing trends are dependent on language need. Demand for Middle East languages such as Farsi and Arabic has increased, while demand for Spanish and Vietnamese has tapered off. Nevertheless, if pending legislation becomes law, demand for all languages will increase as court interpreter services fully expand into the civil case types and potentially into other court-ordered programs and services. The other continuing trend is a shift from independent contractor to court employee interpreter use as a direct result of compliance with Government Code (GC) 71800 et seq. This will increase S&EB and S&S costs.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	7,155,674	7,155,674	7,329,631	(173,957)	-2.4%
Services and supplies	1,339,558	1,349,128	1,280,766	68,362	5.1%
TOTAL EXPENDITURES	8,495,232	8,504,802	8,610,397	(105,595)	-1.2%
Revenue and reimbursements	8,528,339	8,528,339	8,496,358	(31,981)	-0.4%
OCSC General Fund	(33,107)	(23,537)	114,039	(137,576)	584.5%

The main budget variance was a result of an increase in the number of FTEs from 62.1 to 65.9. As indicated above, this is a continuing trend that shifts costs from S&S to S&EB as independent contractors become court employees as a direct result of compliance with GC 71800 et seq.

FY 2013-14 ACCOMPLISHMENTS

- Provided interpreters in 50 languages on all criminal, traffic, juvenile, domestic violence, elder abuse, child support (Department of Child Support Services), mental competency, Riese, psychological evaluations (Penal Code 730), and civil harassment hearings; and incidentally in general family law, small claims, and other areas of the Court.
- Provided American Sign Language (ASL) interpreters services to the deaf and hard-of-hearing on all case types and in every area of the Court including jury services.
- Video Remote Interpreting was implemented for use with ASL interpreters in the courtroom and in the Self-Help Center.
- Implemented pilot scheduling of interpreters based on Reserve a Court Date request from user for interpreter services.
- Implemented automated delivery of Interpreter Notices in Criminal and Traffic (Vision).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Court Interpreters (302222)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	4,202,904	4,366,858	4,451,016	4,618,833	5,016,208
900320	Lump sum payouts (vacation, sick leave cash outs)	11,895	5,209	2,267	6,038	-
900328	Other pay (on call, differentials, VSIP)	2,430	64,405	68,181	70,257	7,451
903301	Extra help	412,560	358,499	302,284	189,097	200,000
908301	Overtime	33,749	21,049	19,176	74,631	49,000
910302	Medicare	66,406	68,201	68,492	70,015	72,752
910401	Dental insurance	30,472	32,095	33,975	35,009	1,128
910501	Health insurance	436,599	517,399	569,005	628,440	635,605
910503	Retiree health benefits	-	116,918	175,284	189,540	198,680
910604	Retirement - non-judicial staff	1,051,947	1,089,248	1,078,858	1,334,353	1,626,058
912501	Workers' compensation	-	44,910	48,507	51,389	-
913301	Unemployment insurance	-	13,151	12,749	-	-
913501	Life insurance	-	(59)	84	135	228
913502	Long-term disability (LTD) insurance	-	280	326	333	325
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	54,250	36,507	39,801	41,799	41,403
913899	Other benefits (tuition reimb., OBP, parking)	11,260	15,620	19,134	19,743	19,646
SUBTOTAL - Salaries and Benefits		6,314,472	6,750,312	6,889,161	7,329,631	7,868,508
Services and Supplies						
920699	Office expense	48	132	133	264	300
921702	Meals / food	128	97	-	-	200
921704	Special events / employee appreciation	-	-	457	316	345
922399	Library purchases and subscriptions	38	-	-	-	300
922699	Equipment - under \$5,000	3,938	2,701	4,366	7,451	6,000
922899	Equipment - maintenance and repairs	-	-	-	-	1,000
929210	Private car mileage	10,261	9,234	24,081	21,557	18,000
929299	Travel - in-state	1,579	750	125	39	-
931101	Travel - out-of-state	-	361	-	-	-
933101	Tuition and registration fees	10,189	11,700	10,616	12,786	15,000
938401	General consultant and professional services	9,648	-	-	-	-
938502	Court interpreter - travel	-	-	399	-	2,500
938503	Court interpreter - registered	46,289	62,123	77,338	35,090	90,000
938504	Court interpreter - certified	1,092,876	1,064,756	793,240	822,785	830,000
938505	Court interpreter - non-registered	106,354	86,522	50,591	56,210	53,000
938506	Court interpreter - non-certified	426,942	317,556	120,315	125,906	120,000
938507	Court interpreter - American sign language	149,129	144,953	145,747	152,765	140,000
938509	Court interpreter - mileage	35,507	32,417	27,061	31,231	28,000
938512	Court interpreter - document translation	-	1,848	698	5,719	5,000
945301	Major equipment - non-IT	-	-	-	8,618	-
972100	Judgments, settlements, and claims	-	-	-	30	-
SUBTOTAL - Services and Supplies		1,892,925	1,735,151	1,255,167	1,280,766	1,309,645
TOTAL EXPENDITURES		8,207,397	8,485,463	8,144,328	8,610,397	9,178,153

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Court Interpreter	56	53.8	61	59.4	60	58.1	63	61.9	66	63.6
Court Operations Manager II	-	-	-	-	-	-	1	1.0	1	1.0
Office Specialist	2	2.0	2	2.0	2	2.0	2	2.0	2	1.8
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Staff Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	60	57.8	65	63.4	64	62.1	67	65.9	70	67.4

Jury Services (302232)

WORKING STATEMENT OF PURPOSE

Jury Services administers the trial jury program at all justice centers and educates prospective jurors on the Court's mission, goals, and accomplishments.

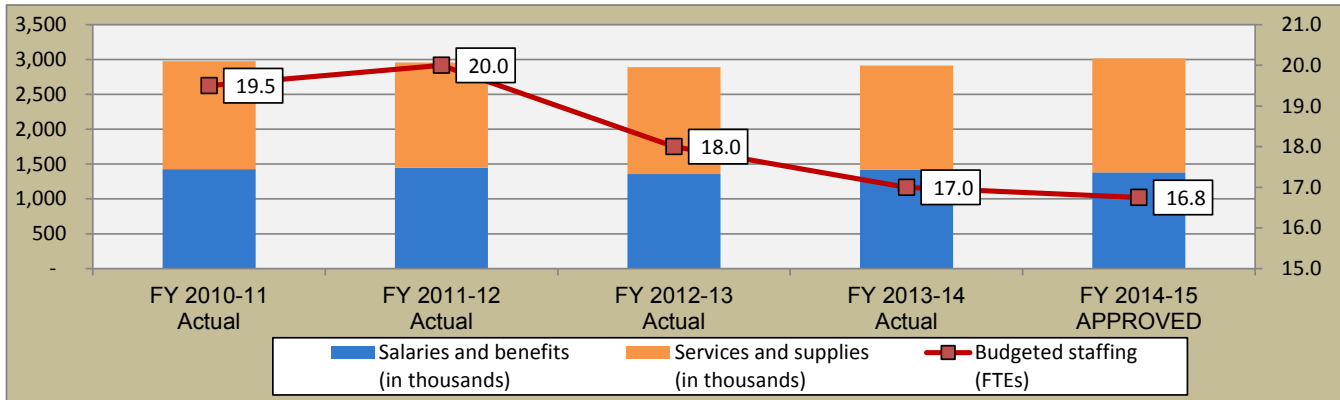
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	780,000	Salaries and benefits	1,379,083
OCSC General Fund	2,234,216	Services and supplies	1,635,133
TOTAL FINANCING SOURCES	3,014,216	TOTAL EXPENDITURES	3,014,216

FY 2014-15 Goals and Objectives

Implement jury summons postcards and a new IVR system while continuing to provide a high level of service to jurors and internal customers.

EXPENDITURE AND STAFFING TRENDS



Budgeted salary decreases by 0.2 FTE because of allocated salary savings.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,389,749	1,389,749	1,419,457	(29,708)	-2.1%
Services and supplies	1,741,333	1,741,333	1,495,840	245,493	14.1%
TOTAL EXPENDITURES	3,131,082	3,131,082	2,915,297	215,785	6.9%
Revenue and reimbursements	740,000	740,000	804,549	64,549	8.7%
OCSC General Fund	2,391,082	2,391,082	2,110,748	280,334	11.7%

The salaries and benefits variance was due mainly to unbudgeted compensatory time cash outs. The services and supplies variance was due mainly to cost reductions for printing and mailing juror summons and postcards. The revenue variance occurred because reimbursements for criminal jury costs were more than originally expected.

FY 2013-14 ACCOMPLISHMENTS

Implemented a new jury management system, AgileJury, with minimal interruptions to service to the bench and jurors. Designed jury summons postcards and worked collaboratively with other units to procure new IVR system. Worked with IVR vendor to design jury scripts and desired functionality.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Robyn Samuelson
 (657) 622-7176

Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Jury Services (302232)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	999,632	989,261	911,397	878,788	866,376
900320	Lump sum payouts (vacation, sick leave cash outs)	2,366	1,309	11,369	15,710	-
900328	Other pay (on call, differentials, VSIP)	6,003	5,747	5,693	6,356	6,055
908301	Overtime	151	513	6,590	47,728	-
910302	Medicare	13,315	13,072	12,085	12,794	12,652
910401	Dental insurance	616	942	1,141	1,157	1,128
910501	Health insurance	130,312	141,026	139,699	157,451	159,798
910503	Retiree health benefits	-	26,427	34,986	35,219	34,552
910604	Retirement - non-judicial staff	255,840	248,774	217,672	250,528	284,577
913301	Unemployment insurance	-	2,722	2,420	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	321	367	374	365
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	15,373	11,004	9,845	9,607	9,828
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	1,427,107	1,444,788	1,356,970	1,419,457	1,379,083
Services and Supplies						
920699	Office expense	9,000	10,139	3,502	7,260	14,975
921599	Advertising expense	-	2,980	3,305	3,277	4,000
921702	Meals / food	55	304	-	-	-
921704	Special events / employee appreciation	-	-	8	-	85
922699	Equipment - under \$5,000	4,524	160	801	-	-
922899	Equipment - maintenance and repairs	2,251	2,491	348	348	1,848
923999	General expense - service	-	-	-	-	8,000
924599	Printing	106,764	106,462	111,217	97,776	140,000
925101	Telecommunications	13,700	-	-	-	-
926199	Postage	298,999	305,791	343,735	293,791	400,000
929210	Private car mileage	382	719	701	1,472	1,000
929299	Travel - in-state	451	194	-	-	-
933101	Tuition and registration fees	75	75	-	-	-
943301	IT - commercial contracts	-	-	1,418	1,800	5,225
965101	Jury fees	825,015	796,005	783,330	808,905	780,000
965102	Jury mileage	266,773	259,317	252,928	254,540	245,000
965110	Jury parking and public transportation	20,788	27,686	30,669	26,671	35,000
	SUBTOTAL - Services and Supplies	1,548,776	1,512,321	1,531,961	1,495,840	1,635,133
	TOTAL EXPENDITURES	2,975,883	2,957,109	2,888,931	2,915,297	3,014,216

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Accounting Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Operations Manager II	-	-	-	-	1	1.0	1	1.0	1	1.0
Court Operations Manager III	1	1.0	1	1.0	-	-	-	-	-	-
Court Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Court Supervisor II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Legal Processing Specialist I	-	-	1	1.0	-	-	-	-	-	-
Legal Processing Specialist II	15	14.5	14	14.0	13	13.0	14	14.0	14	13.8
Legal Processing Supervisor	-	-	-	-	-	-	1	1.0	2	2.0
Office Supervisor B	1	1.0	1	1.0	1	1.0	-	-	-	-
Staff Specialist	-	-	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	20	19.5	20	20.0	18	18.0	17	17.0	17	16.8

Grand Jury (302233)

WORKING STATEMENT OF PURPOSE

The Grand Jury is a body of 19 citizens who are charged and sworn to investigate county, city, and joint power agencies in a watch dog capacity. The Grand Jury also inquires into public offenses committed or triable within the County. Grand Jury duties, powers, responsibilities, qualifications, and selection processes are outlined in the California Penal Code.

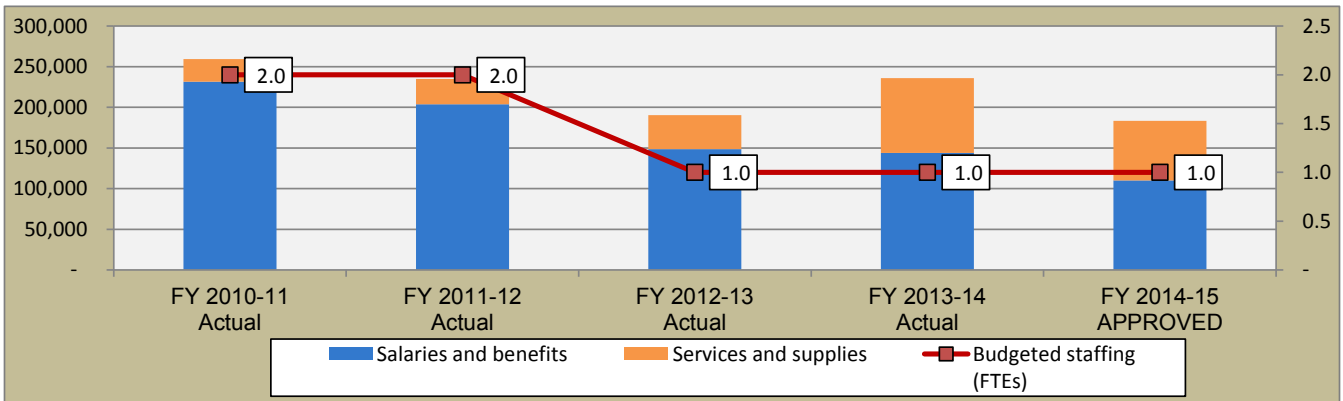
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	183,260	Salaries and benefits	110,233
OCSC General Fund	-	Services and supplies	73,027
TOTAL FINANCING SOURCES	183,260	TOTAL EXPENDITURES	183,260

FY 2014-15 Goals and Objectives

The Grand Jury investigates and reports on the operations, accounts, and records of county officers, departments, and functions; inquires into the willful or corrupt misconduct in office of public officials; and inquires into the conditions and management of public prisons within Orange County. At the request of the District Attorney or Attorney General, the Grand Jury conducts hearings to determine whether there is sufficient evidence to bring an indictment charging a person with a public offense.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	147,315	147,315	144,035	3,280	2.2%
Services and supplies	54,255	54,255	91,820	(37,565)	-69.2%
TOTAL EXPENDITURES	201,570	201,570	235,855	(34,285)	-17.0%
Revenue and reimbursements	201,570	201,570	234,464	32,894	16.3%
OCSC General Fund	-	-	1,391	(1,391)	

Actual services and supplies expenses were higher than expected in FY 2013-14 due to a lengthy indictment hearing (largest in Orange County history) which required the production of a higher than expected volume of grand jury transcripts.

FY 2013-14 ACCOMPLISHMENTS

In FY 2013-14, the Orange County Grand Jury issued 14 reports as a result of its civil investigations and handled 33 public concerns. In its criminal role, the Grand Jury held 9 indictment hearings totaling 37 1/2 days which included the largest indictment hearing in Orange County Superior Court history where 48 defendants were indicted. In addition, 2 days of investigative hearings were held.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Robyn Samuelson
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Financial Planning Analyst
Dan Kopp
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Grand Jury (302233)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	158,684	125,150	96,327	92,924	71,511
900320	Lump sum payouts (vacation, sick leave cash outs)	3,542	26,741	-	1,391	-
900328	Other pay (on call, differentials, VSIP)	717	1,036	1,723	1,127	-
903301	Extra help	-	2,888	6,605	-	-
908301	Overtime	-	478	-	2,816	-
910302	Medicare	2,368	2,161	1,501	1,368	1,037
910401	Dental insurance	616	290	1	(0)	-
910501	Health insurance	15,017	10,031	13,841	12,792	11,081
910503	Retiree health benefits	-	2,570	2,971	3,729	2,832
910604	Retirement - non-judicial staff	43,741	30,519	23,558	26,291	23,148
912501	Workers' compensation	1,482	775	790	790	-
913301	Unemployment insurance	-	410	276	-	-
913501	Life insurance	-	55	0	(0)	-
913502	Long-term disability (LTD) insurance	-	100	-	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	8	-	-	-
913699	Other insurance (e.g. vision)	1,721	673	863	808	624
913899	Other benefits (tuition reimb., OBP, parking)	3,500	-	-	-	-
SUBTOTAL - Salaries and Benefits		231,388	203,885	148,457	144,035	110,233
Services and Supplies						
920622	Copy paper	206	851	837	649	2,000
920699	Office expense	1,179	680	1,146	833	2,000
921599	Advertising expense	3,344	320	-	-	-
921702	Meals / food	903	1,212	1,506	1,499	1,500
921704	Special events / employee appreciation	-	-	-	-	5
922399	Library purchases and subscriptions	-	19	-	-	-
922611	Equipment - computers	161	-	-	-	-
922699	Equipment - under \$5,000	-	1,290	-	-	-
922799	Equipment - rents and leases	2,716	2,576	7,276	4,361	4,000
922899	Equipment - maintenance and repairs	55	144	64	60	100
923999	General expense - service	50	-	-	-	-
924599	Printing	-	67	-	-	-
925101	Telecommunications	-	111	-	-	-
926199	Postage	647	1,746	796	363	1,000
929210	Private car mileage	-	-	-	-	745
929299	Travel - in-state	34	2,640	2,187	2,155	3,370
933101	Tuition and registration fees	-	353	-	800	378
935499	Maintenance and supplies	-	39	-	-	-
938401	General consultant and professional services	-	-	-	-	37,929
938701	Court transcripts	18,744	18,872	28,247	81,101	20,000
999910	Prior year expense adjustments	-	-	(193)	-	-
SUBTOTAL - Services and Supplies		28,039	30,920	41,865	91,820	73,027
TOTAL EXPENDITURES		259,427	234,805	190,322	235,855	183,260

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Assistant I	1	1.0	1	1.0	-	-	-	-	-	-
Executive Administrative Assistant	-	-	-	-	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0

Records and Exhibits Management (306330)

WORKING STATEMENT OF PURPOSE

Records and Exhibits Management strives to provide the efficient management of court records and exhibits. Proper records management ensures that court records and exhibits are stored, maintained, and preserved with integrity, while maintaining a modernized management system and conserving the historical value of court records.

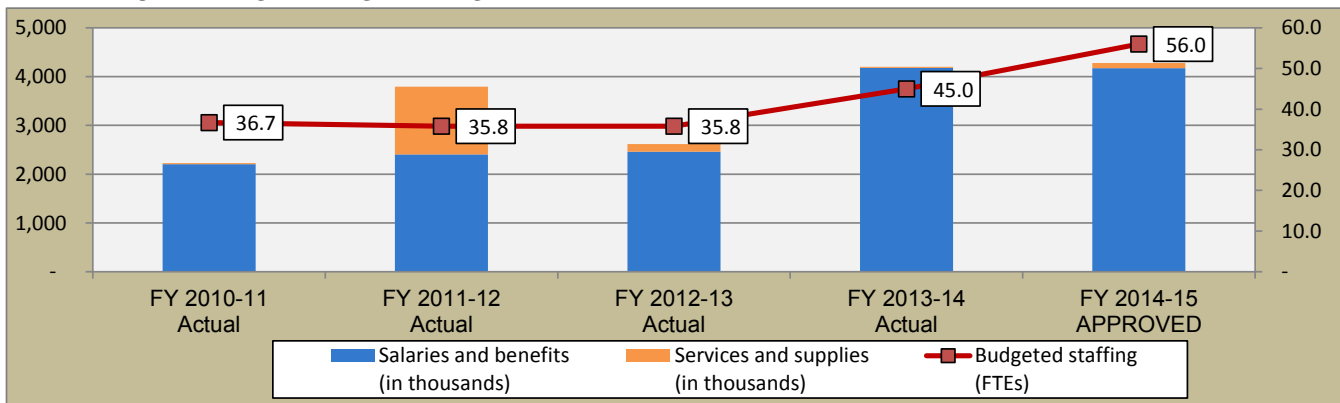
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	590,000	Salaries and benefits	4,171,992
OCSC General Fund	3,689,097	Services and supplies	107,105
TOTAL FINANCING SOURCES	4,279,097	TOTAL EXPENDITURES	4,279,097

FY 2014-15 Goals and Objectives

- Continue the disposal efforts of eligible exhibits to come current in this duty.
- Continue preserving eligible case files in electronic format and reduce physical storage space.
- Assist other units in their records management efforts, including the new ECE.

EXPENDITURE AND STAFFING TRENDS



There are a myriad of budgeted staffing adjustments in this cost center resulting in a net increase of 11.0 FTEs. The substantial increase is due mostly to the transfer-in of 11 legal processing specialist positions from the Criminal and Traffic Operations cost center budget (306411).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	3,106,095	3,606,095	4,177,699	(571,604)	-15.9%
Services and supplies	382,352	393,027	20,906	372,121	94.7%
TOTAL EXPENDITURES	3,488,447	3,999,122	4,198,605	(199,483)	-5.0%
Revenue and reimbursements	570,000	570,000	596,472	26,472	4.6%
OCSC General Fund	2,918,447	3,429,122	3,602,133	(173,011)	-5.0%

Salaries and benefits are more than the budget because some positions included in other cost center budgets were transferred into this cost center before the end of the fiscal year. The large services and supplies variance occurred mainly because the budget included about \$350,000 for completion of the microfiche conversion project. That funding went unused.

FY 2013-14 ACCOMPLISHMENTS

- Continued reengineering efforts and streamlined several major business processes related to exhibits management.
- Continued records warehouse destruction resulted in over 7,100 containers destroyed.
- Continued exhibits destruction resulted in almost 147,000 exhibits destroyed.
- Implemented a consolidated imaging unit at LJC for family law and juvenile cases and took over imaging of Probate/Mental Health cases at CJC.
- In January 2014, implemented an ECE imaging unit at four justice centers: CJC, HJC, NJC, and WJC to support Criminal Operations' new file-less environment, including the back scanning of over 52,600 active misdemeanor and felony files.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Estella Chavarin
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Records and Exhibits Management (306330)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,509,320	1,587,035	1,608,784	2,286,029	2,484,310
900320	Lump sum payouts (vacation, sick leave cash outs)	14,373	58,518	31,104	21,786	-
900328	Other pay (on call, differentials, VSIP)	4,637	4,777	37,193	3,617	1,211
903301	Extra help	-	-	6,019	343,626	225,800
908301	Overtime	20,260	9,018	11,336	285,262	-
910302	Medicare	18,462	19,660	21,232	37,907	36,026
910401	Dental insurance	616	1,074	1,179	1,157	1,128
910501	Health insurance	227,183	264,429	272,036	428,168	489,628
910503	Retiree health benefits	-	41,530	61,365	90,828	98,427
910604	Retirement - non-judicial staff	377,101	387,645	378,915	640,072	797,069
913301	Unemployment insurance	-	4,477	4,388	-	-
913501	Life insurance	-	162	189	225	228
913502	Long-term disability (LTD) insurance	-	256	290	318	321
913503	Accidental death and dismemberment (AD&D) insurance	-	25	22	22	24
913699	Other insurance (e.g. vision)	26,501	21,760	22,087	35,183	34,320
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		2,201,953	2,403,868	2,459,639	4,177,699	4,171,992
Services and Supplies						
920699	Office expense	2,729	169	146	1,505	4,000
921702	Meals / food	-	62	-	-	-
921704	Special events / employee appreciation	-	-	-	504	405
922611	Equipment - computers	-	38,976	-	-	-
922699	Equipment - under \$5,000	-	2,508	1,227	-	2,000
922899	Equipment - maintenance and repairs	2,031	771	356	89	2,000
923999	General expense - service	3,539	1,780	2,500	3,447	75,000
928801	Insurance	-	-	346	370	400
929210	Private car mileage	165	-	90	930	500
929299	Travel - in-state	11	-	-	-	-
931101	Travel - out-of-state	-	-	-	1,230	-
933101	Tuition and registration fees	30	-	-	1,725	-
938201	Consulting services - temporary help	-	-	-	7,008	7,800
938401	General consultant and professional services	-	1,254,728	96,448	-	-
943502	IT - software and license fees	1,096	1,120	995	-	-
945301	Major equipment - non-IT	-	48,963	-	-	-
946601	Major equipment - IT	-	30,963	48,545	-	-
952499	Vehicle operations	13,862	10,075	5,652	12,173	15,000
992001	Departmental indirect allocations	-	-	-	(8,075)	-
SUBTOTAL - Services and Supplies		23,463	1,390,115	156,305	20,906	107,105
TOTAL EXPENDITURES		2,225,417	3,793,982	2,615,944	4,198,605	4,279,097

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Operations Manager I	1	1.0	1	1.0	-	-	-	-	-	-
Court Operations Manager II	-	-	-	-	1	1.0	1	1.0	1	1.0
Custodian II	1	1.0	-	-	-	-	-	-	-	-
Data Entry Specialist	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Legal Processing Specialist I	-	-	-	-	-	-	-	-	3	3.0
Legal Processing Specialist II	1	1.0	-	-	2	2.0	-	-	9	8.8
Legal Processing Supervisor	-	-	-	-	-	-	2	2.0	3	3.0
Legal Property Technician	5	4.8	5	5.0	6	4.5	8	8.0	8	8.0
Office Assistant	19	18.1	21	19.8	20	19.3	23	23.0	22	21.8
Office Supervisor A	1	1.0	-	-	-	-	-	-	-	-
Office Technician	2	1.7	-	-	-	-	1	1.0	1	1.0
Senior Legal Property Technician	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Store Clerk	-	-	-	-	-	-	-	-	1	1.0
Support Services Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Support Services Supervisor II	3	3.0	4	4.0	3	3.0	4	4.0	4	4.0
Training and Procedure Specialist	1	0.6	1	-	1	1.0	1	1.0	-	-
Utility Worker/Driver	2	1.5	4	4.0	3	3.0	3	3.0	4	3.5
TOTAL STAFFING	39	36.7	38	35.8	38	35.8	45	45.0	57	56.0

Alternate Defense (304220)

WORKING STATEMENT OF PURPOSE

Penal Code Section 987.2(a) provides that "in any case in which a person, including a person who is a minor, desires but is unable to employ counsel, and in which counsel is assigned in the superior court to represent the person in a criminal trial, proceeding, or appeal, the following assigned counsel shall receive a reasonable sum for compensation and for necessary expenses, the amount of which shall be determined by the court, to be paid out of the general fund of the county."

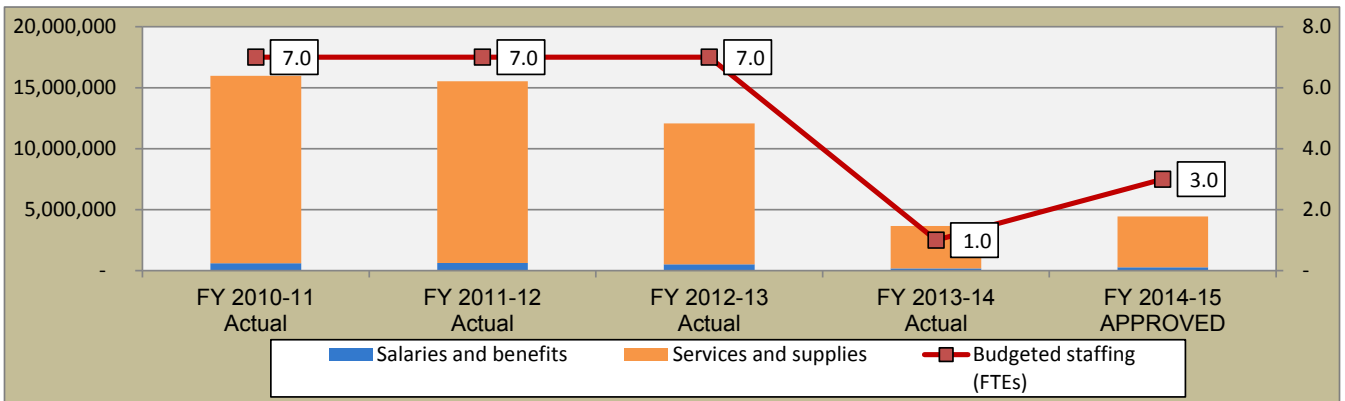
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	4,432,406	Salaries and benefits	260,383
OCSC General Fund	-	Services and supplies	4,172,023
TOTAL FINANCING SOURCES	<u>4,432,406</u>	TOTAL EXPENDITURES	<u>4,432,406</u>

FY 2014-15 Goals and Objectives

Complete a full program reengineering effort inclusive of policies, procedures, quality controls, and efficient payment processing methods.

EXPENDITURE AND STAFFING TRENDS



The Alternate Defense Unit has been appropriately staffed to ensure the services provisions as outlined in the County Memorandum of Understanding are met.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	115,102	115,102	176,301	(61,199)	-53.2%
Services and supplies	4,969,142	4,969,142	3,486,516	1,482,626	29.8%
TOTAL EXPENDITURES	5,084,244	5,084,244	3,662,817	1,421,427	28.0%
Revenue and reimbursements	6,325,450	6,325,450	3,570,932	(2,754,518)	-43.5%
OCSC General Fund	(1,241,206)	(1,241,206)	91,885	(1,333,091)	107.4%

Salaries and benefits were more than the budget because the transfer of two senior accounting assistants to Accounting Services (304300) was delayed by three months, and two legal processing specialists were transferred in mid-year from Criminal and Traffic Operations (306411). Also, in FY 2013-14, OCSC gave each employee 80 hours of compensatory time. It was OCSC's decision to cover the cost of the compensatory time payout with general funds and not seek reimbursement from the County. Services and supplies were less than the budget due to decreases in criminal court appointed counsel and ancillary services costs. In addition, expenses for capital cases were much lower than budget. The negative revenue variance is directly attributable to reimbursable expenditures being lower than expected.

FY 2013-14 ACCOMPLISHMENTS

Conducted a partial as-is full program evaluation which netted a list of reengineering priorities that will be completed over a period of two fiscal years.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Alternate Defense (304220)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	421,217	432,155	321,132	107,486	158,796
900320	Lump sum payouts (vacation, sick leave cash outs)	5,043	3,162	28,506	-	-
900328	Other pay (on call, differentials, VSIP)	500	-	500	-	-
908301	Overtime	-	-	2,499	5,001	1,428
910302	Medicare	6,116	6,184	5,028	1,614	2,303
910401	Dental insurance	616	942	1,123	889	1,128
910501	Health insurance	51,147	59,993	46,352	20,267	32,222
910503	Retiree health benefits	-	11,405	12,221	4,261	6,288
910604	Retirement - non-judicial staff	110,229	110,961	78,816	31,261	52,957
912501	Workers' compensation	1,408	1,473	1,441	1,045	-
913301	Unemployment insurance	-	1,191	944	-	-
913501	Life insurance	-	146	172	174	228
913502	Long-term disability (LTD) insurance	-	312	352	207	261
913503	Accidental death and dismemberment (AD&D) insurance	-	23	20	17	24
913699	Other insurance (e.g. vision)	5,718	3,758	2,481	581	1,248
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		605,493	635,205	505,087	176,301	260,383
Services and Supplies						
920699	Office expense	435	36	51	51	500
921599	Advertising expense	-	49	-	817	-
921704	Special events / employee appreciation	-	-	-	-	15
922699	Equipment - under \$5,000	-	169	-	-	-
926199	Postage	-	-	-	39	200
929210	Private car mileage	162	266	34	-	-
938701	Court transcripts	-	11,367	10,878	4,440	7,500
938801	CAC - dependency (children)	2,699,565	2,851,842	2,647,327	-	-
938802	CAC - dependency (parents)	5,399,548	5,375,810	3,930,681	40,702	-
938899	CAC - criminal	4,672,817	4,161,741	2,829,491	2,572,528	2,958,808
938901	Investigative services	385,780	363,613	320,062	228,912	300,000
939002	Psychiatric evaluations	231,145	282,292	231,967	123,625	200,000
939003	Court-ordered professional services	179,328	153,426	98,363	58,687	250,000
939009	Expert witness	69,580	18,250	9,850	15,278	-
939014	Expert witness - forensic	180,704	156,764	174,295	98,861	150,000
939412	CAC - delinquency	1,095,796	1,022,295	1,023,287	-	-
939413	CAC - family law	437,311	315,614	242,093	336,402	300,000
939414	CAC - probate	6,874	2,713	39,854	6,173	5,000
971002	Interest expense	-	176,794	-	-	-
SUBTOTAL - Services and Supplies		15,359,045	14,893,039	11,558,233	3,486,516	4,172,023
TOTAL EXPENDITURES		15,964,538	15,528,244	12,063,320	3,662,817	4,432,406

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Accounting Office Supervisor	1	1.0	1	1.0	1	1.0	-	-	-	-
Administrative Analyst I	-	-	-	-	-	-	-	-	1	1.0
Legal Processing Specialist I	-	-	-	-	-	-	-	-	1	1.0
Legal Processing Specialist II	-	-	-	-	-	-	-	-	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Senior Accounting Assistant	4	4.0	4	4.0	4	4.0	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
TOTAL STAFFING	7	7.0	7	7.0	7	7.0	1	1.0	3	3.0

Collaborative Courts (306200)

WORKING STATEMENT OF PURPOSE

The purpose of the Collaborative Courts is to enhance the quality of justice and service to the public by providing alternatives to traditional court processes and sentencing options so as to increase public safety, reduce recidivism, and promote cost savings.

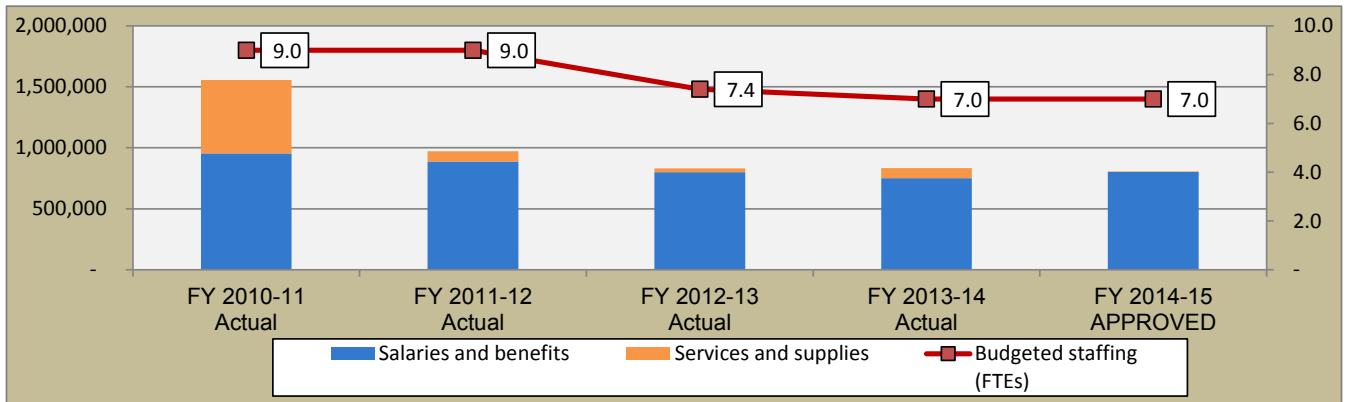
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,500	Salaries and benefits	801,558
OCSC General Fund	805,018	Services and supplies	4,960
TOTAL FINANCING SOURCES	806,518	TOTAL EXPENDITURES	806,518

FY 2014-15 Goals and Objectives

The goals and objectives for this cost center in FY 2014-15 are to continue, and to enhance whenever possible, the programs of the Collaborative Courts -- including, among others, adult and juvenile Drug Courts, DUI Court, mental health courts, Veterans Treatment Court, and Homeless Outreach Court; and to provide other support to the operations of the Court as appropriate.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	783,654	783,654	751,541	32,113	4.1%
Services and supplies	173,980	174,025	81,765	92,260	53.0%
TOTAL EXPENDITURES	957,634	957,679	833,306	124,373	13.0%
Revenue and reimbursements	172,495	172,495	84,280	(88,215)	-51.1%
OCSC General Fund	785,139	785,184	749,026	36,158	4.6%

The services and supplies line item in this chart includes grant funds received by the Court for the Collaborative Courts programs (as noted above, the approved Collaborative Courts unit budget for services and supplies is less than \$5,000). The variance is due to the fact that funds from a multi-year grant from the Bureau of Justice Assistance for the mental health courts were not spent at the anticipated level during the year, and so the offsetting reimbursement was not received. A no-cost extension for this grant has been approved by the funder.

FY 2013-14 ACCOMPLISHMENTS

Among the accomplishments during FY 2013-14 were: saving more than 79,000 jail and prison bed days valued at more than \$12 million; significantly reducing recidivism among felony drug offenders, mentally ill offenders and repeat-offense drunk drivers; helping combat veterans to re-integrate into society and increasing access to justice for homeless offenders; serving as a Veterans Mentor Court and a DUI Academy Court, and hosting visits by jurists, court administrators and other guests from around the world; leading workshops and participating on panels at the Beyond the Bench conference, the VetCon conference and the annual conference of the National Association of Drug Court Professionals; and presenting trainings on elder abuse and treatment court best practices.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Paul Shapiro
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Financial Planning Analyst
Julia Jim
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Collaborative Courts (306200)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	676,447	602,076	567,097	509,041	535,225
900320	Lump sum payouts (vacation, sick leave cash outs)	7,360	32,218	3,783	-	-
900328	Other pay (on call, differentials, VSIP)	2,500	6,129	1,569	-	-
908301	Overtime	6,673	4,783	1,287	22,935	-
910302	Medicare	6,499	6,513	6,023	5,309	7,761
910401	Dental insurance	1,061	976	1,138	911	1,128
910501	Health insurance	62,394	55,527	50,153	42,264	53,161
910503	Retiree health benefits	-	15,965	22,229	20,228	21,196
910604	Retirement - non-judicial staff	177,452	153,296	137,452	144,235	175,254
913301	Unemployment insurance	-	1,739	1,507	-	-
913501	Life insurance	-	147	183	177	228
913502	Long-term disability (LTD) insurance	-	304	338	271	337
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	17	24
913699	Other insurance (e.g. vision)	7,557	4,117	3,910	3,557	3,744
913899	Other benefits (tuition reimb., OBP, parking)	7,000	3,500	3,500	2,595	3,500
	SUBTOTAL - Salaries and Benefits	954,943	887,314	800,190	751,541	801,558
Services and Supplies						
920299	Laboratory expense	53,077	10,191	-	8,106	-
920699	Office expense	5,069	2,836	673	1,800	1,500
921702	Meals / food	-	5	-	157	-
921704	Special events / employee appreciation	-	-	8	-	35
922399	Library purchases and subscriptions	-	-	-	17	-
922611	Equipment - computers	-	60	-	-	-
922699	Equipment - under \$5,000	3,294	-	-	-	-
922899	Equipment - maintenance and repairs	179	-	-	-	-
924599	Printing	-	1,104	1,746	945	1,000
926199	Postage	-	113	-	-	-
929210	Private car mileage	1,419	613	62	-	125
929299	Travel - in-state	2,356	302	28	147	-
931101	Travel - out-of-state	2,568	3,270	-	6,909	1,600
933101	Tuition and registration fees	1,930	-	-	2,925	700
935499	Maintenance and supplies	-	37	-	-	-
938401	General consultant and professional services	531,445	66,176	29,005	60,760	-
	SUBTOTAL - Services and Supplies	601,338	84,708	31,523	81,765	4,960
	TOTAL EXPENDITURES	1,556,281	972,022	831,713	833,306	806,518

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	1	1.0	1	1.0	-	-	-	-	-	-
Collaborative Court Coordinator	6	6.0	6	6.0	6	6.0	5	5.0	5	5.0
Senior Administrative Analyst	-	-	-	-	1	1.0	1	1.0	1	1.0
Staff Assistant	1	1.0	1	1.0	1	0.4	1	1.0	1	1.0
Superior Court Manager	1	1.0	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	9	9.0	9	9.0	8	7.4	7	7.0	7	7.0

Criminal and Traffic Operations (306411)

WORKING STATEMENT OF PURPOSE

The mission of Criminal and Traffic Operations is to strive toward professional service excellence in the areas of internal and external customer service by managing the integrity of the Court's criminal and traffic case files and by using efficient and effective business practices in compliance with applicable regulations and policies.

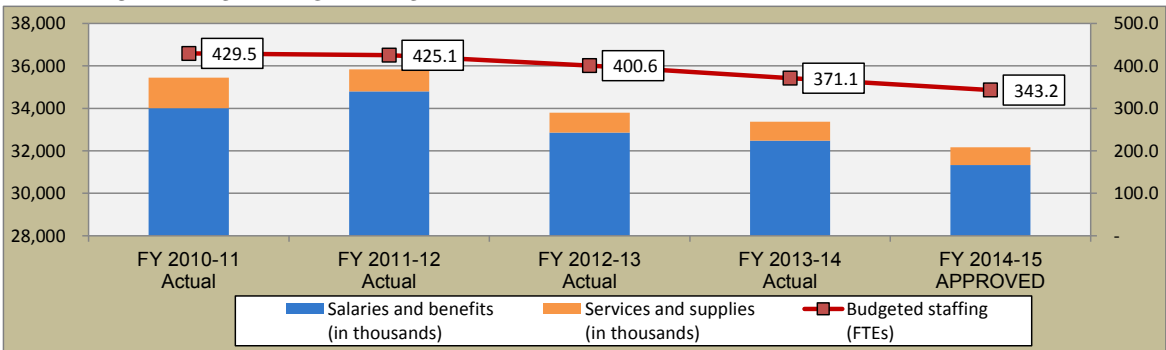
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	3,705,000	Salaries and benefits	31,330,848
OCSC General Fund	<u>28,462,993</u>	Services and supplies	<u>837,145</u>
TOTAL FINANCING SOURCES	<u>32,167,993</u>	TOTAL EXPENDITURES	<u>32,167,993</u>

FY 2014-15 Goals and Objectives

- Continue to effectively benchmark today's work and forecast impact of new or different work.
- Continue to develop our workforce and keep them engaged in the pursuit of the Court's strategic goals.
- Budget permitting, plan and implement staffing and/or public service restoration.
- Implement an ECE, which includes electronic case access in all criminal courtrooms.
- Stabilize and measure effectiveness of recently implemented initiatives and/or projects.
- Enhance interfaces and applications necessary to stabilize the ECE.
- Improve quality and efficiency while reducing backlog.

EXPENDITURE AND STAFFING TRENDS



For FY 2014-15, budgeted staffing is reduced a total of 27.9 FTEs, a 7.5% decrease from last fiscal year. Since FY 2008-09, when budgeted staffing in this cost center was at its peak (486.0 FTEs), staffing has decreased 142.8 FTEs, or 29.4%. The FY 2014-15 staffing reduction includes the transfer of 11.0 legal processing specialist to the Records and Exhibits Management cost center budget (306330).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	32,682,633	32,682,633	32,478,457	204,176	0.6%
Services and supplies	1,115,580	1,277,822	896,063	381,759	29.9%
TOTAL EXPENDITURES	33,798,213	33,960,455	33,374,520	585,935	1.7%
Revenue and reimbursements	4,525,000	4,525,000	3,737,320	(787,680)	-17.4%
OCSC General Fund	<u>29,273,213</u>	<u>29,435,455</u>	<u>29,637,200</u>	(201,745)	-0.7%

The salaries and benefits variance is within allowable tolerances. The services and supplies variance is due to several factors:

- Cancellation of the courtroom at the jail project, CJ2 (\$162,000)
- Lower than expected costs for traffic citation data entry due to the transition to e-citations (\$160,000)
- Reduced printing costs for file folders due to the transition to electronic files (\$22,000)
- Lower than expected utilization of traffic school services (\$17,000)

The revenue variance occurred because the budget for DMV priors included an incorrect assumption regarding first convictions.

FY 2013-14 ACCOMPLISHMENTS

In addition to changes that are required by new or modified laws, such as revisions to criminal realignment, accomplishments for FY 2013-14 included implementation of programs/procedures that allowed us to meet our goals of providing services and programs to court users despite the impact of the year's budget reduction. The projects or initiatives that allowed us to continue service during this time include:

- Revised the night court schedule at each location.
- Developed a court trial bail waiver process.
- Opened a collections courtroom.
- Developed a Criminal Minute Order Capture System for court clerks.
- Began activities that will lead toward a full ECE.
- Revised the traffic calendar model at each location.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Cherie Garofalo
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Financial Planning Analyst
Dan Kopp
 (657) 622-7737

Criminal and Traffic Operations (306411)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	23,244,918	23,220,826	22,277,827	20,415,768	20,014,217
900320	Lump sum payouts (vacation, sick leave cash outs)	168,018	226,704	177,482	133,607	-
900328	Other pay (on call, differentials, VSIP)	102,078	79,313	202,547	73,695	49,348
903301	Extra help	653,784	851,660	(288)	2,366	12,000
908301	Overtime	252,448	94,216	47,587	1,382,183	97,000
910302	Medicare	307,168	310,475	289,575	282,214	290,947
910401	Dental insurance	9,280	14,786	17,835	16,257	15,792
910501	Health insurance	2,987,173	3,280,366	3,363,796	3,337,416	3,278,608
910503	Retiree health benefits	-	610,119	852,817	813,034	794,534
910604	Retirement - non-judicial staff	5,880,933	5,725,937	5,284,765	5,758,175	6,515,783
912501	Workers' compensation	-	-	-	53	-
913301	Unemployment insurance	-	66,289	59,029	-	-
913501	Life insurance	-	2,321	2,876	3,161	3,192
913502	Long-term disability (LTD) insurance	-	4,430	5,197	4,723	4,701
913503	Accidental death and dismemberment (AD&D) insurance	-	361	338	304	336
913699	Other insurance (e.g. vision)	347,404	254,888	227,542	205,916	205,390
913899	Other benefits (tuition reimb., OBP, parking)	60,667	58,042	56,000	49,583	49,000
SUBTOTAL - Salaries and Benefits		34,013,869	34,800,732	32,864,926	32,478,457	31,330,848
Services and Supplies						
920599	Dues and memberships	-	180	-	300	-
920699	Office expense	1,618	1,375	1,497	2,299	3,200
921702	Meals / food	4,205	4,053	-	-	-
921704	Special events / employee appreciation	-	-	3,396	1,551	1,745
922699	Equipment - under \$5,000	57	-	-	18,844	-
922899	Equipment - maintenance and repairs	18,025	14,153	20,429	26,815	22,000
923999	General expense - service	-	-	-	2,449	-
924599	Printing	182,617	165,038	132,540	116,060	103,500
925101	Telecommunications	-	-	-	3,709	-
926199	Postage	167,804	153,083	139,258	135,576	168,000
929210	Private car mileage	16,539	15,025	11,425	32,332	15,000
929299	Travel - in-state	658	1,295	976	115	-
931101	Travel - out-of-state	5,674	(474)	-	3,879	700
933101	Tuition and registration fees	12,375	-	75	2,235	-
938201	Consulting services - temporary help	159,278	19,576	26,574	16,020	-
938401	General consultant and professional services	845,239	659,396	595,194	533,878	520,000
943301	IT - commercial contracts	1,000	-	-	-	3,000
945301	Major equipment - non-IT	16,139	(1)	-	-	-
972100	Judgments, settlements, and claims	335	-	-	-	-
SUBTOTAL - Services and Supplies		1,431,564	1,032,699	931,363	896,063	837,145
TOTAL EXPENDITURES		35,445,434	35,833,430	33,796,290	33,374,520	32,167,993

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Accounting Specialist	1	1.0	-	-	-	-	-	-	-	-
Administrative Analyst II	4	3.6	2	2.0	1	1.0	1	1.0	3	2.8
Administrative Assistant I	2	2.0	2	2.0	1	1.0	-	-	-	-
Administrative Assistant II	2	2.0	3	3.0	4	4.0	4	4.0	4	4.0
Court Operations Manager I	-	-	1	1.0	2	2.0	-	-	-	-
Court Operations Manager II	8	8.0	9	9.0	9	9.0	10	10.0	8	8.0
Court Operations Manager III	5	5.0	4	4.0	4	4.0	4	4.0	4	4.0
Court Supervisor II	1	1.0	1	1.0	1	0.3	-	-	-	-
Courtroom Operations Supervisor	11	11.0	11	11.0	11	11.0	12	12.0	13	12.8
Data Entry Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	2	2.0	-	-	-	-	-	-	-	-
Judicial Assistant	6	6.0	6	6.0	4	4.0	-	-	1	1.0
Legal Processing Specialist I	-	-	22	21.0	6	5.8	1	1.0	2	2.0
Legal Processing Specialist II	196	194.7	170	167.5	169	165.2	155	152.3	136	133.5
Legal Processing Supervisor	22	22.0	21	21.0	18	18.0	16	16.0	16	16.0
Office Assistant	5	5.0	8	8.0	7	7.0	6	6.0	3	3.0
Office Specialist	1	1.0	2	2.0	2	2.0	1	1.0	-	-
Principal Administrative Analyst	1	1.0	-	-	-	-	-	-	-	-
Program Coordinator/Specialist	7	7.0	8	8.0	9	8.3	8	8.0	6	6.0
Senior Administrative Analyst	-	-	1	1.0	1	1.0	-	-	-	-
Superior Court Clerk I	-	-	10	9.8	15	15.0	12	12.0	-	-
Superior Court Clerk II	-	-	80	78.8	69	68.8	73	72.8	81	81.0
Superior Court Clerk III	151	150.2	64	63.0	68	68.0	66	66.0	67	65.3
Training and Procedure Specialist	6	6.0	5	5.0	5	4.3	4	4.0	3	2.9
TOTAL STAFFING	432	429.5	431	425.1	407	400.7	374	371.1	348	343.2

Detention Release (306413)

WORKING STATEMENT OF PURPOSE

The purpose of the Detention Release Program is to recommend whether a defendant arrested for a felony offense is eligible to be released on his or her own recognizance or is to be held on bail prior to their arraignment in court. Pursuant to PC 1318.1, the costs of the Detention Release Program is a proper charge against the County.

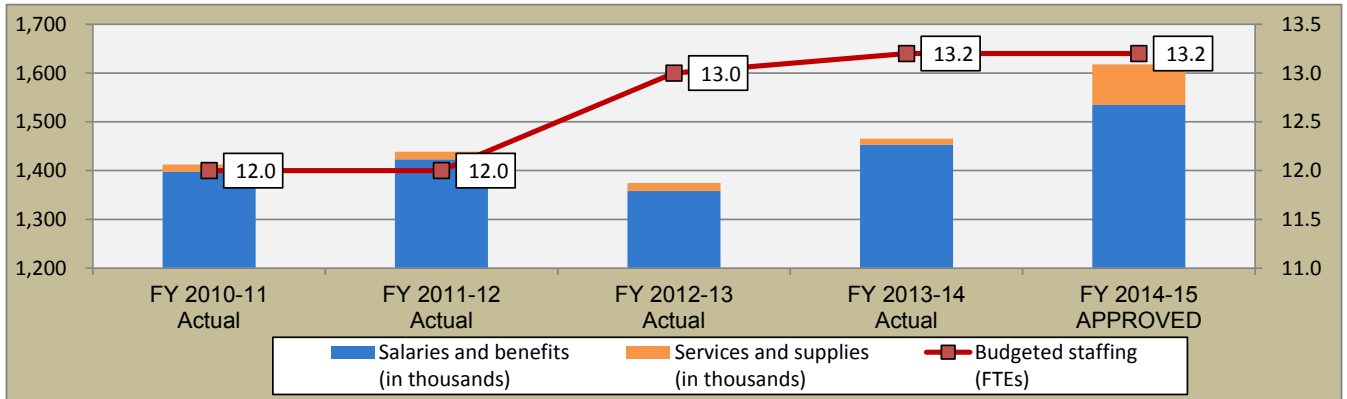
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,617,700	Salaries and benefits	1,534,694
OCSC General Fund	-	Services and supplies	83,006
TOTAL FINANCING SOURCES	<u>1,617,700</u>	TOTAL EXPENDITURES	<u>1,617,700</u>

FY 2014-15 Goals and Objectives

- Increase credibility through benchmarking today and effectively forecasting and continually reallocating staff to support the fluctuations in work.
- Continue business reengineering efforts with the goal of achieving efficiencies where appropriate while sustaining service levels.
- Increase cross-training within the unit to maximize utilization of staff.

EXPENDITURE AND STAFFING TRENDS



No change.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,456,812	1,456,812	1,453,261	3,551	0.2%
Services and supplies	31,016	31,016	12,314	18,702	60.3%
TOTAL EXPENDITURES	1,487,828	1,487,828	1,465,574	22,254	1.5%
Revenue and reimbursements	1,487,828	1,487,828	1,432,262	(55,566)	-3.7%
OCSC General Fund	-	-	33,312	(33,312)	

Program expenditures are normally fully reimbursed from the County; however, the Court agreed that the one-time compensatory cash outs paid in FY 2013-14 would be paid at Court expense.

FY 2013-14 ACCOMPLISHMENTS

During FY 2013-14, the Detention Release Unit continued to provide exceptional pre-trial services following the existing policies and procedures. Further, the unit benefited from a coverage plan restructure that more effectively supports the 24/7 hours of operations.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Detention Release (306413)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	830,750	854,520	838,800	878,306	907,104
900320	Lump sum payouts (vacation, sick leave cash outs)	23,799	26,548	37,659	3,824	-
900328	Other pay (on call, differentials, VSIP)	33,668	34,214	30,849	29,164	42,431
903301	Extra help	153,737	118,436	69,168	67,065	73,000
908301	Overtime	30,793	25,762	25,771	57,560	33,000
910302	Medicare	15,518	15,239	14,400	14,825	13,292
910401	Dental insurance	257	942	727	707	1,354
910501	Health insurance	77,742	90,965	91,143	101,065	117,192
910503	Retiree health benefits	-	23,243	32,993	35,913	36,303
910604	Retirement - non-judicial staff	216,171	218,186	206,208	252,308	298,697
913301	Unemployment insurance	-	2,856	2,613	-	-
913501	Life insurance	-	146	100	147	274
913502	Long-term disability (LTD) insurance	-	271	193	217	330
913503	Accidental death and dismemberment (AD&D) insurance	-	23	13	14	29
913699	Other insurance (e.g. vision)	12,383	8,029	7,737	8,061	7,488
913899	Other benefits (tuition reimb., OBP, parking)	2,625	3,500	-	4,083	4,200
SUBTOTAL - Salaries and Benefits		1,397,443	1,422,877	1,358,373	1,453,261	1,534,694
Services and Supplies						
920622	Copy paper	-	-	-	-	5,000
920699	Office expense	158	1,069	2,751	4,451	55,741
921702	Meals / food	-	100	-	-	-
921704	Special events / employee appreciation	-	-	80	-	65
922399	Library purchases and subscriptions	-	-	78	-	200
922603	Equipment - office furniture	-	-	-	992	1,000
922611	Equipment - computers	-	-	-	-	5,000
922899	Equipment - maintenance and repairs	238	248	213	164	500
924599	Printing	1,610	1,018	-	828	1,500
929210	Private car mileage	12,609	13,266	12,891	5,878	12,000
929299	Travel - in-state	229	-	-	-	1,600
933101	Tuition and registration fees	100	-	-	-	400
SUBTOTAL - Services and Supplies		14,943	15,700	16,013	12,314	83,006
TOTAL EXPENDITURES		1,412,386	1,438,578	1,374,387	1,465,574	1,617,700

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Detention Release Manager	-	-	1	1.0	1	1.0	-	-	-	-
Detention Release Officer	8	8.0	8	8.0	9	9.0	10	10.0	10	10.0
Office Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Pre-Trial Services Program Office	-	-	-	-	-	-	-	-	1	1.0
Senior Administrative Analyst	-	-	-	-	-	-	-	0.2	-	0.2
Senior Detention Release Officer	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Supervising Detention Release Officer	1	1.0	-	-	-	-	1	1.0	-	-
TOTAL STAFFING	12	12.0	12	12.0	13	13.0	13	13.2	13	13.2

Civil Operations (306311)

WORKING STATEMENT OF PURPOSE

The Civil Division is a large, diverse unit of the Orange County Superior Court consisting of 169 positions, supporting 28 judicial officers, and responsible for the annual filing of 65,000 new cases each fiscal year. This budget ensures meeting the ongoing needs of the public.

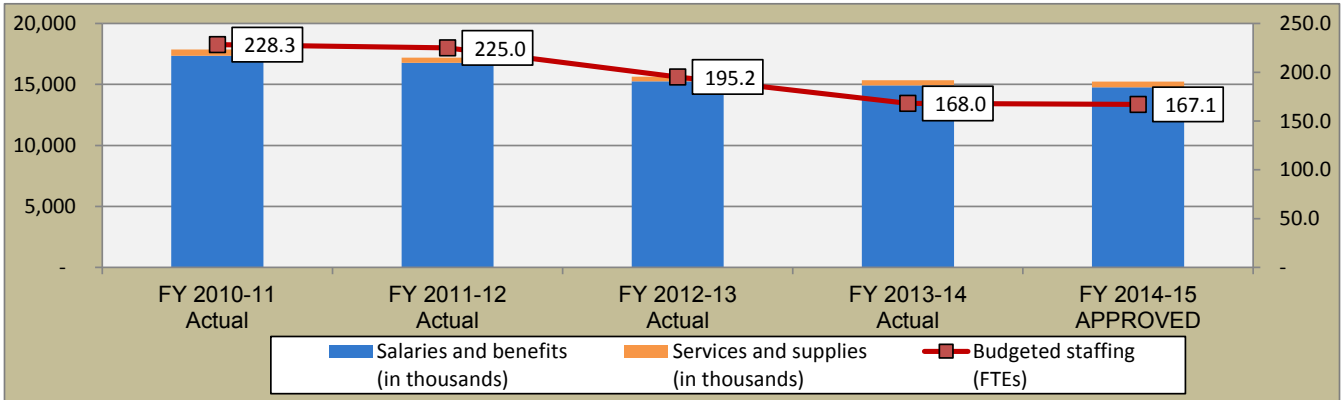
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,431,500	Salaries and benefits	14,771,077
OCSC General Fund	13,798,572	Services and supplies	458,995
TOTAL FINANCING SOURCES	15,230,072	TOTAL EXPENDITURES	15,230,072

FY 2014-15 Goals and Objectives

1) Identify high pay-off initiatives and projects in an effort to reduce the cost of operations at the same time ensuring mission-critical functions are met; 2) Continue assessment of business processes to eliminate non-value added activities and maximize the use of available resources; 3) Continue to provide needed support to the civil judicial team and continue to improve service to the public; 4) Continue to focus on building an effective and cohesive civil team through clear performance expectations, ensuring collaboration amongst the deputy managers, courtwide supervisory teams, and training staff.

EXPENDITURE AND STAFFING TRENDS



The reduction of 0.9 FTE is the difference between how vacant positions are budgeted in FY 2014-15 in comparison to FY 2013-14.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	14,358,412	14,358,412	14,917,190	(558,778)	-3.9%
Services and supplies	467,692	468,422	426,457	41,965	9.0%
TOTAL EXPENDITURES	14,826,104	14,826,834	15,343,647	(516,813)	-3.5%
Revenue and reimbursements	1,599,500	1,599,500	1,519,844	(79,656)	-5.0%
OCSC General Fund	13,226,604	13,227,334	13,823,803	(596,469)	-4.5%

The negative variance in salaries and benefits was due to payout of compensatory payments and overtime cost not budgeted in this cost center. The positive variance in services and supplies was attributable to savings in professional service contracts, printing, and postage.

FY 2013-14 ACCOMPLISHMENTS

Among the accomplishments during FY 2013-14 were: 1) Mandatory e-filing; 2) Auto filing of certain documents; 3) Centralization of Limited Civil calendars; 4) Restructuring of Small Claims, Unlawful Detainer, and Civil Harassment calendars; 5) Implementation of Reserve a Motion application for Unlimited Civil cases; and 6) Transitioned "Name Change" calendar to Civil case category.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Vicky Brizuela
 (657) 622-3574

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

Civil Operations (306311)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	11,914,211	11,336,890	10,212,794	9,445,100	9,385,591
900320	Lump sum payouts (vacation, sick leave cash outs)	77,844	113,624	157,910	51,803	-
900328	Other pay (on call, differentials, VSIP)	36,009	36,634	153,993	12,210	8,477
903301	Extra help	170,649	206,744	-	975	-
908301	Overtime	199,331	36,653	18,499	493,351	116,000
910302	Medicare	144,639	137,897	125,451	120,447	136,220
910401	Dental insurance	4,511	7,102	6,773	6,719	6,768
910501	Health insurance	1,584,925	1,616,909	1,618,905	1,634,289	1,583,662
910503	Retiree health benefits	-	297,805	388,358	375,336	372,014
910604	Retirement - non-judicial staff	3,000,614	2,782,085	2,405,963	2,653,533	3,037,341
913301	Unemployment insurance	-	31,753	27,339	-	-
913501	Life insurance	-	1,096	1,060	1,309	1,368
913502	Long-term disability (LTD) insurance	-	2,081	1,969	1,982	1,997
913503	Accidental death and dismemberment (AD&D) insurance	-	170	128	126	144
913699	Other insurance (e.g. vision)	179,825	125,310	108,032	99,010	100,495
913899	Other benefits (tuition reimb., OBP, parking)	29,167	28,000	21,000	21,000	21,000
SUBTOTAL - Salaries and Benefits		17,341,724	16,760,752	15,248,174	14,917,190	14,771,077
Services and Supplies						
920599	Dues and memberships	-	-	-	100	-
920699	Office expense	4,452	4,651	4,275	2,513	2,000
921599	Advertising expense	-	81	-	-	100
921702	Meals / food	902	1,187	-	-	-
921704	Special events / employee appreciation	-	-	1,261	420	895
922699	Equipment - under \$5,000	1,284	-	-	-	-
924599	Printing	34,393	23,311	21,006	18,811	25,000
926199	Postage	50,034	44,738	46,319	40,328	55,000
929210	Private car mileage	5,096	4,345	1,057	6,481	3,000
929299	Travel - in-state	396	-	157	688	-
931101	Travel - out-of-state	2,160	1,342	-	1,977	-
933101	Tuition and registration fees	6,374	1,500	-	1,175	-
938201	Consulting services - temporary help	69,507	13,817	-	-	-
938401	General consultant and professional services	38,072	43,115	52,920	55,373	75,000
938701	Court transcripts	98,265	106,292	98,602	150,149	138,900
939102	Civil arbitration fee	2,250	4,050	1,800	1,050	1,100
939420	Small claims advisory service	185,000	155,000	130,000	130,000	130,000
941101	Sheriff - reimbursement - AB2030 / AB2695	27,105	22,400	19,565	16,240	25,000
952002	Uniforms	8,015	1,095	306	-	-
952099	Uniform allowance	-	-	-	1,151	3,000
SUBTOTAL - Services and Supplies		533,305	426,924	377,270	426,457	458,995
TOTAL EXPENDITURES		17,875,029	17,187,676	15,625,444	15,343,647	15,230,072

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Analyst II	3	3.0	2	2.0	-	-	-	-	-	-
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Attendant	34	34.0	28	28.0	29	28.3	30	30.0	27	26.8
Court Attendant Trainee	-	-	6	6.0	3	3.0	-	-	2	2.0
Court Operations Manager I	1	1.0	2	2.0	1	1.0	-	-	-	-
Court Operations Manager II	3	3.0	4	4.0	4	4.0	4	4.0	5	5.0
Court Operations Manager III	1	1.0	1	1.0	3	2.3	1	1.0	1	1.0
Courtroom Operations Supervisor	7	7.0	7	7.0	8	8.0	7	7.0	7	7.0
Data Entry Specialist	2	2.0	-	-	-	-	-	-	-	-
Data Entry Technician	1	1.0	-	-	-	-	-	-	-	-
Legal Processing Specialist I	-	-	7	6.0	2	2.0	-	-	-	-
Legal Processing Specialist II	90	89.0	88	86.0	77	73.0	63	62.0	63	61.8
Legal Processing Supervisor	13	12.8	10	10.0	7	7.0	4	4.0	4	4.0
Office Assistant	5	5.0	6	5.0	5	4.3	3	3.0	3	2.8
Paralegal - Family Law Facilitator	-	-	1	1.0	-	-	-	-	-	-
Program Coordinator/Specialist	3	3.0	3	3.0	3	3.0	4	4.0	4	4.0
Staff Assistant	1	-	-	-	-	-	-	-	-	-
Staff Development Specialist	-	-	-	-	1	1.0	-	-	-	-
Superior Court Clerk I	-	-	3	3.0	2	2.0	2	2.0	-	-
Superior Court Clerk II	-	-	20	20.0	17	17.0	17	17.0	21	21.0
Superior Court Clerk III	59	58.5	34	34.0	33	33.0	28	28.0	26	25.8
Training and Procedure Specialist	7	7.0	7	6.0	5	5.3	5	5.0	5	5.0
TOTAL STAFFING	231	228.3	230	225.0	201	195.2	169	168.0	169	167.1

Probate and Mental Health (306512)

WORKING STATEMENT OF PURPOSE

The mission of the Probate and Mental Health Unit is to serve the public and the Court in the administration of justice, protecting the vulnerable population, and resolving probate and mental health matters under the law, while furthering the goals of the Court including: independence and accountability; access, fairness, and diversity; quality of justice and service to the public; and education for branch-wide professional excellence.

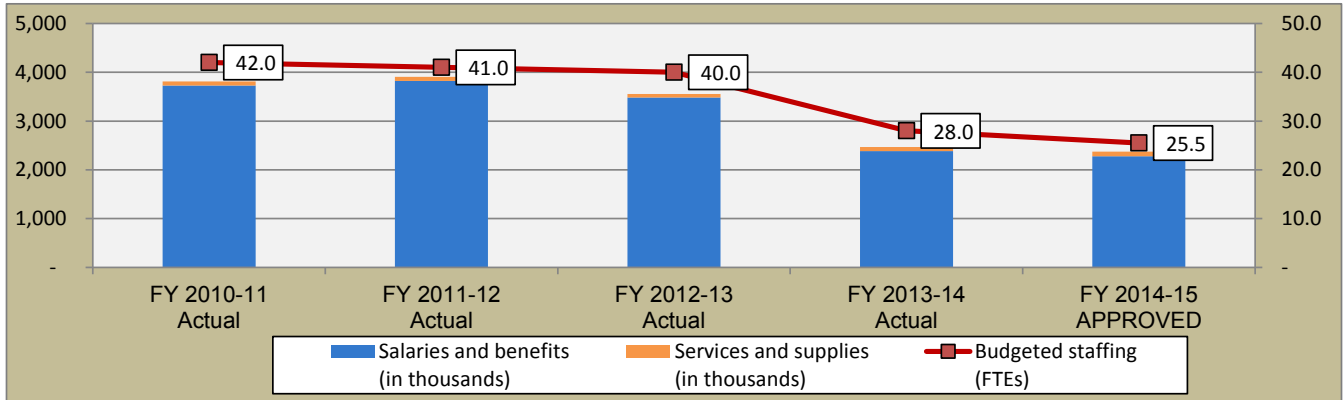
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	6,500	Salaries and benefits	2,280,285
OCSC General Fund	2,367,615	Services and supplies	93,830
TOTAL FINANCING SOURCES	<u>2,374,115</u>	TOTAL EXPENDITURES	<u>2,374,115</u>

FY 2014-15 Goals and Objectives

1) Develop Probate Examiners Procedures Manual; 2) Develop and implement training plan for probate examiners and staff; 3) Continue to provide necessary support for the Probate Bench and the public, ensuring compliance with statutory rules and administrative requirements and mandates; 4) Revise outdated forms to ensure compliance with statute, California Rules of Court, policies, and procedures.

EXPENDITURE AND STAFFING TRENDS



The reduction of 12.0 FTEs from FY 2012-13 to FY 2013-14 was due to the split of Probate Court Services, which merged with Family Court Services (306516) effective July 1, 2013. The subsequent reduction of 2.5 FTEs from FY 2013-14 to FY 2014-15 is attributable to the transfer of 2.0 court clerk IIIs and a 0.5 FTE reduction due to the change in the way that vacant positions are budgeted in FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	2,500,888	2,500,888	2,385,783	115,105	4.6%
Services and supplies	78,840	78,840	81,342	(2,502)	-3.2%
TOTAL EXPENDITURES	2,579,728	2,579,728	2,467,125	112,603	4.4%
Revenue and reimbursements	6,500	6,500	318,204	311,704	4795.4%
OCSC General Fund	2,573,228	2,573,228	2,148,921	424,307	16.5%

Services and supplies has a negative variance due to the Riese Hearing Officer budget going slightly over. Revenues and reimbursements has a large variance due to guardianship, conservatorship, and child custody investigations revenues posting to the Probate cost center instead of Family Court Services.

FY 2013-14 ACCOMPLISHMENTS

Implemented mandatory eFiling; merged operations with Civil Division at CJC; transitioned Adoption and Termination of Parental Rights Calendars to Family Law Division; streamlined the process for SSA record requests; reduced imaged paper retention from one year to six months.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Michelle Norhausen
 (657) 622-7535

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Kristine Swensson
 (657) 622-7736

Probate and Mental Health (306512)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	2,510,070	2,484,023	2,355,255	1,495,952	1,459,464
900320	Lump sum payouts (vacation, sick leave cash outs)	16,359	40,138	32,026	13,398	-
900328	Other pay (on call, differentials, VSIP)	7,373	15,831	8,082	4,572	3,633
903301	Extra help	186,316	199,337	24,354	14,589	-
908301	Overtime	8,923	4,133	8,914	89,403	10,000
910302	Medicare	30,859	31,095	28,854	18,004	21,214
910401	Dental insurance	754	795	153	-	-
910501	Health insurance	306,060	343,380	354,652	253,401	238,515
910503	Retiree health benefits	-	63,526	89,095	59,685	57,942
910604	Retirement - non-judicial staff	621,587	600,087	549,325	420,875	473,605
913301	Unemployment insurance	-	7,403	6,288	-	-
913501	Life insurance	-	119	9	-	-
913502	Long-term disability (LTD) insurance	-	349	92	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	21	3	-	-
913699	Other insurance (e.g. vision)	38,046	27,824	24,183	15,904	15,912
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	-	-	-
SUBTOTAL - Salaries and Benefits		3,729,848	3,821,560	3,481,285	2,385,783	2,280,285
Services and Supplies						
921702	Meals / food	-	410	-	-	-
921704	Special events / employee appreciation	-	-	327	70	130
924599	Printing	5,846	4,073	-	2,544	8,500
926199	Postage	-	-	-	-	5,000
929210	Private car mileage	17,793	19,497	16,304	1,658	2,000
929299	Travel - in-state	3,266	106	51	-	-
931101	Travel - out-of-state	-	-	-	916	-
933101	Tuition and registration fees	2,000	-	-	650	-
938401	General consultant and professional services	250	-	-	-	200
938701	Court transcripts	3,586	6,335	1,634	1,639	3,000
939018	Mental health hearing officer	47,426	52,038	53,828	73,865	75,000
SUBTOTAL - Services and Supplies		80,166	82,459	72,144	81,342	93,830
TOTAL EXPENDITURES		3,810,014	3,904,019	3,553,429	2,467,125	2,374,115

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Assistant II	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Investigator II	6	6.0	5	5.0	6	6.0	-	-	-	-
Court Investigator III	1	1.0	2	2.0	1	1.0	-	-	-	-
Court Operations Manager III	1	1.0	1	1.0	-	-	-	-	-	-
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Data Entry Specialist	2	2.0	3	3.0	3	3.0	-	-	-	-
Information Processing Specialist	2	2.0	-	-	-	-	-	-	-	-
Information Processing Technician	-	-	1	1.0	1	1.0	-	-	-	-
Legal Processing Specialist I	-	-	1	1.0	1	1.0	-	-	2	2.0
Legal Processing Specialist II	6	6.0	5	5.0	5	5.0	8	8.0	6	5.5
Office Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Technician	1	1.0	1	1.0	1	1.0	-	-	-	-
Probate Calendar Coordinator	1	1.0	1	1.0	1	1.0	-	-	-	-
Probate Checker	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Probate Examiner I	-	-	1	1.0	1	1.0	2	2.0	2	2.0
Probate Examiner II	5	5.0	4	4.0	4	4.0	6	6.0	6	6.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Superior Court Clerk I	-	-	2	2.0	2	2.0	1	1.0	-	-
Superior Court Clerk II	-	-	2	2.0	2	2.0	2	2.0	3	3.0
Superior Court Clerk III	9	9.0	4	4.0	3	3.0	3	3.0	1	1.0
Supervising Court Investigator	1	1.0	1	1.0	1	1.0	-	-	-	-
Supervising Probate Examiner	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Training and Procedure Specialist	-	-	-	-	1	1.0	-	-	-	-
TOTAL STAFFING	42	42.0	41	41.0	40	40.0	28	28.0	26	25.5

Family Law (306514)

WORKING STATEMENT OF PURPOSE

The Family Law Unit is committed to providing the public with the materials, information, services, and access needed to resolve the very personal issues that they bring before this Court. To provide the public with access to services in an efficient and effective manner that ensures a high standard of procedural fairness and professional excellence. The Family Law Unit continuously strives to improve public access through internal adjustments and public outreach.

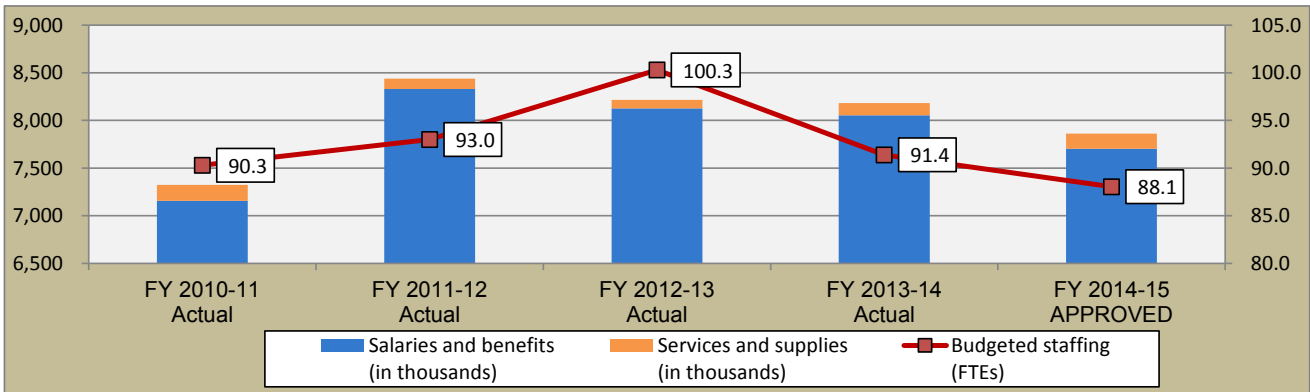
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	137,000	Salaries and benefits	7,703,356
OCSC General Fund	7,723,681	Services and supplies	157,325
TOTAL FINANCING SOURCES	7,860,681	TOTAL EXPENDITURES	7,860,681

FY 2014-15 Goals and Objectives

During FY 2014-15 it will be the goal of the Family Law Unit to continue to improve efficiencies and quality of work, while implementing strategies to streamline workflows resulting in improved resource allocation. Some specific goals and objectives in the upcoming year will be Datacap implementation to streamline docketing/imaging processes; expanded use of SmartForms and other means of electronics filings; dedication of resources, where possible, to case file destruction efforts; and continued development of the management/supervisory team.

EXPENDITURE AND STAFFING TRENDS



The small change in budgeted staffing from FY 2013-14 to FY 2014-15 is mainly due to the way that vacant positions are budgeted in FY 2014-15 (at 0.8 FTE).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	7,821,112	7,821,112	8,053,868	(232,756)	-3.0%
Services and supplies	100,865	101,178	129,385	(28,207)	-27.9%
TOTAL EXPENDITURES	7,921,977	7,922,290	8,183,253	(260,963)	-3.3%
Revenue and reimbursements	145,000	145,000	131,849	(13,151)	-9.1%
OCSC General Fund	7,776,977	7,777,290	8,051,404	(274,114)	-3.5%

The negative variance of 3% in salaries and benefits is attributed to unrealized salary savings and unbudgeted compensatory and vacation payouts. In addition one position was transitioned from Family Court Services (306516) to Family Law Operations. The negative variance in services and supplies was due to unbudgeted mileage payments for the overtime destruction project and the addition of a contract for Legal Aid Society SmartForms that was not budgeted. Variance in revenue is attributed to lower than expected reimbursement from Judicial Council for Elder Abuse program.

FY 2013-14 ACCOMPLISHMENTS

In FY 2013-14, the Family Law Unit was consolidated under one unit manager with Juvenile. Destruction efforts in Family Law continued with over 100,000 records prepped for destruction. Elder Abuse was transitioned to the Probate Unit (306512), which is equipped to best serve this vulnerable population. Operations staff assisted with various data clean up efforts and decision points required for the transition to the new case management system in the coming year. Status and Case Resolution Conferences for Family Law Case Management were implemented. The Family Law Unit served over 70,000 customers and reduced overall backlogs in case processing with the use of overtime.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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 (657) 622-6126

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Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

Family Law (306514)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	4,816,370	5,438,201	5,483,354	5,053,761	4,870,422
900320	Lump sum payouts (vacation, sick leave cash outs)	27,507	29,323	39,045	18,036	-
900328	Other pay (on call, differentials, VSIP)	28,973	29,995	46,602	30,796	21,798
903301	Extra help	192,400	325,750	30,441	2,073	35,000
906303	Judicial officers - commissioners	15,851	-	(51,894)	659	-
908301	Overtime	62,590	26,409	9,729	315,174	17,000
910302	Medicare	66,363	78,825	74,977	70,687	70,947
910401	Dental insurance	1,869	3,739	4,027	2,316	2,256
910501	Health insurance	643,833	815,028	901,108	869,657	842,774
910503	Retiree health benefits	-	142,774	208,852	202,147	193,738
910604	Retirement - non-judicial staff	1,209,190	1,341,952	1,306,462	1,428,995	1,587,560
912301	Retirement - judicial officers	5,594	(0)	(14,691)	139	-
913301	Unemployment insurance	-	15,802	14,464	-	-
913501	Life insurance	-	591	613	451	456
913502	Long-term disability (LTD) insurance	-	1,142	1,117	677	662
913503	Accidental death and dismemberment (AD&D) insurance	-	92	75	43	48
913699	Other insurance (e.g. vision)	74,871	64,336	58,813	54,757	53,695
913899	Other benefits (tuition reimb., OBP, parking)	10,632	15,750	14,000	3,500	7,000
SUBTOTAL - Salaries and Benefits		7,156,043	8,329,709	8,127,092	8,053,868	7,703,356
Services and Supplies						
920699	Office expense	36	-	194	-	500
921702	Meals / food	355	860	-	-	-
921704	Special events / employee appreciation	-	-	1,045	516	525
922399	Library purchases and subscriptions	2,229	-	-	-	-
924599	Printing	14,937	4,018	3,395	5,031	3,500
926199	Postage	-	-	9,719	12,382	8,500
929210	Private car mileage	352	651	387	5,553	1,000
929299	Travel - in-state	73	1,249	664	325	-
931101	Travel - out-of-state	94	79	-	-	-
933101	Tuition and registration fees	4,050	-	-	-	-
938201	Consulting services - temporary help	50,451	20,438	-	-	-
938401	General consultant and professional services	-	-	-	39,979	50,000
938701	Court transcripts	43,697	25,692	20,383	6,930	35,000
941101	Sheriff - reimbursement - AB2030 / AB2695	51,760	52,840	50,890	56,455	55,000
943502	IT - software and license fees	950	3,159	3,159	2,214	3,300
SUBTOTAL - Services and Supplies		168,986	108,986	89,836	129,385	157,325
TOTAL EXPENDITURES		7,325,029	8,438,695	8,216,928	8,183,253	7,860,681

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Analyst II	1	0.6	1	1.0	1	1.0	1	1.0	-	-
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Operations Manager I	-	-	1	1.0	-	-	-	-	-	-
Court Operations Manager II	2	2.0	1	1.0	2	2.0	2	2.0	2	2.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Reporter	1	1.0	1	1.0	-	-	-	-	-	-
Courtroom Operations Supervisor	3	3.0	4	4.0	3	3.0	3	3.0	3	3.0
Data Entry Specialist	4	4.0	3	3.0	5	5.0	4	4.0	4	4.0
Data Entry Technician	2	2.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	-	-	-	-	-	-	-	-	1	1.0
Legal Processing Specialist I	-	-	1	1.0	3	3.0	2	2.0	-	-
Legal Processing Specialist II	30	30.0	33	33.0	36	35.3	37	37.0	38	37.8
Legal Processing Supervisor	2	2.0	3	3.0	3	3.0	2	2.0	3	3.0
Office Assistant	10	10.0	8	8.0	6	6.0	1	1.0	1	1.0
Office Specialist	-	0.4	-	-	-	-	-	-	-	-
Program Coordinator/Specialist	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Superior Court Clerk I	-	-	4	4.0	9	9.0	-	-	-	-
Superior Court Clerk II	-	-	13	13.0	13	13.0	19	19.0	17	17.0
Superior Court Clerk III	27	26.3	11	11.0	11	11.0	13	12.4	14	13.3
Support Services Supervisor II	2	2.0	1	1.0	1	1.0	-	-	-	-
Training and Procedure Specialist	3	3.0	3	3.0	3	3.0	3	3.0	2	2.0
TOTAL STAFFING	91	90.3	93	93.0	101	100.3	92	91.4	89	88.1

Family Court Services (306516)

WORKING STATEMENT OF PURPOSE

Family Court Services (FCS) is responsible for assessing child, individual, and family needs, providing immediate intervention to families in crisis and presenting information to the Court. This is done by providing child custody mediation for parents in custody disputes, child custody investigations, domestic violence investigations, emergency investigations, and minor marriage investigations. FCS is also responsible for overseeing the Access to Visitation Grant, which provides funds for non-custodial parents to have access to their children when supervised visitation or exchange has been ordered. Probate Court Services is responsible for providing conservatorship, guardianship, second parent adoptions, and termination of parental rights investigations.

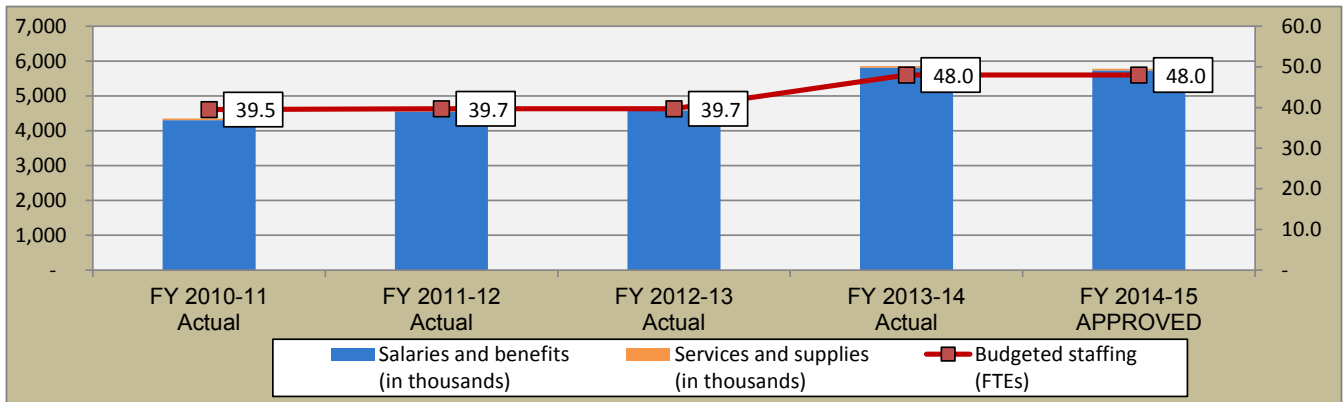
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	863,000	Salaries and benefits	5,733,615
OCSC General Fund	4,916,655	Services and supplies	46,040
TOTAL FINANCING SOURCES	5,779,655	TOTAL EXPENDITURES	5,779,655

FY 2014-15 Goals and Objectives

The goals and objectives for FCS include meeting the mandates while enhancing support to the bench and to the public. These goals will be reached in part by utilizing the best technology available.

EXPENDITURE AND STAFFING TRENDS



No staffing changes anticipated in FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	5,537,924	5,572,709	5,807,265	(234,556)	-4.2%
Services and supplies	27,245	51,545	46,312	5,233	10.2%
TOTAL EXPENDITURES	5,565,169	5,624,254	5,853,577	(229,323)	-4.1%
Revenue and reimbursements	790,000	790,000	558,542	(231,458)	-29.3%
OCSC General Fund	4,775,169	4,834,254	5,295,035	(460,781)	-9.5%

The negative variance of \$234,556 in salaries and benefits was due to unbudgeted compensatory and vacation payouts and unrealized salary savings. The positive variance of \$5,233 in services and supplies was attributable to unspent professional education funds (budgeted for each court mediator).

FY 2013-14 ACCOMPLISHMENTS

Completed over 6,000 child custody mediations and 1,000 child custody, domestic violence, and emergency investigations. Scanned 28,000 FCS files, eliminating the need for paper file storage. Implemented Online Orientation for FCS in English and Spanish.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Cathy Harmon
 (657) 622-6186

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

Family Court Services (306516)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	3,047,133	3,131,829	3,136,432	3,737,309	3,724,894
900320	Lump sum payouts (vacation, sick leave cash outs)	17,468	20,919	16,069	11,160	-
900328	Other pay (on call, differentials, VSIP)	32,045	32,696	36,958	40,227	39,669
903301	Extra help	35,206	58,543	40,046	48,664	34,000
908301	Overtime	1,660	346	1,729	159,987	2,000
910302	Medicare	39,441	41,036	42,303	53,552	54,583
910401	Dental insurance	1,231	1,884	1,736	1,157	1,128
910501	Health insurance	308,575	359,533	398,559	514,604	486,990
910503	Retiree health benefits	-	83,747	121,456	149,827	149,066
910604	Retirement - non-judicial staff	774,202	781,151	748,928	1,054,336	1,207,799
913301	Unemployment insurance	-	8,838	8,400	-	-
913501	Life insurance	-	292	255	225	228
913502	Long-term disability (LTD) insurance	-	590	559	416	406
913503	Accidental death and dismemberment (AD&D) insurance	-	45	32	22	24
913699	Other insurance (e.g. vision)	34,405	23,602	23,620	29,489	29,328
913802	Educational incentives (other than tuition reimb.)	3,191	2,405	2,208	2,789	-
913899	Other benefits (tuition reimb., OBP, parking)	7,000	7,000	7,000	3,500	3,500
SUBTOTAL - Salaries and Benefits		4,301,556	4,554,456	4,586,288	5,807,265	5,733,615
Services and Supplies						
920699	Office expense	-	-	-	-	200
921702	Meals / food	-	400	-	-	-
921704	Special events / employee appreciation	-	-	335	128	240
922603	Equipment - office furniture	-	-	-	-	1
922611	Equipment - computers	-	-	-	-	12,000
922699	Equipment - under \$5,000	-	-	-	-	3,500
924599	Printing	-	-	-	734	100
929210	Private car mileage	6,037	3,833	4,074	21,628	19,000
929299	Travel - in-state	1,228	1,553	669	374	-
933101	Tuition and registration fees	1,200	25	200	2,825	9,000
935699	Alteration expenses	-	-	-	-	500
938201	Consulting services - temporary help	39,798	5,328	-	20,467	-
938512	Court interpreter - document translation	-	-	-	-	500
943502	IT - software and license fees	-	-	-	157	-
SUBTOTAL - Services and Supplies		48,263	11,140	5,278	46,312	45,041
TOTAL EXPENDITURES		4,349,819	4,565,596	4,591,566	5,853,577	5,778,656

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Investigator II	1	1.0	-	-	-	-	5	5.0	6	6.0
Court Investigator III	2	2.0	-	-	-	-	2	2.0	2	2.0
Court Mediator I	-	-	1	1.0	2	2.0	1	1.0	-	-
Court Mediator II	26	25.5	27	27.0	26	26.0	27	27.0	28	28.0
Court Operations Manager III	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Information Processing Specialist	3	3.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	1	1.0	4	4.0	4	4.0	3	3.0	3	3.0
Legal Processing Specialist II	1	1.0	1	1.0	1	1.0	3	3.0	2	2.0
Office Specialist	1	1.0	1	0.7	1	0.7	1	1.0	1	1.0
Superior Court Manager	1	1.0	-	-	-	-	-	-	-	-
Supervising Court Investigator	-	-	-	-	-	-	1	1.0	1	1.0
Supervising Court Mediator	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
TOTAL STAFFING	40	39.5	40	39.7	40	39.7	48	48.0	48	48.0

Juvenile Dependency and Delinquency (306517)

WORKING STATEMENT OF PURPOSE

Juvenile Court provides for the protection and safety of the public and each minor under the jurisdiction of the Court. Juvenile Court strives to preserve and strengthen the minor's family ties whenever possible.

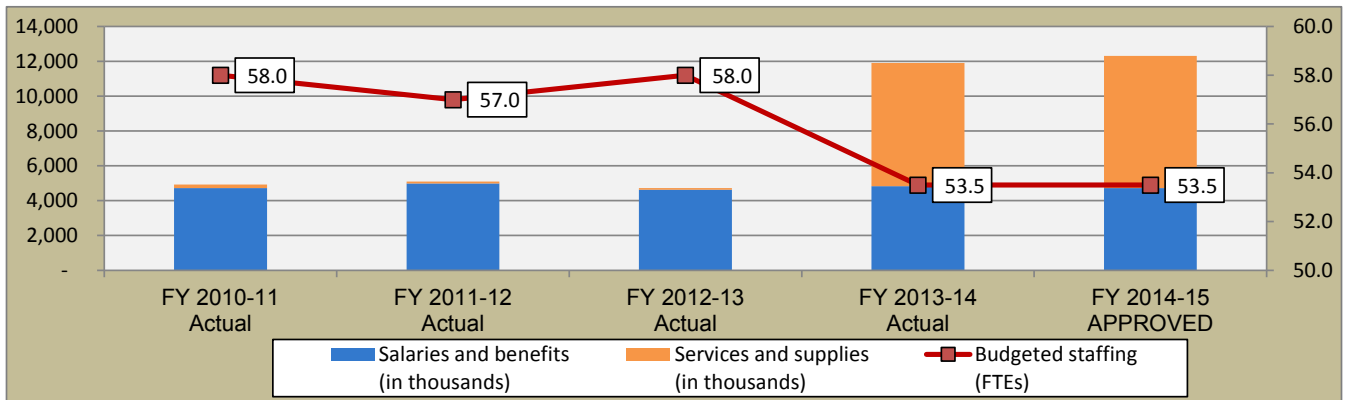
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	7,828,036	Salaries and benefits	4,716,317
OCSC General Fund	4,484,483	Services and supplies	7,596,202
TOTAL FINANCING SOURCES	12,312,519	TOTAL EXPENDITURES	12,312,519

FY 2014-15 Goals and Objectives

In addition to the operational activities required to sustain 11 courtrooms, associated case records, and required updates into the case management system, the goals in Juvenile Court for this fiscal year include reduction of backlogs, daily management of court appointed counsel and ancillary alternate defense expenditures, preparation for implementation of a new case management system, implementation of updated document management software, and activities associated with preparation for a future paperless environment.

EXPENDITURE AND STAFFING TRENDS



No anticipated staffing changes in FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	4,560,780	4,560,780	4,825,827	(265,047)	-5.8%
Services and supplies	7,732,907	7,733,827	7,081,327	652,500	8.4%
TOTAL EXPENDITURES	12,293,687	12,294,607	11,907,154	387,453	3.2%
Revenue and reimbursements	6,713,022	6,713,022	7,313,909	600,887	9.0%
OCSC General Fund	5,580,665	5,581,585	4,593,245	988,340	17.7%

The negative variance in salaries and benefits was attributed to approved compensatory payouts and unbudgeted overtime for the destruction project. The positive variance in services and supplies was caused by savings in the contract expense for court appointed counsel for dependency and delinquency case types. The positive variance in the revenues and reimbursement budget was caused by the recognition of the County reimbursed portion of court appointed counsel costs for delinquency cases in this cost center (it was budgeted under Alternate Defense cost center). This unbudgeted reimbursement was offset by a decrease in the Judicial Council reimbursement for court appointed counsel in dependency cases, which decreased to match expense.

FY 2013-14 ACCOMPLISHMENTS

The Juvenile Unit was consolidated under one unit manager with Family Law and a deputy manager was added. Record imaging continued with over 100,000 records prepped for imaging. Juvenile Alternate Defense transitioned to Operations to improve internal control measures. Operations staff assisted with various data clean up efforts and decision points required for the transition to the new case management system in the coming year. Compliance Review and Wardship Status Review Hearings were implemented for Delinquency. Juvenile reduced overall backlogs in case processing with the use of overtime.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anaruth Gonzalez
 (657) 622-6126

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

Juvenile Dependency and Delinquency (306517)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	3,157,198	3,171,869	3,128,522	3,054,951	3,022,540
900320	Lump sum payouts (vacation, sick leave cash outs)	14,303	16,738	1,689	15,821	-
900328	Other pay (on call, differentials, VSIP)	9,223	6,528	9,521	13,317	4,844
903301	Extra help	196,187	332,265	36,916	1,291	-
908301	Overtime	37,393	19,695	8,316	193,743	17,000
910302	Medicare	40,460	42,149	36,698	39,857	43,898
910401	Dental insurance	1,089	2,797	3,423	4,359	4,512
910501	Health insurance	417,600	464,063	494,755	470,197	478,814
910503	Retiree health benefits	-	82,931	119,437	121,829	119,886
910604	Retirement - non-judicial staff	794,550	780,310	739,113	863,288	977,687
912501	Workers' compensation	-	-	-	614	-
913301	Unemployment insurance	-	9,590	8,227	-	-
913501	Life insurance	-	433	551	850	912
913502	Long-term disability (LTD) insurance	-	756	902	1,195	1,240
913503	Accidental death and dismemberment (AD&D) insurance	-	67	65	82	96
913699	Other insurance (e.g. vision)	50,253	38,874	32,263	30,433	30,888
913899	Other benefits (tuition reimb., OBP, parking)	9,333	11,958	10,500	14,000	14,000
SUBTOTAL - Salaries and Benefits		4,727,588	4,981,023	4,630,897	4,825,827	4,716,317
Services and Supplies						
921702	Meals / food	99	489	-	-	-
921704	Special events / employee appreciation	-	-	608	221	270
924599	Printing	21,392	21,688	1,771	3,662	5,000
926199	Postage	-	-	-	3,955	5,000
929210	Private car mileage	1,488	549	453	3,995	1,000
929299	Travel - in-state	-	839	569	-	-
931101	Travel - out-of-state	752	101	-	1,464	-
933101	Tuition and registration fees	1,229	25	-	1,225	-
938201	Consulting services - temporary help	75,051	5,937	-	-	-
938401	General consultant and professional services	91,408	87,586	83,857	59,970	-
938801	CAC - dependency (children)	-	-	-	2,116,176	2,259,022
938802	CAC - dependency (parents)	-	-	-	3,956,581	4,324,060
938901	Investigative services	-	-	-	3,599	1,350
939002	Psychiatric evaluations	-	-	-	123,799	136,000
939003	Court-ordered professional services	-	-	-	190	1,500
939009	Expert witness	-	-	-	15,855	13,000
939412	CAC - delinquency	-	-	-	790,600	850,000
941101	Sheriff - reimbursement - AB2030 / AB2695	30	70	-	35	-
SUBTOTAL - Services and Supplies		191,449	117,283	87,257	7,081,327	7,596,202
TOTAL EXPENDITURES		4,919,037	5,098,306	4,718,154	11,907,154	12,312,519

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Operations Manager II	-	-	-	-	-	-	-	-	1	1.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Courtroom Operations Supervisor	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Data Entry Specialist	2	2.0	-	-	1	1.0	-	-	-	-
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	2	2.0	2	2.0	-	-	1	1.0
Legal Processing Specialist II	20	20.0	16	16.0	17	17.0	20	20.0	19	19.0
Legal Processing Supervisor	1	1.0	2	2.0	2	2.0	2	2.0	2	2.0
Office Assistant	4	4.0	7	7.0	6	6.0	6	5.5	5	5.0
Office Specialist	1	1.0	2	2.0	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Accounting Assistant	-	-	-	-	-	-	1	1.0	1	1.0
Superior Court Clerk II	-	-	5	5.0	6	6.0	6	6.0	6	6.0
Superior Court Clerk III	20	20.0	14	14.0	14	14.0	12	12.0	12	11.5
Support Services Supervisor II	1	1.0	1	1.0	1	1.0	-	-	-	-
Training and Procedure Specialist	2	2.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	58	58.0	57	57.0	58	58.0	54	53.5	54	53.5

Juvenile Justice Commission (306521)

WORKING STATEMENT OF PURPOSE

Pursuant to California Welfare and Institutions Code Sections 209 and 225-231, the Juvenile Justice Commission (JJC) is mandated to inquire into the administration of juvenile court law in Orange County. The mission of the JJC is to ensure that the highest standards of care and services are maintained for the youth within the juvenile justice system.

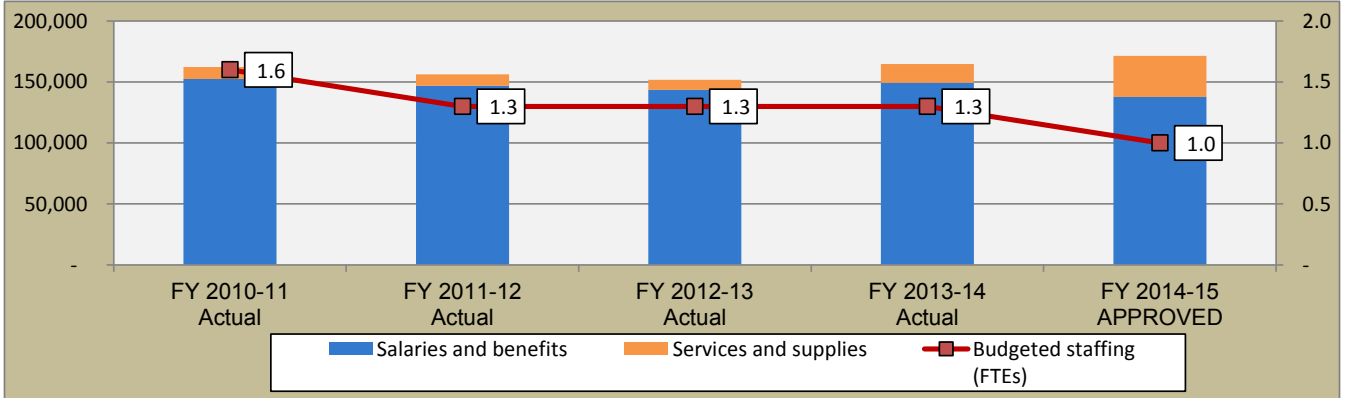
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	171,457	Salaries and benefits	137,796
OCSC General Fund	-	Services and supplies	33,661
TOTAL FINANCING SOURCES	171,457	TOTAL EXPENDITURES	171,457

FY 2014-15 Goals and Objectives

The JJC conducts inspections of County-administered institutions housing juveniles, law enforcement agency facilities which are used for the detention of any minor, and group homes where wards and dependent children of the Juvenile Court are placed. The JJC reviews the programs of the youth correctional schools, ACCESS (Alternative, Community, and Corrections Schools and Services) schools, and monitors the medical, dental, and mental health programs within the facilities and group homes. The JJC may conduct investigations, prepare written reports, and make recommendations for the Presiding Judge of the Juvenile Court.

EXPENDITURE AND STAFFING TRENDS



For FY 2014-15 budgeted staffing is reduced by 0.3 FTE. Even though the budgeted County reimbursement has increased slightly from FY 2013-14, rising health and retirement costs resulted in the need to reduce support to this fully funded program.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	156,337	156,337	149,406	6,931	4.4%
Services and supplies	11,376	11,376	15,404	(4,028)	-35.4%
TOTAL EXPENDITURES	167,713	167,713	164,810	2,903	1.7%
Revenue and reimbursements	167,713	167,713	161,430	(6,283)	-3.7%
OCSC General Fund	-	-	3,380	(3,380)	

The JJC went from 1.3 FTEs to 1.0 FTE during FY 2013-14, resulting in a decrease in salaries and benefits expenditure. Since the JJC utilized the services of temporary help versus a court employee, the services and supplies expenditure amount increased. Also, in FY 2013-14, the OCSC gave each employee 80 hours of compensatory time. It was OCSC's decision to cover the cost of the compensatory time payout with general funds and not seek reimbursement from the County.

FY 2013-14 ACCOMPLISHMENTS

During the 2013 calendar year, the Commission inspected all law enforcement agencies which housed juveniles. Inspection was conducted of all Probation institutions and the Orangewood Children and Family Center. Several Corrective Action Notification (CAN) letters were sent and responses received. The Commission participated in Child Death Review meetings. Group Homes utilized for wards and dependent children were inspected and Corrective Action Notification letters issued. The ACCESS schools were toured and recommendations made for physical plant improvements as well as educational issues were discussed. JJC also completed the production of the 2012 Annual Report.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Beverly MacLaren
 (657) 622-5540

Financial Planning Analyst
Julia Jim
 (657) 622-7875

Juvenile Justice Commission (306521)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	87,189	96,378	97,547	92,161	86,895
900320	Lump sum payouts (vacation, sick leave cash outs)	27,500	4,308	-	3,380	-
908301	Overtime	428	-	-	5,704	-
910302	Medicare	(172)	143	141	57	1,260
910401	Dental insurance	559	942	1,141	1,157	1,128
910501	Health insurance	6,535	10,707	11,669	10,802	11,081
910503	Retiree health benefits	-	2,274	3,484	3,653	3,441
910604	Retirement - non-judicial staff	25,174	27,098	24,411	27,595	29,935
912501	Workers' compensation	741	775	790	790	-
913301	Unemployment insurance	-	274	252	-	-
913501	Life insurance	-	146	184	225	228
913502	Long-term disability (LTD) insurance	-	259	303	309	304
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	22	24
913699	Other insurance (e.g. vision)	909	134	127	51	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
	SUBTOTAL - Salaries and Benefits	152,362	146,962	143,570	149,406	137,796
Services and Supplies						
920699	Office expense	913	11	562	621	1,000
921599	Advertising expense	-	-	-	-	1,000
921702	Meals / food	-	-	-	-	500
922399	Library purchases and subscriptions	-	-	-	-	300
922611	Equipment - computers	1,180	1,069	-	-	-
922612	Equipment - printers	133	-	-	250	-
922699	Equipment - under \$5,000	117	0	-	-	-
922799	Equipment - rents and leases	1,018	920	919	1,167	1,300
924599	Printing	1,059	1,407	86	1,948	2,000
929210	Private car mileage	37	-	-	-	-
929299	Travel - in-state	5	-	-	-	-
938201	Consulting services - temporary help	-	-	651	4,617	18,561
938401	General consultant and professional services	5,550	5,950	5,975	6,800	9,000
	SUBTOTAL - Services and Supplies	10,011	9,357	8,193	15,404	33,661
	TOTAL EXPENDITURES	162,373	156,319	151,763	164,810	171,457

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	0.6	-	0.3	-	0.3	-	0.3	-	-
TOTAL STAFFING	2	1.6	1	1.3	1	1.3	1	1.3	1	1.0

Self-Help Services (306522)

WORKING STATEMENT OF PURPOSE

The Self-Help Services unit is committed to providing self-represented litigants with procedural assistance through the internet, specialty court calendars, workshops, document review, form packets, and case triage at Self-Help Centers located throughout the County.

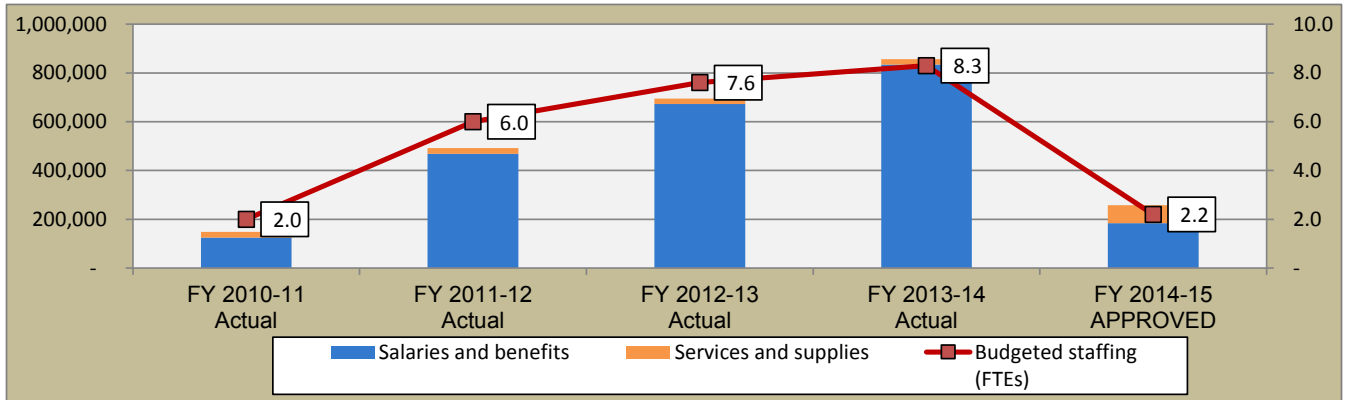
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	182,000	Salaries and benefits	184,385
OCSC General Fund	75,665	Services and supplies	73,280
TOTAL FINANCING SOURCES	257,665	TOTAL EXPENDITURES	257,665

FY 2014-15 Goals and Objectives

The primary goal for Self-Help Services is to continue to use technology to make access to justice more effective and efficient. We plan to add online workshop and document review registration and appointments. Our goal is also to launch a customer registration portal for increased services that will allow customers to get online instead of in line. The registration card will be called "My Court Card" and it will allow us to improve our data collection and reporting in addition to enhancing customer service. We have been chosen to be part of a study of remote and virtual self-help assistance programs which will evaluate remote services in seven states.

EXPENDITURE AND STAFFING TRENDS



The budgeted decrease in positions from FY 2013-14 to FY 2014-15 is due to the transfer of staff to the Self-Help grant budget in order to properly budget for Self-Help grant expenses.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	827,483	827,483	833,973	(6,490)	-0.8%
Services and supplies	27,016	27,261	22,422	4,839	17.8%
TOTAL EXPENDITURES	854,499	854,744	856,394	(1,650)	-0.2%
Revenue and reimbursements	23,000	23,000	123,662	100,662	437.7%
OCSC General Fund	831,499	831,744	732,733	99,011	11.9%

The positive variance in services and supplies was attributable to savings in printing, copy paper, and minor equipment. The positive variance in revenues and reimbursement was attributable to a reimbursement for an attorney position that is currently on loan to the Department of Child Support Services (DCSS).

FY 2013-14 ACCOMPLISHMENTS

The Self-Help website was expanded to add a probate module and additional elder/dependent adult restraining order information. We also added a tool which permits web users to ask procedural questions by clicking on the "Ask a Question" feature on our Self-Help website to view related answers and add their question if they still need more information. Customers contemplating filing a small claims case can now use our on-line "Small Claims Interview" to answer a series of questions and receive a customized procedural options summary based upon their answers. Working with our legal services partners we were able to add additional workshops at CJC and NJC including an unlawful detainer workshop and dissolution workshop series for Spanish speakers.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Maria Livingston
 (657) 622-5085

Financial Planning Officer
Kristine Swenson
 (657) 622-7736

Self-Help Services (306522)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	90,417	312,610	446,454	504,573	113,705
900320	Lump sum payouts (vacation, sick leave cash outs)	1,207	5,140	16,458	11,263	-
900328	Other pay (on call, differentials, VSIP)	2,303	4,423	5,151	7,120	2,643
908301	Overtime	-	767	402	44,943	-
910302	Medicare	1,321	4,663	6,675	7,768	1,687
910401	Dental insurance	93	616	1,949	2,646	-
910501	Health insurance	8,850	45,091	59,995	73,958	22,708
910503	Retiree health benefits	-	8,242	16,776	20,466	4,607
910604	Retirement - non-judicial staff	21,477	78,577	110,037	148,790	37,662
912501	Workers' compensation	57	-	-	(14)	-
913301	Unemployment insurance	-	879	1,201	-	-
913501	Life insurance	-	34	125	225	-
913502	Long-term disability (LTD) insurance	-	299	937	1,160	-
913503	Accidental death and dismemberment (AD&D) insurance	-	13	37	52	-
913699	Other insurance (e.g. vision)	1,139	3,106	3,095	3,189	1,373
913899	Other benefits (tuition reimb., OBP, parking)	700	3,662	3,631	7,834	-
SUBTOTAL - Salaries and Benefits		127,565	468,121	672,923	833,973	184,385
Services and Supplies						
920599	Dues and memberships	2,580	2,400	2,830	1,900	2,660
920699	Office expense	1,323	137	-	-	-
921702	Meals / food	-	74	-	-	-
921704	Special events / employee appreciation	-	-	134	68	120
922399	Library purchases and subscriptions	-	-	-	418	500
922611	Equipment - computers	327	-	-	445	-
922699	Equipment - under \$5,000	-	-	-	448	1,000
922899	Equipment - maintenance and repairs	(8)	-	-	-	-
924599	Printing	126	-	-	-	-
929210	Private car mileage	874	1,900	600	2,118	2,000
929299	Travel - in-state	190	1,017	110	-	-
931101	Travel - out-of-state	518	-	-	-	-
933101	Tuition and registration fees	780	650	795	25	-
938401	General consultant and professional services	17,000	17,000	17,000	17,000	67,000
SUBTOTAL - Services and Supplies		23,709	23,179	21,468	22,422	73,280
TOTAL EXPENDITURES		151,275	491,300	694,392	856,394	257,665

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Attorney/Assistant Facilitator	-	-	1	1.0	1	1.0	2	2.0	-	-
Collaborative Court Coordinator	1	1.0	-	-	-	-	-	-	-	-
Legal Processing Specialist I	-	-	1	1.0	-	-	1	0.8	-	-
Legal Processing Specialist II	-	-	1	1.0	2	2.0	2	2.0	1	1.0
Paralegal - Family Law Facilitator	1	1.0	3	3.0	4	4.0	4	3.5	1	1.0
Staff Assistant	-	-	-	-	1	0.6	-	-	-	0.2
TOTAL STAFFING	2	2.0	6	6.0	8	7.6	9	8.3	2	2.2

California's Self-Help Centers (999992)

WORKING STATEMENT OF PURPOSE

The Self-Help Center provides services and information for self-represented litigants to increase their understanding, participation, and access to the justice system, which will enhance efficiencies and effectiveness of the Court. For the past several years, the California Judicial Branch has provided grant funding in order to expand services to self-represented litigants. Grant funds have been used to open and staff Self-Help Centers in justice centers throughout the County.

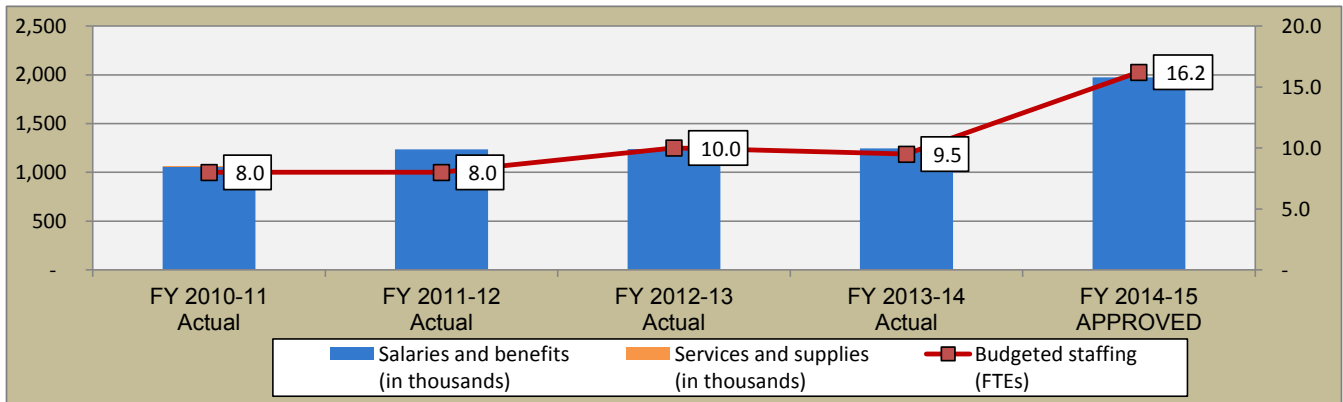
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	796,711	Salaries and benefits	1,974,299
OCSC General Fund	1,177,588	Services and supplies	-
TOTAL FINANCING SOURCES	1,974,299	TOTAL EXPENDITURES	1,974,299

FY 2014-15 Goals and Objectives

We will open a Self-Help Center in the Superior Court Service Center in December of 2014. The Self-Help Services staff will be working with our Regional Self-Help Center Technology Group to implement an online triage tool for Guardianship. We plan to implement more online services using the "My Court Card" customer portal for self-represented litigants and if funding permits, we will interface between our online workshop registration and workshop form completion software to allow for more efficient workshop presentation for our customers and save staff time. We will continue to seek partnerships with legal services providers to augment services at the courthouse.

EXPENDITURE AND STAFFING TRENDS



The increase in budgeted positions from FY 2013-14 to FY 2014-15 is due to a change in the way that grant related positions are budgeted in FY 2014-15. At the end of FY 2013-14, several positions were moved into the Self-Help grant budget to more accurately reflect grant expenses.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,207,465	1,207,465	1,245,201	(37,736)	-3.1%
Services and supplies	-	-	-	-	
TOTAL EXPENDITURES	1,207,465	1,207,465	1,245,201	(37,736)	-3.1%
Revenue and reimbursements	796,711	796,711	796,711	-	0.0%
OCSC General Fund	410,754	410,754	448,490	(37,736)	-9.2%

The small negative variance in salaries and benefits was due to unbudgeted compensatory and vacation payouts.

FY 2013-14 ACCOMPLISHMENTS

The Self-Help Services unit, working with our Regional Self-Help Center Technology Group and Orange County Court Technology, implemented an online triage tool for small claims cases. Family Centered Case Resolution was implemented and Self-Help played an integral part by creating services to support the specialty calendars. Some family law workshops were relocated from LJC to CJC to allow for staffing of the LJC specialty calendars. New Equal Access Partnership grants with Legal Aid Society of Orange County and Public Law Center allowed us to provide divorce series workshops in Spanish at CJC and NJC using video remote equipment and unlawful detainer workshops and clinics at NJC.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Maria Livingston
 (657) 622-5085

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Financial Planning Officer
Kristine Swenson
 (657) 622-7736

California's Self-Help Center (999992)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	717,969	823,108	828,170	804,680	1,246,111
900328	Other pay (on call, differentials, VSIP)	8,391	10,421	14,617	12,312	19,959
903301	Extra help	-	-	-	-	28,000
908301	Overtime	-	-	-	306	-
910302	Medicare	10,664	12,064	12,166	11,995	18,358
910401	Dental insurance	3,716	5,827	6,226	5,487	9,035
910501	Health insurance	74,582	94,423	100,365	106,087	137,829
910503	Retiree health benefits	-	21,590	32,231	32,400	50,135
910604	Retirement - non-judicial staff	209,214	232,436	209,880	238,737	426,682
912501	Workers' compensation	6,643	7,714	8,219	8,408	-
913301	Unemployment insurance	-	2,250	2,204	-	-
913501	Life insurance	-	331	436	501	848
913502	Long-term disability (LTD) insurance	-	2,800	2,730	2,412	3,998
913503	Accidental death and dismemberment (AD&D) insurance	-	143	118	103	192
913699	Other insurance (e.g. vision)	7,369	2,353	3,132	3,671	5,117
913899	Other benefits (tuition reimb., OBP, parking)	21,000	21,000	20,160	18,104	28,035
SUBTOTAL - Salaries and Benefits		1,059,547	1,236,460	1,240,655	1,245,201	1,974,299
Services and Supplies						
920599	Dues and memberships	410	-	-	-	-
SUBTOTAL - Services and Supplies		410	-	-	-	-
TOTAL EXPENDITURES		1,059,957	1,236,460	1,240,655	1,245,201	1,974,299

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Attorney/Assistant Facilitator	4	4.0	4	4.0	5	5.0	5	5.0	8	7.4
Legal Processing Specialist I	-	-	1	1.0	-	-	-	-	-	-
Legal Processing Specialist II	2	2.0	1	1.0	3	3.0	3	3.0	5	4.8
Paralegal	1	1.0	1	1.0	1	1.0	1	1.0	4	3.4
Self Help Services Manager	-	-	-	-	-	-	1	0.5	1	0.6
Senior Research Attorney	1	1.0	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	8	8.0	8	8.0	10	10.0	10	9.5	18	16.2

Access to Visitation (999993)

WORKING STATEMENT OF PURPOSE

The purpose of the Access to Visitation Grant, consistent with Family Code section 324(b)(2)(G), is to provide funding in order to "promote and encourage healthy relationships between non-custodial or joint custodial parents and their children while ensuring the health, safety, and welfare of the children".

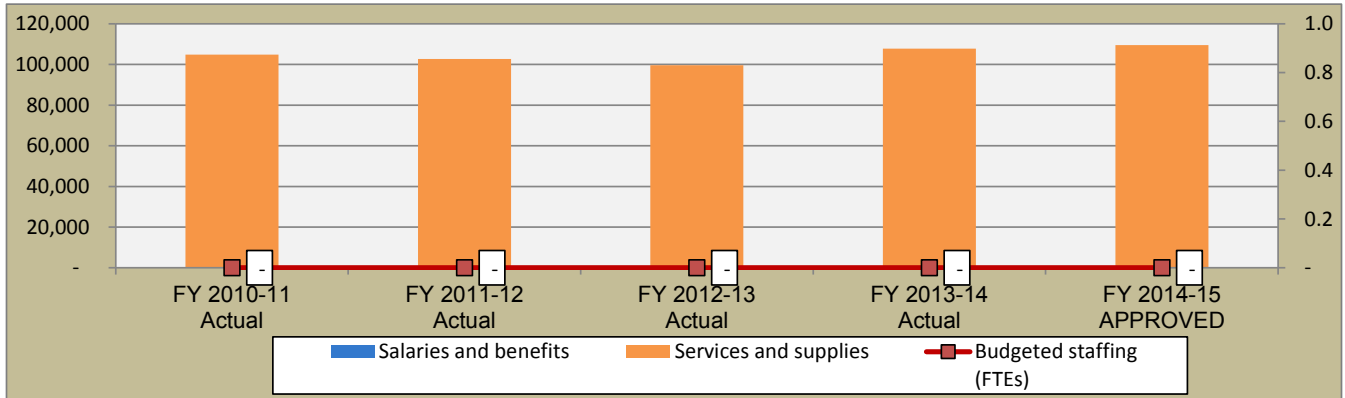
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	109,500	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	109,500
TOTAL FINANCING SOURCES	109,500	TOTAL EXPENDITURES	109,500

FY 2014-15 Goals and Objectives

To continue to provide supervised visitation for non-custodial parents.

EXPENDITURE AND STAFFING TRENDS



No major changes anticipated in the FY 2014-15 Budget (one service provider has stopped providing services; however, all expense will be transferred to the other service provided).

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	-	-	-	-	
Services and supplies	107,956	107,956	107,771	185	0.2%
TOTAL EXPENDITURES	107,956	107,956	107,771	185	0.2%
Revenue and reimbursements	107,956	107,956	107,771	(185)	-0.2%
OCSC General Fund	-	-	-	-	

No major variances from budget.

FY 2013-14 ACCOMPLISHMENTS

Successfully provided supervised visitation for non-custodial parents.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Cathy Harmon
 (657) 622-6186

Financial Planning Officer
Kristine Swenson
 (657) 622-7736

Access to Visitation (999993)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
	SUBTOTAL - Salaries and Benefits	-	-	-	-	-
Services and Supplies						
938401	General consultant and professional services	104,833	102,707	99,684	107,771	109,500
	SUBTOTAL - Services and Supplies	104,833	102,707	99,684	107,771	109,500
	TOTAL EXPENDITURES	104,833	102,707	99,684	107,771	109,500

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

Collaborative Courts Substance Abuse Focus (999995)

WORKING STATEMENT OF PURPOSE

The purpose of the Substance Abuse Focus Grant is to support the treatment court programs of the Orange County Superior Court. These programs are collaborative efforts that can include, among other partners, the offices of the District Attorney and the Public Defender, the Probation Department, the Health Care Agency, and the Social Services Agency. These highly successful programs provide a treatment alternative for offenders who are involved in the court system because of substance abuse and/or mental health problems.

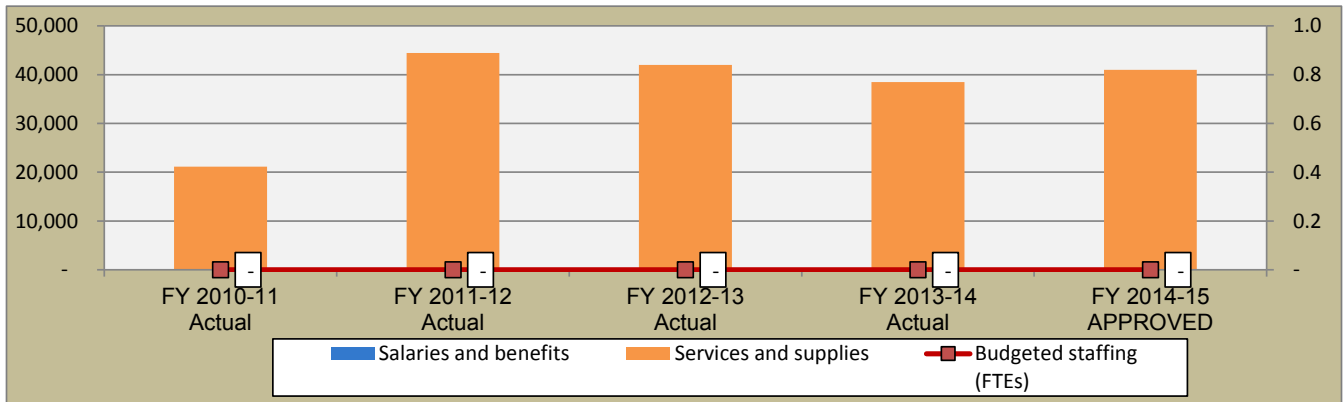
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	41,000	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	41,000
TOTAL FINANCING SOURCES	41,000	TOTAL EXPENDITURES	41,000

FY 2014-15 Goals and Objectives

The goals of the Substance Abuse Focus Grant are to enhance public safety, reduce recidivism and its attendant costs to the justice system, and to promote positive treatment outcomes.

EXPENDITURE AND STAFFING TRENDS



No major changes anticipated in FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	-	-	-	-	
Services and supplies	42,000	42,000	38,454	3,546	8.4%
TOTAL EXPENDITURES	42,000	42,000	38,454	3,546	8.4%
Revenue and reimbursements	42,000	42,000	38,454	(3,546)	-8.4%
OCSC General Fund	-	-	-	-	

The small positive variance in services and supplies was attributable to contract services, provided by the County of Orange, coming in slightly lower than budget.

FY 2013-14 ACCOMPLISHMENTS

In FY 2013-14, the Substance Abuse Focus Grant primarily funded drug testing conducted by the Probation Department of the participants in the adult treatment court programs - including drug court, DUI court, and the mental health courts.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Paul Shapiro
 (657) 622-5280

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

Collaborative Courts Substance Abuse Focus (999995)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
SUBTOTAL - Salaries and Benefits		-	-	-	-	-
Services and Supplies						
920299	Laboratory expense	13,766	39,304	35,150	29,804	-
920699	Office expense	6,081	1,800	-	-	-
931101	Travel - out-of-state	577	1,730	2,650	-	-
933101	Tuition and registration fees	700	-	-	3,800	-
938401	General consultant and professional services	-	1,600	4,200	4,850	41,000
SUBTOTAL - Services and Supplies		21,125	44,435	42,000	38,454	41,000
TOTAL EXPENDITURES		21,125	44,435	42,000	38,454	41,000

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

AB 1058 Family Law Facilitator Program (999997)

WORKING STATEMENT OF PURPOSE

As statutorily mandated by FC10000 et seq, the Office of the Family Law Facilitator was established to provide services to custodial and non-custodial parents in family law cases involving paternity, child support, welfare reimbursement, health insurance, and spousal support. Through the MOU between the Court and the DCSS, the program assists self-represented litigants navigate the child support system, increasing their participation in the process and access to the justice system which enhances the efficiencies and effectiveness of the Court by ensuring that the litigants are prepared for and understand the process that establishes their paternity or child support.

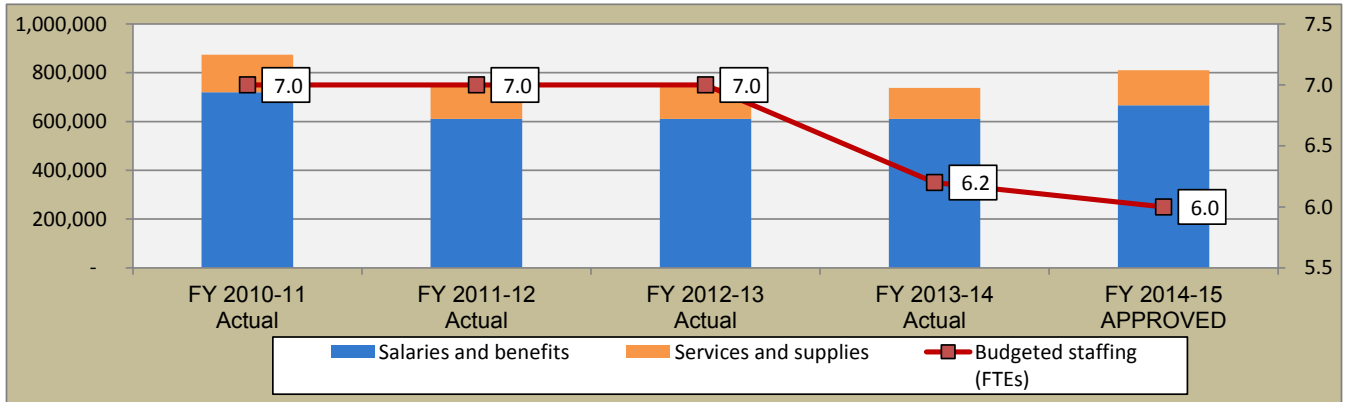
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	684,215	Salaries and benefits	666,625
OCSC General Fund	125,750	Services and supplies	143,340
TOTAL FINANCING SOURCES	809,965	TOTAL EXPENDITURES	809,965

FY 2014-15 Goals and Objectives

Goals for the Family Law Facilitator include seeking technology solutions to enhance services and increase efficiencies. We also have the goal of continuing our services at the local Child Support Services Department (CSSD). Finally, we will seek to implement on-line registration for facilitator workshops and one-on-one services as appropriate.

EXPENDITURE AND STAFFING TRENDS



The reduction of 1.0 FTE from FY 2012-13 to FY 2013-14 is attributable to the loan of one attorney to CCSD. The decrease of 0.2 FTE from FY 2013-14 to FY 2014-15 is due to the way that vacant positions are budgeted in FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	671,971	671,971	610,778	61,193	9.1%
Services and supplies	146,024	146,024	127,413	18,611	12.7%
TOTAL EXPENDITURES	817,995	817,995	738,190	79,805	9.8%
Revenue and reimbursements	684,215	684,215	668,838	(15,377)	-2.2%
OCSC General Fund	133,780	133,780	69,352	64,428	48.2%

The overall positive variance from budget was due to savings in salaries and benefits due to vacancies and leaves of absences and savings in overhead, office supplies, travel/training, and equipment lease costs.

FY 2013-14 ACCOMPLISHMENTS

The Court entered into an agreement with the local CSSD to fund an assistant family law facilitator to work from CSSD. Also added this year was a child support officer located at LJC adjacent to the SHC so that referrals can be made to check on CSSD case status or open new cases. These projects have enhanced our customer service and we will continue them. The Self-Help Center Technology Group and the Orange County Court Technology Committee implemented an online triage tool for small claims cases. Family Centered Case Resolution was implemented and Self-Help played an integral role in implementation.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Maria Livingston
 (657) 622-5085

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

AB 1058 Family Law Facilitator Program (999997)

		2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT					
GL Account No.	GL Description	Actual	Actual	Actual	BUDGET
Salaries and Benefits					
900301	Salaries - permanent, non-judicial personnel	490,996	409,682	411,580	422,124
900328	Other pay (on call, differentials, VSIP)	6,931	4,141	3,046	2,651
908301	Overtime	-	-	-	1,087
910302	Medicare	7,250	6,052	6,054	5,934
910401	Dental insurance	1,761	2,386	3,015	2,466
910501	Health insurance	55,073	46,558	49,069	56,113
910503	Retiree health benefits	-	10,760	15,977	15,772
910604	Retirement - non-judicial staff	137,631	111,866	102,494	115,738
912501	Workers' compensation	5,089	4,410	4,479	4,321
913301	Unemployment insurance	-	1,115	1,063	-
913501	Life insurance	-	229	318	285
913502	Long-term disability (LTD) insurance	-	941	1,133	1,025
913503	Accidental death and dismemberment (AD&D) insurance	-	60	56	47
913699	Other insurance (e.g. vision)	5,672	2,055	1,892	2,031
913899	Other benefits (tuition reimb., OBP, parking)	9,800	10,338	11,209	9,093
	SUBTOTAL - Salaries and Benefits	720,203	610,593	611,385	610,778
Services and Supplies					
920599	Dues and memberships	1,230	1,200	1,140	1,520
920699	Office expense	970	230	-	312
922399	Library purchases and subscriptions	-	-	-	269
922611	Equipment - computers	274	6,661	-	-
922612	Equipment - printers	154	-	-	-
922799	Equipment - rents and leases	4,004	4,468	2,887	2,506
929210	Private car mileage	372	261	88	330
929299	Travel - in-state	1,303	1,224	2,665	587
933101	Tuition and registration fees	1,591	1,075	885	1,240
992001	Departmental indirect allocations	144,372	119,094	122,277	120,649
	SUBTOTAL - Services and Supplies	154,270	134,213	129,942	127,413
	TOTAL EXPENDITURES	874,473	744,806	741,327	738,190

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Analyst II	-	-	-	-	1	1.0	1	1.0	-	-
Attorney/Assistant Facilitator	2	2.0	2	2.0	1	1.0	1	1.0	2	2.0
Family Law Facilitator	1	1.0	1	1.0	1	1.0	-	-	-	-
Legal Processing Specialist I	-	-	-	-	-	-	-	0.2	-	-
Legal Processing Specialist II	2	2.0	3	3.0	3	3.0	2	2.0	2	2.2
Legal Processing Supervisor	1	1.0	-	-	-	-	-	-	-	-
Paralegal - Family Law Facilitator	1	1.0	1	1.0	1	1.0	1	0.5	-	0.6
Self Help Service Manager	-	-	-	-	-	-	-	0.5	-	0.4
Staff Assistant	-	-	-	-	-	-	1	1.0	1	0.8
TOTAL STAFFING	7	7.0	7	7.0	7	7.0	6	6.2	5	6.0

AB 1058 Child Support Commissioner Program (999998)

WORKING STATEMENT OF PURPOSE

The Court Child Support Unit shares responsibilities with the Orange County Department of Child Support Services in relation to the Child Support Enforcement Program under Title IV-D of the Social Security Act. It ensures sufficient court calendar time and compliance with time frames for case processing as established by state and federal laws and regulations.

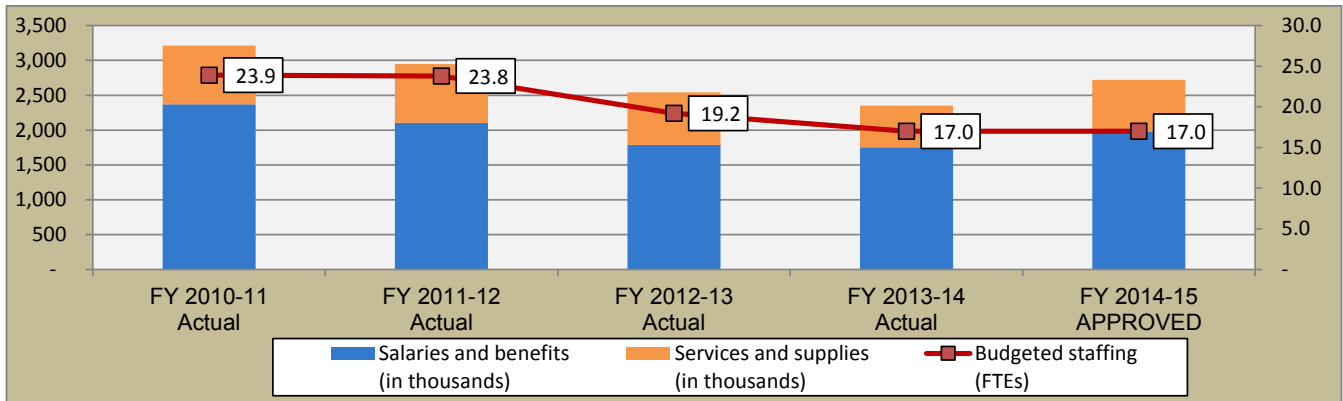
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	2,565,107	Salaries and benefits	1,973,351
OCSC General Fund	157,102	Services and supplies	748,858
TOTAL FINANCING SOURCES	<u>2,722,209</u>	TOTAL EXPENDITURES	<u>2,722,209</u>

FY 2014-15 Goals and Objectives

The FY 2014-15 goals of the Court Child Support Unit are to maintain the workload at a current status while creating efficiencies that will allow the unit to operate within the monies provided by the grant; provide mandated and basic court clerk training to courtroom staff; and coordinate with the Department of Child Support Services to ensure compliance with child support and civil statutes.

EXPENDITURE AND STAFFING TRENDS



No budgeted staffing changes in FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	1,906,858	1,906,858	1,753,807	153,051	8.0%
Services and supplies	730,871	730,871	597,950	132,921	18.2%
TOTAL EXPENDITURES	2,637,729	2,637,729	2,351,757	285,972	10.8%
Revenue and reimbursements	2,513,236	2,513,236	2,324,496	(188,740)	-7.5%
OCSC General Fund	124,493	124,493	27,262	97,231	78.1%

During this fiscal year there was reduction in staffing for one courtroom by 60%, which caused reduction in salaries, benefits, and \$34,000 in overhead. Also achieved were savings in courtroom security by \$76,000. The revenue budgeted for reimbursement was less than anticipated because the expense was lower than budgeted.

FY 2013-14 ACCOMPLISHMENTS

Reduced one AB1058 courtroom by 60%; workload absorbed by the existing AB1058 commissioners. Budget approved by Judicial Council for continued destruction of physical files by extra help staff. Staff participated in data clean up and in decision points in preparation for conversion to the New CMS for Family Law and Juvenile.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anaruth Gonzalez
 (657) 622-6126

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

AB 1058 Child Support Commissioner Program (999998)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,172,171	951,314	779,339	714,512	859,807
900320	Lump sum payouts (vacation, sick leave cash outs)	13,536	5,096	1	15,634	-
900328	Other pay (on call, differentials, VSIP)	17,579	8,061	2,845	1,304	1,573
903301	Extra help	-	9,160	33,775	70,861	36,790
906303	Judicial officers - commissioners	451,373	457,648	422,454	371,268	393,827
908301	Overtime	-	-	1,802	31,033	13,096
910302	Medicare	21,734	19,201	14,833	16,194	18,201
910401	Dental insurance	2,065	3,093	3,586	3,369	2,820
910501	Health insurance	164,612	155,427	137,518	128,135	148,731
910503	Retiree health benefits	-	37,017	45,803	43,138	49,704
910604	Retirement - non-judicial staff	295,239	232,467	183,409	200,479	278,830
912301	Retirement - judicial officers	179,200	180,396	121,848	122,708	147,487
912501	Workers' compensation	16,686	14,921	13,544	13,519	-
913301	Unemployment insurance	-	3,870	3,225	-	-
913501	Life insurance	-	597	676	724	720
913502	Long-term disability (LTD) insurance	-	1,373	1,453	1,300	1,378
913503	Accidental death and dismemberment (AD&D) insurance	-	85	75	65	90
913699	Other insurance (e.g. vision)	19,902	10,056	8,914	8,856	9,047
913899	Other benefits (tuition reimb., OBP, parking)	13,368	13,500	13,500	10,708	11,250
SUBTOTAL - Salaries and Benefits		2,367,465	2,103,281	1,788,600	1,753,807	1,973,351
Services and Supplies						
920622	Copy paper	-	2,974	1,975	1,221	500
920699	Office expense	2,210	383	-	3,145	2,000
922699	Equipment - under \$5,000	-	4,119	-	-	-
922799	Equipment - rents and leases	6,689	6,897	6,936	6,648	8,000
924599	Printing	3,358	-	-	79	-
929210	Private car mileage	-	393	382	290	300
929299	Travel - in-state	2,707	1,360	3,240	1,916	1,500
933101	Tuition and registration fees	1,245	1,650	1,470	2,020	2,000
934510	Courtroom security - Sheriff-provided	352,186	391,062	384,865	254,269	345,000
938504	Court interpreter - certified	-	126	126	-	-
938509	Court interpreter - mileage	-	9	9	-	-
938601	Court reporter services	2,726	20,760	689	689	-
943201	IT - maintenance, repairs, and supplies	-	199	-	-	-
992001	Departmental indirect allocations	473,493	412,243	357,720	327,674	389,558
999910	Prior year expense adjustments	-	-	(5,360)	-	-
SUBTOTAL - Services and Supplies		844,614	842,174	752,054	597,950	748,858
TOTAL EXPENDITURES		3,212,079	2,945,455	2,540,654	2,351,757	2,722,209

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Court Interpreter	1	1.1	1	1.1	2	2.2	1	1.2	1	1.2
Court Reporter	2	2.6	2	2.5	1	1.0	1	0.3	-	0.3
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Data Entry Specialist	2	2.0	3	3.0	2	2.0	2	2.0	2	2.0
Legal Processing Specialist II	9	9.0	7	7.0	6	6.0	6	6.0	6	6.0
Office Assistant	-	0.9	1	2.2	-	-	-	-	-	-
Office Technician	-	0.3	-	-	-	-	-	-	-	-
Superior Court Clerk I	-	-	-	-	1	1.0	-	-	-	-
Superior Court Clerk II	-	-	-	-	-	-	1	1.0	1	1.0
Superior Court Clerk III	4	4.0	4	4.0	3	3.0	3	3.0	3	3.0
Superior Court Commissioner	3	3.0	3	3.0	3	3.0	2	2.5	2	2.5
TOTAL STAFFING	22	23.9	22	23.8	19	19.2	17	17.0	16	17.0

Complex Civil Litigation Program (999999)

WORKING STATEMENT OF PURPOSE

Complex cases are classified as those that require unusual amounts of time because of intricate issues or numerous parties and claims. They typically place strains on courts and sometimes take years to be resolved. The mission of the IBA-funded program, which began in 2000, is to expedite complex civil litigation cases.

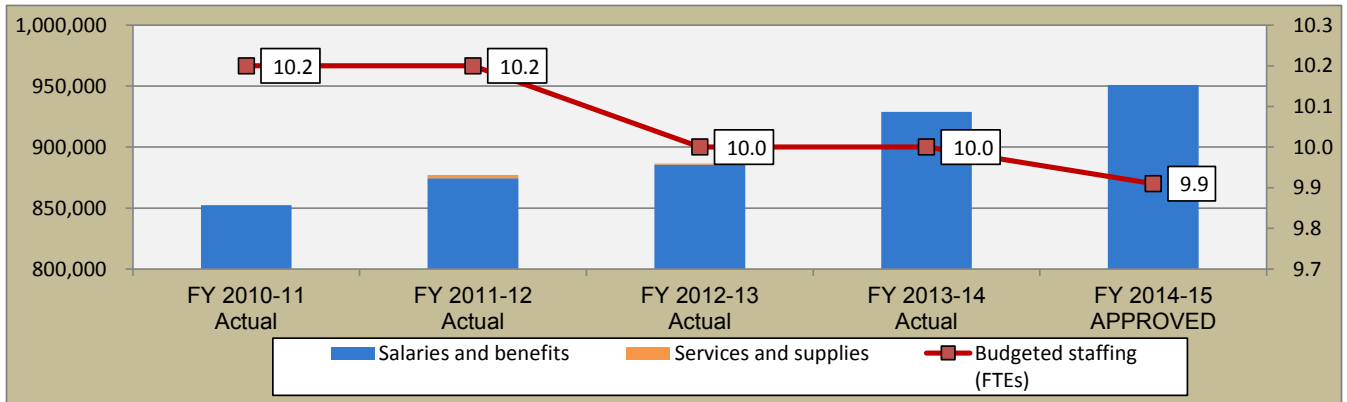
FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,262,880	Salaries and benefits	950,855
OCSC General Fund	(312,025)	Services and supplies	-
TOTAL FINANCING SOURCES	950,855	TOTAL EXPENDITURES	950,855

FY 2014-15 Goals and Objectives

Goals for Civil Complex Litigation in FY 2014-15 include improving processing of cases, assuring effective, consistent, and efficient daily operations, which includes separate calendaring of complex cases, and the assignment of judges with expertise in such cases. In addition, look toward technological enhancements and associated planning for implementation/participation in projects which will include: 1) Full implementation of the electronic processing of proposed orders with an eye toward expanding to additional documents; 2) Launch of E-Service and IVR systems; 3) Continued CMS readiness activities and data cleansing efforts.

EXPENDITURE AND STAFFING TRENDS



No major staffing changes in FY 2014-15.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	931,246	931,246	928,911	2,335	0.3%
Services and supplies	-	-	-	-	
TOTAL EXPENDITURES	931,246	931,246	928,911	2,335	0.3%
Revenue and reimbursements	841,920	841,920	420,960	(420,960)	-50.0%
OCSC General Fund	89,326	89,326	507,951	(418,625)	-468.6%

The negative variance in revenues and reimbursements was due to revenue for the second half of the grant year being deferred to FY 2014-15 as the revenue was not anticipated to be received until December of 2014.

FY 2013-14 ACCOMPLISHMENTS

Accomplishments for FY 2013-14 for Civil Complex Litigation included:

- Commenced data cleansing efforts
- Piloted the electronic processing of proposed orders
- Managed approximately 20 Judicial Council Coordinated Proceedings which included an average of 800 subsumed cases
- Adopted changes to procedures/processes as necessary, due to legislative mandates/updates

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Ginger Lamar
 (657) 622-7313

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

Complex Civil Litigation Program (999999)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	597,703	599,391	606,891	603,449	613,378
900320	Lump sum payouts (vacation, sick leave cash outs)	3,263	7,453	8,400	8,400	-
900328	Other pay (on call, differentials, VSIP)	139	-	245	-	-
908301	Overtime	2,358	964	449	15,126	-
910302	Medicare	8,368	8,393	8,411	8,709	8,895
910401	Dental insurance	616	895	1,141	1,157	1,128
910501	Health insurance	60,465	68,941	72,464	78,784	91,799
910503	Retiree health benefits	-	16,420	23,603	23,994	24,289
910604	Retirement - non-judicial staff	158,581	152,909	144,922	171,977	201,470
912501	Workers' compensation	7,298	7,699	7,765	7,656	-
913301	Unemployment insurance	-	1,724	1,645	-	-
913501	Life insurance	-	53	70	87	96
913502	Long-term disability (LTD) insurance	-	563	674	716	716
913503	Accidental death and dismemberment (AD&D) insurance	-	22	22	22	24
913699	Other insurance (e.g. vision)	8,508	5,631	5,497	5,335	5,560
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		850,798	874,558	885,698	928,911	950,855
Services and Supplies						
929299	Travel - in-state	-	1,013	-	-	-
933101	Tuition and registration fees	-	1,497	740	-	-
SUBTOTAL - Services and Supplies		-	2,510	740	-	-
TOTAL EXPENDITURES		850,798	877,068	886,438	928,911	950,855

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Attendant	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	-	-	-	-	-	-	1	1.0
Legal Processing Specialist II	3	3.0	3	3.0	3	3.0	3	3.0	2	2.0
Office Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	0.9
Research Attorney	1	1.1	1	1.1	-	-	-	-	-	-
Senior Research Attorney	-	-	-	-	1	1.0	1	1.0	1	1.0
Superior Court Clerk III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
User Support Technician II	-	0.1	-	0.1	-	-	-	-	-	-
TOTAL STAFFING	10	10.2	10	10.2	10	10.0	10	10.0	10	9.9

Other Grants and MOUs

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GRANT / MOU						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Grant ("G") Projects						
G-301071-1-xx	Real DUI in Schools	9,908	-	-	-	-
	CMS Codes Transition to CCMS (Producing Outcome					
G-301074-1-10	Measures with OCSC Computer System Codes	5,217	7,571	-	-	-
G-301076-1-10	Traffic Citation E-Filing Grant Program	-	79,274	-	-	-
G-303004-1-09	BJA Drug Court Expansion	229,201	105,436	-	-	-
G-303005-1-09	Reentry Courts	6,248	-	-	-	-
G-303006-1-xx	OTS WJC DUI Court Expansion	436,062	33,411	-	-	-
	SUBTOTAL - Grant ("G") Projects	686,636	225,692	-	-	-
MOU ("M") Projects						
M-3001-1xx	Asset Replacement Program	1,830,748	41,678	-	-	-
M-3001-308	Global Federated Identity and Privilege Management	108,799	-	-	-	-
M-3003-xxx	DV Family Law Court Interpreter Program	113,580	102,854	-	-	-
M-3015-1-xx	CCMS V4 Administrative Costs MOU	206,438	47,814	-	-	-
M-3021-109	Technical Assistance Award	9,999	-	-	-	-
M-3024-108	ADR / Self Help Pilot Program	(109)	-	8,300	-	-
M-3040-109	Piloting of CCMS V4 Data Warehouse Reports	26,227	-	-	-	-
M-3043-110	Traffic e-Citation e-Filing Pilot Program	79,274	(79,274)	-	-	-
	SUBTOTAL - MOU ("M") Projects	2,374,956	113,072	8,300	-	-
	TOTAL - Other Grants and MOUs	3,061,592	338,764	8,300	-	-

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Program Management Office (302400)

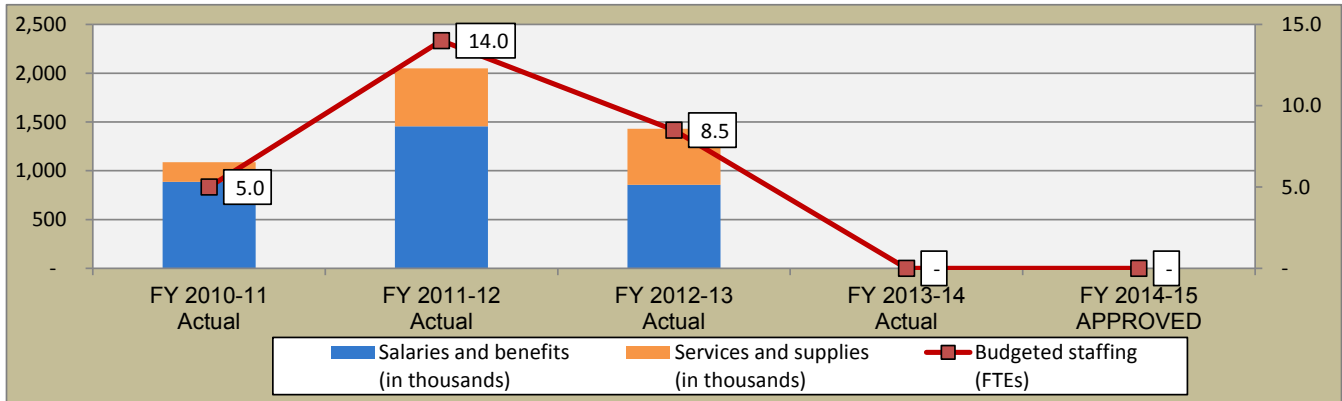
WORKING STATEMENT OF PURPOSE

This cost center was eliminated in FY 2012-13.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	-
TOTAL FINANCING SOURCES	-	TOTAL EXPENDITURES	-

EXPENDITURE AND STAFFING TRENDS



This cost center has not been used since FY 2013-14 and is provided for historical data reference.

FY 2013-14 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	Actual	Variance
Salaries and benefits	-	-	-	-
Services and supplies	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Revenue and reimbursements	-	-	-	-
OCSC General Fund	-	-	-	-

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

N/A

Financial Planning Analyst

Katrina Coreces

(657) 622-7739

Program Management Office (302400)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	593,859	1,010,729	590,928	-	-
900320	Lump sum payouts (vacation, sick leave cash outs)	4,280	12,307	20,795	-	-
900328	Other pay (on call, differentials, VSIP)	-	-	1,000	-	-
903301	Extra help	65,510	10,695	-	-	-
908301	Overtime	1,055	3,379	3,760	-	-
910302	Medicare	9,092	13,785	7,933	-	-
910401	Dental insurance	1,157	2,025	1,914	-	-
910501	Health insurance	53,798	101,850	52,577	-	-
910503	Retiree health benefits	-	25,792	22,419	-	-
910604	Retirement - non-judicial staff	150,279	256,527	143,056	-	-
913301	Unemployment insurance	-	2,835	1,615	-	-
913501	Life insurance	-	331	291	-	-
913502	Long-term disability (LTD) insurance	-	699	662	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	52	36	-	-
913699	Other insurance (e.g. vision)	7,067	7,017	3,223	-	-
913899	Other benefits (tuition reimb., OBP, parking)	-	7,000	7,000	-	-
SUBTOTAL - Salaries and Benefits		886,096	1,455,023	857,209	-	-
Services and Supplies						
921702	Meals / food	30	130	-	-	-
921704	Special events / employee appreciation	-	-	50	-	-
922699	Equipment - under \$5,000	1,258	-	-	-	-
929210	Private car mileage	774	1,051	346	-	-
929299	Travel - in-state	-	1,683	-	-	-
943301	IT - commercial contracts	-	558,001	542,385	-	-
943502	IT - software and license fees	198,900	33,114	30,634	-	-
SUBTOTAL - Services and Supplies		200,962	593,980	573,415	-	-
TOTAL EXPENDITURES		1,087,058	2,049,003	1,430,623	-	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

CTS - Phones and Special Projects (303220)

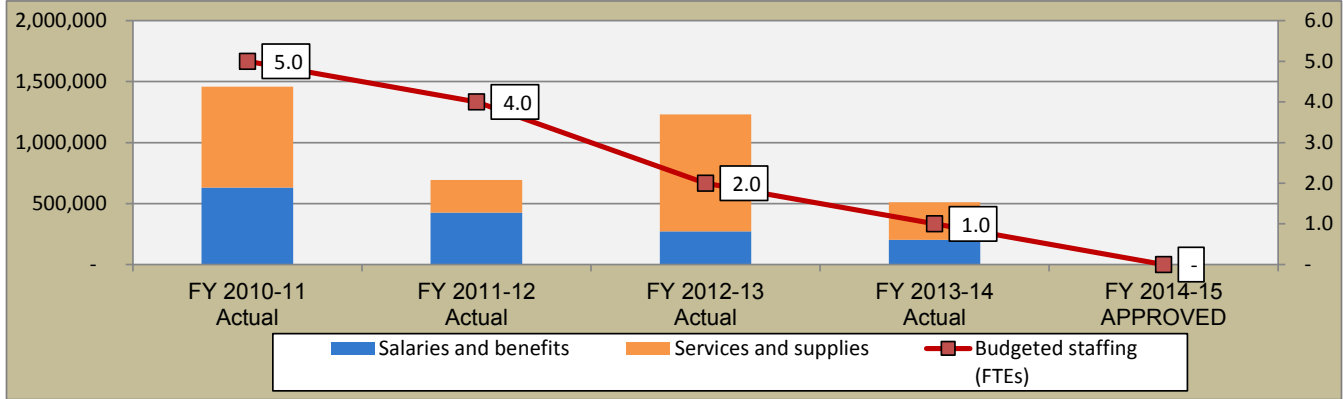
WORKING STATEMENT OF PURPOSE

This cost center has been wholly absorbed by the Telecommunications Infrastructure cost center (303250).

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	-
TOTAL FINANCING SOURCES	-	TOTAL EXPENDITURES	-

EXPENDITURE AND STAFFING TRENDS



The telecommunications technician position as well as all services and supplies that were in this cost center were transferred to the Telecommunications Infrastructure cost center.

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	115,046	115,046	202,151	(87,105)	-75.7%
Services and supplies	281,021	287,487	307,668	(20,181)	-7.0%
TOTAL EXPENDITURES	396,067	402,533	509,819	(107,286)	-26.7%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	396,067	402,533	509,819	(107,286)	-26.7%

The variance in salaries and benefits was mainly due to the return of a second telecommunications technician position from a temporary assignment working on the New CMS. It is also due to required payouts for vacation and sick leave, as well as compensatory time that was awarded as a result of negotiations. The variance in services and supplies was due to additional VOIP maintenance and equipment costs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

N/A

Financial Planning Analyst

Katrina Coreces

(657) 622-7739

CTS - Phones and Special Projects (303220)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	437,381	299,635	192,122	124,715	-
900320	Lump sum payouts (vacation, sick leave cash outs)	7,862	1,779	1,150	-	-
900328	Other pay (on call, differentials, VSIP)	89	-	2,159	743	-
908301	Overtime	9,005	4,012	891	17,473	-
910302	Medicare	6,494	4,409	2,925	1,999	-
910401	Dental insurance	616	919	1,107	41	-
910501	Health insurance	46,791	23,369	10,694	16,121	-
910503	Retiree health benefits	-	7,766	7,485	4,973	-
910604	Retirement - non-judicial staff	113,970	77,672	47,925	35,174	-
913301	Unemployment insurance	-	823	498	-	-
913501	Life insurance	-	141	177	(1)	-
913502	Long-term disability (LTD) insurance	-	335	391	14	-
913503	Accidental death and dismemberment (AD&D) insurance	-	22	21	(0)	-
913699	Other insurance (e.g. vision)	4,436	1,318	590	898	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	-	-
	SUBTOTAL - Salaries and Benefits	630,142	425,701	271,637	202,151	-
Services and Supplies						
920699	Office expense	40	-	68	-	-
921599	Advertising expense	-	748	822	953	-
921702	Meals / food	-	30	-	-	-
921704	Special events / employee appreciation	-	-	20	5	-
922603	Equipment - office furniture	-	-	677	-	-
922611	Equipment - computers	-	-	4,355	291	-
922699	Equipment - under \$5,000	3,275	-	-	12,733	-
922899	Equipment - maintenance and repairs	15,620	-	-	-	-
923999	General expense - service	901	-	-	-	-
925101	Telecommunications	231,470	208,501	408,264	190,003	-
929210	Private car mileage	2,698	1,036	-	313	-
929299	Travel - in-state	152	-	-	-	-
933101	Tuition and registration fees	8,837	270	4,990	-	-
943201	IT - maintenance, repairs, and supplies	199,834	49,533	80,910	101,771	-
943301	IT - commercial contracts	-	-	401,966	-	-
943502	IT - software and license fees	44,185	7,989	57,450	1,600	-
946601	Major equipment - IT	321,609	-	-	-	-
	SUBTOTAL - Services and Supplies	828,622	268,106	959,522	307,668	-
	TOTAL EXPENDITURES	1,458,764	693,807	1,231,158	509,819	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	-	-	-
Network Administrator III	1	1.0	-	-	-	-	-	-	-	-
Telecommunications Technician I	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Telecommunications Technician II	2	2.0	2	2.0	-	-	-	-	-	-
TOTAL STAFFING	5	5.0	4	4.0	2	2.0	2	1.0	-	-

CTS - Database Administration (303240)

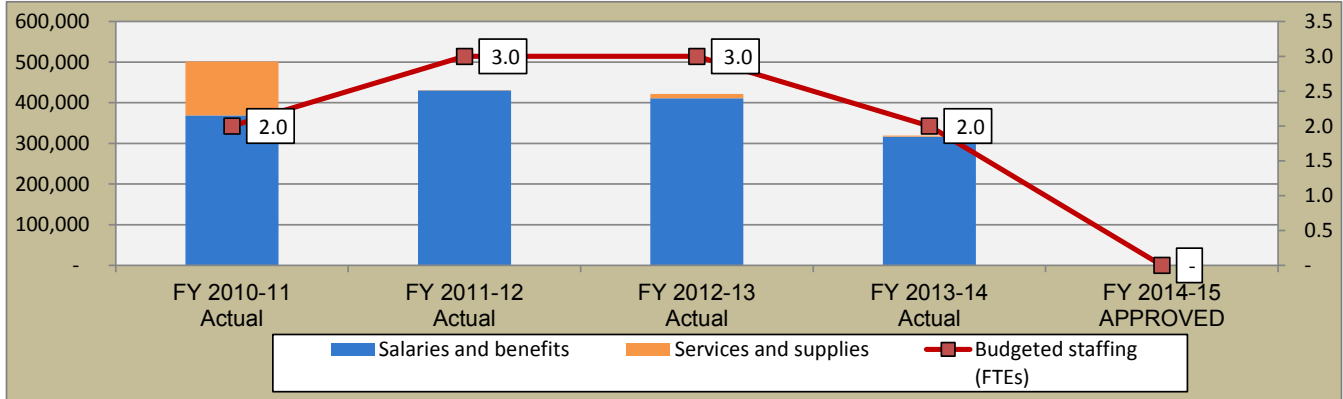
WORKING STATEMENT OF PURPOSE

The Database Administration group was merged with the System Administration group to form the System Administration and Database Support cost center (303230).

FY 2014-15 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	-
OCSC General Fund	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

EXPENDITURE AND STAFFING TRENDS



The two positions in this cost center were absorbed by System Administration and Database Support.

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	294,675	294,675	316,701	(22,026)	-7.5%
Services and supplies	1,010	2,641	2,640	1	0.0%
TOTAL EXPENDITURES	295,685	297,316	319,341	(22,025)	-7.4%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	<u>295,685</u>	<u>297,316</u>	<u>319,341</u>	<u>(22,025)</u>	<u>-7.4%</u>

The salaries and benefits variance was due to overtime, required payouts for vacation and sick leave, and compensatory time that was awarded as a result of negotiations

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
N/A

Financial Planning Analyst
Katrina Coreces
(657) 622-7739

CTS - Database Administration (303240)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	260,121	302,763	290,202	196,458	-
900320	Lump sum payouts (vacation, sick leave cash outs)	3,177	1,157	890	-	-
900328	Other pay (on call, differentials, VSIP)	-	-	846	2,509	-
908301	Overtime	16,512	10,861	4,760	26,797	-
910302	Medicare	4,043	4,572	4,310	3,284	-
910501	Health insurance	18,066	26,843	28,254	22,270	-
910503	Retiree health benefits	-	7,922	11,092	7,976	-
910604	Retirement - non-judicial staff	64,605	73,476	68,267	56,232	-
913301	Unemployment insurance	-	848	777	-	-
913699	Other insurance (e.g. vision)	2,524	1,880	1,796	1,176	-
SUBTOTAL - Salaries and Benefits		369,048	430,322	411,195	316,701	-
Services and Supplies						
920699	Office expense	-	30	-	-	-
921704	Special events / employee appreciation	-	-	-	10	-
922399	Library purchases and subscriptions	518	-	-	-	-
929210	Private car mileage	-	304	-	-	-
929299	Travel - in-state	854	32	-	-	-
933101	Tuition and registration fees	2,295	-	5,450	1,398	-
943301	IT - commercial contracts	121,279	-	-	-	-
943502	IT - software and license fees	7,372	-	4,936	1,233	-
SUBTOTAL - Services and Supplies		132,318	366	10,386	2,640	-
TOTAL EXPENDITURES		501,366	430,688	421,581	319,341	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Database Administrator I	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Database Administrator II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Network Administrator II	-	-	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	2	2.0	3	3.0	3	3.0	2	2.0	-	-

CTS - Technology Services (303510)

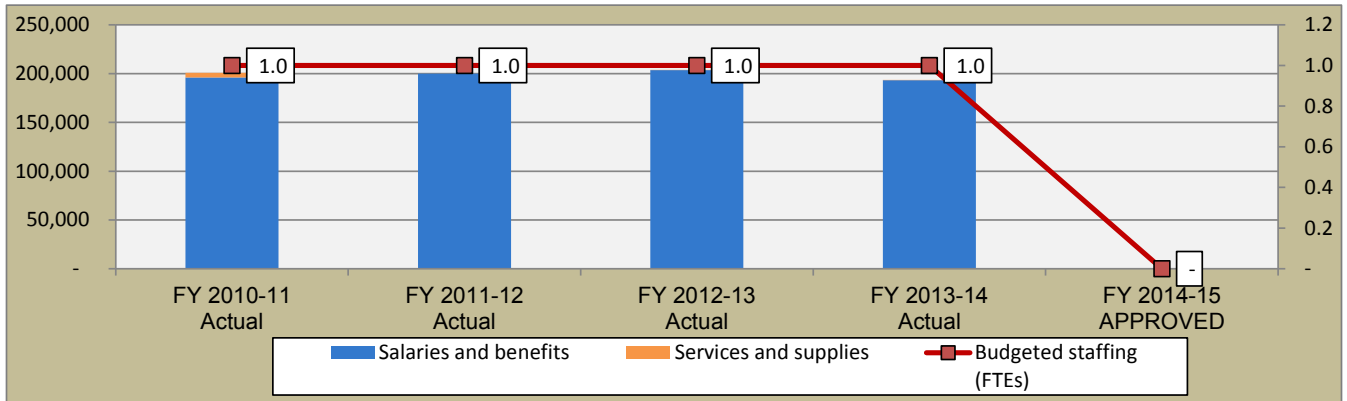
WORKING STATEMENT OF PURPOSE

This cost center has been eliminated.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	-
TOTAL FINANCING SOURCES	-	TOTAL EXPENDITURES	-

EXPENDITURE AND STAFFING TRENDS



The court technology manager position in this cost center was moved to CTS Administration (303100).

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	207,371	207,371	193,197	14,174	6.8%
Services and supplies	5	5	5	-	0.0%
TOTAL EXPENDITURES	207,376	207,376	193,202	14,174	6.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	207,376	207,376	193,202	14,174	6.8%

The services and supplies variance was due to the retirement of the Court Technology Manager during FY 2013-14.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
N/A

Financial Planning Analyst
Katrina Coreces
(657) 622-7739

CTS - Technology Services (303510)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	135,594	139,604	144,430	105,129	-
900320	Lump sum payouts (vacation, sick leave cash outs)	1,566	-	-	31,370	-
900328	Other pay (on call, differentials, VSIP)	2,500	-	-	-	-
908301	Overtime	-	-	-	6,119	-
910302	Medicare	2,021	2,109	2,143	2,098	-
910401	Dental insurance	616	942	1,141	845	-
910501	Health insurance	8,598	8,161	8,815	7,856	-
910503	Retiree health benefits	-	3,630	5,497	4,167	-
910604	Retirement - non-judicial staff	40,729	41,174	36,938	31,575	-
913301	Unemployment insurance	-	383	373	-	-
913501	Life insurance	-	146	184	154	-
913502	Long-term disability (LTD) insurance	-	419	498	368	-
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	15	-
913699	Other insurance (e.g. vision)	1,056	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	-
	SUBTOTAL - Salaries and Benefits	196,180	200,090	203,541	193,197	-
Services and Supplies						
920699	Office expense	-	-	244	-	-
921704	Special events / employee appreciation	-	-	-	5	-
922399	Library purchases and subscriptions	304	-	167	-	-
929210	Private car mileage	65	-	-	-	-
929299	Travel - in-state	296	-	-	-	-
933101	Tuition and registration fees	3,997	-	-	-	-
	SUBTOTAL - Services and Supplies	4,661	-	412	5	-
	TOTAL EXPENDITURES	200,841	200,090	203,953	193,202	-

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	-	-
TOTAL STAFFING	1	1.0	1	1.0	1	1.0	1	1.0	-	-

CTS - Judicial and BPR Support (303520)

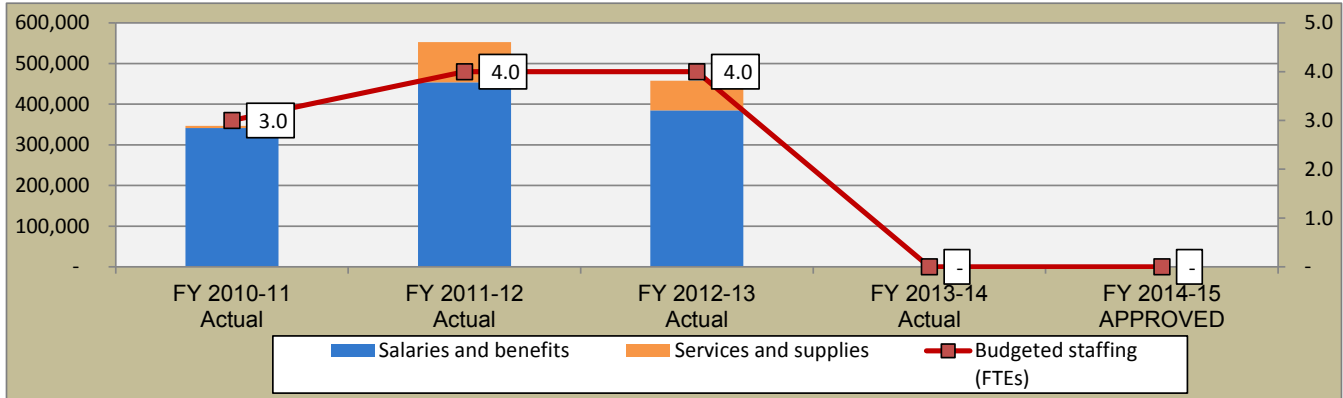
WORKING STATEMENT OF PURPOSE

This cost center was eliminated in FY 2012-13.

FY 2014-15 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	-
OCSC General Fund	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

EXPENDITURE AND STAFFING TRENDS



All four positions were transferred to End User Support (303530).

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance
Salaries and benefits	-	-	-	-
Services and supplies	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Revenue and reimbursements	-	-	-	-
OCSC General Fund	-	-	-	-

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
N/A

Financial Planning Analyst
Katrina Coreces
(657) 622-7739

CTS - Judicial and BPR Support (303520)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	249,017	313,525	265,005	-	-
900320	Lump sum payouts (vacation, sick leave cash outs)	-	1,068	1,779	-	-
900328	Other pay (on call, differentials, VSIP)	-	6,085	947	-	-
908301	Overtime	-	556	122	-	-
910302	Medicare	3,608	4,224	3,737	-	-
910401	Dental insurance	616	725	300	-	-
910501	Health insurance	16,883	38,201	37,138	-	-
910503	Retiree health benefits	-	7,668	10,142	-	-
910604	Retirement - non-judicial staff	65,332	74,982	62,647	-	-
913301	Unemployment insurance	-	805	696	-	-
913501	Life insurance	-	120	40	-	-
913502	Long-term disability (LTD) insurance	-	197	78	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	19	6	-	-
913699	Other insurance (e.g. vision)	2,518	1,759	1,872	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	-	-	-
	SUBTOTAL - Salaries and Benefits	341,474	453,433	384,509	-	-
Services and Supplies						
920699	Office expense	22	30	-	-	-
922399	Library purchases and subscriptions	-	31	344	-	-
922611	Equipment - computers	954	309	786	-	-
922699	Equipment - under \$5,000	-	182	899	-	-
922899	Equipment - maintenance and repairs	-	2,790	(2,790)	-	-
929210	Private car mileage	195	355	753	-	-
929299	Travel - in-state	20	10	-	-	-
933101	Tuition and registration fees	4,040	634	-	-	-
943201	IT - maintenance, repairs, and supplies	-	87,744	64,919	-	-
943301	IT - commercial contracts	-	7,349	8,259	-	-
	SUBTOTAL - Services and Supplies	5,230	99,433	73,169	-	-
	TOTAL EXPENDITURES	346,704	552,866	457,678	-	-

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Administrative Analyst II	-	-	1	1.0	-	-	-	-	-	-
Applications Developer II	1	1.0	1	1.0	-	-	-	-	-	-
Systems/Programmer Analyst I	-	-	-	-	1	1.0	-	-	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Telecommunications Technician II	-	-	-	-	1	1.0	-	-	-	-
User Support Technician II	1	1.0	2	2.0	2	2.0	-	-	-	-
TOTAL STAFFING	3	3.0	4	4.0	4	4.0	-	-	-	-

CTS - QA and ECE Program Office (303610)

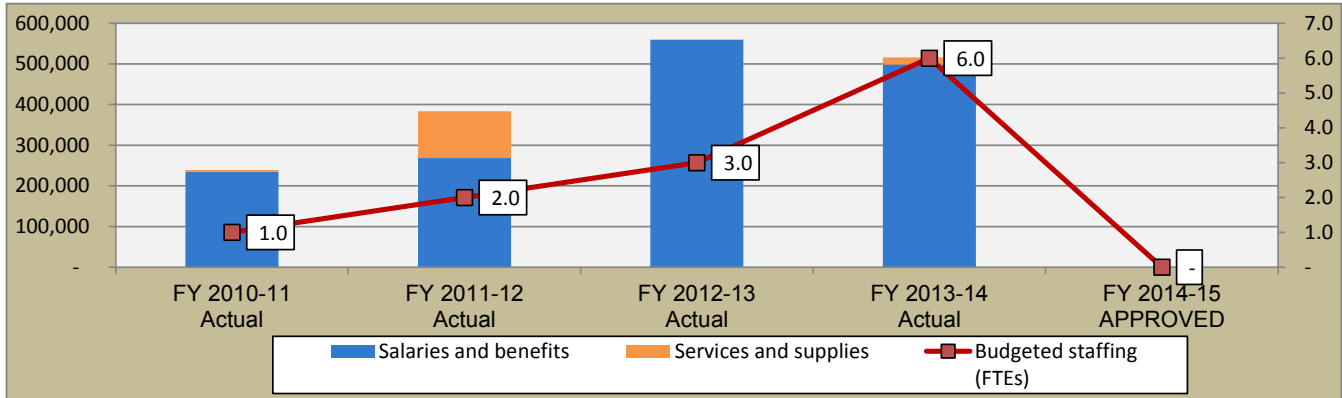
WORKING STATEMENT OF PURPOSE

This cost center has been eliminated.

FY 2014-15 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	-
TOTAL FINANCING SOURCES	-	TOTAL EXPENDITURES	-

EXPENDITURE AND STAFFING TRENDS



One position was deleted. The rest of the positions were distributed as follows: one to End User Support (303530), one to Enterprise Services/Support Applications (303630), one to Vision Technical Support (303340), two to Banner, CMS, Smartforms, Process Management (303340), and one (principal analyst) to CTS Administration (303100).

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	767,240	767,240	498,873	268,367	35.0%
Services and supplies	32,030	24,434	17,423	7,011	28.7%
TOTAL EXPENDITURES	799,270	791,674	516,295	275,379	34.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	799,270	791,674	516,295	275,379	34.8%

The salaries and benefits variance was due to the deletion of one position as well as the transfer of five positions to other cost centers during FY 2013-14.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

N/A

Financial Planning Analyst

Katrina Coreces

(657) 622-7739

CTS - QA and ECE Program Office (303610)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	157,139	191,616	384,187	312,519	-
900320	Lump sum payouts (vacation, sick leave cash outs)	4,538	-	-	3,899	-
900328	Other pay (on call, differentials, VSIP)	23	-	1,000	-	-
903301	Extra help	-	-	-	4,050	-
908301	Overtime	-	-	1,245	15,092	-
910302	Medicare	2,381	2,836	5,593	4,832	-
910401	Dental insurance	844	942	1,731	1,646	-
910501	Health insurance	15,592	12,813	41,090	40,577	-
910503	Retiree health benefits	-	5,088	16,205	12,911	-
910604	Retirement - non-judicial staff	47,271	50,227	96,824	94,031	-
913301	Unemployment insurance	-	516	1,016	-	-
913501	Life insurance	-	146	297	318	-
913502	Long-term disability (LTD) insurance	-	293	528	501	-
913503	Accidental death and dismemberment (AD&D) insurance	-	23	32	31	-
913699	Other insurance (e.g. vision)	1,271	634	1,813	1,466	-
913899	Other benefits (tuition reimb., OBP, parking)	6,125	3,500	7,000	7,000	-
SUBTOTAL - Salaries and Benefits		235,184	268,635	558,561	498,873	-
Services and Supplies						
920699	Office expense	240	84	482	-	-
921702	Meals / food	-	5	-	-	-
921704	Special events / employee appreciation	-	-	60	15	-
929210	Private car mileage	-	-	3	-	-
929299	Travel - in-state	751	292	-	-	-
933101	Tuition and registration fees	2,745	-	-	-	-
943301	IT - commercial contracts	-	114,460	-	-	-
943502	IT - software and license fees	-	-	967	17,408	-
SUBTOTAL - Services and Supplies		3,736	114,841	1,512	17,423	-
TOTAL EXPENDITURES		238,920	383,475	560,073	516,295	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Administrative Analyst II	-	-	-	-	-	-	1	1.0	-	-
Business Systems Analyst I	-	-	-	-	-	-	1	1.0	-	-
Business Systems Analyst II	-	-	-	-	-	-	1	1.0	-	-
Business Systems Analyst III	-	-	1	1.0	2	2.0	2	2.0	-	-
Principal Administrative Analyst	-	-	1	1.0	1	1.0	1	1.0	-	-
Superior Court Manager	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	1	1.0	2	2.0	3	3.0	6	6.0	-	-

CTS - Integrated Law and Justice (303620)

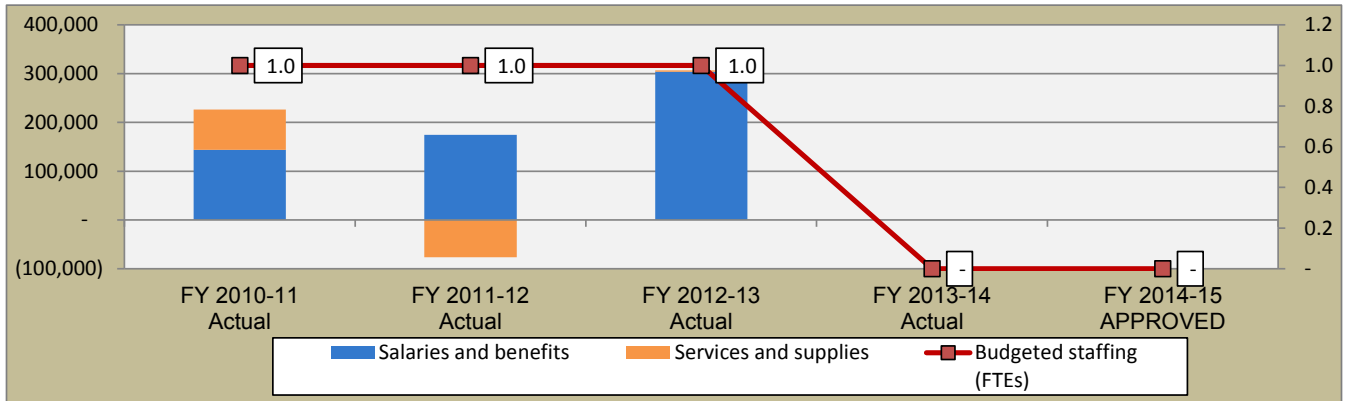
WORKING STATEMENT OF PURPOSE

This cost center was eliminated in FY 2012-13.

FY 2014-15 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	-
OCSC General Fund	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

EXPENDITURE AND STAFFING TRENDS



The lone position in this cost center was transferred to Enterprise Services/Support Applications (303630).

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance
Salaries and benefits	-	-	-	-
Services and supplies	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Revenue and reimbursements	-	-	-	-
OCSC General Fund	-	-	-	-

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
N/A

Financial Planning Analyst
Katrina Coreces
(657) 622-7739

CTS - Integrated Law and Justice (303620)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	99,928	122,545	213,956	-	-
900320	Lump sum payouts (vacation, sick leave cash outs)	3,076	1,157	1,928	-	-
908301	Overtime	-	362	3,178	-	-
910302	Medicare	1,466	1,741	3,112	-	-
910401	Dental insurance	1	1	95	-	-
910501	Health insurance	13,449	14,533	24,251	-	-
910503	Retiree health benefits	-	2,647	5,417	-	-
910604	Retirement - non-judicial staff	24,876	30,256	49,904	-	-
913301	Unemployment insurance	-	337	590	-	-
913501	Life insurance	-	0	15	-	-
913502	Long-term disability (LTD) insurance	-	0	35	-	-
913503	Accidental death and dismemberment (AD&D) insurance	-	0	2	-	-
913699	Other insurance (e.g. vision)	977	766	1,286	-	-
SUBTOTAL - Salaries and Benefits		143,772	174,346	303,768	-	-
Services and Supplies						
920699	Office expense	-	10	-	-	-
921702	Meals / food	10	-	-	-	-
938404	Administrative services contracts	3,000	3,000	3,000	-	-
943301	IT - commercial contracts	79,274	(79,274)	-	-	-
SUBTOTAL - Services and Supplies		82,284	(76,264)	3,000	-	-
TOTAL EXPENDITURES		226,056	98,082	306,768	-	-

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
Senior Business Systems Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	1	1.0	1	1.0	1	1.0	-	-	-	-

CTS - Web Support (303640)

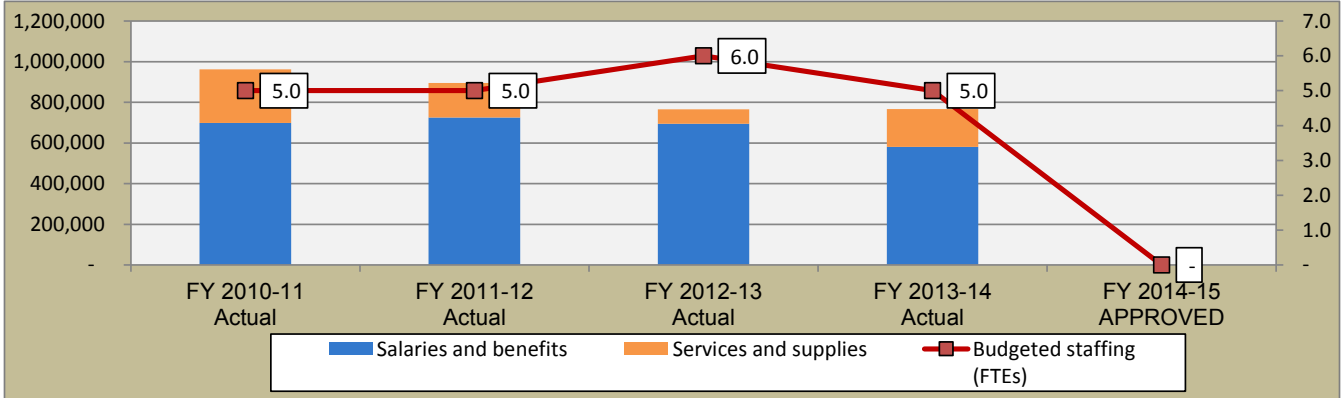
WORKING STATEMENT OF PURPOSE

This cost center has been eliminated.

FY 2014-15 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	-
OCSC General Fund	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

EXPENDITURE AND STAFFING TRENDS



Systems Integration (303330) received two positions from this cost center. In addition, the following cost centers received one position each: Departmental Application Support (303320), Enterprise Services/Support Applications (303630), and System Administration and Database Support (303230).

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	688,633	653,848	580,554	73,294	11.2%
Services and supplies	55,553	100,981	185,869	(84,888)	-84.1%
TOTAL EXPENDITURES	744,186	754,829	766,423	(11,594)	-1.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	744,186	754,829	766,423	(11,594)	-1.5%

The salaries and benefits variance was due to the transfer of a position to another cost center early in the fiscal year. The services and supplies is due to the use of contractors to work on various projects such as Name Search, Mobility, and Exhibit Tracking.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

N/A

Financial Planning Analyst

Katrina Coreces

(657) 622-7739

CTS - Web Support (303640)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	494,865	505,388	497,231	358,783	-
900320	Lump sum payouts (vacation, sick leave cash outs)	9,866	8,965	1,470	3,708	-
900328	Other pay (on call, differentials, VSIP)	24	-	-	-	-
903301	Extra help	-	8,984	-	16,379	-
908301	Overtime	11,162	2,757	232	35,715	-
910302	Medicare	7,418	7,558	7,164	5,870	-
910401	Dental insurance	616	942	1,141	41	-
910501	Health insurance	38,365	41,093	40,395	42,522	-
910503	Retiree health benefits	-	13,233	19,302	14,253	-
910604	Retirement - non-judicial staff	128,455	128,361	118,974	100,589	-
913301	Unemployment insurance	-	1,419	1,295	-	-
913501	Life insurance	-	146	184	8	-
913502	Long-term disability (LTD) insurance	-	348	415	15	-
913503	Accidental death and dismemberment (AD&D) insurance	-	23	22	1	-
913699	Other insurance (e.g. vision)	4,774	2,660	2,612	2,671	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	-	-
SUBTOTAL - Salaries and Benefits		699,044	725,377	693,936	580,554	-
Services and Supplies						
920699	Office expense	741	-	-	-	-
921702	Meals / food	20	55	-	-	-
921704	Special events / employee appreciation	-	-	70	25	-
922399	Library purchases and subscriptions	1,938	-	-	-	-
922611	Equipment - computers	109	-	-	-	-
925103	Cell phones / pagers	-	-	-	78	-
929210	Private car mileage	843	961	816	-	-
929299	Travel - in-state	1,294	20	-	-	-
933101	Tuition and registration fees	9,435	-	-	-	-
943301	IT - commercial contracts	238,990	166,480	71,145	104,845	-
943502	IT - software and license fees	9,807	2,081	-	80,921	-
SUBTOTAL - Services and Supplies		263,176	169,597	72,030	185,869	-
TOTAL EXPENDITURES		962,221	894,974	765,966	766,423	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2010-11		2011-12		2012-13		2013-14		2014-15	
	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs	Auth. Positions	FTEs
Applications Developer II	2	2.0	2	2.0	1	1.0	1	1.0	-	-
Applications Developer III	2	2.0	2	2.0	3	3.0	2	2.0	-	-
Business Systems Analyst I	-	-	-	-	1	1.0	-	-	-	-
Business Systems Analyst II	-	-	-	-	-	-	1	1.0	-	-
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	-	-
TOTAL STAFFING	5	5.0	5	5.0	6	6.0	5	5.0	-	-

State Justice Institute (999988)

WORKING STATEMENT OF PURPOSE

The State Justice Institute grant was awarded to the Court for the purpose of hosting the National Center for State Court's Institute for Court Management (ICM) courses locally. By attending and completing the ICM courses, court managers will be provided with the opportunity to become Certified Court Managers (CCM) and to enhance and streamline court processes by utilizing the skills and knowledge learned from these courses.

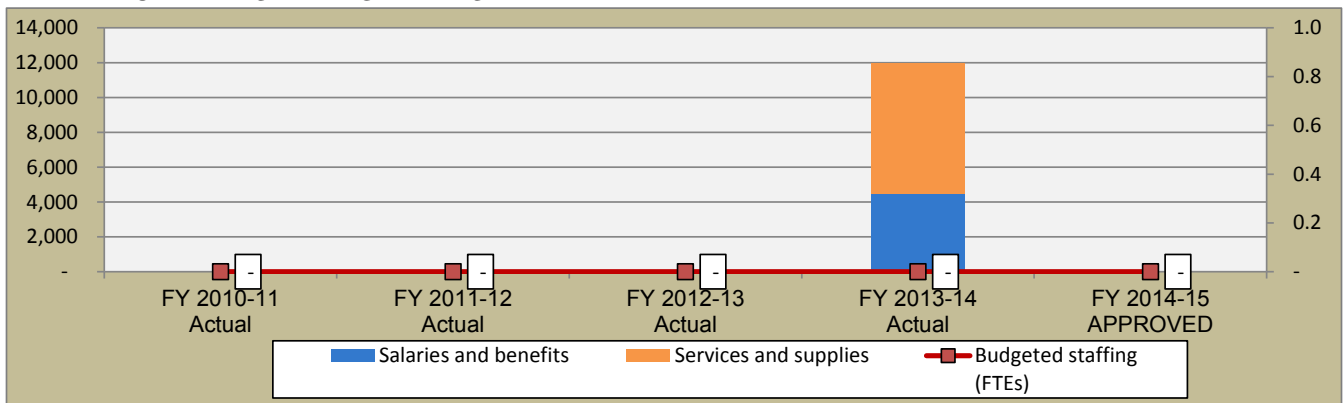
FY 2014-15 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	Salaries and benefits
-	-
OCSC General Fund	Services and supplies
-	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

FY 2014-15 Goals and Objectives

The FY 2014-15 goal is to host 4 ICM courses and to provide up to 100 managers with the opportunity to attend ICM courses and achieve certification as a CCM.

EXPENDITURE AND STAFFING TRENDS



FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	-	-	4,500	(4,500)	
Services and supplies	12,192	12,192	7,461	4,731	38.8%
TOTAL EXPENDITURES	12,192	12,192	11,960	232	1.9%
Revenue and reimbursements	12,192	12,192	6,036	(6,156)	-50.5%
OCSC General Fund	-	-	5,925	(5,925)	

The variance in salaries and benefits was due to the coding of hours as part of the match component of the grant (no S&EB was included in the Court's budget, as it is only for the match). The variance in services and supplies was due to less than expected costs in hosting the ICM courses. Unspent funds will be carried over to FY 2014-15. The variance in revenues and reimbursements was due to the coding of match hours (match hours are not eligible for reimbursement).

FY 2013-14 ACCOMPLISHMENTS

In FY 2013-14, these grant funds allowed the Court to host three ICM Courses: 1) Purposes and Responsibilities of the Courts; 2) Caseload Management; and 3) Human Resources Management. All three sessions were well attended and the Court was able to extend this opportunity to other courts. During FY 2013-14, thirteen court managers achieved their certification as a CCM.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Bud Whalen
 (657) 622-7701

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

State Justice Institute (999988)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	-	-	-	3,046	-
903301	Extra help	-	-	-	150	-
910302	Medicare	-	-	-	46	-
910501	Health insurance	-	-	-	258	-
910503	Retiree health benefits	-	-	-	121	-
910604	Retirement - non-judicial staff	-	-	-	851	-
913699	Other insurance (e.g. vision)	-	-	-	27	-
SUBTOTAL - Salaries and Benefits		-	-	-	4,500	-
Services and Supplies						
920699	Office expense	-	-	-	99	-
921702	Meals / food	-	-	-	1,003	-
922399	Library purchases and subscriptions	-	-	-	531	-
924599	Printing	-	-	-	373	-
929210	Private car mileage	-	-	-	247	-
929299	Travel - in-state	-	-	-	1,558	-
933101	Tuition and registration fees	-	-	-	3,650	-
SUBTOTAL - Services and Supplies		-	-	-	7,461	-
TOTAL EXPENDITURES		-	-	-	11,960	-

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

DV Family Law Court Interpreter Program (999989)

WORKING STATEMENT OF PURPOSE

The purpose of the Domestic Violence Family Law Court Interpreter Program was to provide funding for interpreters used in family law and domestic violence cases.

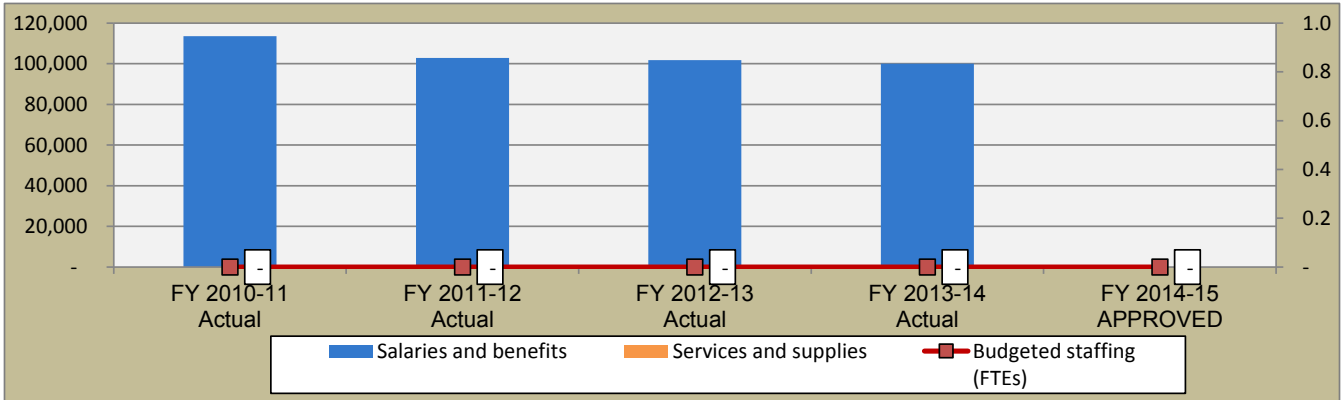
FY 2014-15 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	Salaries and benefits
-	-
OCSC General Fund	Services and supplies
-	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

FY 2014-15 Goals and Objectives

Not applicable.

EXPENDITURE AND STAFFING TRENDS



Beginning in FY 2013-14, the Judicial Council decided to combine funding for this program as part of the total interpreters program reimbursement. The Judicial Council allocates program 45.45 funding for interpreter costs as part of its annual budget process. As of FY 2014-15, funding for interpreters used in other case types, such as family law and civil, will now be part of the total program 45.45 budget and this intra-branch agreement will no longer exist.

FY 2013-14 BUDGET VS. ESTIMATE

	Approved Budget	Modified Budget	Actual	Variance	
Salaries and benefits	-	-	100,014	(100,014)	
Services and supplies	-	-	-	-	
TOTAL EXPENDITURES	-	-	100,014	(100,014)	
Revenue and reimbursements	97,085	97,085	-	(97,085)	-100.0%
OCSC General Fund	(97,085)	(97,085)	100,014	(197,099)	203.0%

In FY 2013-14, the Judicial Council changed the way that this program was funded. A project code was still used to track expense; however, the S&EB costs of roughly \$100,000 were reimbursed as part of the Court's total interpreter reimbursement provided by the Judicial Council (not as a separately funded program).

FY 2013-14 ACCOMPLISHMENTS

The Court was able to provide an interpreter for domestic violence cases.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anaruth Gonzalez
 (657) 622-6126

Financial Planning Officer
Kristine Swensson
 (657) 622-7736

DV Family Law Interpreter (999989)

		2010-11	2011-12	2012-13	2013-14	2014-15
EXPENDITURE HISTORY BY GL ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	81,927	72,617	71,898	69,049	-
900320	Lump sum payouts (vacation, sick leave cash outs)	-	-	46	5	-
900328	Other pay (on call, differentials, VSIP)	-	975	848	913	-
910302	Medicare	1,202	1,068	1,050	1,013	-
910401	Dental insurance	278	319	284	56	-
910501	Health insurance	7,765	6,580	6,293	5,439	-
910503	Retiree health benefits	-	1,916	2,769	2,773	-
910604	Retirement - non-judicial staff	20,511	17,898	17,035	19,540	-
912501	Workers' compensation	838	745	755	728	-
913301	Unemployment insurance	-	211	190	-	-
913501	Life insurance	-	40	44	42	-
913699	Other insurance (e.g. vision)	1,059	485	530	456	-
SUBTOTAL - Salaries and Benefits		113,580	102,854	101,742	100,014	-
Services and Supplies						
SUBTOTAL - Services and Supplies		-	-	-	-	-
TOTAL EXPENDITURES		113,580	102,854	101,742	100,014	-

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs	Positions	FTEs
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-



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COURTHOUSES AND FACILITIES

CENTRAL JUSTICE CENTER

700 Civic Center Drive West Santa Ana, CA 92701

Hours of operation
7:30 a.m. to 4:00 p.m.

Self-Help Center hours
Monday through Thursday 8:00 a.m. to 4:00 p.m.
Friday 8:00 a.m. to 3:00 p.m.

This justice center serves the following cities

Orange
Santa Ana

Tustin

Villa Park

In addition, this justice center hears limited civil and small claims cases for the following cities

Fountain Valley
Garden Grove

Huntington Beach

Seal Beach
Westminster

This justice center also hears unlimited civil cases for all cities and areas in Orange County

SERVICES OFFERED AT THIS JUSTICE CENTER

Children's Waiting Room
Self-Help Center

NUMBER OF COURTROOMS	65
<i>Criminal and Traffic</i>	33
<i>Civil and Small Claims</i>	28
<i>Probate</i>	3
<i>Department 1</i>	1

BUILDING CAPACITY (sq. ft.)	500,533
<i>Superior Court occupied</i>	322,724
<i>County or other occupied</i>	31,265
<i>Common area</i>	146,544

TOTAL COURT STAFF

<i>Judges</i>	51
<i>Assigned judges</i>	7
<i>Commissioners</i>	6
<i>Non-judicial staff</i>	732

NON-COURT STAFF

<i>District Attorney</i>	80
<i>Probation</i>	10
<i>Sheriff</i>	115
<i>Victim Witness</i>	8

NUMBER OF CASES FILED AT THIS JUSTICE CENTER

	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>PROJECTION</u> <u>FY 2014-15</u>
Felonies	3,521	3,540	3,523	3,721	3,623	3,717
Misdemeanors	11,362	11,042	10,785	10,038	8,909	9,229
Traffic	126,226	122,733	122,049	86,792	70,397	68,840
Small Claims	5,499	4,778	4,246	5,945	6,226	6,173
Civil - limited	11,545	10,992	9,437	31,398	26,299	26,191
*Probate- Mental Health	-	-	-	-	7,129	7,112
TOTAL CASES FILED	158,153	153,085	150,040	137,894	122,583	121,262

* Prior to July 1, 2013, Probate and Mental Health cases were heard at the Lamoreaux Justice Center.

CIVIL COMPLEX CENTER

751 W. Santa Ana Blvd.
Santa Ana, CA 92701

Hours of operation
8:00 a.m. to 4:00 p.m.

- » Only unlimited civil cases are heard at this facility.
- » All documents at this location are filed electronically.
- » Onsite evidence presentation equipment is available for use by litigants and attorneys.

Complex cases are classified as those that are designated complex under the provisions of California Rules of Court, Rule 3.400. A class action suit is an example of a complex action. Complex cases sometimes take up to five years to be resolved.

NUMBER OF COURTROOMS	5	TOTAL COURT STAFF	42
<i>Civil</i>	5	<i>Judges</i>	5
		<i>Non-judicial staff</i>	37
BUILDING CAPACITY (sq. ft.)	28,766	TOTAL NON-COURT STAFF	3
		<i>Sheriff</i>	3



COURTROOM AT THE JAIL (CJ1)

550 N. Flower St., Building 50

Santa Ana, CA 92703

Hours of operation
8:00 a.m. to 4:00 p.m.

CJ1 opened as a partnership with the Orange County Sheriff's Department, District Attorney, and Public Defender Office. Its objective is to conduct court-wide in-custody arraignments, and continue the Court's effort towards reducing courthouse detention overcrowding.

NUMBER OF COURTROOMS	1	TOTAL COURT STAFF	13
<i>Criminal</i>	1	<i>Judicial Officer</i>	1
		<i>Non-judicial staff</i>	12
CJ1 SPACE (sq. ft.)	2,589	TOTAL NON-COURT STAFF	15
Square footage includes the courtroom, staff work area, chambers, and the public viewing area		<i>District Attorney</i>	3
		<i>Public Defender</i>	4
		<i>Sheriff</i>	8

*CJ1 WORKLOAD (HEARINGS HELD AND DISPOSITIONS)

	DISPOSITIONS			HEARINGS HELD		
	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>
Felonies	1,050	1,313	1,488	10,396	11,788	14,732
Misdemeanors	6,259	6,409	7,045	26,621	25,382	21,250
Infractions	2,656	3,094	3,717	4,904	4,311	4,589
Petitions	n/a	n/a	823	n/a	n/a	1,418
CJ1 WORKLOAD	9,965	10,816	13,073	41,921	41,481	41,989

* Cases are filed at the various justice centers and are included in each justice center's filing data.

HARBOR JUSTICE CENTER

4601 Jamboree Rd.

Newport Beach, CA 92660

Hours of operation
8:00 a.m. to 4:00 p.m.

Self-Help Center hours
Monday through Thursday 8:00 a.m. to 4:00 p.m.
Friday 8:00 a.m. to 3:00 p.m.

- » Traffic cases to be heard by a judge at this justice center must be pre-calendared using the Court's website.
- » Night traffic court at this justice center is available on the first Tuesday of every month from 4:00 p.m.

This justice center serves the following cities and areas

Aliso Viejo	Laguna Beach	Mission Viejo
Coto de Caza	Laguna Hills	Newport Beach
Corona del Mar	Laguna Niguel	Rancho Santa Margarita
Costa Mesa	Laguna Woods	San Clemente
Dana Point	Lake Forest	San Juan Capistrano
John Wayne Airport		Trabuco Canyon

SERVICES OFFERED AT THIS JUSTICE CENTER

Children's Waiting Room
Self-Help Center

TOTAL COURT STAFF

<i>Judges</i>	10
<i>Commissioners</i>	2
<i>Non-judicial staff</i>	124

NUMBER OF COURTROOMS

<i>Criminal and Traffic</i>	13
<i>Civil</i>	1

TOTAL NON-COURT STAFF

<i>District Attorney</i>	49
<i>Probation</i>	2
<i>Public Defender</i>	22
<i>Sheriff</i>	53
<i>Victim Witness</i>	6
<i>Other</i>	11

BUILDING CAPACITY (sq. ft.)

<i>Superior Court occupied</i>	73,166
<i>County or other occupied</i>	13,603
<i>Common area</i>	24,086

NUMBER OF CASES FILED AT THIS JUSTICE CENTER

	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>PROJECTION</u> <u>FY 2014-15</u>
Felonies	3,382	3,568	3,582	4,269	3,463	3,541
Misdemeanors	14,240	15,121	15,080	12,779	9,841	10,062
Traffic	190,446	158,620	160,640	136,262	117,459	116,537
Small Claims	6,332	5,564	5,204	4,655	4,246	4,291
Civil - limited	5,928	5,263	4,900	4,436	4,095	4,297
TOTAL CASES FILED	220,328	188,136	189,406	162,401	139,104	138,728

IRVINE FACILITY

Hours of operation
8:00 a.m. to 5:00 p.m.

The Irvine facility does not have courtrooms or provide direct services to the public. In addition to a significant portion of the Courts record and exhibits storage, the Irvine facility also houses staff from the following functional areas:

Collections
Contracts and Procurement Unit
CTS - End User Support

Records and Exhibits Management
Planning and Research

NUMBER OF COURTROOMS none
BUILDING CAPACITY (sq. ft.) 48,200

TOTAL COURT STAFF 61
Collections 15
Contracts and Procurement Unit 9
CTS - End User Support 16
Records and Exhibit Management 17
Planning and Research 4

LAMOREAUX JUSTICE CENTER

341 The City Drive South

Orange, CA 92868

Hours of operation
8:00 a.m. to 4:00 p.m.

Self-Help Center hours
Monday through Thursday 8:00 a.m. to 4:00 p.m.
Friday 8:00 a.m. to 3:00 p.m.

The following are heard at this justice center

Family Law
Juvenile Delinquency
Juvenile Dependency

Boys Court
Girls Court

Juvenile Drug Court
Truancy Court

SERVICES OFFERED AT THIS JUSTICE CENTER

Children's Waiting Room
Self-Help Center

TOTAL COURT STAFF

Judges	25
Assigned judges	
Commissioners	5
Non-judicial staff	301

NUMBER OF COURTROOMS

	30
<i>Family Law</i>	19
<i>Juvenile</i>	11

NON-COURT STAFF

County of Orange	160
<i>County Counsel</i>	19
<i>District Attorney</i>	21
<i>Probation</i>	13
<i>Public Defender</i>	26
<i>Sheriff</i>	58
<i>Social Services Agency</i>	23
Other	35
<i>Denise Schleicher</i>	2
<i>DV Assistance Program</i>	6
<i>Harold La Flamme</i>	7
<i>J. Michael Hughes</i>	4
<i>Juvenile Defenders</i>	9
<i>Victim Witness</i>	7

BUILDING CAPACITY (sq. ft.)

	230,886
<i>Superior Court occupied</i>	127,655
<i>County or other occupied</i>	32,010
<i>Common area</i>	71,221

NUMBER OF CASES FILED AT THIS JUSTICE CENTER

	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	<u>PROJECTION</u> <u>FY 2014-15</u>
Family Law	27,441	26,447	26,377	26,315	24,173	23,980
Juvenile	12,711	13,690	11,876	10,168	8,963	9,182
*Probate and Mental Health	8,654	7,700	7,670	7,472	-	-
TOTAL CASES FILED	48,806	47,837	45,923	43,955	33,136	33,162

* Since July 1, 2013, Probate and Mental Health cases have been heard at the Central Justice Center.

NORTH JUSTICE CENTER

**1275 N. Berkeley Ave.
Fullerton, CA 92832**

Hours of operation
8:00 a.m. to 4:00 p.m.

Self-Help Center hours
Monday through Thursday 8:00 a.m. to 4:00 p.m.
Friday 8:00 a.m. to 3:00 p.m.

- » Traffic cases to be heard by a judge at this justice center must be pre-calendared using the Court's website.
- » Night traffic court at this justice center is available on the first Tuesday of every month from 4:00 p.m.
- » The Short Stop Program is available at this justice center twice per month.

This justice center serves the following cities

Anaheim	Fullerton	Los Alamitos
Brea	La Habra	Placentia
Buena Park	La Palma	Stanton
Cypress		Yorba Linda

SERVICES OFFERED AT THIS JUSTICE CENTER

Children's Waiting Room
Self-Help Center

TOTAL COURT STAFF 165

Judges 11
Assigned judges 3
Commissioners 4
Non-judicial staff 147

NUMBER OF COURTROOMS 18

Criminal and Traffic 17
Civil and Small Claims 1

NON-COURT STAFF 110

District Attorney 34
Probation 3
Sheriff 39
Anaheim City Attorney 12
Victim Witness 7
Other 15

BUILDING CAPACITY (sq. ft.) 131,843

Superior Court occupied 89,544
County or other occupied 9,608
Common area 32,691

NUMBER OF CASES FILED AT THIS JUSTICE CENTER

	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>PROJECTION</u> <u>FY 2014-15</u>
Felonies	4,140	4,124	4,016	4,434	5,186	5,137
Misdemeanors	15,690	15,475	14,227	12,506	12,921	12,716
Traffic	103,448	95,471	72,552	83,344	82,388	83,082
Small Claims	4,575	3,964	3,816	3,601	3,180	3,167
Civil - limited	5,435	5,233	4,849	4,605	4,210	4,091
TOTAL CASES FILED	133,288	124,267	99,460	108,490	107,885	108,193

WEST JUSTICE CENTER

**8141 13th St.
Westminster, CA 92683**

Hours of operation
8:00 a.m. to 4:00 p.m.

Self-Help Center hours
Open as a computer lab
Tuesday and Thursday 8:00 a.m. to 4:00 p.m.
(closed 12:00 noon to 1:30 p.m.)

- » Traffic cases to be heard by a judge at this justice center must be pre-calendared using the Court's website.
- » Night traffic court at this justice center is available on the third Tuesday of every month from 4:00 p.m.

This justice center serves the following cities

Costa Mesa
Cypress
Fountain Valley

Garden Grove
Huntington Beach
Los Alamitos

Seal Beach
Stanton
Westminster

SERVICES OFFERED AT THIS JUSTICE CENTER

Children's Waiting Room
Self-Help Center

NUMBER OF COURTROOMS

Criminal and Traffic 17

BUILDING CAPACITY (sq. ft.)

Superior Court occupied 113,160
County or other occupied 83,288
Common area 8,557
21,315

TOTAL COURT STAFF

Judges 116
Commissioners 8
Non-judicial staff 2
106

NON-COURT STAFF

District Attorney 96
Probation 50
Sheriff 3
Victim Witness 33
Other 6
4

NUMBER OF CASES FILED AT THIS JUSTICE CENTER

	<u>FY 2009-10</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>PROJECTION</u> <u>FY 2014-15</u>
Felonies	2,811	3,458	3,156	3,808	4,297	4,293
Misdemeanors	12,347	11,859	10,762	11,164	11,071	10,974
Traffic	99,791	101,906	83,432	86,431	94,057	94,546
*Small Claims	3,455	3,489	3,204	311	-	-
*Civil - limited	11,617	11,007	9,016	2,544	-	-
TOTAL CASES FILED	130,021	131,719	109,570	104,258	109,425	109,813

* Small Claims and Civil cases were transferred to other justice centers as of October 1, 2012.

MY PLAN PROJECTS

MY PLAN PROJECTS

Completed

<u>MY Plan No.</u>	<u>Project Name</u>	<u>Project Budget</u>	<u>Actual Cost</u>
11O007	YouTube Videos	1,759	483
11O009	Video Remote Interpreting	82,959	4,600
11F059	Controlled Asset System Replacement	57,475	22,162
11O087	Collection Court	-	25,235
11O098	Wireless Litigation Support	35,102	1,204
11O109	JBSIS Training	7,066	-
11T132	Mobility Strategy	675,932	261,212
11T133	Name Search Fee	68,997	317,735
11O157	Merge WJC Small Claims	18,175	18,561
11O170	On-line Hearing Reservation System	46,040	-
12F180	NSF Fee Increase	-	-
13O183	Public Website Upgrade	213,557	77,711
TOTALS - Completed MY Plan Projects		1,207,062	728,903

Active (as of July 1, 2014)

<u>MY Plan No.</u>	<u>Project Name</u>	<u>Project Budget</u>
11O011	Elder Self-Help Clinic	19,591
11O025	Probate Calendar and Note Program Improvement	50,352
11O045	DA Interface	190,105
11O046	Criminal Imaging	500,000
11F052	Kiosk Implementation	91,266
11O101	Electronic Interface for Online Copy Work Request	48,538
11O123	Criminal ELF	260,968
11T126	ILJAOC e-Citation	288,457
11T134	The Cloud - Phase I (E-mail in the Cloud)	90,000
11O153	Rework DMV DOJ Interface	207,403
12H172	Employee Master Information Database	228,358
13T184	New CMS Deployment – Family Law/Juvenile	7,189,673
13O186	On-Line Transcript Requests	5,569
13O188	Electronic Service of Court Documents	71,099
13O189	Electronic Certification of Court Documents Across Case Types	145,067
13O192	Jury Postcard Summons	65,822
13F193	Digital Signatures Software	11,376
13O194	Automated Redactions – Juvenile	35,091
13O196	FPCS Automation Initiatives	62,028
13T197	IVRCC	598,094
14T199	Self-Help Triage	49,000
TOTALS - Active MY Plan Projects		10,207,857

TRIAL COURT FUNDING REDUCTIONS

**HISTORY OF TRIAL COURT FUNDING REDUCTIONS
FY 2008-09 through FY 2014-15**

	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
State Trial Court Funding							
Reduction Amount	(92,240,000)	(360,809,000)	(315,809,000)	(605,766,575)	(1,141,766,575)	(663,766,575)	(622,166,575)
Offsets to Lessen the Reductions	-	170,682,408	239,977,000	391,681,944	542,681,944	248,681,944	248,681,944
A. Redirection of Funds							
Trial Court Trust Fund	-	110,000,000	30,000,000	69,400,000	74,291,000	30,920,000	30,920,000
State Trial Court Improvement and Modernization Fund	-	-	31,600,000	20,000,000	27,223,000	20,594,000	20,594,000
State Court Facilities Construction Funds	-	25,000,000	98,400,000	213,000,000	299,486,000	55,486,000	55,486,000
B. New Revenues							
2009 Budget Act	-	18,000,000	20,900,000	6,500,000	6,500,000	6,500,000	6,500,000
2010 Budget Act	-	-	45,390,000	64,080,000	64,080,000	64,080,000	64,080,000
2012 Budget Act	-	-	-	-	50,400,000	50,400,000	50,400,000
C. Reduction Adjustments							
Share of Reduction - Other Programs	-	-	3,713,000	5,190,444	3,652,944	3,652,944	3,652,944
Share of Reduction - Court Security	-	17,682,408	17,049,000	17,049,000	17,049,000	17,049,000	17,049,000
Court Appointed Counsel Ongoing Shortfall	-	-	(7,075,000)	(3,537,500)	-	-	-
Total Net Reduction	(92,240,000)	(190,126,592)	(75,832,000)	(214,084,631)	(599,084,631)	(415,084,631)	(373,484,631)

YEAR TO YEAR COMPARISONS

COMPARISON OF FY 2013-14 BUDGET TO FY 2014-15 BUDGET

	(amounts in thousands)			
	2013-14 Approved Budget	2014-15 APPROVED BUDGET	Change	
FINANCING SOURCES				
State Allocation	127,452	129,439	1,987	1.6%
State – Other	34,326	36,581	2,255	6.6%
Local Revenue	22,017	25,531	3,514	16.0%
Facilities Maintenance	2,650	2,948	298	11.2%
Interest	100	25	(75)	-75.0%
SUBTOTAL - Revenues	186,545	194,523	7,978	4.3%
Use of Reserves	19,009	8,421	(10,588)	-55.7%
TOTAL - Financing Sources	205,554	202,944	(2,610)	-1.3%

State Allocation increases a net total of \$2.0 million

- \$5.1 million increase for the Court's share of \$86.3 million in additional unallocated funding net of all WAFM adjustments
- \$2.1 million increase for FY 2012-13 and FY 2013-14 benefits cost increases
- \$0.2 million increase due to additional AB 109 revenue
- \$0.6 million decrease for subordinate judicial officer conversions
- \$1.8 million decrease for the Court's share of a \$22.7 million shortfall in the TCTF
- \$3.0 million decrease to account for the 2% holdback to fund the Judicial Council reserve

State – Other increases a net total of \$2.3 million

- \$0.6 million increase from name search fees
- \$0.6 million increase for Interpreter Program reimbursements
- \$0.5 million increase from the Improvement and Modernization Fund
- \$0.4 million increase from civil assessments revenues
- \$0.2 million increase in State reimbursements

Local Revenue increases a net total of \$3.5 million

- \$3.8 million increase from escheatment revenue
- \$1.2 million increase for other post-employment benefits (OPEB) reimbursements
- \$0.6 million decrease in DMV prior history assessments
- \$0.5 million decrease in County reimbursements
- \$0.2 million decrease in installment fees
- \$0.2 million decrease in non-Judicial Council grants

COMPARISON OF FY 2013-14 BUDGET TO FY 2014-15 BUDGET

	(amounts in thousands)			
	2013-14 Approved Budget	2014-15 APPROVED BUDGET	Change	
USE OF FUNDS				
Salaries and Benefits	156,566	158,760	2,194	1.4%
Services and Supplies	33,065	27,923	(5,142)	-15.6%
Security	1,093	1,111	18	1.7%
Technology	5,806	7,781	1,975	34.0%
CMS Replacement	6,374	4,294	(2,080)	-32.6%
SUBTOTAL - Operating Budget	202,904	199,869	(3,035)	-1.5%
Facilities Maintenance	2,650	3,075	425	16.1%
TOTAL - Use of Funds	205,554	202,944	(2,610)	-1.3%
FUND BALANCE				
Beginning Fund Balance	33,899	10,357		
Budget Surplus/(Deficit)	(19,009)	(8,421)		
Ending Fund Balance	14,890	1,936		

The FY 2014-15 salaries and benefits budget (S&B) is \$162.2 million. This includes \$158.8 million in the S&B line as well as the portion of the budgets for CMS Replacement and Facilities Maintenance programs allotted for S&B, which are \$2.4 million and \$1.1 million, respectively. For FY 2013-14, the total S&B budget was \$160.6 million. This number was made up of \$156.6 million in the S&B line, \$1.2 million in the Facilities Maintenance line, and \$2.8 million in the CMS Replacement line. Thus, the net increase in S&B is \$1.6 million.

The FY 2014-15 services and supplies (S&S) budget, including the non-S&B portion of Facilities Maintenance and CMS Replacement, is \$40.7 million. For FY 2013-14, the budget was \$44.9 million. This makes the FY 2014-15 S&S budget \$4.2 million less than FY 2013-14.

Salaries and Benefits increase a net total of \$1.6 million

- \$3.5 million increase due to a 4.4% increase in the employer retirement contribution rate
- \$0.7 million increase for retiree health costs
- \$0.7 million increase for extra help and overtime
- \$0.3 million increase for lump sum payouts
- \$0.3 million decrease for employee parking and unemployment insurance premiums
- \$0.5 million decrease for Court Reporter health care premiums that did not materialize
- \$2.8 million decrease because budgeted vacancies was increased from 1.5% to 2.5%

Services and Supplies decrease a net total of \$4.2 million

- \$0.3 million increase for IVR maintenance costs
- \$0.3 million increase for major equipment purchases carried forward from FY 2013-14
- \$0.1 million decrease in printing
- \$0.2 million decrease for traffic citation data entry
- \$0.6 million decrease for County reimbursements, specifically amortized CAPS+ charges
- \$0.8 million decrease for Alternate Defense attorneys and experts
- \$1.4 million decrease in facilities maintenance and supplies
- \$1.7 million decrease in commercial contracts and software license fees



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FACTS AND FIGURES

FACTS AND FIGURES

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 BUDGET
GENERAL REVENUE AND EXPENSE DATA					
Number of cost centers	71	71	70	68	65
REVENUES AND EXPENSES					
Base allocation	149,998,264	145,111,874	116,614,262	129,822,540	129,438,753
Security	44,171,694	-	-	-	-
Civil assessment revenue	9,749,563	6,650,301	6,738,662	8,443,382	8,414,544
All other revenue and reimbursement	51,936,395	47,550,528	50,576,063	47,804,483	56,670,197
TOTAL REVENUE	255,855,916	199,312,703	173,928,987	186,070,405	194,523,494
Salaries and benefits	161,204,110	166,758,283	159,365,727	161,693,743	162,249,546
Services and supplies	85,201,597	40,767,905	34,957,369	47,918,410	40,694,695
TOTAL EXPENSES	246,405,707	207,526,188	194,323,096	209,612,153	202,944,241
SURPLUS (DEFICIT)	9,450,209	(8,213,485)	(20,394,109)	(23,541,748)	(8,420,747)
FUND BALANCE					
Beginning fund balance	53,056,699	62,506,908	54,293,423	33,899,314	10,357,569
Surplus (deficit)	9,450,209	(8,213,485)	(20,394,109)	(23,541,748)	(8,420,747)
ENDING FUND BALANCE	62,506,908	54,293,423	33,899,314	10,357,566	1,936,822
FUND BALANCE DESIGNATIONS (fiscal year end)					
Nonspendable	28,244,094	25,657,151	14,129,655	-	-
Restricted	1,757,368	1,719,302	2,567,877	3,477,248	1,936,822
Committed	16,169,633	3,804,292	639,012	4,736,830	-
Assigned	16,335,813	23,112,679	16,562,772	2,143,491	-
Unrestricted	-	-	-	-	-
ENDING FUND BALANCE	62,506,908	54,293,424	33,899,316	10,357,569	1,936,822
INDIRECT COST RATE					
Approved rate	23.44%	19.60%	20.93%	19.80%	TBD
BUDGETED STAFFING - POSITIONS AND FTE'S					
JUDICIAL OFFICERS (no. of authorized judicial positions)					
Superior Court Judges	117	119	122	124	124
Superior Court Commissioners *	26	25	22	21	20
TOTAL JUDICIAL OFFICER POSITIONS	143	144	144	145	144
* The number of Superior Court Commissioners includes 3 commissioners assigned to the AB 1058 - Commissioner grant program.					
BUDGETED STAFFING (does not include Superior Court Judges)					
NON-JUDICIAL POSITIONS	1,686	1,720	1,645	1,552	1,532
Superior Court Commissioners	26.0	22.0	20.1	17.3	17.0
Non judicial Court staff	1,632.8	1,663.5	1,580.6	1,507.3	1,470.7
TOTAL FTE's	1,658.8	1,685.5	1,600.7	1,524.6	1,487.7
Non judicial staff per judicial officer	11.4	11.6	11.0	10.4	10.2
SALARIES AND BENEFITS					
RETIREMENT RATES					
Normal cost	11.79%	11.61%	11.53%	12.03%	13.69%
UAAL	13.00%	15.50%	16.84%	20.98%	23.76%
REQUIRED EMPLOYER CONTRIBUTION	24.79%	27.11%	28.37%	33.01%	37.45%
The required employer contribution rate for FY 2014-15 as computed by the actuary is 39.54%. The large rate increase from FY 2013-14 to FY 2014-15 was due in large part to various economic assumption changes that were approved by the Orange County Employees Retirement System (OCERS). In order to mitigate the impact to its plan sponsors, OCERS agreed to a two-year phase in of the cost increases specifically due to the changes in economic assumptions. Thus, the rate to be paid in FY 2014-15 is reduced to 37.45%.					

FACTS AND FIGURES

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 BUDGET
COURT-COUNTY MOUs					
COURT-COUNTY MOU - Court-provided services					
Alternate Defense Services	7,359,130	6,568,035	5,101,504	4,563,764	4,432,406
Custodial Services	295,268	309,696	311,670	208,570	294,752
Detention Release	1,412,386	1,438,415	1,374,387	1,432,262	1,617,700
Grand Jury	259,427	234,805	190,516	234,464	183,260
Juvenile Justice Commission	162,373	156,319	151,763	161,430	171,457
COURT-COUNTY MOU - County-provided services					
Auditor-Controller	158,684	249,587	652,813	3,329,133	473,776
Human Resources - benefits admin.	4.5%	4.5%	4.5%	4.5%	4.5%
Public Defender	2,819,301	2,577,867	2,149,633	2,101,711	2,300,000
Indirect cost	436,500	408,229	280,385	249,918	350,000
Sheriff					
Command staff	980,935	946,591	920,687	1,081,845	1,111,255
Court security services - AB1058	356,580	382,385	384,865	307,925	345,000
Treasurer-Tax Collector					
Merchant fees	570,037	486,140	443,374	410,689	385,000
Armored car	9,248	9,243	9,600	7,405	7,800
<p>The increased payment for Auditor-Controller services in FY 2013-14 occurred because the Court paid its full share of cost for the CAPS+ system upgrades in one fiscal year. The County's amortization schedule called for annual payments beginning in FY 2013-14 and continuing through FY 2017-18. The CAPS+ system upgrade cost applicable to FY 2013-14 was \$0.3 million, and the Court prepaid the remaining \$2.2 million in order to help mitigate the 1% reserve funding constraint and reduce expenditures in subsequent fiscal years.</p>					
OTHER PROGRAMS, GRANTS, AND MOUs					
CRIMINAL JUSTICE REALIGNMENT (AB 109)					
Revenue		827,297	424,343	459,020	-
Expense		513,915	639,647	594,580	778,448
ENDING BALANCE		<u>313,382</u>	<u>98,078</u>	<u>(37,482)</u>	<u>(778,448)</u>
DEPENDENCY COURT-APPOINTED COUNSEL (CAC)					
Reimbursement	8,068,185	8,216,816	6,578,000	6,113,460	6,583,082
Expense	8,068,185	8,216,816	6,573,505	6,113,460	6,583,082
GENERAL FUND CONTRIB. (USE)	-	-	4,495	-	-
AB 1058 - COMMISSIONER					
Reimbursement	2,861,644	2,724,551	2,447,345	2,337,418	2,565,107
OCSC share of cost (surplus)	351,388	220,904	93,309	33,919	157,102
Expense	2,738,586	2,533,212	2,182,934	2,024,084	2,332,651
Indirect overhead	473,493	412,243	357,720	347,254	389,558
AB 1058 - FACILITATOR					
Reimbursement	688,971	675,583	620,850	668,838	684,215
OCSC share of cost (surplus)	185,501	69,223	120,477	69,352	125,750
Expense	730,100	625,712	619,050	617,542	677,685
Indirect overhead	144,372	119,094	122,277	120,649	132,280
COMPLEX CIVIL					
Reimbursement	841,920	841,920	841,920	841,920	841,920
OCSC share of cost (surplus)	8,878	35,148	44,518	86,991	108,935
Expense	850,798	877,068	886,438	928,911	950,855



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