

# **PARENT/CAREGIVER INFORMATION**

## **Children's Chambers**

### **Please read carefully:**

1. Each child to be admitted must be accompanied to the room by an adult/parent with a valid court referral slip.
2. The parent/adult will be required to fill out and sign a registration form upon admittance.
3. Parent will be required to show identification upon request.
4. The child must be 30 months (2 ½ years) and potty trained to stay in the room by him/herself. If the child is under 2 ½ and not potty trained, a responsible adult must stay in the room with the child and take full responsibility for the child.
5. No sick children will be admitted. If it is determined that the child is sick (lice, chicken pox, etc.) after the child is left, the responsible adult will be contacted and requested to leave with the child.
6. Each parent/adult and child will receive matching bracelets upon admittance. Each child will be released only to the parent/adult wearing the identical bracelet as the child. No exceptions unless ordered by a Judge or Commissioner.
7. Parent/adult must inform Children's Chambers of the courtroom they will be in. The parent/adult is also responsible for notifying Children's Chambers in the event of a courtroom change.
8. Parent/adult may not leave the courthouse while their child is in Children's Chambers. No exceptions.
9. If you are not here when we close, we may contact the Sheriff's Department to take your child into protective custody.
10. Parent/adult must pick up children no later than 5:00 p.m. If the child is not picked up on time, the Sheriff's Department will be contacted and the child will be taken into protective custody.
11. No inappropriate language or behavior will be tolerated by adults or children visiting our Children's Chambers.

**THANK YOU FOR YOUR COOPERATION**