

**REQUEST FOR JUDICIAL ADMINISTRATIVE RECORDS**

**Per California Rules of Court, Rule 10.500**

Superior Court of California, County of Orange

**Requester Information**

Name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

**Description of Information Requested**

*Please be as specific as possible, include a date range if appropriate, and attach additional sheets as necessary.*

*The Superior Court of California, County of Orange, will make identifiable judicial administrative records available upon request, unless the records are exempt from disclosure under California Rules of Court, Rule 10.500. Records may be subject to payment of a fee pursuant to subdivision (e)(4) of rule 10.500. The rule may be viewed online, at this link: [http://www.courts.ca.gov/cms/rules/index.cfm?title=ten&linkid=rule10\\_500](http://www.courts.ca.gov/cms/rules/index.cfm?title=ten&linkid=rule10_500).*

**Have you recently requested these materials from someone at the Superior Court of California, County of Orange?**

*This information will help us more quickly answer your request.*

YES

*If yes, please provide the name of the person and date of the request:*

NO

\_\_\_\_\_

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**Three options to submit this form are:**

**1) Mail:**  
Superior Court of California, County of Orange  
Public Information Office  
700 Civic Center Drive West  
Santa Ana, CA 92701

**2) Fax:** (714) 647-4849

**3) E-mail:** [PIO@occourts.org](mailto:PIO@occourts.org)